



**BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

**COMMITTEE OF THE WHOLE NOTES**

Held on January 22<sup>nd</sup>, 2019 from 9:30-11:30 p.m.

At the School Board Office, Gibsons, B.C.

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**PRESENT:** TRUSTEES: Pammila Ruth (Committee Chair), Tonya Ste. Marie, Samantha Haines, Maria Hampvent, Sue Girard, Stacia Leech, Amanda Amaral

STAFF/OTHERS: Patrick Bocking, Superintendent; Paul Bishop, Director of Instruction; Nicholas Weswick, Secretary-Treasurer; Jacquie Shelemey, SCTA President; Melissa Bell, SCTA Professional Development Chair; Sharon MacKenzie; Erica Reimer, Executive Assistant (Recording Secretary)

**REGRETS:** Vanessa White, Director of Instruction

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The meeting was called to order at 9:36 a.m.

1. Goal 2.a. - Professional Development

*Our staff will be fully supported for the work that we ask of them and that they ask of themselves through research-based professional development.*

Melissa Bell, SCTA Professional Development Chair, provided a report on teacher professional development. Ms. Bell reported on local professional development day planning, professional day funds and general use, Local Specialist Associations (LSAs) and the success of the Mentorship Program. Ms. Bell invited trustees to take part in the District Day scheduled for February 15<sup>th</sup> at Elphinstone Secondary.

Sharon MacKenzie provided a verbal report on the CUPE professional development model and highlighted:

- \$15,000 available annually to CUPE for professional development activities,
- CUPE members can apply for up to \$500 per year,
- Professional development funds are often utilized by Educational Assistants for First Aid Certification,
- District offered professional development opportunities offered over the spring break are well received and often have waiting lists.

Superintendent Bocking reported on professional development and training opportunities provided by the district during the 2018-19 school year.

A copy of presented materials have been included in the meeting's agenda package at <http://www.sd46.bc.ca/files/18-19 BoardMeetings/cmtes/20190122-COW Agenda.pdf>

2. Strategic Plan: Key Questions and Direction

Superintendent Bocking spoke to a presentation describing the intended process for development of the 2019-2023 Strategic Plan, including a timeline and consultation meeting dates. The committee discussed the “key questions” being considered in the consultation process and suggested an open ended question be included in the online survey.

A copy of the timeline is attached to these notes for reference.

3. Goal 3.d. - Local Governments

*Our district will support enhanced visioning and cohesive planning with local governments.*

Chair Ruth and Superintendent Bocking shared the following information:

- The Town of Gibsons is working to include a student on their council. The process for appointment will be shared with the SCRD and the District of Sechelt when completed.
- An intergovernmental meeting is being planned and will be hosted by the District of Sechelt. Discussion topics at that meeting will include an overview of each governments’ strategic plan and ways to support each other moving forward

4. Draft School Calendar Review

Director Bishop shared a draft copy of the 2019-2020 school calendar that included dates for scheduled breaks and statutory holidays. The district will work with the SCTA professional development committee to determine the placement of professional development days throughout the year. The calendar will be brought back to the February Committee of the Whole for approval at the March Regular Meeting.

5. School Visit Debrief

Trustees shared their impressions of the school visits taking place earlier in the month and noted their appreciation for the materials provided in the Trustee Visit binders.

6. Communication (standing item)

The committee reviewed the communication plan and no changes were suggested.

The meeting adjourned at 11:39 a.m.