



**BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)
OPERATIONS COMMITTEE NOTES**

Thursday, May 16, 2019, 12:30 p.m.
School Board Office - Gibsons, BC

TRUSTEES: M. Hampvent (Committee Chair), S. Leech, S. Haines

STAFF: P. Bocking, Superintendent, N. Weswick, Secretary-Treasurer,
V. White, Director of Instruction, P. Bishop, Director of Instruction, R.
Collison, Manager of Facilities and Transportation, Kate Kerr, Principal
Chatelech Secondary, Phil Luporini, District Principal of Technology,
J. Budgell, CUPE Local 801 President, S. Mackenzie, CUPE Local 801,
E. Reimer, Executive Assistant (Recording Secretary)

1. Call to Order

The meeting was called to order at 12:34 p.m. by Trustee Hampvent.

2. Annual Facilities Grant (AFG) Plan

Manager Rob Collison described the Annual Facilities Grant plan which includes:

- Roofing project at Sechelt Learning Centre,
- Air conditioner installation in server room at Gibsons Elementary to prevent hardware from overheating,
- Flooring replacement in kindergarten classroom at Halfmoon Bay Elementary School,
- New flooring to be installed at Esprit Daycare over the winter break
- Replacing a cracked heat exchanger at the Sechelt Learning Centre
- If required, building envelope upgrades at the Sechelt Learning Centre
- Additional funding for dust collector replacements at Elphinstone and Chatelech Secondary
- Contribution to move forward with ISO 50001 certification,
- Gym floor resurfacing at Chatelech Secondary, Elphinstone Secondary and Roberts Creek Elementary,
- Interior renovations to begin at the Sunshine Building and Halfmoon Bay Elementary School.
- Refurbishing a portable and moving to Gibsons Elementary School,
- Upgrades to school grounds and fields
- Consultant reports for capital projects,
- Davis Bay Elementary School power factor correction.

3. Five-Year Capital Plan (2020/21)

A summary was provided at the meeting and will be attached to these notes for reference. Secretary-Treasurer Weswick highlighted the following items:

- Request for funding to move forward with expansion of West Sechelt Elementary School with a 6 classroom addition and expand Gibsons Elementary School with a 4 classroom addition.
- Under the School Enhancement Plan, items include the replacement of dust collectors at Pender Harbour Secondary School, replacing ventilators at Halfmoon Bay Elementary School as well as addressing the perimeter drainage and flooring issues at Kinnikinnick Elementary School, among other items.
- The district has also included a request for funding for photovoltaic solar arrays.

RECOMMENDATION: “That the board approve the 2020/21 Capital Plan”

4. 2019/20 Budget Summary

Secretary-Treasurer Weswick spoke to his presentation included in the agenda package and reported:

- Unrestricted surplus allocation includes funds to expand the Train in Trades programs to include a plumbing program; a \$150,000 allocation to the TLC (Teaching, Learning, Collaborating) professional development program; funds to support implementation of the strategic plan; an allocation to expand the musical instrument library; an allocation to support district purchasing of school supplies; and an allowance to purchase band uniforms for district bands.
- The Shine Program is staffed centrally at the district level,
- A reduction to District Governance budget, as the prior year’s budget was increased due to the general election, with available funding to purchase technology for trustees,
- Increase to the Special Education budget to improve services, including elementary counselling, occupational therapy, physical therapy and speech and language pathology,
- Additional school based funds to further support elementary counselling,
- The district is not asking for Classroom Enhancement Funding for counselling as the district will be exceeding the minimum numbers necessary for a CEF application,
- The replacement of the WonderWheels bus has been included in transportation funding.

The committee discussed items in the budget and sought clarification on the differences between restricted and unrestricted surpluses.

RECOMMENDATION: “That the 2019-/20 Budget be moved to the board meeting in June”

5. Regulations for Review:

The remainder of the agenda items were tabled to the June meeting due to time restrictions.

a. 4050 - Earthquakes

b. 4120 - Rental of School Facilities

c. 3190 – Scent Considerate Environment

6. Local Government OCP and Zoning Referrals (standing item)

7. Adjourn

The meeting adjourned at 2:15 p.m.