



**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

Held on Tuesday, October 13, 2015  
At the School Board Office, Gibsons, B.C.

---

**PRESENT:**    **TRUSTEES:**    B. Baxter, L. Dixon, D. Mewhort, L. Pratt, G. Russell, P. Ruth,  
C. Younghusband, W. Henley (Student Trustee)

**STAFF:**                    P. Bocking, Superintendent of Schools  
V. White, Director of Instruction – Student Support  
N. Weswick, Secretary-Treasurer  
E. Reimer, Administrative Assistant (Recording Secretary)

**REGRETS:**    Trustee L. Dixon

---

#11.    Call to Order

The meeting was called to order at 7:01 p.m.

Chair Baxter acknowledged that the meeting was taking place on the traditional territory of the Squamish Nation and welcomed members of the audience.

#12.    Swearing-in of Student Trustee

Superintendent Bocking presented Wyatt Henley as the elected Student Trustee for the 2015-2016 school year. Secretary-Treasurer Weswick swore in Student Trustee Henley.

#13.    Public Question Period

- There were no questions.

#14.    Adoption of the Agenda

**MOTION:** Pratt/Ruth

“THAT the agenda of October 13, 2015 be adopted.”

Carried.

#15.    Approval of Minutes of Prior Meetings and Receipt of Records of Closed Meetings

**MOTION:** Mewhort/Younghusband

“THAT the minutes of the Regular Meeting of September 8, 2015 and the Record of Closed Meeting of September 8, 2015 be adopted.”

Carried.

#16.    Reports

a.    Executive Reports

i.    Strategic Plan Update:

1.    Goal 1.g. – Outdoor Education

Superintendent Bocking spoke to his written report, highlighting health benefits and improved cognition that result from proximity to nature and exposure to natural

settings in educational environments. He further noted that all district schools are providing increased opportunities to outdoor education.

Superintendent Bocking announced that Simon Fraser University, in partnership with School District No. 46, is offering a Graduate Diploma in Outdoor Education / Nature Based Experiential Learning. Applications are due in November, 2015 for the program beginning in January, 2016. School District No. 46 teachers will be offered first placement in the program.

2. Goal 2.d. – Parent Communication

Superintendent Bocking spoke to his written report and underlined the piloting of the FreshGrade portfolio program at several schools in the district. The program allows teachers to effectively communicate with parents by providing them with information relevant to their child's classroom activities. The program also provides an opportunity to explore changes in reporting requirements by sharing information on a student's skills rather than using letter grades.

ii. Superintendent's Report

The report was submitted as written. Superintendent Bocking drew the board's attention to curriculum inservice sessions currently underway at all schools and to the ministry's directive to schedule 10 hours of non-instructional time to further support the transition to the new curriculum. The district is in consultation with the SCTA to determine where the hours would be best placed in the current school calendar. Further information and discussion will take place at the October Education Committee meeting, with a recommendation coming to the board at the November board meeting.

Director White reported that Vancouver Coastal Health, through the joint Health Promoting Schools Committee, has requested that the district consider revising regulation 1820 (Student Health) to allow for mature minor consent when administering immunizations at schools. The request will be brought forward to an upcoming Education Committee meeting for additional information and discussion.

1. Grad Survey Draw

Each year the school district invites past graduates to complete an online survey. Those who complete the survey are entered into a draw. This year's survey received 170 responses in total, an increase from previous years.

The board drew the following winners:

- \$1000 – Carlee Wells
- \$750 – Laura Olson
- \$500 – Michaela Sugars

The survey results will be reviewed at the October Education Committee meeting. Additional information will be provided regarding changes to the form of future surveys at that meeting.

2. Administrative Regulation for Circulation:

a. Regulation 3350 – Disposal of Surplus Property

Secretary-Treasurer Weswick advised the board amendments to the existing regulation better align with ministerial processes and regulations. The amended regulation will be circulating until December 4, 2015 and comments are invited

during this period. Additional information on the process can be found at [www.sd46.bc.ca/index.php/regulation](http://www.sd46.bc.ca/index.php/regulation).

iii. Secretary-Treasurer's Report

1. Enrollment Report

Secretary-Treasurer Weswick spoke to his written report, highlighting that early enrollment reports show an increase to enrollment that may result in additional funding from the government. He cautioned that the numbers were preliminary and could see a reduction as duplicate records are removed from the system. Additionally, Secretary-Treasurer Weswick noted that the district has initiated a tendering process for audit services. The results of that tender will be reported to the board by the November meeting.

2. Capital Plan

Secretary-Treasurer Weswick indicated that the Operations Committee had reviewed the draft Capital Plan, including minor capital projects.

**MOTION:** Russell/Pratt

“THAT the Board of Education of School District No. 46 (Sunshine Coast) approve the 2015-2016 Capital Plan as presented.”

Carried.

iv. Information items

1. Larger Cheques Written in the Month of September 2015

The report was submitted as written.

b. Board/Committee Reports

i. Board Report

Chair Baxter reported that Vice-Chair Pratt has been appointed as interim chair for the Policy Committee. Policy Committee meetings commence in October and have been scheduled, where possible, on the third Tuesday of the month for the remainder of the school year.

1. Strategic Plan: Vision

Chair Baxter indicated that the Board Report format has changed in an effort to highlight sections of the Strategic Plan and board policy. Future reports will look at the board's mission and values.

2. BCSTA Provincial Council – Provincial Council Motions

Trustee Mewhort sought trustee input on the six motions being presented to BCSTA Provincial Council.

3. BCPSEA Report

Trustee Baxter reported that the upcoming BCPSEA Symposium is scheduled for October 22-23, 2015.

4. Student Trustee/DSLIT Report

Student Trustee Henley reported that student mental health is a priority for students and the District Student Leadership Team. He shared that he has been in contact with

Vice-Principal Biel to discuss the student mental health conference and is pleased to see the progress being made in supporting student mental health issues.

ii. Committee of the Whole Notes – September 22, 2015

The notes were submitted as written.

iii. Operations Committee Notes – September 17, 2015

The notes were submitted as written. Trustee Mewhort brought attention to the minor capital grant applications and the Safe Stop program recommendation.

**MOTION:** Mewhort/Pratt

“THAT the Board of Education of School District No. 46 (Sunshine Coast) endorse the Safe Stop program and share support for support higher fines, advertising on buses and the use of surveillance. Correspondence to be copied to ThirdWave and MLA Nicholas Simons.”

Carried.

iv. Education Committee Notes – September 16, 2015

The notes were submitted as written. Trustee Younghusband drew attention to David Barnum’s report on curriculum implementation and the conversation at the meeting regarding the Inspirational Achievement Award (formerly known as the France Fleming Award).

**MOTION:** Ruth/Pratt

“TO receive the reports.”

Carried.

#17. Correspondence

a. Deputy Min. D. Byng – Curriculum Support Plan (Ref: 184229)

**MOTION:** Pratt/Ruth

“TO receive the correspondence.”

Carried.

#18. Questions and Enquiries from the Public Relating to the Board Meeting

- A member of the audience commented on past layoffs in relation to funding for compensation increases and queried if similar issues would arise when increasing compensation for Principals and Vice-Principals. Chair Baxter provided a response.

#19. Next Meeting

The next public board meeting will be held on November 10, 2015.

**MOTION:** Pratt/Younghusband

“TO approve the committee agendas.”

Carried.

#20. Adjournment

**MOTION:** Pratt/Younghusband

The meeting adjourned at 7:54 p.m.

Carried.

A handwritten signature in blue ink, appearing to be 'Pratt', written over a horizontal line.

Chair

A handwritten signature in blue ink, appearing to be 'Younghusband', written over a horizontal line.

Secretary-Treasurer