



**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

Held on Wednesday, June 13<sup>th</sup>, 2018  
At the School Board Office, Gibsons, B.C.

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**PRESENT:**      **TRUSTEES:**      L. Pratt (Chair), B. Baxter; D. Mewhort, G. Russell, P. Ruth,  
C. Youngusband; P. Deasey (Student Trustee)

**STAFF:**              P. Bocking, Superintendent of Schools  
                                         P. Bishop, Director of Instruction  
                                         V. White, Director of Instruction  
                                         N. Weswick, Secretary-Treasurer  
                                         E. Reimer, Executive Assistant (Recording Secretary)

**REGRETS:**      L. Dixon, Trustee

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**#72. Call to Order**

The meeting was called to order at 7:06 p.m.

Chair Pratt acknowledged that the meeting was taking place on the territory of the Squamish Nation.

**#73. Celebrating Education: Aboriginal Education Month – K. Mahlman**

District Principal Kerry Mahlman, supported by aboriginal education team members, Honey Williams, Sheila Macpherson, Melissa Bell and Tamara Forsyth-Jacobsen, in addition to students from Kinnikinnick Elementary, Langdale Elementary and Pender Harbour Secondary, spoke to the learning initiatives in indigenous learning taking place in School District No. 46. Students shared their experiences learning their traditional language and dances at Kinnikinnick Elementary, their participation in “Have a Heart Day” at Langdale Elementary, the completion of the second pole at Pender Harbour Secondary as well as a blanket exercise, and the strong emotional and cultural support received from aboriginal education staff in general.

**#74. Public Question Period**

Chair Pratt welcomed members of the audience.

- There were no questions from the public.

**#75. Adoption of the Agenda**

**MOTION:** Russell/Ruth

“THAT the agenda of June 13, 2018 be adopted.”

Carried.

**#76. Approval of Minutes of Prior Meetings and Receipt of Records of Closed Meetings**

- a. Regular Meeting – May 9, 2019

**MOTION:** Russell/Mewhort

“THAT the minutes of Regular Meeting of May 9<sup>th</sup>, 2018 be adopted.”

Carried.

#77. Reports

a. Executive Reports

i. Superintendent’s Report

Superintendent Bocking highlighted recent events, including the district track and field day and the grade 7 Band Blast. Director Bishop reported on activities for international students. Director White shared the success of the first annual Family Expo with trustees. Additionally, staff commented on FreshGrade student reporting, a recent visit with the Sea to Sky school district educational leaders and SD46 staff participation in a cross ministerial mental health conference.

1. Strategic Plan Reports:

a. Goal 1.h – Experiential Learning

The report was submitted as written.

b. Goal 2.g. – Celebrations

The report was submitted as written.

c. Goal 1.h. – Indigenous Learning / Goal 3.f. – Sechelt and Squamish Nations

The report was submitted as written.

2. Administrative Regulations:

a. Circulating prior to being repealed (until July 2, 2018):

The following regulations were deemed redundant or unnecessary and are scheduled to be repealed.

i. Regulation 2150 – Alternative Programs

ii. Regulation 2920 – Students over School Age

b. Revised and Circulating until August 8, 2018:

Additional information on revisions can be found in the committee notes of meetings taking place in May, 2018.

i. Regulation 1040 – International & Non-Resident Students

ii. Regulation 1480 – Medical Exclusions

iii. Regulation 1650 – Partnerships & Corporate Sponsorship

iv. Regulation 2200 – Assessment & Evaluation of Student Learning

v. Regulation 2800 – Inclusive Education

vi. Regulation 2900 – Student Suspensions

vii. Regulation 3700 – Access to Facilities / School Keys

c. Regulations to be received:

The following regulations have completed the circulation phase with no significant changes.

- i. Regulation 1740 – Responding to Suicidal Behaviour & Self-Harm
- ii. Regulation 3400 – Moving Classrooms
- iii. Regulation 3800 – Transportation of Students

ii. Secretary-Treasurer's Report

Secretary-Treasurer Weswick shared a draft mail-out that will describe the recent Trustee Electoral Area (TEA) changes to residents on the coast. The mail-out will be distributed during the summer months.

Secretary-Treasurer Weswick spoke to the surplus recommendations described in his written report.

1. Expenditure by Object – May 2018

Trustees reviewed the report, noting underspending in the areas of utilities (line 540), substitutes (line 140), and support staff (line 120). Trustees Secretary-Treasurer Weswick reported that line 140 is typically an underspent item, due in part to contractual provisions included in the budget line.

2. Larger Cheques Written in the Month of May 2018

Trustees reviewed the report and questioned payments to the Town of Gibsons. Secretary-Treasurer Weswick indicated that the payments were relating to water and sewer usage.

b. Board/Committee Reports

i. Board Report

Chair Pratt spoke to the written report. A special presentation was made to Trustee Baxter, in recognition of her time served as board chair. Trustee Mewhort was presented an updated certificate from BCSTA reflecting his seven terms of service as a school board trustee. Student Trustee Deasey was presented with a token of appreciation for her time served as student trustee.

1. BCSTA Report

Vice-Chair Ruth shared information from the Professional Learning Committee meeting that took place at the end of May. It was noted that the BCSTA AGM would take place at a different location in the lower mainland area in 2019.

2. BCPSEA Report

There was no report.

3. Student Trustee Report

Student Trustee Deasey reported on the following events taking place at secondary schools:

- SCAS Sports Day

- Chatelech Secondary's Amazing Race
- Elphinstone Secondary's Awards Ceremony
- Pender Harbour Secondary's Pole Raising Ceremony

The District Student Leadership Team is reevaluating their selection process, highlighting goal setting, introductions and monthly questions.

Student Trustee Deasey thanked the board for their support during her incumbency.

ii. Committee of the Whole Notes – May 22, 2018

The notes were presented as written.

1. District Report to the Ministry

**MOTION:** Baxter/Russell

“THAT the Board of Education of School District No. 46 (Sunshine Coast) approve the District Report to the Ministry: [www.sd46studentexcellence.ca](http://www.sd46studentexcellence.ca)”

Carried.

Trustees noted their appreciation of the interactive, dynamic format of the district report.

2. Appointment of Chief Elections Officer and Deputy Chief Elections Officer

**MOTION:** Ruth/Russell

“THAT Nicholas Weswick be appointed Chief Election Officer for conducting the 2018 general local elections and that Erica Reimer be appointed Deputy Chief Election Officer for the 2018 general local elections.”

Carried.

iii. Education Committee Notes – May 23, 2018

The notes were submitted as written.

iv. Operations Committee Notes – May 31, 2018

The notes were submitted as written.

1. Catchment Area Updates

**MOTION:** Russell/Baxter

“THAT the Board of Education of School District No. 46 (Sunshine Coast) accept the proposed catchment area adjustments for the 2019/20 school year, as described in the notes of the Operations Committee meeting of May 31, 2018”

Carried.

2. Five Year Capital Plan

**MOTION:** Russell/Mewhort

“THAT the Board of Education of School District No. 46 (Sunshine Coast) approve the 2019/2020 Five-Year Capital Plan.”

Carried.

**MOTION:** Russell/Mewhort

“TO receive the reports.”

Carried.

#78. Questions and Enquiries from the Public Relating to the Board Meeting

- A member of the audience commented that a shortage of casual support staff positions has been reported across the province.
- A member of the audience asked when the nomination period begins for the upcoming election. Chair Pratt responded that the nomination period runs from September 4<sup>th</sup> to the 14<sup>th</sup>.

#79. Next Meeting

The next public board meeting will be held on September 12<sup>th</sup>, 2018.

Chair Pratt shared a recent request for feedback from BCSTA regarding co-governance. The item will be added to the Committee of Whole agenda for June 19<sup>th</sup>, 2018.

**MOTION:** Russell/Ruth

“TO approve the committee agendas with addition of “BCSTA Board Co-Governance Survey” to the Committee of the Whole”

Carried.

#80. Adjournment

**MOTION:** Mewhort/Ruth

The meeting adjourned at 8:29 p.m.

Carried.



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Lori Pratt  
Chair



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Nicholas Weswick  
Secretary-Treasurer