



**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

Held on Wednesday, September 12th, 2018

At the School Board Office, Gibsons, B.C.

PRESENT: TRUSTEES: L. Pratt (Chair), D. Mewhort, G. Russell, P. Ruth, C. Younghusband (via teleconference)

STAFF: P. Bocking, Superintendent of Schools
P. Bishop, Director of Instruction
V. White, Director of Instruction
N. Weswick, Secretary-Treasurer
E. Reimer, Executive Assistant (Recording Secretary)

REGRETS: L. Dixon, Trustee; B. Baxter, Trustee

#1. Call to Order

The meeting was called to order at 7:00 p.m.

Chair Pratt acknowledged that the meeting was taking place on the territory of the Squamish Nation and welcomed those in attendance.

#2. Celebrating Education: Energy Matters – J. Stroman

Mr. Stroman reported that student lead initiatives in 2017-2018 saved 577 kgs of greenhouse gas emissions (GHGs) during the three days “Energy Cup”. A total of 96 students in grades 5-7, participated directly in the program, and engaged more than 400 students in energy conservation games. In the coming year, Mr. Stroman hopes to increase the number of participating schools, provide modularized program resources to educators in an effort to streamline the program, and to shift the timeline of the “Energy Cup” to the last week of February.

#3. Public Question Period

- There were no questions from the public.

#4. Adoption of the Agenda

MOTION: Russell/Ruth

“THAT the agenda of September 12th, 2018 be adopted.”

AMENDMENT: Mewhort/Ruth.

“THAT the agenda of September 12th, 2018 be adopted, with the Auditor’s Report moved to item 5 on the agenda.”

Carried as amended.

#5. Auditor's Report

Richard Wilson, Incorporated Managing Partner at TCG Professional Accountants LLP, presented the independent auditor's report to the board.

MOTION: Russell/Mewhort

"THAT the Board of Education of School District No. 46 (Sunshine Coast) accept the auditor's report as delivered on September 12, 2018"

Carried.

#6. Approval of Minutes of Prior Meetings and Receipt of Records of Closed Meetings

- a. Regular Meeting – June 13, 2018
- b. Record of Closed Meeting – June 13, 2018
- c. Record of Special Closed Meeting – August 13, 2018

MOTION: Russell/Ruth

"THAT the minutes of the Regular Meeting of June 13, 2018, the Record of the Closed Meeting of June 13, 2018 and the Record of the Special Closed Meeting of August 13, 2018, be adopted."

Carried.

#7. Reports

a. Executive Reports

i. Superintendent's Report

Superintendent Bocking spoke to his written report, highlighting recent events taking place in the district.

ii. Secretary-Treasurer's Report

Secretary-Treasurer Weswick shared details on SCRD facility usage under the Joint-Use Agreement, in addition to information on solar array projects at three district schools.

1. Audited Financial Statements

Secretary-Treasurer Weswick reviewed the audited financial statements, highlighting Operating Funds, Operating Surplus and an adjustment to the Financial Provision.

a. Management Discussion and Analysis

Secretary-Treasurer Weswick reported that discussion and analysis document helps to summarize the audited financial statements, comparing actual to budget as well as variances from the prior year.

Trustees shared their appreciation for the new report.

MOTION: Russell/Ruth

"THAT the Board of Education of School District No. 46 (Sunshine Coast) approve the 2018-19 Audited Financial Statements"

Carried.

2. Larger Cheques Written in the Month of June, July and August 2018

Secretary-Treasurer Weswick reported that a large transfer was made in June to take advantage of higher interest funds.

3. Administrative Regulations:

a. Circulating to October 1, 2018 Prior to being Repealed:

The following regulations were deemed redundant or unnecessary and are scheduled to be repealed.

- i. Reg. 2320 – Career Programs
- ii. Reg. 2350 – Distance Education / Distributed Learning
- iii. Reg. 1950 – Visitors
- iv. Reg. 3870 – Use of Potentially Dangerous Equipment

b. Revised and Circulating until November 5, 2018:

Additional information on revisions can be found in the committee notes of meetings taking place in June, 2018.

- i. Reg. 1170 – Internet Appropriate Use and District Wide Network
- ii. Reg. 3050 – Animals in Schools
- iii. Reg. 3260 – Trespassing and Maintaining Order
- iv. Reg. 3280 – Video Surveillance

c. Regulations to be Repealed:

The following regulations have completed the circulation phase and have been repealed.

- i. Reg. 2150 – Alternative Programs
- ii. Reg. 2920 – Students Over School Age

d. Regulations to be Received:

The following regulations have completed the circulation phase and with no significant changes and will be put into force and effect.

- i. Reg. 1020 – Assessment & Evaluation of Student Learning
- ii. Reg. 1165 – Inclusive Education
- iii. Reg. 1180 – International and Non-Resident Students
- iv. Reg. 1190 – Partnerships & Corporate Sponsorships
- v. Reg. 1320 – Student Suspensions
- vi. Reg. 3150 – Medical Exclusions
- vii. Reg. 4010 – Access to Facilities / School Keys

b. Board/Committee Reports

i. Board Report

Chair Pratt reported on trustee activities during the summer months.

1. BCSTA Report

Vice-Chair Ruth provided a verbal report on a recent BCSTA Professional Learning Committee meeting and reported that a guide had been developed to assist new

school trustees when taking office. The BCSTA Trustee Academy is scheduled of November 29-31 in Vancouver.

2. BCPSEA Report

There was no report.

ii. Committee of the Whole Notes – June 19, 2018

The notes were presented as written.

iii. Operations Committee Notes – May 31, 2018

The notes were submitted as written. Trustee Russell noted a correction to the upcoming Operations Committee meeting date.

iv. Education Committee Notes – June 20, 2018

The notes were submitted as written.

MOTION: Mewhort/Russell

“TO receive the reports.”

Carried.

#8. Questions and Enquiries from the Public Relating to the Board Meeting

- A CUPE representative commented on volunteer work being performed to remediate fields.
- A member of the audience requested additional information on a payment to Lindel Painting. Secretary-Treasurer Weswick provided a response.
- A member of the audience asked for additional information on the top dressing of fields. Superintendent Bocking provided a response.
- A member of the press asked if similar incidence of soil contamination had ever occurred in the past. Superintendent Bocking provided a response.

#9. Next Meeting

The next public board meeting will be held on October 10th, 2018.

MOTION: Russell/Ruth

“TO approve the committee agendas.”

Carried.

#10. Adjournment

MOTION: Mewhort/Ruth

The meeting adjourned at 8:10 p.m.

Carried.



Lori Pratt
Board Chair



Nicholas Weswick
Secretary-Treasurer