



DPAC

District Parent Advisory Council
School District 46 - Sunshine Coast

November 2025 DPAC Minutes

Date: November 27, 2025 | Time: 7 pm

Location: (In person and via Microsoft Teams at CSS Library)

7:00 PM Greetings, Introductions + Land Acknowledgement

The meeting took place in unceded traditional land and sea of the Squamish Nation and Sechelt Nation.

In Attendance: Tamara Hedden (Vice-Chair), Miyuki Shinkai (Secretary & BCCPAC Rep/ ESS), Devika Naidu (CGE), Ayren Debrett (KES), Christina Man (CGE/ESS), Melissa Lenox (GES), Marissa Fisher (CGE). Jana Curll (Director at Large/ CSS), Karla Shields (LES), Brair Teal (DBE), Sharon Mackenzie (CUPE 801), Jennifer Roberts (Assistant Superintendent), Christa Rive (Director of Instruction for Inclusive Education), Ray Clayton (District Inclusion Support Coordinator).

Regrets: Statia Leach (Trustee Rep)

Absent: Rep (WSE), Rep (Spider), Rep (PHSS), Rep (MPES), Rep (HMBE), Scott Davis (Past-Chair).

7:05 PM Approvals:

- May 22, 2025, Meeting minutes available on the SD46 website.
Moved by Miyuki, Seconded by Melissa. All in favour. m/s/c
- September 25, 2025, Agenda Approval Moved by Melissa, Seconded by Miyuki.
m/s/c

7:05 -7:45 PM Guest Speaker: Ray Clayton, District Inclusion Support Coordinator from the Inclusion Support Services, about student engagement, attendance, and how families can support.

“Ensuring Every Student’s Success” – Engagement Strategies for Supporting Student Attendance <https://sd46.bc.ca/families-and-students/every-day-counts-hub/>

-Level of Intervention from 1-4, 3,4 is Universal Supports, and 1,2 are the intensive intervention, online learning and special support.

-Inclusion Support intervention model – for instance, a mental health crisis, School school-based team gathers the information and finds a prevention plan and a safe adult in the school while students go through their mental health.

-Strategies like less social media, screen time, and better sleep are key for parents can assist.

-PE once or twice and music only a few times a week, can school provide more for kids?

-Every student is unique. The grade 7 to high school transition is huge pressure.

-Anxiety is the number one cause of absenteeism. Instructors change every classroom.

-Feeling connected with one adult in the building is important. It takes time for them to feel safe. The feeling of connection and care by adults in the school is a number one

identifier.

- Absenteeism became a global problem at the staff and student level.
- Counsellor, mental health curriculum class, collaborative approach are taken.
- The future presentation will be scheduled to dive in deeper on this topic.

Regular Reports:

- **Chair report: Tamara Hedden**

- SD46 + DPAC/PAC Workshop at the Blue Ocean Golf Club, "Compassionate Systems Leadership" presented by Carolynn Picard. It was well attended around 40 attendees from all sites, on November 25.
- Correspondence and the notice of the event and meeting were sent by the DPAC secretary.
- Nic Weswick, SD46 Secretary-Treasurer, will present a budget consultation at the next meeting on January 22nd. The location may be moved from the CSS library to EYLC (TBC). No meeting in December.
- Importance of DPAC and its information to be shared by the chair attending PAC meetings in the upcoming months. Please email sd46dpac@gmail.com for booking.
- Eran from KES inquired about the Food Safe Certification opportunity.
- * Miyuki moved that DPAC is offering an online Food Safe Certification course to PAC members for up to 6 seats – first-come, first-served, one applicant per PAC. Seconded by Tamara. m/s/c

If your PAC member is interested in taking the course, please contact Tamara and Miyuki for pre-approval.

Here is a 20% off group discount code for the registrants:

www.foodsafety.ca

20% off Partnership code: PAR-CHECOA-020P

And this is the link to the course

[Food Safety Training | Online Food Handler Courses Available | CIFS](#)
foodsafety.ca

- **Treasurer Report:**

The 2024/2025 Financial Report was submitted to the Gaming Branch by the end of September. SD46 DPAC applied for the 2025/2026 Gaming Grant after the deadline, and we have not heard yet.

Operating Chequing Account Balance as of November 27, 2025, \$205.20

Gaming Grant Account Balance as of November 27, 2025, \$692.96.

Moved by Miyuki, seconded by Melissa. m/s/c.

- **Trustees Report: Trustees are at the BCTS Conference (the report attached)**

<https://sway.cloud.microsoft/pTBORVjgAVFiTHXV?ref=email>

New Trustee's Newsletter available online:

<https://sway.cloud.microsoft/N4j7bGrh5k4kyvpB?ref=Link>

• **Superintendent Report: Assistant Superintendent Jennifer Roberts (attached)**

Please read the report here:

<https://sway.cloud.microsoft/0Sh7uVgnRakfJvh9?ref=email>

8:00 PM 2025/2026 DPAC Executive Election for VP and Treasurer positions:

VP – Devika Naidue and Marissa Fischer were nominated. Devika was elected in.

Treasurer – Christie Man and Melissa Lenox were nominated. Melissa was acclaimed.

DPAC now has a full executive team. Thank you for stepping up.

ACTION: Tamara and Miyuki will look into the new treasurer's signing authority with the bank.

8:20 PM Committee reports:

• **Healthy Schools**– No report. Representative from DPAC, Jessica Wollen. The next meeting is in early December.

• **Family Engagement by Miyuki Shinkai**

- BCCPAC membership is due now <https://bccpac.bc.ca/index.php/members/membership-renewal?view=registerPac>

• **Active School Travel by Miyuki Shinkai / Tamara Hedden**

No VCH working group meeting this month.

• **School Board's Education, Operations, Committee of the Whole - 4th Tuesdays.**

Typically, there are three separate committee meetings from 9:30 am to 3:30 pm at the SBO, each lasting an hour and a half. If you can attend one of these meetings, please contact Miyuki or Tamara for more information. No meeting in December.

PAC Sharing: Challenges & Actions

-ESS PAC parents learning session on AI, Cell phone, and Vaping. PAC Advocacy Form suggestion from the members.

-GES PAC Winter Market Fundraiser, a family-first Christmas gift. Regarding bullying, having parents presence is an effective strategy to reduce bullying in the school. In a small town with a close-knit community, the winter market concept serves as a key learning and supporting families approach. Volunteer shortage, firefighters attended the PAC meeting was great.

CGE PAC – food bank and Christmas show. Volleyball team games, parents as players.

DBE PAC – PAC creates a connection in challenging times. Hotluch, film night, reduce the friction. Working as a team. Class reps communicate with the teacher to engage.

Serving for kids brings an inclusive and collaborative culture.

8:42 PM Meeting to Adjourn

Next meeting: January 22nd, 2025, 7pm | Chat or Sechelt Learning & Microsoft Teams
TBA