



**BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)
POLICY COMMITTEE NOTES**

Tuesday, April 23, 2019, 12:00 p.m.
School Board Office - Gibsons, BC

TRUSTEES: T. Ste. Marie (Committee Chair), P. Ruth, S. Leech, M. Hampvent,
S. Haines, S. Girard
REGRETS (TRUSTEES): A. Amaral
STAFF: P. Bocking, Superintendent, N. Weswick, Secretary-Treasurer,
V. White, Director of Instruction, P. Bishop, Director of Instruction,
E. Reimer, Executive Assistant

1. Call to Order

The meeting was called to order at 11:58 am.

2. Role of Board Committees

The committee discussed the process to add additional items for discussion at the committee level. Secretary-Treasurer Weswick suggested that items can be addressed through the board report and then added to future board committee agendas through the agenda setting committee.

The committee reviewed the board policy and recommended the following changes to sections 5.4 and 5.8 (v):

"5.4 Shall ~~have their agendas~~ **be** managed by Committee chairs. Every **agenda** item must be either assigned by the Board, or by the Board's agenda setting committee."

"5.8(v) Trustee Honorarium ~~Ad-Hoc Committee~~

Terms of Reference: **The Chair will strike a committee at** the beginning of the second year of each Board's term, **at a minimum,** ~~the Chair will strike an Ad-Hoc Committee~~ to review trustee honorariums and the committee shall bring recommendations to the Board on or before the regular Board meeting in March of that year."

RECOMMENDATION: "THAT the board approve revisions to sections 5.4 and 5.8.v. of Policy 5 (Role of Board Committees)."

Additionally, the committee discussed:

- Including terms of reference for the Joint Use Committee in the policy.

- Adjusting timelines for the distribution of meeting packages to allow additional time for review.

Both items are to be considered by the agenda setting committee for future discussion.

3. Adjourn

The meeting adjourned at 1:06 p.m.