



**BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

COMMITTEE OF THE WHOLE NOTES

Held on February 26th, 2019 from 9:30-11:30 p.m.

At the School Board Office, Gibsons, B.C.

PRESENT: TRUSTEES: Pammila Ruth (Committee Chair), Tonya Ste. Marie, Samantha Haines, Maria Hampvent, Sue Girard, Stacia Leech, Amanda Amaral

STAFF/OTHERS: Patrick Bocking, Superintendent; Paul Bishop, Director of Instruction; Nicholas Weswick, Secretary-Treasurer; Jacquie Shelemey, SCTA President; Tracey Bond; Sharon Mackenzie; Sharon MacKenzie; Erica Reimer, Executive Assistant (Recording Secretary)

REGRETS: Vanessa White, Director of Instruction

The meeting was called to order at 9:45 a.m.

1. School Calendar Recommendation

Director Bishop reviewed the draft calendar for the 2019-20 school year. The calendar will be posted to the website and principals will consult with PACs during the month of March. Ministry guidelines state that the calendar must circulate for a 30 day period prior to adoption.

Trustees agreed to recommend approval of the calendar at their next board meeting, with the caveat that if any changes are identified during the circulation phase, they be brought back to the board for discussion and consideration at the April meeting.

RECOMMENDATION:

“That the board adopt the 2019-20 school calendar.”

2. Risk Management

Secretary-Treasurer Weswick provided a description of risk management in general and walked trustees through a risk management exercise. Trustees requested that the district’s risk register be shared with trustees.

3. Regulations for Review:

a. Reg. 2040 - Communication through the Media

Superintendent Bocking and Stephanie Murawsky, Communication Officer, described changes to the regulation and noted that proposed changes empower principals to engage directly with the media in certain cases.

Ms. Murawsky explained the district's relationship with local media outlets, ensuring that deadlines are met and understood, and summarized staff training on engaging and connecting with the media.

Ms. Murawsky asked for the committee's thoughts on including language on social media in the regulation. The committee suggested that a separate regulation be developed on the matter.

b. Reg. 2070 - How to Communicate with Us

Superintendent Bocking reported that that the regulation had been re-formatted but that no changes had been made to the content of the regulation. The committee discussed the communication protocol and the importance of clear and effective process.

4. Communication (standing item)

The committee reviewed the communication plan and upcoming events, including the *Partners in Learning* event at 5pm on March 7, 2019 at Chatelech Secondary School.

The meeting adjourned at 10:46 a.m.

SCHOOL DISTRICT NO. 46 (SUNSHINE COAST) CALENDAR 2019/2020

The following dates have been established for the 2019/2020 school year.

Tuesday, September 3rd, 2019 (for purposes of the calendar, this is considered a full day in session)	<i>First day of school (.5)</i>
Friday, September 27th	<i>Professional Development Day (School) (.5) (am) (Administrator) (.5) (pm)</i>
Monday, October 14th	<i>Thanksgiving Day (1.0)</i>
Friday, October 25th	<i>Professional Development Day (Provincial) (1.0)</i>
Monday, November 11th	<i>Remembrance Day (1.0)</i>
Monday, November 25th	<i>Professional Development Day (Administrator) (.5) (am) (School) (.5) (pm)</i>
Wednesday, November 27th and Thursday, November 28th	<i>Early Dismissals</i>
Monday, December 23rd, 2019 to Friday, January 3rd, 2020 inclusive	<i>Winter Vacation</i>
Monday, January 6th	<i>Professional Development Day (1.0)</i>
Tuesday, January 7th	<i>Schools Reopen</i>
Friday, February 14th	<i>Professional Development Day (District) (1.0)</i>
Monday, February 17th	<i>Family Day (1.0)</i>
Wednesday, March 11th and Thursday, March 12th	<i>Early Dismissals</i>
Monday, March 16th to Friday, March 27th inclusive	<i>Spring Vacation</i>
Monday, March 30th	<i>Schools Reopen</i>
Friday, April 10th	<i>Good Friday (1.0)</i>
Monday, April 13th	<i>Easter Monday (1.0)</i>
Monday, May 11th	<i>Professional Development Day (School) (1.0)</i>
Monday, May 18th	<i>Victoria Day (1.0)</i>
Thursday, June 25th	<i>Last Instructional Day of School Year</i>
Friday, June 26th	<i>Administrative Day (1.0)</i>

Days of Instruction: 181