



**BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

**OPERATIONS COMMITTEE NOTES**

Held on November 22<sup>nd</sup>, 2018 from 12:30-2:00 pm  
At the Sechelt Learning Centre – Sechelt, B.C.

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**PRESENT:** TRUSTEES: Maria Hampvent (Committee Chair), Stacia Leech, Samantha Haines, Pammila Ruth

STAFF/OTHERS: Patrick Bocking, Superintendent; Paul Bishop, Director of Instruction; Nicholas Weswick, Secretary-Treasurer; Phil Luporini, District Principal of Technology; Rob Collison, Manager of Facilities and Transportation; Janice Budgell, CUPE Local 801 President, Erica Reimer, Executive Assistant (Recording Secretary)

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The meeting was called to order at 12:37 p.m.

1) Healthy Staff (2.e.)

Director Bishop provided a report and touched on the following:

- Promoting healthy living at work sites, including walking meetings and healthy food options at gatherings.
- Emergency plan distributed to all sites, clarifies procedures and protocols for various emergencies.
- Health and safety committees at all sites, includes one CUPE, one SCTA and one administrator. Committee meets monthly to ensure sites are free of hazards.
- Harassment training program will be adapted to provide broader training at school sites. Currently, training takes is included in orientation process.
- Trained staff available to support staff and students in the event of a serious incident or crisis.

2) Budget Discussion

Secretary-Treasurer Weswick shared a presentation to solicit feedback for the development of the 2019/20 budget. The presentation included information on the budget process in general, as well as information on student enrolment, overall teacher FTE, staffing headcount, and a comparison of funding and spending for special education.

A copy of the presentation is available at <http://www.sd46.bc.ca/files/18-19 BoardMeetings/cmtes/20181122-Ops Agenda.pdf>.

Secretary-Treasurer Weswick also shared information on restricted and unrestricted surpluses (detailed on the following page) and consulted the committee on ways to engage the public at an upcoming budget consultation session.

3) Regulations for Review:

a. Regulation 3010 – Accident and Illness

Director Bishop reported that substantial changes had been made to the regulation to bring it in line with current and best practices. First Aid information has been included in the revised regulation. A suggestion was made to include clarification that first aid attendants support staff.

b. Regulation 3070 – Fire Safety

The regulation has been updated to reflect best practices.

c. Regulation 3080 – First Aid

The regulation will be repealed as pertinent information is now included in Regulation 3010.

d. Regulation 4100 – Natural Gas Leaks

The regulation will be repealed as procedures are included in the new Staff Emergency Guide at all sites.

e. Regulation 2130 – Volunteers

The regulation has been updated for clarity.

4) Local Government OCP and Zoning Referrals (standing item)

The committee reviewed a referral from the Town of Gibsons relating to temporary use permit application for a medical cannabis dispensary located on Gibsons Way. The committee expressed concern with the company's marketing, in particular images of candies, which could be seen as appealing to young persons. The committee also noted that the businesses is located within 300 metres of a school site.

**RECOMMENDATION:**

“TO request that the application for a temporary use permit for S&M Medicinal Sweet Shoppe be denied. Should the permit be granted, the committee requests that all exterior marketing be appropriate to the *Cannabis Act* and not be seen to target children.”

The committee reviewed an application for a provincial cannabis license for an establishment in lower Gibsons and found their interests to be unaffected.

Similarly, the committee reviewed an application for a small subdivision in the West Sechelt area. The committee agreed that the district's interest were largely unaffected by the application.

The meeting adjourned at 2:06 pm.