



DPAC

District Parent Advisory Council
School District 46 - Sunshine Coast

October 2023 DPAC Minutes

Date: October 26, 2023 | Time: 7pm

Location: (In person and via zoom at Chateletch Secondary Library)

7:00 PM Greetings, Introductions + Land Acknowledgement

In Attendance: Scott Davis (Chair), Tracey McClelland (Treasurer / MPE), Miyuki Shinkai (Secretary & BCCPAC Rep/ ESS), Tamara Hedden (CGE), Simon Croack (CGE), Jana Cull (DBE), Karla Shields (LES), Clayton Klein (HMBE), Matt Carpenter (RCCE), Stacia Leech (Trustee Rep), Kate Kerr (Superintendent), Jennifer Roberts (Assistant Superintendent), Kirsten Deasey (District Principal of Learning, Innovation, and Childcare), Desiree Harris (District Vice Principal of Learning and Innovation)

Regrets: Emily Doyle (GES), Raylene Sladey (MPE), Cherie Stone (PHSS), Liz Hills (CSS/WSE), Sandy Buck (Spider).

7:05 PM Approvals:

- September 28, 2023 Meeting minutes available on (SD46 website)
Moved by Miyuki, Seconded by Tracey. All in favour. m/s/c
- October 26, 2023 Agenda Approval
Moved by Clayton, Seconded by Matt. All in favour. m/s/c

7:10-8:00 PM Guest Speaker- Understanding the new assessment and reporting system presented by Kirsten Deasey & Desiree Harris (District Learning, Innovation and Childcare)

- 'Communicating Student Learning' – Interested in learning about changes to reporting in BC?

- Aligns with BC' curriculum and provincial assessment system
- Provincial Proficiency Scale at Grade K-9
- IE – Insufficient evidence
- Student self-assessment of Core competencies and goal settings
- Graduation statues updates at Grade 10-12
- All learners including students with a disability or diverse ability will receive regular communications of student learning in the same way as their peers in any other program.

- October 25th, 2023 Webinar link for parents and caregivers:

<https://sd46.bc.ca/cslwebinarrecording/>

- Spaces Family Account info sessions: Next one is November 15th 6:30pm

**Upcoming Information Sessions
for Parents & Caregivers**

**Parents & Caregivers
Zoom with Spaces**

- **October 18th: 6:30 pm - 7:30 pm**
- **Link & QR Code: <https://bit.ly/spacesoct18>**

&

- **November 15th: 6:30 pm - 7:30 pm**
- **Link & QR Code: <http://bit.ly/spacesnov15>**

Find out how to sign-up for a Spaces family account so that you can see your student's reflections on the Core Competencies, as well as the goals that they've set for themselves!

Parents & Caregivers Zoom with SD46

October 25th: 6:00 pm - 7:00 pm

Interested in learning about the changes to reporting in BC? All parents and caregivers are invited to join a district wide Zoom webinar, which will explain the changes to K-12 reporting. Register using this link, or scan the QR code.

<https://sd46.bc.ca/cslweb23/>

For more information and feedbacks to:

kdeasey@sd46.bc.ca

<https://curriculum.gov.bc.ca/>

8:00pm 2023-2024 DPAC Board Nominations and Election

Following members are nominated and acclaimed for 2023/2024 SD46 DPAC Executive positions:

Chair – Scott Davis

VP – Matt Carpenter

Treasurer – Tracey McClelland

Secretary – Miyuki Shinkai

Director at large – Jana Curll

m/s/c

8:10 PM Regular Reports:

☐ Chair report: Scott Davis (Chair's Report attached)

Scott Davis - sdavisarch@gmail.com

Since my last report, my chair duties were primarily, communicating with presenters for our meetings, receiving email, newsletters and four topics.

1) BCCPAC- DPAC Summit Confirmation. BCCPAC sent messages confirming our reservations and travel subsidy amount. They also asked us to forward our elected board, which will be sent by Miyuki after tonight's elections.

2) Stephanie M. sent messages three revised Admin regulations. These will be posted in DPAC information.

3) PAC and DPAC Professional Development Evening Nov 2, 2023. Caroline Picard to hold a district professional development session for PAC and DPAC Representatives on Compassionate Systems Leadership on Thursday, November 2nd from 5 – 7:30 pm. The trustees will also attend and present on 'Working with your local Board of Education'.

DPAC and PAC executives are encouraged to attend the event for information, training, encouragement and support.

4) Email list updated. Miyuki sent me an updated email list for this school year.

☐ Treasurer report by Tracey McClelland

SD46 DPAC – Treasurer’s Report October 26, 2023

Gaming Account – Balance remaining to spend from Gaming \$3,168.99

Operating Account – Balance \$293.59

Notes:

- Fiscal year as stated in most recent Constitution and Bylaws is November 1st to October 31st and fiscal year financials are to be presented at each AGM. However all previous financials and gaming account report summaries have run to a June 30th year end. At some point, this should be corrected with Gaming, though it has been incorrect for many years with no issues.
- BCCPAC travel reimbursements are fully disbursed to attendings who submitted approved expenses.
- Operating account expenses used to fund BCCPAC AGM expenses above gaming maximum of \$500, and expenses not funded by BCCPAC AGM travel allowance.
- Grade 7 transition funding approved spring 2022 was not claimed by CES, PHSS and SCAS and not reflected on these statements.

*DPAC Gaming fund is available to parents education and resources for 2023/2024. Some ideas are:

- Parenting Teens course by Shirley French for North end parents and caregivers.
- Truth & Reconciliation workshop – Blanket exercise
- Food Safe Course
- First Aid Course

Miyuki will reach out PACs for suggestions for speakers, workshops, courses, etc. DPAC would like to have a few spending motions brought to November meeting as we do not meet in December and January 25th will be the following after November meeting

**Sunshine Coast District Parents Advisory Council - Gaming Restricted
INCOME STATEMENT**

October 26, 2022 - October 26, 2023

CONTRIBUTIONS

Gaming Grant 2023	\$	2,500.00	
TOTAL CONTRIBUTIONS			<u>\$ 2,500.00</u>

EXPENSES

Program Costs

#153	Neilsen Mahoney Coaching (Screen Health)	\$	367.50	
#156	Klara Cramer - KES Food Safe	\$	104.95	
#159	BCCPAC conference fees (reimburse to Tracey)	\$	324.00	
#160	Miyuki Shinkai (accommodation BCCPAC AGM to gaming Max.)	\$	176.00	
#161	Miyuki Shinkai - Parenting Teen workbooks	\$	487.20	
#162	Shirley French - Parenting Teen Workshop Series	\$	800.00	
#164	Grade 7 Transition Parent night (ESS)	\$	200.00	
	Bank fees for cheques Cashed	\$	11.25	
#165	Tracey McClelland - BCCPAC Membership fees 2023	\$	150.00	
TOTAL PROGRAM COST				<u>\$ 2,620.90</u>

**TOTAL GRANT FUNDS CARRIED FORWARD (DRAWN FROM PREVIOUS YEARS
UNSPENT)**

- \$ 120.90

**BALANCE SHEET
at October 26, 2023**

ASSET

Gaming Chequing Account (Reconciled Oct 26)

\$ 3,168.99

TOTAL ASSET

\$ 3,168.99

LIABILITY

\$ -

EQUITY

Retained Earnings (Resitricted)

Unspent Grant funds from Previous year

\$ 3,289.89

Unspent Grant funds from Current Year

- \$ 120.90

TOTAL RETAINED EARNINGS (Restricted)

\$ 3,168.99

LIABILITIES AND EQUITY

\$ 3,168.99

NOTES

- Fiscal year as stated in most recent Constitution and Bylaws is November 1st to October 31st and fiscal year financials are to be presented at each AGM. However all previous financials and Gaming Account Report Summaries (GASR) have run to a June 30 year end. At some point, this should be corrected with Gaming, though it has been incorrect for many years with no issues.

- Gaming maximum for BCCPAC AGM and Conference is \$500.00 for all fees and accommodation expense

- Cheques #154, #155, #157, #158 and #163 were all voided due to Gaming maximum clarification

- Grade 7 transition funding approved spring 2022 was not claimed by CES, PHSS and SCAS and not reflected on these statements

INCOME STATEMENT
October 26, 2022 - October 26, 2023

Contributions

BCC PAC Travel Funding (Summit)	\$	180.98
BCC PAC Travel Funding (AGM)	\$	121.89
Sale of Used Parenting Teens books	<u>\$</u>	<u>65.00</u>

TOTAL Contributions \$ 367.87

EXPENSE

Program Costs

#152	Scott Davis (BCCPAC travel disbursement)	\$	88.75
#153	Miyuki Shinkai (BCCPAC travel disbursement)	\$	92.23
	Miyuki Shinkai (BCCPAC AGM balance from gaming		
#154	allowable maximum)	\$	45.43
#155	Miyuki Shinkai (BCCPAC AGM Ferry Fare)	\$	12.00
#156	HBES PAC Condolence Flowers	\$	44.80
#157	Kundi James (BCCPAC AGM travel disbursement)	\$	121.89
	Bank Fees	<u>\$</u>	<u>30.00</u>

Total Programs Cost \$ 435.10

NET INCOME (LOSS) -\$ 67.23

BALANCE SHEET
at October 26, 2023

ASSET

Operating Chequing Account (confirmed Oct 26, 2023)	<u>\$</u> <u>293.59</u>	
TOTAL ASSET		<u><u>\$</u> <u>293.59</u></u>

LIABILITY \$ -

EQUITY

Retained Earnings

Retained Earnings	\$	360.82
Current Earnings (loss)	<u>-\$</u>	<u>67.23</u>
TOTAL RETAINED EARNINGS	\$	293.59

LIABILITIES AND EQUITY \$ 293.59

NOTES

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- BCCPAC travel reimbursements are fully disbursed to attendings who submitted approved expenses
- Operating account expenses used to fund BCCAGM expenses above gaming maximum of \$500, and expenses not funded by BCCPAC AGM travel allowance

8:20 PM Board reports

Superintendent's Report

Submitted by Superintendent Kate Kerr
October 2023

1. Circle of Care: Students

- Grade 7 Leadership Program:** More than 40 students district-wide have shown interest in the innovative Grade 7 Leadership initiative created in partnership with United Way BC and Sunshine Coast Community Schools. Open to all Grade 7 students, this program aims to foster connections among peers, providing opportunities to learn about leadership and collaborate on activities to enhance the school year. This free, weekly after-school program will be hosted at their prospective high school, uniting Grade 7 students who aspire to build friendships and contribute to positive change. Engaging in outdoor activities, games, team challenges, and exciting visits from guest speakers, participants will explore aspects of themselves, each other, and the diverse ways in which we all possess leadership qualities. (1a)
- In the final week of September, **On the Road Science World** delivered engaging in-person shows to all SD46 Elementary schools, providing "fun, inquiry-based demonstrations that pique science curiosity, boost science literacy and inspire future science and technology leaders." The excitement was palpable as numerous hands shot up in response to the question, "Who wants to be a scientist?" and the sparks of curiosity shone brightly. (1c)
- Elementary Sports Cross Country Annual Series** kicked off this month with 'The Gumboot Gallop' at Cliff Gilker Park, followed by the Cross-Country Team Challenge at Kinnikinnick Elementary, and concluding with the Cross-Country Gibsons Grind. (1g)

2. Circle of Care: Staff

- a. **SD46 Appreciation Week:** During the first week of October, we celebrated the exceptional and devoted SD46 staff and PACs/DPAC partners! Facilities and maintenance staff were celebrated on International Custodian Day. Teachers were celebrated on International World Teacher's Day. District, school, classroom support staff, administration staff, leadership (October is also National Principals' Month), exempt staff, bus drivers, and DPAC and PACs were also celebrated during the week. (2a)
- b. **September Pro D Day:** The September 25th Professional Development Day was a wonderful opportunity to weave together the strands of the SD46 'Ensouling Our School's' braid. Jo Chrona's session reminded us that Indigenous-Informed Pedagogies are Powerful Pedagogies – that are strength-based, inclusive, grounded in relationship and have challenging (and attainable) learning goals. Teachers worked together to learn the Spaces platform, where students will post their first reflections on their core competencies and goals, and support staff focused on strategies for student engagement and reflection. Everyone was able to work with Katie White to deepen our learning on supporting the development of thinking and feeling human beings who will become increasingly responsible for their own decisions and actions. "By supporting students to notice their Core Competencies – and creating opportunities for students to learn how to reflect on their learning and set goals for themselves, we are contributing to an educational shift...one that truly engages students as active and engaged in their journeys of themselves as learners." (Katie White, Student Self-Assessment) (2b)
- c. We welcomed **international literacy expert Matt Glover** in-person to the Sunshine Coast on October 10th. His focus was on "Using Mentor Texts to Support Student Writers - Kindergarten to Grade 8." Empowering children to create compelling writing is enhanced when they have a clear vision of their work and are immersed in a collection of real-world texts. Through the exploration of authentic published pieces, we delved into strategies for incorporating mentor texts throughout writing instruction. Additionally, we discussed preparing for a unit by utilizing a stack of mentor texts to generate teaching possibilities. (2b)
- d. **Joint SOGI Letter:** The Board of Education, in collaboration with the Sunshine Coast Teachers' Association (SCTA) and CUPE 801, issued a joint statement this past month to affirm our unwavering support for inclusivity, diversity, and the promotion of Sexual Orientation and Gender Identity rights within our educational community. (2c)
- e. **Inclusion Support Teachers** from across the district gathered for the

first monthly meeting of the year. These meetings have been a long-standing structure in our district. In addition to learning and collaborating, the meetings provide support and networking opportunities for ISTs. Feedback from these meetings is extremely positive especially from teachers new to the role or to our district. (2c)

- f. **Compassionate Systems Leadership Team Training:** Our district has established a dedicated CSL team! Four members of our Educational Leadership Team recently participated in a week-long training on Compassionate Systems Leadership, led by the Ministry, in Surrey this month, aiming to enhance this approach within our district. (2d)
- g. **Early Dismissal Days:** Informal learning updates and family conferences occurred earlier this month in elementary and secondary schools. Early dismissal days have been modified this year to synchronize with the new reporting order, facilitating connections with families ahead of the formal reporting period. Across the district, early dismissal days release one hour earlier, allowing teachers and families the additional time to connect. (2e)
- h. Throughout September, School Based Teams worked hard to prepare for the **Ministry 1701** deadline. Preparation includes creating and updating plans and consultation with students, families and outside agencies. Later in the month, Kate Turner and Christa Rive visited every site to meet with School Based Teams. The extensive preparation was evident as was the care with which students were held. (2e)

3. Circle of Care: Community

- a. **Strategic Planning Update:** We've initiated a community-wide survey to collect input on the Board Visioning, and we eagerly anticipate the upcoming stages of our Strategic Planning engagement. (3a)
- b. **SD46 Compost, Garbage and Recycling Sorting Stations:** In an effort to prolong the landfill's lifespan and reduce overall waste production on the Sunshine Coast, the SCRCD has introduced new regulations for garbage, recycling, and compost. In alignment with these regulations and for the betterment of the environment, new waste sorting stations have been implemented at all school facilities this year. (3d)

4. DPAC Questions:

- a. [Long Range Facilities Plan](#)
- b. **Seat Belts on Buses:**
 - **Excerpt from The Association of School Transportation Services of BC:**

School buses are not classified as regular passenger vehicles (like a typical car) but rather as a distinct category of transportation. The design and construction of school buses prioritize passive safety measures over seat belts, taking into account their unique characteristics.

School buses are specifically engineered to be larger, heavier, and sit higher off the ground compared to passenger cars. These features contribute to their inherent safety, providing protection in the event of a collision.

School buses protect passengers through “compartmentalization,” a design that includes:

- *Seats with high backs;*
- *Seats filled with energy-absorbing material;*
- *Seats placed close together to form compartments;*
- *Strong seat anchorages.*

Further, in an emergency, seatbelts could actually hinder evacuation. Young children should not be placed in a situation where they are responsible for their safety.

For more, please visit <https://astsbc.org/response-to-seat-belt-questions/>.

The safety of students is of paramount importance, and school bus manufacturers and companies, regulatory authorities, and educational institutions work together to ensure that school buses meet stringent safety standards. The current design, incorporating compartmentalization and other passive safety measures, has demonstrated its effectiveness in protecting students during transit.

c. STOP Arms on Buses

All of our buses are equipped with stop arms with red flashing lights. We had a pilot with the previous vendor to use an Extended Stop Arm, however there is some uncertainty about the legality of these devices. When it is deployed there must be 3 metres passible on the left side of the bus which defeats the purpose or we are breaking the law. That being said, Division 11 of the Motor Vehicle Act Regulations are being rewritten in BC at the moment to deal with new and emerging technologies.

The other challenge with the Extended Stop Arm was that it just wasn't very good. There is only one vendor on the market and the device they are selling was not a high-quality product. We're hopeful that, once legislation changes, additional competition in the market gives us more

options and better value. We'll continue to consider the use of these devices as technology and legislation improves.

Side note: Our new bus contractor has deployed high-end cameras on all buses to help with reporting unsafe driving to the RCMP.

Any further questions regarding district facilities and transportation please email Nic Weswick, Secretary-Treasurer, nweswick@sd46.bc.ca.

Any school level questions, please contact the school principal.

□ **Trustee report: Presented by Stacia Leech**

- By-election coming up. Info sessions – Monday, October 30th, 6-7pm at the Board office.

Notice of Nomination

Public Notice is given to the electors of School District No. 46 (Sunshine Coast) that a School Trustee By-Election will be held for one School Trustee for Trustee Electoral Area 1 (Upper) for a term commencing December 2023 and ending in 2026.

Number of School Trustees	Trustee Electoral Area (TEA) Name	TEA Description
One	1 (Upper)	Sunshine Coast Regional District Electoral Areas A and B, and shísháhlh Nation Government District 6, 6A, 7, 8, 9, 10, 11, 12, 12A, 13, 14, 15, 16, 17, 18, 19, 19A, 20, 20A, 21, 21A, 22, 24, 25, 26 and 27.

Nominations will be received by the Chief Election Officer or a designated person, as follows:

From: 9:00 am on October 24, 2023

To: 4:00 pm on November 3, 2023

General voting day December 9, 2023

- Active Travel month – ICBC speed watch initiatives
- Parent- Board new communication procedure for 2023/2024
- <https://sd46.bc.ca/message-from-the-chair-october-2023/>
- Strategic Plan Survey – high response from parents:

1. board visioning
2. aspirational student learning goal
3. evidence to inform progress; and,
4. action plan

- Parents are invited to attend the Board of Education meetings;
Next public board meeting: November 8th, 2023 7pm. <https://sd46.bc.ca/district-information/board-of-education-and-governance/board-meeting-schedule/>

The meeting is live streamed to YouTube https://youtu.be/Ei_Uf_Z6M5g.
Send your questions to: questions@sd46.bc.ca

Comments from the floor:

- HMBE PAC, CGE PAC in needs of 'after school childcare program' return and operated by community schools.
- Active Transportation – car park issues, suggestion on operating a childcare program in the morning to spread parents drivers drop off time. Concerns on Speed Limits in school zones.
- PACs would like to hear a clear Food grant program site-budget and operation schedules in order to provide adequate numbers of volunteers and partnering with Community Schools in timely fashion. Currently, PACs donate fund and food to breakfast program and lunches. Some PACs ask food donations from the local vendors and provide free lunch to kids. Other PACs use Hot Lunch Program to fundraise. No streamlined approach, yet. Request to eliminate stigma attached to needy students/families – School District ensures the healthy culture is in place.
- At November Operation Committee meeting, Food in School Program Report will be presented. – November 28th. SD46 is presenting Food Program Report at the provincial level in early November.
- Needing fund and work orders for renovation of kitchens, commercial kitchen standard & protocols were questioned. Current kitchens are outdated to prepare a large quantity of food for students. District is currently working towards piloting a Hub kitchen concept by using existing large kitchens such as secondary schools and alternative school.
- Needs for Emergency preparedness in school and neighbourhood are suggested.

8:50 PM Committee reports:

Healthy Schools– No report.

Family Engagement by Miyuki Shinkai

- Family Engagement Committee was dismantled in May. Regular DPAC meeting became the place to communicate for Family Engagement topics. DPAC Reps who represents each school site are to exchange how things are working for families. Hope every PAC can send two delegates to the leadership training on November 2 to develop skills and strategies. (Nov 2 @ Roberts Creek Golf Club 5-7pm. Cash bar opens at 4:30pm)
- Raising Kids in a Digital World recording link emailed out to DPAC Reps



Family Resource Programs &
Child Care Resource & Referral

Raising Kids in a DIGITAL WORLD

JOIN US FOR THIS LIVELY ONLINE PRESENTATION & DISCUSSION

WEDNESDAY, OCTOBER 18
6:30 PM - 8:30 PM

This workshop is suitable for parents, caregivers & child care providers.



The digital world is here to stay, significantly impacting our society and children. Raising kids in this evolving landscape requires understanding the consequences, managing technology's influence, and ensuring healthy development.

Online Zoom presentation by Deborah MacNamara, PhD

Deborah is a dynamic teacher and experienced counsellor who makes developmental science come to life in the everyday context of home and classroom. She also provides counselling services to parents and professionals to make sense of learning, behavioural, and developmental issues in kids – from babies to teens.



Registration required.
Email sfrench@scss.ca or call 604-865-1108 for more information.

YOU ARE INVITED!

COMPASSIONATE SYSTEMS LEADERSHIP TOOLS FOR WORKING WITH YOUR PAC

In Collaboration with Your Local Board of Education

THURSDAY, NOVEMBER 2 | 5 - 7 PM
DINNER WILL BE SERVED AT 7

CHATELECH SECONDARY SCHOOL LIBRARY

All SD46 school PAC chairs, vice-chairs (or designates), and DPAC executives are welcome to join this event.
Please RSVP: <https://bit.ly/sd46dpaclearn>

Compassionate Systems Leadership is a foundational part of BC's Mental Health in Schools Strategy, which focuses on co-creating environments where everyone can thrive.

Compassionate Systems Leadership has three core elements to support system change and well-being:

- Internal Work: cultivating self-reflection and practice
- Relationship Work: Authentic connections where space is created to be truly present.
- System Work: Connections between self, others, and the broader system.

☐ **Active School Travel by Miyuki Shinkai**

- GoActive Campaign – October 16-27, 2023. PACs sponsored prizes.

- Benefit of Active School Travel and reasons behind

<https://sd46.bc.ca/families-and-students/active-travel/>

- Miyuki is meeting with Johan for feedback and recaps next week. Please send updates and comments if your PAC has anything to recommend for next year.

☐ **Education, Operations, Committee of the whole - 4th Tues of month**

Typically from 10am – 3:30pm at the SBO for 3 separate committee meetings for an hour and half each. If you can make one of three meetings, please contact to Miyuki / Scott to receive more information.

DPAC Executive highly recommends more parents to take part in. The meeting environment is welcoming and agenda covers many important topics to parents group as a stakeholder.

Discussion topic for the next meeting:

BCCPAC DPAC Summit & Committee Updates

Submitting Resolutions to BCCPAC AGM in May, 2024

Upcoming Event: BCCPAC Virtual Town Hall – November 8th at 7-8:30pm.

Miyuki will send a registration link for reps to register.

9:06 PM Meeting to Adjourn

Next meeting: November 23, 2023 7pm | School Board Office & Zoom

