



**BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

OPERATIONS COMMITTEE

**Held on January 21, 2016 from 12:30 to 2:00 p.m.
At the School Board Office, Gibsons, B.C.**

PRESENT: TRUSTEES: Dave Mewhort, Chair; Betty Baxter; Greg Russell; Lori Pratt
STAFF/OTHERS: Patrick Bocking, Superintendent; Nicholas Weswick, Secretary-Treasurer; Paul Bishop, Director of Instruction; Rob Collison, Manager of Facilities and Transportation; Phil Luporini, District Principal of Technology and Data Management; Louise Herle, SCTA; Erica Reimer, Recording Secretary

REGRETS: Allyson Fawcus, DPAC

The meeting was called to order at 12:36 p.m.

1. Enrolment Projections 2016-17

Secretary-Treasurer Weswick reported on preliminary enrolment projections, which indicate that the district will continue to see a relative increase in enrolment over the next several years. Actual overall enrolment for the 2014-15 school year was 2,974 and 3,035 in the 2015-16 school year.

Projected Enrolment															
2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	
3,083	3,067	3,075	3,101	3,133	3,168	3,174	3,180	3,182	3,161	3,135	3,095	3,058	3,022	3,022	

2. Amended Budget

Secretary-Treasurer Weswick reviewed budgetary decisions affecting the 2015-16 budget. These included an increase in special education allocation amounts, the addition of a music teacher FTE, an increased budget to replace aging technology, Administrative Savings, implementation of the Next Generation Network (NGN) and the Curriculum Implementation Project. Secretary-Treasurer Weswick overviewed the district's revenue and expenses and provided information on school budgets. The committee discussed the needs of the alternative school programs; the district music program; teacher FTE; changes to the make-up of senior administration; and the recommendation for unused funds summarized below.

Carry-forward to 2016/17 Preliminary Budget	375,210
Replacement of aging stages - safety concerns	95,000
Supplement to technology budget - replacement of additional carts	70,000
Additional support for SCAS - deficit carry-forward	50,000
Software licenses to support business functions	25,000
Allowance for economic stability dividend - May/June	23,500
Total	\$638,710

Recommendation:

That the board endorses the recommendations for the 2015-16 amended budget as presented.

3. Preliminary Budget Feedback from Consultations

Secretary-Treasurer Weswick reviewed feedback received to date through preliminary budget consultation sessions. The detailed presentation will be attached to these notes.

4. Long-Range Facilities Plan (standing item)

An update was provided. Public consultation sessions are scheduled for January 25 in Gibsons, January 26 in Sechelt and February 1 in Pender Harbour.

The meeting adjourned at 1:57 p.m.

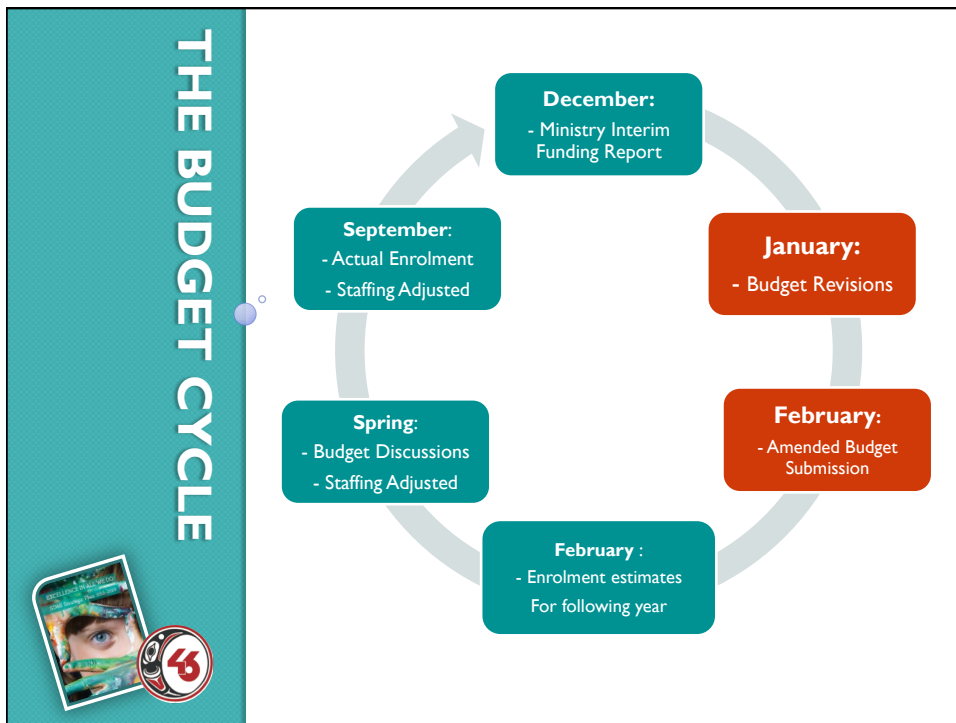
Next Meeting: February 18th, 2016 from 12:30 to 1:00 p.m. at the School Board Office.

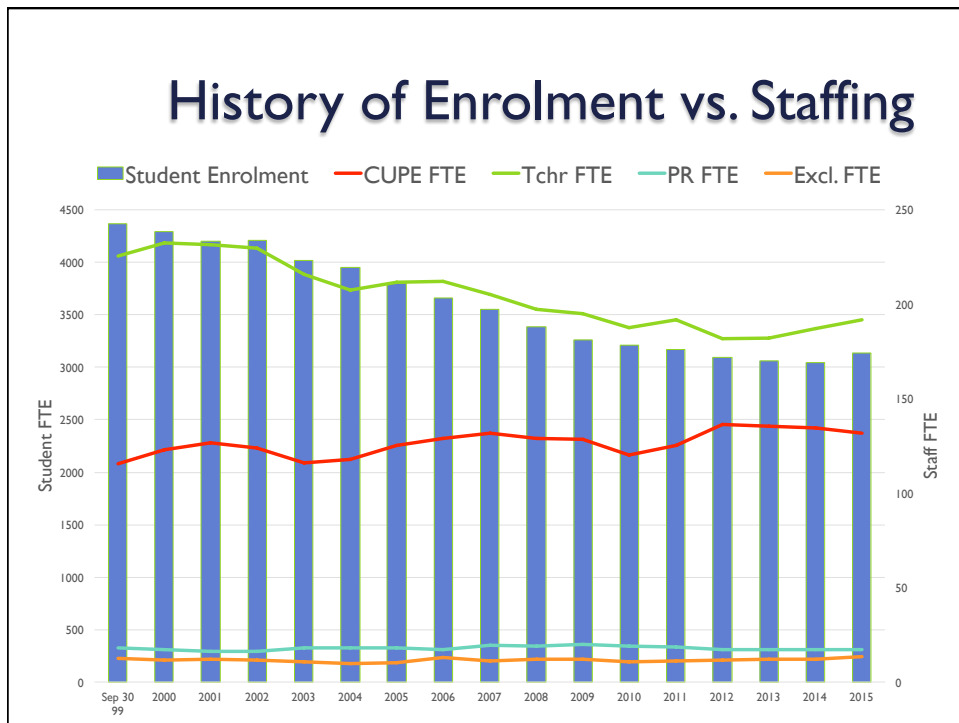
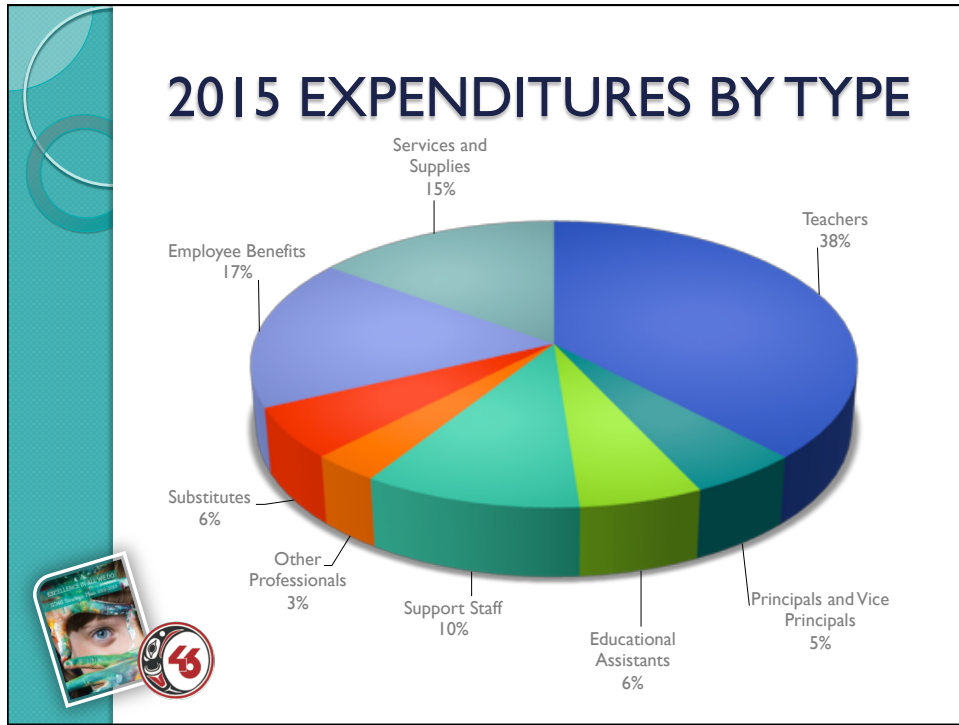


2015-16

Amended Budget

School District No. 46 (Sunshine Coast)





2015/16 BUDGET REVIEW

- Specific Spring budgetary decisions for 15/16 Included:
 - Further increasing special education allocation amounts
 - Addition of additional music teacher FTE
 - Budget to replace aging technology
 - Administrative Savings
 - Next Generation Network (NGN) Curriculum Implementation Project



UNRESTRICTED SURPLUS ALLOCATION (Sept.)

Total Surplus	1,314,308
2/3 Allocation to School Sites	(875,000)
Allocated to Strategic Plan Initiatives	(100,000)
Allocated to NGN Hardware	(30,000)
<u>2015/16 Exempt Compensation Increases</u>	<u>(130,000)</u>
Holdback (Potential Enrolment Decline)	179,308



AMENDED BUDGET HIGHLIGHTS

- Increased student enrolment of approx. 100 FTE
- Self-funded exempt compensation increases
- Increase in average teacher cost
- Executive Restructure
- Transportation Contract Award



REVENUE

	2015/16 Preliminary Annual Budget			2015/16 Amended Annual Budget			Net Change
	Enrolment	FundingLevel	Total Funding	Enrolment	FundingLevel	Total Funding	
School Age	2,801.0000	7,158	20,049,558	2,880.8750	7,158	20,621,303	571,745
Alternative	120.0000	7,158	858,960	165.0000	7,158	1,181,070	322,110
DL	75.0000	6,030	452,250	75.0000	6,030	452,250	-
Home School	2.0000	250	500	5.0000	250	1,250	750
Level 1 Spec Needs	4	37,700	150,800	4	37,700	150,800	-
Level 2 Spec Needs	225	18,850	4,241,250	231	18,850	4,354,350	113,100
Level 3 Spec Needs	170	9,500	1,615,000	183	9,500	1,738,500	123,500
English Language Learning	125	1,380	172,500	108	1,380	149,040	(23,460)
Aboriginal Ed	515	1,195	615,425	555	1,195	663,225	47,800
Adult Education	8	4,565	36,520	13.875	4,565	63,339	26,819
Salary Differential			96,952			191,731	94,779
Unique Features			5,358,251			5,358,251	-
Enrolment Decline	31.25	30.27	3,498	(124.88)	29.96	-	(3,498)
Transportation							-
Holdback							-
Summer Learning			6,592				(6,592)
Feb Recount			37,730			37,730	-
May Recount			22,655			22,655	-
Education Plan			60,545			60,545	-
Administrative Savings			(205,044)			(205,044)	
Funding Protection			112,354			-	(112,354)
Ministry Operating			33,686,296			34,840,996	1,154,699



REVENUE

	2015/16 Preliminary Annual Budget			2015/16 Amended Annual Budget			Net Change
	Enrolment	FundingLevel	Total Funding	Enrolment	FundingLevel	Total Funding	
Min-Pay Equity			510,381			510,381	-
Min-Misc.			8,696			17,346	8,650
Min-Grad Adult				0.375	4,565	1,712	1,712
Min-ITA			40,000			40,000	-
Carbon Tax Rebate			40,000			25,000	(15,000)
Offshore Tuition			119,000			72,310	(46,690)
SD#93-CSF			495,000			543,000	48,000
Miscellaneous Revenue			7,700			14,700	7,000
Rentals and Leases			60,000			55,000	(5,000)
Investment Income			110,000			90,000	(20,000)
Total Funding			35,077,073			36,210,444	1,133,371

School Budgets

	15/16 Preliminary Operating Funds	15/16 Amended Operating Funds	School Surplus (Restricted Surp.)	Sept Allocation (Unrestricted Surp.)	15/16 Amended Total Budget
Cedar Grove	1,666,790	1,597,040	29,535	66,000	1,692,575
Davis Bay	1,043,975	1,194,843	33,609	44,143	1,272,595
Gibsons	2,010,234	2,090,570	-22,907	84,987	2,152,650
Halfmoon Bay	1,277,989	1,334,760	75,731	56,065	1,466,556
Kinnickinnick	1,656,629	1,765,283	19,686	59,818	1,844,787
Langdale	719,367	810,767	20,901	35,532	867,200
Madeira Park	640,385	672,750	20,754	30,896	724,400
Roberts Creek	1,462,586	1,457,263	48,167	64,455	1,569,885
West Sechelt	1,648,525	1,578,003	7,877	64,675	1,650,555
Pender Harbour	1,004,075	991,713	83,460	35,532	1,110,705
Chatelech Sec.	3,785,043	3,640,526	106,621	135,325	3,882,472
Elphinstone Sec.	3,625,870	3,723,844	71,318	133,779	3,928,941
Spider DL	408,962	382,674	51,216	16,558	450,448
SCAS	1,832,654	2,191,524	-92,127	47,234	2,146,631
Balance	-31,839	-			
Total	22,751,245	23,431,560	453,841	875,000	24,760,401

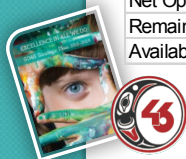
CENTRALIZED DEPARTMENTS

	2015/16 Preliminary		2015/16 Amended		Difference
	FTE	Cost	FTE	Cost	
Business Administration Total	10.200	1,228,552	10.200	1,244,245	15,693
District Governance Total	7.000	181,270	7.000	181,270	0
Educational Admin Total	14.651	1,705,612	14.709	1,608,543	-97,069
Careers & Ace-It (1.03)	3.143	120,000	2.943	95,000	-25,000
Aboriginal Education Total	5.000	687,210	7.000	735,010	47,800
District Special Education	20.067	1,392,156	20.818	1,422,171	30,015
ELL Total	1.000	172,500	1.000	149,040	-23,460
Technology Total	4.800	778,568	5.000	818,789	40,221
Facilities Total	39.550	3,543,136	39.387	3,411,248	-131,889
Total Transportation	0.630	1,062,346	0.630	1,044,167	-18,179
Utilities	0.000	760,000	0.000	760,000	0
Replacement costs including benefits	0.000	850,000	0.000	850,000	0
TOTAL	106.04	12,481,350	108.69	12,319,482	-161,868



THE BOTTOM LINE

	2015/16 Preliminary	2015/16 Amended
Total District Budget	Operating Budget	Operating Budget
Operating Revenue	35,077,073	36,210,444
Financial Provision		
Transfer from Restricted - Curriculum	150,000	
Transfer from Restricted	5,521	1,520,150
Utilization of Unrestricted - Sept.		1,135,000
Operating Expense		
School Allocations	22,751,245	23,431,561
District Budget	12,481,350	12,319,482
Spending from Surplus		2,655,150
Net Operating Fund	(0)	459,402
Remaining Unrestricted Surplus		179,308
Available Funds		638,710



RECOMMENDATIONS

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Feedback from **Principals**

- Security for small schools
- Literacy programs, learning commons and library programs
- ACE-it/Career programs
- Technology upgrades, digital resources, maintenance of current technology.
- Transportation for school events / school vans
- Increased secondary program offerings – more experiential and passion-based offerings
- Regular collaboration time for new curriculum

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Feedback from **Principals**

- Improved systems for communication with parents
- Emergency funds for specialized placements
- Building areas / renovations to ensure spaces are functioning well
- Additional district support for reading
- District Resource Centre for books, musical instruments, equipment
- IEP support

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Feedback from **CUPE Local 801**

- Library support – teacher librarian and library assistant at every school
- Reinstate Administrative Assistant positions to 35 hours at every school
- Increase hours for EAs (beyond bell-to-bell)
- Technology department support
- Restored staffing levels for custodial positions

Summary only.
See full submission in meeting package

Feedback from **SC Teachers' Association**

- Stabilize per-pupil, school-based funding and restore to 2014/15 levels
- Increase Teacher Librarians and Special Education / Learning Assistance Teachers
- Hire more teachers
- Support teacher mentorship and early career teachers
- Provide funding for teacher training and resources / new curriculum
- Address English Language Learner needs
- Review management and school board office staff positions

Summary only.
See full submission in meeting package

Feedback from **DPAC and Public Consultation**

- Reading and library development
- Math for specific use, i.e.: trades and business
- Mental health is important for well being of staff and students
- Composting has positives and negatives
- Re-evaluate custodial reductions
- Trades program and improved graduation rates
- Aboriginal Education materials

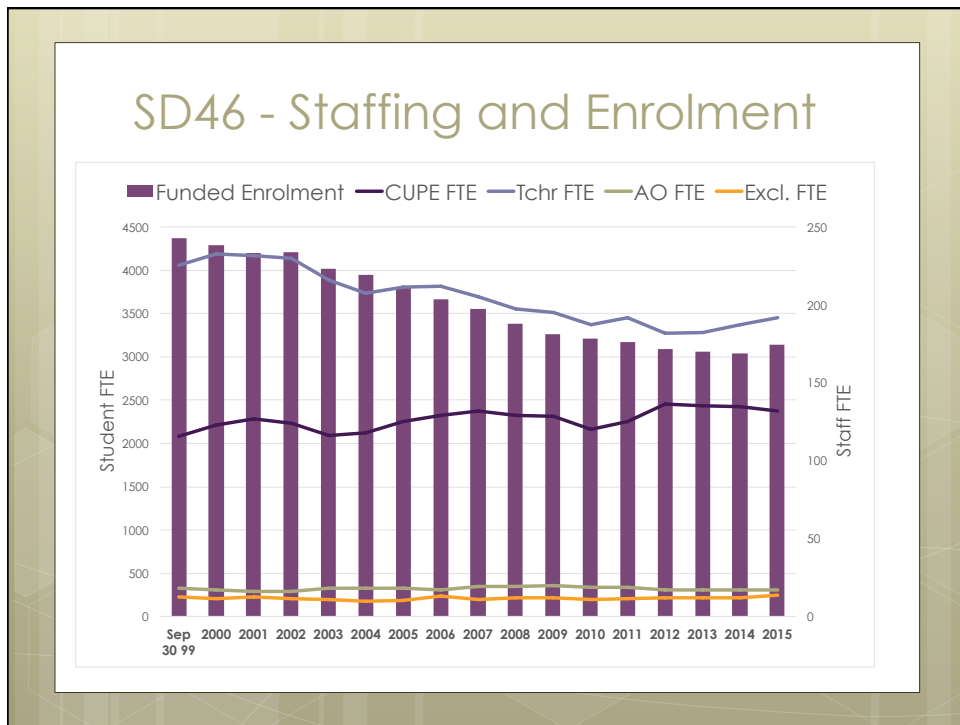
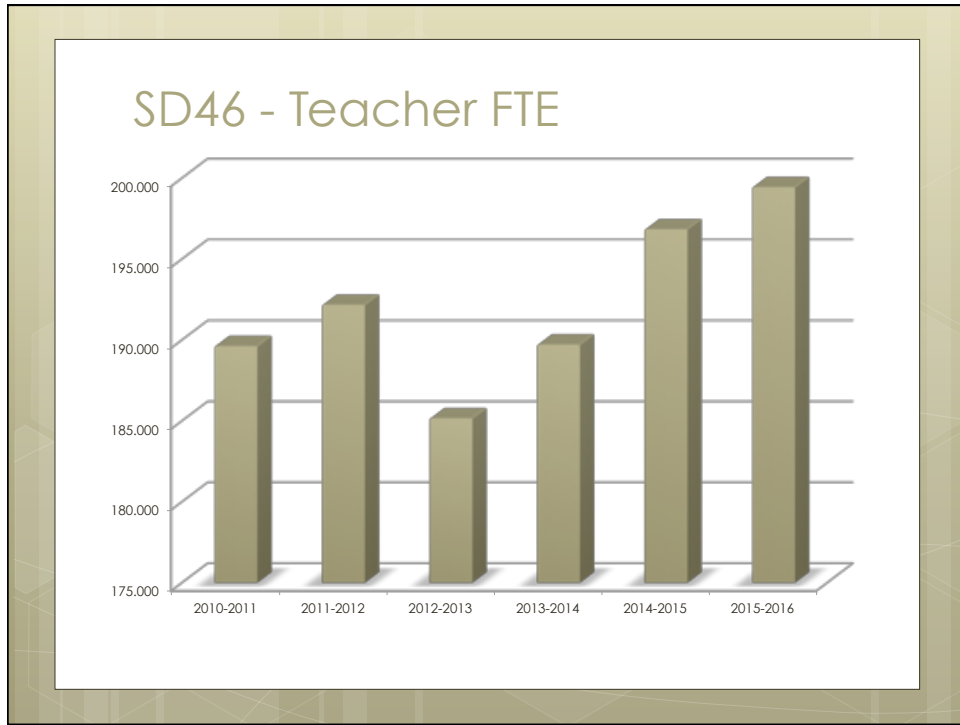
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Feedback from **DPAC and Public Consultation**

- Mental Health and Wellness initiatives
- Funds to support new curriculum initiatives, ie: integrating indigenous cultures
- Staff libraries with teachers and assistants
- EAs should be full time and outside of classroom time could be used for training, consultation with other staff.
- Green initiatives, ie: solar panels

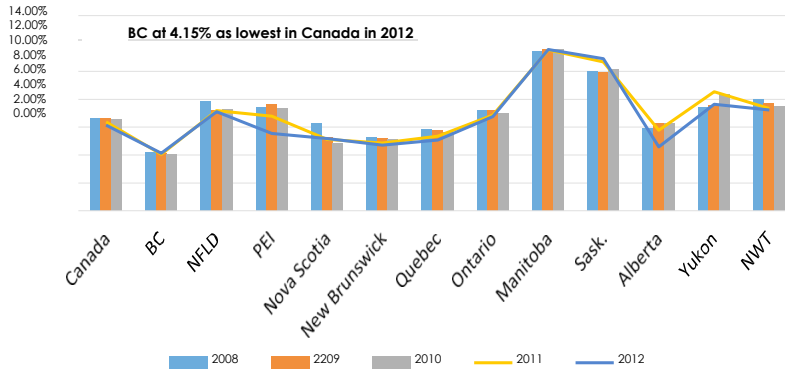
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Charts



Statistics Canada

Statistics Canada Table 478-0012 - Administrative Spending as a Percentage of Total Operating



Cost of Doing Business

Comparison of Administrative Spending as defined by the Ministry

