



# DPAC

District Parent Advisory Council  
School District 46 - Sunshine Coast

## November 2022 DPAC Minutes

**Date:** November 24, 2022 | **Time:** 7pm

**Location:** School Board Office

**Alternate:** Zoom meeting ID: 696 5586 5641 passcode: 566556

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**7:00 PM** Greetings and Introductions

**In Attendance:** Scott Davis (Chair), Tracey Thompson (Treasurer / MPE), Miyuki Shinkai (Secretary & BCCPAC Rep/ ESS), Karla Shields (LES), Emily Doyle (GES), Nicole Andreassen (HMBE), Jana Cull (DBE), Rachael Eastman (MPE), Wendy Knight (CSS), Urszula Dragowska (CGE), Kate Kerr (Superintendent), Nic Weswick (Secretary – Treasurer)

**Regrets:** Ewa Kusmierk (VP/KES), Aspen Wing (WSE), Udo Rosenberg (SCAS), Cherie Stone (PHSS), Simon Croak (CGE), Briar Hartwell (RCCE), Stacia Leech (Trustee Rep)

**7:05 PM** Approvals:

- October, 2022 Meeting Minutes (SD46 website - moved by Scott, seconded by Miyuki. m/s/c
- November 24, 2022 Agenda – moved by Scott, seconded by Karla. m/s/c

**7:05 PM** DPAC Reps – Time to share “What’s happening in our PAC and our communities”

- Applied Howe Sound Pulp & Paper’s grant for the garden club. Created a PAC Subsidy Fund Form for teachers and students to apply for their projects and club activities. (ESS PAC)
- Planning PAC Bingo Night Fundraiser, Santa’s Workshop, Christmas Carol, Gingerbread House, and Care kit for homeless. (LES PAC)
- Fundraiser and winter festivities are undertaken. (CGE)
- Successful Halloween event hosted by PAC, Winter Family events are planned. Road Safety signage is up around school zones. (MPE)
- Book Fair Fundraiser, Website has many events and PAC information to communicate families. (DBE)
- Pancake Breakfast with Santa is scheduled. (GES)

**7:15 PM** Preliminary Budget Consultation by Nic Weswick

- What Drives the Budget?
- The strategic plan describes the overarching goals of the school district.
- The implementation plan outlines the initiatives and directives to achieve those goals and the budget is developed to fund these initiatives.

- Decentralized Funding Model – When informed decisions are made closer to the students, the right decisions are made. Effective schools are empowered schools, etc.
- Data and 6 Year Completion rates - Inclusions Categories Graph.
- Unfilled staff absences and burnout. Barriers to inclusion / Resources, culture and training to support diverse learners in their classrooms.
- Educator Well- Being Impacting Students Performance.
- Recruitment and Retention – a well system and an ensouled district.
- Continuous Improvement in Education – equity and inclusion, universal design for learning, curriculum and assessment. Food supports, etc.
- **\*We Want to Hear From You!**
- **What areas in the current Strategic Plan are most important to you and why?**
- **Comments or questions: email to [questions@sd46.bc.ca](mailto:questions@sd46.bc.ca)**
- Public Budget Consultation on Wednesday, November 30 via zoom. Registration link on SD46 website.

**8:00 PM** Regular reports:

- Chair report: Scott Davis

DPAC Chair Report November 24, 2022 Scott Davis - sdavisarch@gmail.com  
 - Since our last meeting my chair duties were primarily, communicating and receiving email, newsletters and updates on four topics.

1) SD46 Updated Regulations News Release I received an email from Stephanie announcing three new Administration Regulations and three regulations that continue to be in effect. This is posted in our DPAC information.

**Administrative Regulations being received**

1. [Reg. 1162 - How to Communicate with Us - Students and Families](#)
2. [Reg. 1210 - Patriotic Protocols](#)
3. [Reg. 2070 - How to Communicate with Us - Staff](#)

**Administrative Regulations in Circulation to January 11, 2023**

1. [Reg. 1060 - Ceremonial Protocols](#)
2. [Reg. 1130 - Extended Experiences](#)
3. [Reg. 1350 - Swimming](#)

**Please share this information with your staff, PACs and any other interested parties. The regulation is attached, and available both [online](#) and on Engage: [Lists and Forms](#).**

2) Coastal Voices 2023 in Celebration of Authors, Books and Community, I received an email confirming the Sunshine Coast Festival of the Written Arts will make a presentation at our January DPAC meeting to talk about some of our upcoming plans for the school year and invite young authors to participate.

3) Gaming Policy Enforcement Branch - PAC Internal Control Information. I received an email copy sent to our DPAC treasurer with information regarding Regulation and potential for auditing of PAC that receive gaming funds.

4) Cap U's Education Assistant Program updated to start Fall 2022 Debbie Mah of Capilano University sent an announcement about an information session at the end of this month for our Fall 2023 intake of the Education Assistant Program.

5) Board of Education of School District No. 46 I received an email announcing the inaugural meeting of the newly elected school board was held on Tuesday, November 8th at 7 p.m. at the School Board Office. 6) BCCPAC – Summit “Engagement and Connections”. This past Friday and Saturday Miyuki and I attended the DPAC Summit. Presentations with time for questions was given by six guests, Ministry of Education Hon. Jennifer Whiteside, Lucas Corwin Director of Analytics for Ministry of Education, Jennifer McRae with an update on Learning Supports, Denise Augustine and Brad Baker shared information about Truth and Reconciliation of Indigenous learners, Geoffrey McKee gave an update on public health and well being of BC students and Minister of State for Child Care, Hon. Katrina Chen gave an update on the challenges and achievements of the newly organized agency.

The following regulation completed the circulation phase and was received as part of the reports provided at the board meeting.

- Scott also mentioned that Family Engagement Committee is looking for inspirational speakers/presenters. If you have someone in your mind, please let him know.

- Miyuki added info from the BCCPAC DPAC Summit – Engagement and Connection on Nov 18 & 19 in Richmond

<https://bccpac.bc.ca/index.php/events/dpac-summit/summit-resources>

- BCCPAC president shared the info from School Act about at least one Pro D per year  
- the board should be providing an opportunity for parents of students and community members in the district to participate in the professional development workshop/presentation.

- Requested BCCPAC presentation PAC/DPAC 101.

- Planning a new Sexual Consent Culture workshop for parents

- After the BCCPAC summit, Miyuki asked the trustee chair about possibility of continuing DPAC and board communication and dialogue since All Candidate Forum was well received by parents.

- Miyuki encouraged PACs to purchase BCCPAC membership in order to attend AGM and Parents Education session in May 5 & 6, 2023.

\*Renewing BCCPAC Membership Information – Please discuss with your PAC, deadline is December 31.

## BCCPAC

Unit C - 2288 Elgin Avenue, Port Coquitlam, BC V3C 2B2

Phone: (604) 474-0524 | Email: [info@bccpac.bc.ca](mailto:info@bccpac.bc.ca) [www.bccpac.bc.ca](http://www.bccpac.bc.ca)

### BCCPAC Membership Renewals

**THANK YOU** to those members who have already renewed their membership for the current school year. Check your PAC's [current membership status](#).

BCCPAC advocates on behalf of all public school families and provides guidance and support to PACs, DPACs and individual parents across the province.

BCCPAC's mandate is extensive and membership fees are an important source of revenue to support our activities. BCCPAC sits at the "provincial table" with the Ministry of Education and Child Care and other education partners, representing parents on all issues relating to education, as guided by our members.

**RENEW NOW!**

- **SD46 DPAC - Treasurer's Report by Tracey Thompson, November 24, 2022**

- **Gaming Account**

**Opening Balance** November 1, 2022  
\$3,287.39

Gaming Grant received

Total Expenses paid

**Reconciled balance as of Nov 24, 2022**

\$ -

**\$3,287.39**

### **Operating Account**

**Opening Balance** \$  
**360.82**

\$ 2.50

**Balance Operating** **\$358.32**

**Committed Funds approved at May 2022 meeting**

Expenses Paid **Balance remaining to spend from Gaming**

\$2,887.39

Expenses Paid  
Bank Fees

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Parent night CSS \$ 250.00  
Parent night PHSS \$ 150.00

\*Miyuki suggested that she would conduct DPAC survey to find out if there is still an interest among PACs to take Parenting Teens course – preferred age groups, location, time and dates. Facilitator’s estimated fee is \$800 for 6 week class x 2hours/evening. 6:30- 8:30pm, March- May. After the feedback, a spending motion will be brought in to the members.

**8:25 PM** Superintendent’s Report: Kate Kerr  
Superintendent’s Report submitted by Superintendent Kate Kerr  
November 24th, 2022.

1. Circle of Care: Students

**A. Child Care Updates: (1b)**

- Kirsten Deasey’s title has changed and is now District Principal of Learning, Innovation and Child Care.
- SD46 is now operating four Seamless Day Before & After School Care and two JustB4 preschool programs.
- In Madeira Park we are moving forward with the ‘New Spaces Grant’ funding to build more child care spaces. We’ve surveyed the property and are investigating the underground stream to determine impact on the site plan. We’ve recently secured an architect to develop and submit permit applications.
- We are also communicating with the Sunshine Coast Regional District to explore whether land adjacent to Cedar Grove elementary school grounds might be a good location for a child care centre to be situated.
- A more in-depth report on Child Care will be submitted to the Board of Education in December as part of the Strategic Plan Reports: 1b Early Years.

**B. Equity Scan Update:** In our third and final year of our Equity in Action process, we are working through an inquiry with staff on the final seven

questions and conducting inquiries with students, families and the community with guidance on how to collect data from the teachings of Shane Safir in her book, Street Data. We aim to have this data collected by the end of January.(1h)

**C. Careers Updates: (1I)**

- District Career Coordinator Cathy Gordon participated in the Indigenous Career Fair hosted by the Sechelt Indian Band, Friday November 4th.
- We hosted a meeting of Industry Training Association staff with local apprenticeship students and parents to talk more about opportunities in trades related work.

2. Circle of Care: Staff

**A. HR Update:** Director Bishop presented to SFU graduating Education Students, to help orient them to the new world of teaching and to learn more about the Sunshine Coast School District. (2a)

**B. October CUPE Professional Learning Day with Kevin Lamoureux:**

All CUPE staff were invited to Chatelech Secondary for a very special professional learning day on October 21st of learning, connecting and sharing together. Rita Poulsen conducted a lively session of shíshálh language learning followed by a virtual session with Kevin Lamoureux on deconstructing 'other'. Afternoon offerings included a Learning Walk and Talk with Alphonso (Sito) Salinas, shíshálh Traditional Wellness Coordinator, and a Longhouse Learning gathering at the shíshálh Longhouse as well as virtual session with Kim Barthel on Trauma Sensitive Practice.(2b)

**C. BCSSA Conference and Learning for Leadership:** Many individuals from our Ed Leadership Team had the opportunity to attend the BCSSA Fall Conference in early November. Colleagues from across the province connected in Vancouver for sessions on learning and leadership. Highlighted speakers included Jordan Tinney, Jo Chrona, Carolyn Roberts, Shelley Moore, Gillian Judson, and Leyton Schnellert.(2d)

**D. (D)PAC Learning Opportunity with Betty Baxter:** On November 9th, the District Family Engagement Committee hosted a learning opportunity and evening of connection for DPAC and PAC representatives. Betty Baxter facilitated a session on 'How to Run an Effective Meeting, Facilitate Engagement and Work Together in a Meaningful Way'.(2e)

3.Circle of Care: Community

**A. Inclement Weather Notice for staff and families:** As winter weather nears, the district communicated a reminder of our inclement weather protocols to all staff, students and their families by email and through our social media channels and website in preparation of what one can expect if such conditions arise this season. (3a)

**B. New Foundry coming to Sunshine Coast:** We are very fortunate to have a new Foundry centre coming to the Sunshine Coast. Once open

young people aged 12-24 and families/caregivers on the Sunshine Coast will have access to free and confidential health and wellness supports to fit their unique needs. The Foundry will bring mental health services, substance use supports, physical and sexual health care, youth and family peer support and other social services to provide care in an integrated and individualized approach for BC young people. (3c)

**C. Sunshine Coast Collaborative Care Conference:** SD46 recently co-hosted the Sunshine Coast Collaborative Care conference, a highly engaging conference geared to better understand the existing roles and resources available in mental health for children and youth on the Sunshine Coast. Representatives from Vancouver Coastal Health, Sunshine Coast Community Services, RCMP, shishalh nation, SD46, Division of Family Practice, Ministry of Children and Families and Child and Youth Mental Health, Pediatricians and Psychiatrists shared information about roles and resources with the goal of working together to remove barriers to referrals and to more efficiently access existing supports within our community. There was overwhelming positive feedback from the participants. Data from the conference will inform next steps to a more coordinated approach to accessing supports on the Sunshine Coast.(3c)

**D. Ukrainian Students:** Retired Principal Barry Krangle continues to support the school district with our international programs. He has been working with a number of our Ukrainian students connecting them to each other and areas around the Sunshine Coast.(3g)

- Trustee report: Stacia Leech (sent via email)

**SD 46 Sunshine Coast November 2022 DPAC - Trustee report**

Submitted as written by Trustee Stacia Leech.

- We have an amended Coaching regulation (#1070) that parents may be interested in. You can read the revised regulation here:  
<https://sd46.bc.ca/wp-content/uploads/2019/02/1070-Coaching-1.pdf>
- Former Trustee Tonya St. Marie was part of a BC School Trustees Association Provincial Climate Change Working Group. The committee completed their work recently and the report will be available soon. It provides a good snapshot of where Districts are in their response to climate change and recommendations for the future. Links to the report will be provided when it becomes a public document.
- The board has revised some important SD46 policies - The Role of the Chair, Role of the Trustee and the Role of the Board. Those who are interested in governance and how these policies reflect the mandate of the board of education can read the revised policies here:

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<https://sd46.bc.ca/district-information/board-of-education-and-governance/policies-bylaws-and-regulations/>

- The Board continues to support our staff work on the Student and Family Affordability Fund (funding intended to improve student access to food and support for families). A motion at the October Regular Board meeting supported an allocation model for the funding based on vulnerability and enrollment data, in consultation with stakeholders. Thanks to the DPAC for their input into the distribution of this funding. Consultation with our partner organisations, SCTA and CUPE is forthcoming.
- Elections 2022. At the swearing in ceremony on November 8<sup>th</sup> the new board of education was sworn in. We welcomed new Trustee Ann Skelcher to the board. Ann brings a great depth of experience in education and our School district we look forward to working with Trustee Skelcher.
- SD46 is pleased to partner with other local agencies and organisations to collaborate in the new initiative The Foundry which will be supporting our young people (aged 12 - 24) and their families/caregivers to have access to free and confidential health and wellness supports around mental health, substance use supports and sexual health. More information forthcoming as a location and exact services are decided upon.
- SD46 has a new partnership with SD48 and Northern Lights College, offering dual credit opportunities to students in grade 11 and 12 interested in pursuing careers as an Early Childhood Education Assistant.
- At our Education Committee meeting in October District Principal Kerry Mahlman shared a video link to Truth and Reconciliation, Moving Forward Together, it is an excellent reflection on how education and educators are so important to the progress of Truth and Reconciliation in our province.  
<https://www.youtube.com/watch?v=w4sBNxiA7YI>

Parents are invited to attend the Board of Education meetings; **Next public board meeting: December 7<sup>th</sup>, 2022 7pm, the committee meeting day in December will be used for a facilitated Board Evaluation session.**

<https://sd46.bc.ca/district-information/board-of-education-and-governance/board-meeting-schedule/>

8:40 PM

Committee reports:

- Healthy Schools: None



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- Family Engagement: Miyuki Shinkai - Family engagement committee hosted PAC /DPAC executives training and dinner night on Nov 9th @Chat – successful. Next Committee meeting - January 23, Monday 3:45-5:15pm. Contact Miyuki if you are interested in attending @School Board Office
  - Active Travel: Miyuki Shinkai - district wide fall campaign went well. Langdale's vision zero grant sponsored AT stickers. AST Contest Prizes were delivered to the school sites. 2023 Vision Zero road safety grant application is available now. Miyuki will email the link to all DPAC reps.
  - School District Committees meets on 4th Tuesday of month. Education, Operations, Committee of the whole - 4<sup>th</sup> Tues of month: no report. Parents are welcome to attend. Currently, no DPAC representation. Anyone interested? Please contact Miyuki to receive more info if you can attend on behalf of DPAC. Check out SD46 YouTube Channel and website for their recorded minutes and zoom meeting footages.

8:45 PM Meeting to Adjourn at 8:45pm

Next meeting: January 26, 2023, 7pm | Chateletch Library & Zoom  
Guest Speaker – the Sunshine Coast Festival of the Written Arts