

\*\* DRAFT\*\*

## SD46 District Parent Advisory Council Meeting Minutes

ZOOM

January 28, 2021 | Meeting called to order by Chair: Jo Thomson 7:02pm

### In Attendance

Jo Thomson	Miyuki Shinkai	Marilyn Baines	Scott Davis	Nick Weswick
Lorena Ruth	Amy Robinson	Udo Rosenburg	Kelsey Oxley	Maria Hampvent
Patrick Bocking	Tracey McClelland	Shannon Whittall	Stacia Leech	Danika Wulff
Ursula Dragowska	Pattt Shields			

### Approval of Minutes

Motion: To approve the minutes from last meeting November 26, 2020 via Zoom

November Minutes Correction: 20-30 Students live in YMCA Road Subdivision \*amended

Move to Motion: Miyuki Shinkai, Lorena Ruth 2nd

The minutes were accepted as presented

### Agenda

Opening comments and approval of Agenda.

Request for addition re: Food Safe Course Funding

Motion to add to agenda: Tracy McClelland, Miyuki Shinkai 2nd

Motion to approve agenda: all in favor

### Presentation

**Budget Review 2021-22 Consultation** [www.sd46.ca.ca/budget](http://www.sd46.ca.ca/budget)

Guest Speaker: **Nick Weswick**, Secretary Treasurer SD46

In attendance: **Shannon Whittall**, Manager of Finance

- The Board of Education is seeking feedback on Budget Review Principals to engage with PACs with presentations Preliminary Budget Consultation.
- District has three funds available:  
Operating Budget, Capital Budget and Special Purpose Funds.

Most flexibility within our operating fund for programs, teaching, administration.

The budget cycle is for the year. We are at the point of passing our preliminary budget and working towards Amended Budget and Budget Approval.

### **Current Year – 2020/2021**

- Enrollment down due to Covid19. Some students have chosen to home school, others online. We were down 70 Students to a total loss of around 100 students to other educational preferences.
- Funding is based on last year's enrollment. Our revenue comes from Sept30 Locked in \$7,560 per student funding. District budget. \$41 Million for the year.
- Funding available for inclusion supports. EA assistants etc.
- We do not fund property taxes.
- Salaries & benefits. Teachers, principals, support staff (EA), maintenance, clerical 85% funding
- Services and Supplies, includes transportation 15%

In the current year, declining enrollment, surplus was used to support staffing. Includes additional staff online, we saw increase in staffing levels.

### **How we budget:**

- Decentralized district, delegate responsibility to our principals and schools. Decision closer to our schools.
- Schools make decisions and overseen in consultation and staff.
- Leading into next year, how do we accomplish Strategic Plan = The Boards Strategy
- Patrick Bocking continues to work to implement that plan.
- All senior positions and stakeholders secure operational plan and core strategic plan into action.

All feedback contributes to plan.

### **Strategic Plan**

Value Statements important to highlight. They guide our decisions.

Example of Strategic Plan to come to Reality: A shift we made:

One portion of Strat Plan, Goal 1 F shifted budgets around and increased District apt budget to hire a full time Counselor.

### **Considerations for next year: Fixed Sum**

A matter or where we prioritize funds.

Feedback & Requests:

- Mental Health,
- access to food in schools. Supplemental funds have been directed to providing food.
- Transportation, Field improvements

### **Budget Review**

- Looking at continuation of support (may need to continue into Fall 2021)
- Supplemental Covid19 may not continue into Fall Year, thus we are looking at what we may have to shift to supplement this area.
- Covid19 Support Funding has been shared to help fund increase in Staff and custodian staff and funding low enrollment schools due to the impact of COVID-19. To litigate costs due to impact of Covid19, includes, staffing and reduced student enrollments. Multi-Purpose support funding.
- Learning Support and health and safety is an area of Covid19 Response.

## Considerations for Next year:

- Exempt compensation driven by teacher contract not funding
- Enrollment decline
- Try to manage all fields, but it requires ongoing support.
- Schools request to assist in providing more food also coordinated with community funding. More high need schools allotted more funding.

There is some flexibility at schools.

Is there a budget for funding for more outdoor studies, outdoor learning? There is a long-term approach for outdoor shelters, it has just taken longer than expected for the shelters to arrive.

Follow up question to Company that had contaminated fields. Still unresolved.

Follow up question to Survey to families for Elphinstone, Technology upgrades.

Elphinstone PAC has been funding some of these things. Will district fund some of these things?

There are school and Dept budgets. School based budget decisions. We don't expect that PAC to fund these things. PACs should provide support and assistance, insight. School PAC meetings are a great spot to bring up importance of incorporating these funding requests.

### Feedback on Budget Review

[questions@sd46.ca.ca](mailto:questions@sd46.ca.ca)

Contact: nweswick@sd46.bc.ca

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## Treasurers Report

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Tracey McClelland Reports:

Gaming Account Balance: \$5292.62

Savings Account Balance: \$1,195.44

DPAC gaming funds \$2,500 per DPAC per year most often received in fall.

To benefit students by supporting activities that foster parental involvement in schools and promote effective communication between schools, parents, students and the community.

Examples such as informational and promotional materials for Parents, Speaker or Presenter costs, meeting room rentals. Conditions of receipt of the funds, and/or 12 months following the date the grant was received.

Our most recent grant of \$2,500 was received in December 2020

Our current gaming balance indicates that we have funds from previous years that haven't been spent. Review of the last 8 years of Gaming reports show that this is not unusual and enforcement of the 12-month rule is most likely not that strict. There has been a rough pattern of a couple years of smaller spends, followed by a year of larger spending, to carry forward down the gaming account balance.

- WE are ready to focus on spending these funds.

Spending in 2020 year delayed due to Covid19. There have been no gaming expenses recorded this year. We can request extension for spending.

- Training now for participation for in the next year.
- Welcome ideas for offering support ideas to parents and students.

White Hatters request: Caroline Spence, Great Program to welcome back.

Spending plan to be addressed as in September we will be applying for another gaming grant.

### **Request for Food Safe Funding.**

- Food safe to be a focus now \$104.95 per person. One person minimum from each School to be Food Safe Trained. Looking for volunteers for Breakfast club and food programs in schools.

Keep invoice from applying for Food Safe and submit to DPAC email. Course Site: Foodsafe.ca

**Motion to approve:** Up to two parents per school any additional parents to be considered per person basis Up to \$2600 available in total for funding. GES letter of request also to be sent to DPAC.

### **Motion Carried**

Note: Funds to be returned by cheque by DPAC. Refunds available when invoices provided.

Addresses to be supplied as well.

### **Motion to Request DPAC FUNDING \$393.75**

Lorena Ruth makes motion for DPAC to fund up to \$400 for Jesse Millar Presentation at GES school.

Kelsey Oxley 2<sup>nd</sup> motion

DPAC to fund up to \$400

GES Zoom Presentation: Jesse Millar

Digital Literacy Awareness brought to students and parents

May be able to open to parents for information night.

Note: Zoom numbers and potential charges to number of people.

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## **Committee Report**

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### **Jo Thomson – DPAC Chair**

- Announcement: Patrick Bocking Retirement Announcement for this July.
- Gibsons Pool – DPAC letter, update, the pool is open 9am-1pm hours but not great for all age groups.

All in favor to follow up letter to SCRD for hours to be revised.

**Miyuki Shinkai**, BCCPAC Representative - BCCPAC AGM , May 1, 2021 VIA Zoom

### **Stacia Leech, Board DPAC Rep**

- Focus on finding Superintendent Replacement. Hiring Committee has been convened.
- There are a number of vacancies in the Province. Looking at a recruitment service to assist and implement outreach. Short list in April/May and hoping for recommendation in May/June and want to finalize replacement in June

Two new ADHOC committee groups

1. Antipoverty

2. Art in schools

The Board continues lifelong learning. Collaborating and engaging in community continues to be a focus.

**Parents are always welcome to attend the public board meetings. Also available 46 website and YouTube.**

**Next public board meeting February 10, 2021 Operations and Committee meetings on the 4th Tuesdays of the month.**

<https://sd46.bc.ca/district-information/board-of-education-and-governance/board-meeting-schedule/>

<https://www.youtube.com/user/SD46Schools>

### **Patrick Bocking, Superintendent**

Monthly Superintendent report

Highlights:

#### **1. Family Literacy Week**

- Authors have been offering Zoom presentations in many classrooms.
- Live talks about their works and sharing.
- Schools have been having exciting events each day this week.

#### **2. Seamless Day – Ministry of Education Pilot Program**

- SD46 1 of 3 schools in Province that received funding for pilot program.
- ECE Educators work alongside Kindergarten teachers to provide childcare in classrooms.
- Drop off early or Pick up late. Seamless day

The pilot program: that children not have to transition to other locations. Pilot program organized thru Kirsten Deasey for childcare in our schools. There is no information pamphlet yet for this pilot program

#### **3. Wonder wheels Bus is back.**

Welcoming families into our bus

#### **4. February Black History Month**

Board has adopted Anti-Racism policy. Racism has been a huge focus in our District.

Our District will be honoring and supporting Black History Month.

#### **5. Schools 10-15% students wearing masks**

Protocols in place for seating, hand washing and other expectations followed.

Tone in school has been joyful.

**6. COVID-19 Exposure in Elphinstone. No transmission.**

**7. Graduation 2021** – Virtual Graduation funded by Schools. (paid for by schools) Paul Bishop was overseeing that file, there may have been some central funding provided. Some funding provided by PAC.

**8. Travel Insurance, regarding Travel Club Cancellation.**

Miyuki, received email and asks to forward letter and contact for follow up to Patrick Bocking.

The matter is in Court at the moment. Patrick welcomes the letter to be forwarded.

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## Healthy Schools Committee

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### **Marilyn Baines** Report: December, 2020

1. **SOGI Update:** District Lead is Vanessa Marie, also a District Counselor. The committee has student, teachers and CUPE representatives. Each School has a SOGI Rep.  
A December 2020 education session was offered for grade 6-12 students. Lots of resources are available in schools.
2. **Equity Scan:** Some of the current directions being taken by our School District partners are being considered by our School District to focus on “Equity of Opportunity”. Addressing systematic barriers that may impact Indigenous Student Achievement. Focus would be to enhance the achievement level of Indigenous students, to re-tell, educate missed history and to share the views of Indigenous People.
  - a) This Equity Scan will be completed over 3 years, and may also reveal gaps for other students.
  - b) Four areas will be addressed: Policy and Governance, Learning Environment, Pedagogical Core, and Learning Profile.
  - c) Out of around 32 questions to be answered, 11-12 will be focused on this year. Plans are underway to engage all parents in this process. More details to be addressed at next Healthy Schools Meeting February 2, 2021.
3. **Public Health Update:** Focus on COVID-19 contact tracing, flu clinics, and planning for school immunizations. Youth are to call for either Drop-In or TeleMed/Phone Youth Clinic appointment as all 3 locations are open.  
VCH is committed to addressing issues identified in the 2020 report “In Plain Sight” regarding Indigenous racism in B.C.  
Tobacco and vaping are the focus of a 1-page document for both elementary and secondary about to be released. Some youth have reported quitting due to the scare of COVID the impact it has on the lungs. McCreary will be releasing a survey in the New Year.
4. **Family School Navigator** – **Karys Foley** and **Sarah Joseph SD46** social workers who provide parenting support. Help is available in many areas including working with and understanding complex behavior and diagnoses, planning approaches, accessing resources, and bridging connections between home and school. Contact your school’s Inclusion Support Teacher, then e-mail the Navigator who is Karys Foley.
5. **Substance Use Panels** - Under review

Next Meeting is Scheduled for: Tuesday February 2, 2021

Parent Engagement Committee

Suggestion to DPAC possibility for May 2021.

Intro for Gr7 parents to be welcomed by Zoom into the High schools.

Potential for Kids to do virtual tour and invite parents of Grade 7 students.

Jo Thomson to follow up with this request at next Committee Meeting. Suggestions Welcome

[sd46dpac@gmail.com](mailto:sd46dpac@gmail.com)

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## Discussion

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### **Miyuki Shinkai, Update on Active Travel**

Active Travel Implementation. To improve road safety around SD46 school areas

- d) Dec. 5, 2020 DPAC sent letter to MOTI with support of AT, Rita, Miyuki
- e) MOTI responded Jan.5, 2021, confirmed bike lane to be installed on North Road by the end of March.
- f) MOTI advised DPAC to approach SCRDC to apply for the Rural Community Infrastructure Grant (Miyuki requested SCRDC Transportation Committee follow up)
  
- g) Miyuki attended West Howe Sound Community Association Meeting Dec.1, 2020 to receive support from WHSA for LES AT initiatives.
- h) YMCA Road and Port Mellon highlight to be focus area. Signs have been set up.

### **Active School Travel Pilot Program**

Approved Pilot program to begin. Langdale PAC received \$10,000 Grant from BC Healthy Communities sponsored by MOTI.

Grant money supporting walking school bus parents, leader's honorarium

Miyuki - coordinating **-Walking School Bus Program-** in YMCA subdivision. To roll out February 2021

(Spoke to MOTI Manager for Sechelt, received recommendation – Sandwich Board signage)

### **Presentation: AT Pilot - Miyuki Shinkai**

**Patrick Weiler MP Town Hall**

**With Speaker: Minister Mckenna, Infrastructure and Community**

**February 10, 2021**

**2:00–3:00 p.m.**

**Facebook Live**

May 1, 2021 VIA Zoom

Submissions Due February 28, 2021

Welcoming resolutions from DPAC/PAC across B.C.

Miyuki Presents: Advocacy letter for Active Travel Safety improvements

“Be it resolved that BCCPAC advocate for more consistent and increased traffic signages, bike lanes, pedestrian lanes by Ministry of Transportation and Infrastructure surrounding all SD46 schools to ensure safety of all active travel students.”

Motion: That SD46 DPAC approve Resolution AT Advocacy Letter to be submitted to BCCPAC.

Patty Shields 1<sup>st</sup> Ursula Dragowska 2<sup>nd</sup> All in favor

Note: Ursula Dragowska from CGE asked advice from Miyuki on AT advocacy on her school zones. Miyuki will follow up

Meeting adjourned 8:54 p.m.

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Next Meeting

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February 25, 2021 7:00 p.m. Zoom