



DPAC

District Parent Advisory Council
School District 46 - Sunshine Coast

October 2024 DPAC Minutes

Date: October 24, 2024 | Time: 7pm

Location: (In person and via zoom at CSS Library)

7:00 PM Greetings, Introductions + Land Acknowledgement

Meeting was taken place in unceded traditional land and sea of Squamish Nation and Sechelt Nation.

In Attendance : Scott Davis (Chair), Miyuki Shinkai (Secretary & BCCPAC Rep/ ESS), Jana Curl (Director at Large/CSS), Rachael Eastman (Treasurer/ PHSS), Tamara Hedden (CGE), Marissa Fischer (CGE), Karla Shields (LES), Sandy Buck (ESS), Eran (?), Ayen Drebbett (KES), Nicole Huska (HMBE), Briar Teal (DBE), Stacia Leech (Trustee Rep), Jennifer Roberts (Assistant Superintendent).

Regrets: Emily Doyle (GES), Jennifer Olson (MPES), (RCE), (WSE).

7:05 PM Approval

- September 26, 2024 Meeting minutes - Moved by Miyuki, Seconded by Rachael. All in favour. m/s/c
- October 24, 2024, Agenda Approval Moved by Miyuki, Seconded by Sandy. All in favour. m/s/c

7:05 -7:40 PM Guest Speaker: Valerie Tremblay, 2-part Language Exchange Program: Together in France and BC

Fundraiser opportunity for PACs (poster attached)

contact Valerie if your PAC is interested in:

Direct: +1(604) 993-0174 **Web:** www.frenchtogo.ca

Guest Speaker – Cheryl Wilson, SD46 District Careers Coordinator - Student Career Opportunities and Preparation

Application for Volunteer Firefighters Academy, Train and Trades Program, Connect to Your Career Path – Let us help you reach your career goals!

www.career-programs.sd46.bc.ca

Questions: cwilson@sd46.bc.ca 604.886.8647 / 604.740.2738

7:40 PM PAC Funding Questionnaire by Rachael Eastman

MPES PAC was asked to purchase PE equipment by the principal. What kind of items do PACs fund? Rachael will send DPAC Reps a questionnaire.

Miyuki shared the Gaming Fund Guideline:

<https://www2.gov.bc.ca/assets/gov/sports-recreation-arts-and-culture/gambling/grants/guide-pac.pdf>

(School curriculum and its resources should be funded adequately by the school site budget. PACs are encouraged to consult the school site budget with the principal. Participate in the SD46 preliminary budget consultation session to learn how the budget allocation works.)

7:45 - 40 PM Regular Reports: Chair report: Scott Davis (attached)

Scott Davis - sdavisarch@gmail.com

Since my last report, my chair duties were primarily, communicating with presenters for our meetings, receiving email, and newsletters on seven topics.

1) Parent Workshop.

Emily and Miyuki shared information to PACs about a workshop on Problematic

Screen Use offered by Matty Devenish. The information will be in our resources.

2) SD46 BOE + DPAC Event Invite.

I accepted an invite to attend the Effective Meetings, Collaborative Work and

Compassionate Systems leadership event on October 29, 2024. I am eager to

learn how to be a more effective, collaborative and compassionate leader.

3) Updated Regulations received.

I received five administrative regulations. Reg. 4120 - Rental of School Facilities,

Reg. 5080 - Student Fees, Reg. 2130 – Volunteers, Reg. 2110 - Reference

Checks, Reg. 1050 - Career Programs and Reg. 3230 - Student Interviews

The information will be in our resources.

4) COPAC letter about School Spaces and Portables.

I received communication from Central Okanagan PAC asking for our DPAC support

for school districts affected by overcrowding and the change in the use of facilities

and portables. Link to the original letter: <https://medium.com/@bcdpacs/fund-portables-build-schools-bc-election-2024-4bfc4498b3ef>

5) BCCPAC – Honoring the Memory of Laurent Rainey-Blue.

I received a eulogy dedicated to an indigenous leader that was a very memorable presenter at the last BCCPAC Conference. Laurent made a lasting impression on me when he shared that “Men carry a lifetime burden for their Missing and Murdered Women”.

I’ve been reflecting on my time as DPAC chair. I’ve been supported over the years by many effective DPAC volunteers. My leadership skills were raised at workshops run by talented and motivated trainers. Our DPAC networking with other DPAC’s expanded from attending BCCPAC AGM’s and Conferences. The chair role received effective support and motivation from SD46 Trustees, Superintendents, Officers and Managers. I’ve been challenged to lead DPAC by social issues during a Pandemic. My reflections range from a new parent in Kindergarten, volunteering on CGE PAC, DPAC Rep, In Person and Zoom Hybrid Meetings, DPAC Vice Chair and Chair. My intentions are to support another year as Past Chair. My future interest is community fundraising for the SD46 Registered Canadian Charity. It takes money to achieve our goals and visions.

• **Treasurer report by Rachael Eastman**

- Gaming Account Balance as of Oct 24, 2024 - \$2,697.19 (Liabilities and Equity).
- Operating Account Balance \$ 235.20 (Liabilities and Equity)
- The Income Statement from October 27, 2023 – October 24, 2024 was presented. Moved by Miyuki, Second by Rachael. All in Favour. m/s/c

8:00 PM New Business

– DPAC Board of Directors – 2024/2025 Board Members nominated and acclaimed are:
Chair - Rachael Eastman
Vice Chair - Tamara Hedden
Secretary / BCCPAC Rep – Miyuki Shinkai
Treasurer – Jennifer Olson
Director-at-Large – Marissa Fischer, Jana Curl, and Scott Davis (past- chair advisor)
Moved to accept a 2024/2025 DPAC Board members by Miyuki, Seconded by Sandy.

All in favour. m/s/c

- Parents' Education 'Regulating Kids Technology Use' – Spending Motion by Miyuki Shinkai: GES and RCE PACs are interested in bringing Matty Devenish's 'Understanding Dopamine – Exploring Problematic Screen Use in a Dopamine Saturated Society' to parents and caregivers. After the discussions, two separate motions were made, and spending approvals were carried. m/s/c
 - SD46 DPAC funds \$750 towards Matty Devenish's workshop in November at GES or RCE hosted by either GES PAC or RCE PAC or combined efforts. (@ the lower Coast)
 - SD46 DPAC funds \$750 towards Matty Devenish's workshop in early next year in the upper Sunshine Coast school district, which will be hosted by HMB PAC, KES PAC, DBE PAC, MPE PAC, or PHSS PAC. The location will be decided by the PACs in the upper end. Miyuki will follow up.
 - Both workshops are sponsored by the DPAC Gaming fund, which allows all interested parents and caregivers to attend free of charge.

8:10 PM · Trustee report: Board Vice Chair Stacia Leech (attached separately)

- The trustee liaison will be attending your PAC meeting twice a year, fall & spring.
 - Public Budget Consultation on November 29th, 5-7 pm at CSS and with DPAC on November 28th at 7 pm in the SD46 Board Room.
 - Subscribe Trustee's Newsletter: <https://sd46.bc.ca/tbemailsubscribe/>
 - Next Public Board Meeting: November 13th at 7 pm.
 - Parents are invited to attend the Board of Education meetings or send a question by emailing: questions@sd46.bc.ca
- Meetings are held in person at the School Board Office, 494 South Fletcher Road, Gibsons and live-streamed to YouTube Live stream.
- At the Board meeting on Oct 9, the board confirmed 2024/2025 enrollment as of Sept 31 is 3,508. Increase of 35.75 students. Our district's facilities and resources are in good standing. For more info about the SD46 finances: <https://sd46.bc.ca/district-information/board-of-education-and-governance/budget/>
<https://sd46.bc.ca/wp-content/uploads/SD46-Long-Range-Facilities-Plan-2023.pdf>
- **Board reports: Assistant Superintendent Jennifer Roberts**

REPORT TO DPAC SUNSHINE COAST SCHOOL DISTRICT 46

Superintendent's Report

Submitted by Superintendent Kate Kerr
October 24, 2024

This report highlights the past month's updates and events, all grounded in our core values of **learning, belonging, integrity, and equity**.

a. Welcoming International Students and Excursions

Our first excursion was an exciting exploration of Vancouver Harbour, where international students were introduced to the city's history, topography, and vibrant landscape. After walking from Denman Street to Canada Place, students engaged in a workshop with the Vancouver Port Authority, learning about the cultural, environmental, and economic significance of Vancouver Harbour.

Following a lunch break at Jack Poole Plaza, the group returned to Denman and Georgia Streets for a tandem bike riding lesson, before cruising the scenic seawall around Stanley Park.

The second excursion saw students exploring the coastal beauty of Gibsons, followed by a full-day adventure on Keats Island.

b. Student Strategic Plan Launch

The new Strategic Plan was introduced to the Grade 10 Leadership class at Chatelech Secondary with tremendous enthusiasm. Students shared a wealth of ideas on how to become champions of the plan and how they envision their learning evolving in the future. We are excited to see how these young leaders will share the vision with the broader student body!

c. Elementary Sports: Cross-Country Annual Series

The Elementary Sports Cross-Country Annual Series kicked off with the Cross-Country Fun Run at Cliff Gilker Park, followed by Cross-Country events at Davis Bay, Gibsons, and Kinnikinnick Elementary. A fantastic start to the season, showcasing our students' enthusiasm and athleticism!

d. Early Dismissal Days

Informal learning updates and family conferences took place in early October in both elementary and secondary schools. Early dismissal days have been aligned with the new reporting order, allowing for greater connection with families ahead of the formal reporting period. Across the district, schools will dismiss one hour earlier, providing teachers and families additional time for meaningful discussions.

e. September School Visits and 1701 Review

In September, we conducted visits to all schools in the district to gain insights on our students with the most complex learning needs and how we can better assist them in the classroom.

School-based teams exhibited great dedication and efficiency in their tasks throughout the busy month. From familiarizing themselves with new students to organizing caseloads, creating Individual Education Plans (IEPs), and providing support to both students and teachers, it was clear that a tremendous amount of effort and care went into the preparation and planning for the September 1701 deadline.

We are immensely grateful for the hard work and commitment demonstrated by all those involved in ensuring that our students receive the necessary support and resources they need to thrive in the classroom.

f. Accessibility Committee

The Accessibility Committee held its inaugural meeting of the school year on October 1st. The committee, comprised of passionate accessibility advocates, gathered to reflect on the progress made over the summer and identify priorities for the upcoming year.

In alignment with the provincial government's mandate, the committee is dedicated to enhancing accessibility across the district. As part of this commitment, the committee will review the feedback survey available to our educational community on our website. This ongoing feedback mechanism allows us to better understand the needs and experiences of our students, staff, and families, ultimately guiding our efforts to create a more inclusive environment within our schools.

g. Careers Updates

- **Train in Trades Programs** are off to a great start! The Pro Cook Program at Elphinstone Secondary, led by VCC Chef Instructor Ken Hookham, has just begun Module Two. On October 4th, students embarked on an interactive field trip to three local farms in Gibsons. Keep up the excellent work and delicious food!
- **The Automotive Service Technician (AST) program** is thriving, with an eager group of students ready to put their theoretical knowledge into practice. Under the expert guidance of Red Seal AST instructor Brenda Masich and Chatelech teacher and VCC AST instructor Ryan Lee, these students are gaining valuable hands-on and theoretical experience in the automotive industry.
- **The 4th Annual Fire Academy promotion** is underway, and we've already received a significant level of interest from high school students

across the Coast. So far, 45 applications have been submitted, with 12 students accepted into the Spring Break program. A special thanks to Sechelt Fire Department's Deputy Chief of Prevention, Steven Achterberg, for his leadership. The application deadline is November 1st, 2024.

h. Staff Appreciation Day

On Friday, October 4th, we celebrated our dedicated Sunshine Coast Schools staff! This celebration was particularly meaningful as October marks National Principals' Month, October 2nd is International Custodian Day, and October 5th is World Teachers' Day. A huge thank you to all staff for their continued commitment to our students and community.

i. Human Resources Update

The Human Resources Department has been actively hiring over the past 14 months to fill vacant positions and continue to add staff to the TTOC and on-call education assistant support staff lists. The objective has been to continue to reduce, or at least stop the increases annually in, fail-to-fills amongst teacher and education assistant positions in schools. These fail-to-fills impact on student learning and on the workload and morale of other staff in the school when staff are absent.

Ongoing initiatives from last year, as well as new strategies implemented for the 2024-25 school year, aim to address the continued challenges related to education assistant fail-to-fills.

j. Practical Leadership for Principals

We are excited to announce the launch of our *Practical Leadership* series, designed specifically for new and nearly new administrators, as well as those who are interested in exploring key leadership topics in greater depth.

This monthly series provides an opportunity to explore a variety of relevant topics, presented by experienced leaders from our district. Each session will offer practical, actionable insights to help administrators effectively navigate the responsibilities and challenges of school leadership.

8:25 PM Committee reports:

· **Healthy Schools**– Meeting Minutes attached, forwarded by Jessica Wollen, DPAC rep. <https://sd46.bc.ca/families-and-students/health-supports-resources/>
If you have any questions or comments, please reach out to Jessica: jessica@shift-education.com

Sue's notes – Healthy Schools Committee – Oc. 1/24

- Strategic Plan

- Christa showed video and let everyone know about the new strategic plan for sd46
- Connecting Community Visits
 - Discussion and Feedback – seems to have gone very well again.
- Collaborative Care Conference – Wed. Nov. 6 – morning only
 - Previous conference was very successful - well attended, actionable plans that have been followed through on (ex. The Hub)
- Code of Conduct: Ministry Cell phone Policy – Christa gave an update
- Roundtable
 - VCH Public Health Nurses – Carol
 - STIs on the rise
 - Condom decline and misinformation
 - PHNs are doing many things to address this with the adult and youth population
 - Oct. 10 – PHN training to go over the intro tool kit – Jessy will be there as well.
 - ESS and CSS have the circuit for their PHE courses – PHN and Jessy trying to support adding toolkit resources to this.
 - Building capacity and supporting champion teachers
 - PHN can support but not teach the content
 - Side note - Consent Module – possibly 2 levels to deepen it
 - Carol would like to connect with the career coordinator in the school district about health care careers
 - Laurie C (tobacco and vaping VCH)
 - McCreary data shows younger ages so she is trying to get in earlier
 - Substance use toolkit developed, VCH
 - Grade 6-7 education presentations – Laurie prefers pre and post lessons but they are not mandatory.
 - Grade 9-12 addiction conversation and powerpoint
 - Laurie can do cessation groups
 - They explore things like How would someone know they're addicted? and What it might look like to try to stop?
 - Schools need to provide students for Laurie to work with if they'd like this.
 - Groups are based on Health Canada's I Quit program which she now uses instead of Quash
 - Grants of up to \$500 will be available again this year to schools to help youth reduce smoking, vaping or other recreational nicotine use.
 - Application deadline March 14/25

· **Family Engagement by Miyuki Shinkai**

DPAC / PACs Leadership Training on Tuesday, October 29th, 5 -7:30 pm @ RC Golf Club - Compassionate Systems Leadership & How to run effective meetings. DPAC Executive and PAC chair & VP (or appointed executive members, 2 delegates from each PAC) are invited. The session will weave compassionate systems leadership connected to running a meeting and developing strong community relationships, as well as how to work with your Board of Education. Dinner will be served.

Registration: SD46.bc.ca/CSLEVENT24 – Miyuki will send a reminder & invite.

- Committee meetings and actions with BCCPAC and BC DPAC & PAC Coalition. If you are interested, please contact Miyuki.

· **Active School Travel by Miyuki Shinkai**

SD46 Fall campaign was held Oct 7-21. The next one is in the spring of 2025. Contact Johan Stroman for prize purchase and PAC sponsorship. johan@heartwoodsolutions.ca

· **Education, Operations, Committee of the whole - 4th Tues. of the month –Next meeting is on November 26th, 9:30 am -3:15 pm** at the SBO for 3 separate committee meetings for an hour and a half each. If you can make one of three meetings, please contact Miyuki to receive more information. DPAC Executive highly recommends more parents to take part in. The meeting environment is welcoming, and the agenda covers many important topics for parent groups as a stakeholder.

The Babysitters Certification Program for kids was inquired by HMB rep (Shared info attached)

8:35 PM Meeting to Adjourn

Next meeting: November 28, 2024, 7 pm | Board Room & Zoom
Holiday break until January 23, 2025 7 pm

Items for November – Food Safe funding proposal from DBE PAC