



**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

Held on Wednesday, September 13, 2017

At the School Board Office, Gibsons, B.C.

PRESENT: TRUSTEES: B. Baxter (Chair), D. Mewhort, G. Russell, P. Ruth, L. Pratt, L. Dixon,
C. Youngusband

STAFF: P. Bocking, Superintendent of Schools
P. Bishop, Director of Instruction
V. White, Director of Instruction
N. Weswick, Secretary-Treasurer
E. Reimer, Executive Assistant (Recording Secretary)

#1. Call to Order

The meeting was called to order at 7:00 p.m.

Chair Baxter acknowledged that the meeting was taking place on the territory of the Squamish Nation and welcomed those in attendance.

#2. Public Question Period

- There were no questions.

#3. Adoption of the Agenda

MOTION: Pratt/Ruth

"THAT the agenda of September 13, 2017 be adopted."

Carried.

#4. Approval of Minutes of Prior Meetings and Receipt of Records of Closed Meetings

- Regular Meeting – June 14, 2017
- Record of Closed Meeting – June 14, 2017
- Record of Special Closed Meeting – June 14, 2017
- Record of Special Closed Meeting – June 22, 2017

MOTION: Pratt/Mewhort

"THAT the minutes of Regular Meeting of June 14, 2017 and the Record of Closed and Special Closed Meetings taking place on June 14 and June 22, 2017 be adopted."

Carried.

#5. Reports

- Executive Reports
 - Superintendent's Report

Superintendent Bocking spoke to his written report and highlighted the following:

- Kindergarten student survey,
- Changes to the Foundation Skills Assessments (FSA),
- Levelled Literacy Intervention to support reading,
- Primary math support initiatives

Director Bishop reported on staffing and trades programming. Director White shared information on training sessions focused on Trauma Informed Practice and Zones of Regulation.

ii. Secretary-Treasurer's Report

1. Audited Financial Statements

a. Auditor's Report – Richard Wilson, The Coast Group

Mr. Wilson spoke to the auditor's report and indicated that the audit process was complete pending approval by the board.

b. Management Discussion and Analysis

Secretary-Treasurer Weswick reviewed the financial statements and provided information on restricted and unrestricted surplus amounts. It was noted that the district would be submitting an updated application for the Classroom Enhancement Fund in late October. A copy of Secretary-Treasurer Weswick's presentation is attached to these notes.

MOTION: Pratt/Mewhort

"THAT the Board of Education of School District No. 46 (Sunshine Coast) approve the 2016-17 Audited Financial Statements"

Carried.

2. Larger Cheques Written in the Month of June, July and August 2017

The report was submitted as written. Clarification was requested on payments in August to UBC Okanagan. The amounts were related to scholarship payments to students attending the school.

b. Board/Committee Reports

i. Board Report

The report was submitted as written. Chair Baxter reported on her conversation with the incoming Minister of Education. Trustees Ruth and Youngusband reported back on their experiences at the Canadian School Boards Association conference and the National Trustee Gathering on Aboriginal Education.

1. BCSTA Report

Trustee Ruth reported on timelines for motions to BCSTA Provincial Council. She shared information developed by the BCSTA Professional Learning Committee and indicated that branches would be surveyed for examples of good practice in professional learning.

2. BCPSEA Report

Trustee Younghusband reported that BCPSEA has been sharing updates on implementation of the memorandum of understanding and would be looking to the next phase of implementation, including remedies.

ii. Operations Committee Notes – June 22, 2017

The notes were submitted as written.

iii. Committee of the Whole Notes – June 21, 2017

The notes were submitted as written. Trustees noted their appreciation of the format of the strategic plan report at the June meeting.

MOTION: Mewhort/Younghusband

“TO receive the reports.”

Carried.

#6. Questions and Enquiries from the Public Relating to the Board Meeting

- A member of the audience sought clarification on payroll items listed on page 42 of the meeting package. A response was provided.

#7. Next Meeting

The next public board meeting will be held on October 11th, 2017.

MOTION: Younghusband/Pratt

“TO approve the committee agendas.”

Carried.

#8. Adjournment

MOTION: Pratt/Mewhort

The meeting adjourned at 7:57 p.m.

Carried.



Chair



Secretary-Treasurer