



**BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

OPERATIONS COMMITTEE NOTES

Held on Wednesday, March 14th, 2019 from 12:30-2:00 pm
At the School Board Office – Gibsons, B.C.

PRESENT: TRUSTEES: Pammila Ruth (Committee Chair), Stacia Leech, Samantha Haines

STAFF/OTHERS: Patrick Bocking, Superintendent; Paul Bishop, Director of Instruction; Nicholas Weswick, Secretary-Treasurer; Phil Luporini, District Principal of Technology; Rob Collison, Manager of Facilities and Transportation; Janice Budgell, CUPE Local 801 President; Sharon MacKenzie, CUPE Local 801; Erica Reimer, Executive Assistant (Recording Secretary)

REGRETS: Maria Hampvent, Trustee

The meeting was called to order at 12:35 p.m.

1) Staffing Timelines

Director Bishop reviewed upcoming staffing timelines, included in the meeting's agenda package. The committee discussed the post and fill process and staffing requirements. Superintendent Bocking reported that principal and vice-principal placements for the 2019-20 school year would be announced after 3 pm on the date of the meeting.

2) Funding Announcement

Secretary-Treasurer Weswick reported that the ministry's funding announcement was scheduled for Friday, March 15th. Once that announcement is heard, the district will begin to build school allocation rates and determine per-pupil funding.

Secretary-Treasurer Weswick reviewed the board's Annual Budget Development policy and the district's Decentralized Decision Making regulation (#5010).

3) Regulations for Review:

a. Regulation 4060 – Environmental Sustainability

Secretary-Treasurer Weswick reported on changes to the regulation, which include:

- The addition of a rationale which echoes board policy,
- A reference to the Purchasing regulation for clarification and consideration,
- A shift from one-off reductions to continual sustainable solutions,
- The identification of technological solutions to improve sustainability, and
- Other housekeeping and language clean-up.

b. Regulation 4070 - Hazardous Materials

Secretary-Treasurer Weswick reported on changes to the regulation, which include:

- Updates to the Safety Data Sheet (SDS) acronym (no longer known as MSDS),
- Updates to staff titles,
- Grammatical changes and housekeeping items, and
- References to the Staff Emergency Procedures document.

The committee discussed a suggestion to post signs at community gardens to ensure volunteers do not use herbicides on school property. The committee also considered the need for education on lesser known hazards, such as broken fluorescent bulbs.

c. Regulation 4090 - Naming of School Facilities

Superintendent Bocking highlighted changes to the regulation, which include:

- Updates to roles, including the clear appointment of the superintendent, or designate, to manage the naming process,
- Updates to the formation of the name selection committee,
- General housekeeping items, and
- Clarity that the final decision rests with the board.

The meeting adjourned at 1:44 p.m.