



**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

Held on Wednesday, May 10, 2017  
At the School Board Office, Gibsons, B.C.

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PRESENT: TRUSTEES: B. Baxter (Chair), D. Mewhort, G. Russell, P. Ruth, C. Younghusband,  
M. Baines (Student Trustee)

STAFF: P. Bocking, Superintendent of Schools  
P. Bishop, Director of Instruction  
V. White, Director of Instruction  
N. Weswick, Secretary-Treasurer  
E. Reimer, Executive Assistant (Recording Secretary)

REGRETS: Trustee L. Pratt, Trustee L. Dixon

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#78. Call to Order

The meeting was called to order at 7:00 p.m.

Chair Baxter acknowledged that the meeting was taking place on the territory of the Squamish Nation.

#79. Celebrating Education: Energy Matters – J. Stroman, J. Lussier and R. Collison

Johan Stroman, Heartwood Solutions, reported that the “Energy Matters” program aims to involve students and teachers with energy conservation projects that are supported by the new curriculum. The program is an evolution of the now defunct “Energy Ambassadors” sponsored by BC Hydro. The program emphasizes behavioural changes that allow students an opportunity to learn, demonstrate leadership and empower youth and the greater school community.

Katie Kennelly and Jacob Todd, grade seven students at Roberts Creek Elementary, presented their class findings on conservation efforts at their school. The class looked at ways to reduce energy consumption, through unplugging unused appliances and reducing the school’s temperature by three degrees on “Freezing Friday”, and investigated the amount of water use in the current flushing practice for water fountains. The class was awarded an overnight fieldtrip at Science World for their project.

#80. Public Question Period

Chair Baxter welcomed those in attendance.

- There were no questions.

#81. Adoption of the Agenda

**MOTION:** Ruth/Younghusband

“THAT the agenda of May 10, 2017 be adopted.”

Carried.

#82. Approval of Minutes of Prior Meetings and Receipt of Records of Closed Meetings

**MOTION:** Ruth/Mewhort

“THAT the minutes of the Regular Meeting of April 12, 2017 and the Record of the Closed Meeting of April 12, 2017, be adopted.”

Carried.

#83. Reports

a. Executive Reports

i. Superintendent’s Report

The report was submitted as written.

Superintendent Bocking highlighted several events, including the annual Band Blast at Chatelech Secondary for students in grades six, seven and eight, the bursary appreciation tea in recognition of scholarship donors and an upcoming visit to SD47 (Sea-to-Sky) for principals and vice-principals to share strategic plans and discuss issues of importance in their district.

Director White reported that counsellors were engaged in planning a “Parent Expo” complete with information booths, workshops and information sessions. The event is being planned in collaboration with community schools and will take place in May 2018.

Director Bishop reported that 40 students wrote entrance exams for 2017/18 Youth Train in Trades programs. Additionally, Director Bishop shared that staff had recently attended “train the trainer” sessions for Applied Design, Skills and Technologies training for coding.

1. Administrative Regulations to be Received:

- a. Reg. 1120 – Ceremonial Protocols
- b. Reg. 1250 – Communicating through the Media
- c. Reg. 1360 – Distribution of Union Materials
- d. Reg. 2300 – Codes of Conduct

The updated administrative regulations were presented for receipt by the board. Superintendent Bocking indicated that no additional feedback had been received during the circulation phase.

ii. Strategic Plan Update:

1. Goal 1.f. – Music and Fine Arts

Superintendent Bocking spoke to his written report and noted that the district intends to shift focus to the development of visual arts as the district music program has now been successfully established.

2. Goal 1.k. – Graduation

The report was submitted as written. Director Bishop noted that the district intends to further investigate graduation data on a individual level to gain a better understanding of why students may not succeed in completion.

3. Goal 2.i. – Facilities

Secretary-Treasurer Weswick spoke to his written report and highlighted plans to investigate solar opportunities at Pender Harbour Secondary and Davis Bay Elementary.

iii. Secretary-Treasurer's Report

The report was presented as written.

1. Capital Grant Bylaw

**MOTION:** Russell/Ruth

"THAT School District No. 46 (Sunshine Coast) Capital Bylaw No. 17/18-CPSD46-01 be read for a first time."

Carried.

**MOTION:** Ruth/Russell

"THAT School District No. 46 (Sunshine Coast) Capital Bylaw No. 17/18-CPSD46-01 be read for a second time."

Carried.

Trustees agreed unanimously to move forward to a third reading of the bylaw.

**MOTION:** Ruth/Russell

"THAT School District No. 46 (Sunshine Coast) Capital Bylaw No. 17/18-CPSD46-01 be read for a third time, passed and adopted."

Carried.

2. Expenditures by Object – April 2017

The report was submitted as written.

3. Larger Cheques Written in the Month of April 2017

The report was submitted as written.

b. Board/Committee Reports

i. Board Report

The report was submitted as written. Chair Baxter highlighted the successful and well executed *SD46's Got Talent* talent show and the recent all-candidates meeting hosted in collaboration with CUPE and the SCTA. At the recent BCSTA AGM, Trustee Pratt stepped down as chair of the South Coast Branch and Trustee Younghusband was appointed as Secretary. Trustee Ruth was appointed to the BCSTA Professional Learning committee.

1. BCSTA Report

Trustee Ruth reported that the summary of the BCSTA AGM had recently been made available.

2. BCPSEA Report

Trustee Younghusband reported that she would be attending a regional meeting alongside Secretary-Treasurer Weswick and Director Bishop.

3. Student Trustee Report

Student Trustee Haines reported on the success of the DSLT sponsored *SD46's Got Talent* show, noting that she enjoyed the variety of acts. The DSLT is brainstorming ways to be more visibly involved in the showcase for next year. The DSLT will be welcoming grade 10 students to the upcoming meeting as junior members of the DSLT as part of the transition process. The DSLT continues to plan for the implementation of grade 12 exit interviews, where current grade 12 students are interview past students to determine what students felt went well during their school years at SD46.

ii. Operations Committee Notes – April 25, 2017

The notes were submitted as written.

iii. Committee of the Whole Notes – April 25, 2017

The notes were submitted as written.

**MOTION:** Russell/Mewhort

“That the Board of Education of School District No. 46 (Sunshine Coast) proceed with a Trustee Electoral Area variance application to the Ministry of Education supporting Option B (reducing the total number of TEAs to three, by including all missing SIGD lands in the Sechelt TEA and combining Gibsons with Areas D, E & F).”

Carried.

Secretary-Treasurer Weswick was asked to proceed with the application to the ministry.

iv. Education Committee Notes – April 26, 2017

The notes were submitted as written. Trustee Ruth highlighted the discussion on graduation rates. Chair Baxter noted that the District Report to the Ministry would be presented at the June regular meeting for approval.

**MOTION:** Russell/Mewhort

“TO receive the reports.”

Carried.

#84. Questions and Enquiries from the Public Relating to the Board Meeting

- A member of the public asked if the Restorative Space Application included a funding request for additional custodial and maintenance for new portables. Secretary-Treasurer Weswick responded that yes, a funding request was made for overhead requirements included custodial.
- A member of the public asked if the district was considering replacing the wire mesh glass found at some school sites. Secretary-Treasurer Weswick responded that he was uncertain of plans to replace windows and glass.

- A member of the public share concerns regarding venting in science classrooms. Secretary-Treasurer Weswick encouraged staff to report occupational health and safety concerns to the site supervisor for attention.

#85. Next Meeting

The next public board meeting will be held on June 14<sup>th</sup>, 2017.

Chair Baxter noted that many committee dates had been adjusted for May and June.

**MOTION:** Russell/Youngusband

“TO approve the committee agendas.”

Carried.

A request was made for clarification on the Committee of the Whole agenda. Chair Baxter reported that the committee would be discussing the upcoming Intergovernmental Meeting’s agenda and format.

#86. Adjournment

**MOTION:** Mewhort/Youngusband

The meeting adjourned at 8:05 p.m.

Carried.



Chair



Secretary-Treasurer