



**BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

REGULAR MEETING AGENDA

April 12, 2016 at 7:00 p.m.
At the School Board Office, Gibsons, B.C.

1. Call to Order

2. Presentation:

- a. Celebrating Education: Earth Month – B. Krangle and J. Groves

3. Public Question Period (10 minutes in total)

4. Adoption of the Agenda

5. Approval of Minutes of Prior Meetings and Receipt of Records of Closed Meetings

- a. Regular Meeting – March 8, 2016 Pg. 3-7
b. Record of Closed Meeting – March 8, 2016 Pg. 8

6. Reports

a. Executive Reports

i. Strategic Plan Update:

1. Goal 1.e. – Mental and Physical Health Pg. 9-10
2. Goal 3.g. – Capilano University Pg. 11-12

ii. Superintendent’s Report Pg. 13-14

iii. Secretary-Treasurer’s Report

1. School Allocation Rates Pg. 15
2. Trustee Electoral Areas Pg. 16-23

iv. Information Items:

1. Larger Cheques Written in the Months of March Pg. 24-25
2. Expenditures by Object Pg. 26

b. Board/Committee Reports

i. Board Report Pg. 27-34

1. Student Trustee/DSL T Report
2. BCSTA AGM Motions (Available online at <https://goo.gl/aaEOZv>) Pg. 35-36
3. BCPSEA Report

ii. Education Committee Notes – March 30, 2016 Pg. 38-39

1. Framework for Enhancing Student Learning (*motion*) Pg. 40-41

MOTION: “TO receive the reports.”

7. Correspondence

- a. Minister Bernier – Student Mental Health Pg. 42-43
b. Minister Stone – Failing to Stop for a School Bus Pg. 44-45
c. Vancouver Coastal Health – Mature Minor Regulation Pg. 46

8. Questions and Enquiries from the Public Relating to the Board Meeting

9. Next Meeting

The next public board meeting will be held on May 10, 2016.

MOTION: “TO approve the committee agendas.”

10. Adjournment

**COMMITTEE MEETINGS
2015 – 2016**

MONTH	EDUCATION COMMITTEE	OPERATIONS COMMITTEE	POLICY COMMITTEE	COMMITTEE OF THE WHOLE
September	16 from 1 – 2:30 pm	17 from 12:30 – 2 pm	–	22 from 9:30 – 11:30 am
October	28 from 1 – 2:30 pm	20 from 12:30 – 2 pm	27 from 10:30 – 12 pm	27 from 9:30 – 10:30 am
November	25 from 1 – 2:30 pm	26 from 11 – 12:30 pm	24 from 11:30 – 1 pm	24 from 9:30 – 11:30 am
December	16 from 1 – 2:30 pm	Cancelled	Cancelled	17 from 1:00 – 2:30 pm
January	27 from 1 – 2:30 pm	21 from 12:30 – 2 pm	26 from 11:30 – 1 pm	26 from 9:30 – 11:30 am
February	24 from 1 – 2:30 pm	18 from 12:30 – 2 pm	23 from 11:30 – 1 pm	23 from 9:30 – 11:30 am
March	30 from 1 – 2:30 pm	Cancelled	Cancelled	Cancelled
April	27 from 1 – 2:30 pm	21 from 12:30 – 2 pm	26 from 11:30 – 1 pm	26 from 9:30 – 11:30 am
May	25 from 1 – 2:30 pm	19 from 12:30 – 2 pm	24 from 11:30 – 1 pm	24 from 9:30 – 11:30 am
June	22 from 1 – 2:30 pm	16 from 12:30 – 2 pm	21 from 11:30 – 1 pm	21 from 9:30 – 11:30 am

All committee meetings will take place at the School Board Office, unless otherwise noted.

Agendas for Upcoming Meetings:

Education Committee – April 27 from 1:00-2:30 pm at the SBO

1. SCTA and CUPE Professional Development – P. McCallum and J. Budgell
2. Strategic Plan: Goal 1.f. – Music
3. Strategic Plan: Goal 1.k. – Graduation
4. Strategic Plan: Goal 2.g. – Celebrations
5. Curriculum (*standing item*)
6. Parent Engagement (*standing item*)

Operations Committee – April 21 from 12:30-2:30 pm at the SBO (Note: Meeting extended by 30 minutes)

1. Fields – SIB Committee – G. Feschuk
2. Strategic Plan: Goal 2.i. – Facilities
 - a. Annual Facilities Grant Plan
 - b. Long Term Facilities Plan (*standing item*)
3. Budget Summary

Policy Committee – April 26 from 11:30-1:00 pm at the SBO

1. Section 3.18 of Policy 3 – Role of the Trustee
2. Policy 7 – Trustee Donations

Committee of the Whole – April 26 from 9:30-11:30 am at the SBO

1. Trustee Electoral Areas
2. Trustee Email / FOIPOP
3. Communication (*standing item*)



**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

Held on Tuesday, March 8, 2016
At the School Board Office, Gibsons, B.C.

PRESENT: **TRUSTEES:** B. Baxter (Chair), D. Mewhort, L. Dixon, L. Pratt, P. Ruth,
C. Younghusband, W. Henley (Student Trustee)

STAFF: P. Bocking, Superintendent of Schools
V. White, Director of Instruction
N. Weswick, Secretary-Treasurer
E. Reimer, Executive Assistant (Recording Secretary)

REGRETS: Trustee G. Russell

#51. Call to Order

The meeting was called to order at 7:00 p.m.

Chair Baxter acknowledged that the meeting was taking place on the traditional territory of the Squamish Nation on International Women's Day.

#52. Presentations:

a. Celebrating Education: Working with Wood to Celebrate SD46

District Principal Kerry Mahlman shared the story behind the school district logo, created by former school district employee, Bradley Hunt. District Principal Mahlman indicated that the raven carrying the sun in his beak symbolizes enlightenment, work and sacrifice.

Bill Clarke, a recently retired woodworking teacher from Elphinstone Secondary, and two students, Charlie Richards (grade 11) and Brendan Swanson-Wolansky (grade 12), presented their reproductions of the district logo. The students, under the direction of Mr. Clarke, helped to create the logos using a CNC machine in the Elphinstone wood working shop. Several reproductions have been made in two sizes and will be distributed to schools throughout the district. Mr. Richards And Mr. Swanson-Wolansky shared their enthusiasm for the project and their pride in being able to see their work at schools in the future.

#53. Public Question Period

- A member of the press asked for clarification on a rumor regarding a district school. Superintendent Bocking confirmed that it was indeed a rumor.

#54. Adoption of the Agenda

MOTION: Pratt/Ruth

“THAT the agenda of March 8, 2016 be adopted.”

Carried.

#55. Approval of Minutes of Prior Meetings and Receipt of Records of Closed Meetings

MOTION: Mewhort/Younghusband

“THAT the minutes of the Regular Meeting of February 9, 2016 and the Record of the Closed Meeting of February 9, 2016 be adopted.”

Carried.

#56. Reports

a. Executive Reports

i. Strategic Plan Update:

1. Goal 1.c. – Math

Superintendent Bocking spoke to his written report and shared data which indicates improvement for mathematics competency at both the elementary and secondary levels. Information was provided regarding a partnership with the Sunshine Coast Credit Union to help provide financial literacy skills to secondary students. The district is establishing a math committee to further review competency data and to provide strategies to meet the strategic plan goal.

2. Goal 2.a. – Leaders

Director Bishop spoke to his written report and highlighted the K-12 Innovation Partnership awards that were granted to six schools in the district. Additional information was shared regarding the Non-Instructional Day scheduled for March 29, 2016.

3. Goal 2.h. – Safe and Healthy Schools

Director Bishop highlighted the next steps listed in his written report, which include health fairs taking place at three secondary schools, the “Out in Schools” and TCO2 presentations in late February, and his attendance at a recent Ministry workshop on Emergency Preparedness.

4. Goal 3.c. – International Students

Director Bishop reported on the status of the International Education program. He highlighted many of the activities that international students experience while visiting the district.

ii. Superintendent’s Report

The report was provided as written. Superintendent Bocking reported that the musical theater production of “Into the Woods, Junior” was well received by audience members and that students were well trained and highly skilled, thanks to the leadership of Sara Douglas and Tom Kellough.

Superintendent Bocking indicated that Environmental Education Committee has provided information to all schools with suggestions for environmental activities and initiatives for the month of April.

Student Trustee Henley reported that secondary students are interested in seeing band scheduled in the timetable.

Trustees requested additional information on FreshGrade and shared feedback from students and parents using the application.

1. 2016/17 School Calendar

Director Bishop presented the 2016/17 School Calendar for adoption.

MOTION: Younghusband/Mewhort

“THAT the 2016/17 School Calendar be adopted”

Carried.

Director Bishop indicated that a survey would be distributed to parents and stakeholder groups after the two-week spring break in order to determine the impacts of the lengthened break.

iii. Secretary-Treasurer’s Report

Secretary-Treasurer Weswick shared community interest in discussing the quality of fields on the Sunshine Coast and reported on the status of school fields. He also reported that a number of schools are working on creating gardens. A license agreement has been developed for community schools interested in maintaining a community garden on school sites. Gibsons Elementary, Roberts Creek Elementary, Madeira Park Elementary and Davis Bay Elementary have expressed interest in developing community gardens or greenhouses at their sites.

Trustees discussed the report on school fields and previous local initiatives for an all weather playing field.

1. Larger Cheques Written in the Month of February 2016

The report was submitted as written.

2. Expenditures by Object

The report was submitted as written.

b. Board/Committee Reports

i. Board Report

The report was submitted as written. Chair Baxter led trustees in a mindfulness exercise and reported back on the recent mindfulness session with Dr. Guptka and Mr. Skene. Additionally, Chair Baxter reported that the South Coast Branch meeting was well received by participants.

MOTION: Dixon/Mewhort

“THAT the Board of Education of School District No. 46 (Sunshine Coast) forward letters of appreciation and acknowledgement to senior staff for their excellent work in the district.”

Carried.

1. Student Trustee/DSLIT Report

Student Trustee Henley reported on efforts at Chatelech Secondary and Elphinstone Secondary to encourage eco-friendly and energy conscious efforts, including a planned reduction in energy use during Spirit Week and efforts to create a composting program at Elphinstone Secondary.

Student Trustee Henley indicated that the two-week spring break has allowed for students to participate in organized school trips over the break without losing any schooling. He reported that many grade 12 students are pleased to have the extra time to work on scholarship applications.

2. BCSTA Report

Trustee Mewhort shared information from the Provincial Council meeting that he attended in February and highlighted the following:

- BCSTA will not have a dues increase in the coming year,
- Results of the 2014 ombudsperson report as it pertains to school boards,
- Plans for a trustee learning and recognition program to celebrate professional development achieved through BCSTA functions,
- Shared the disposition of motions carried at the AGM.

Chair Baxter reported that BCSTA is requesting feedback from school boards on the Co-Governance Memorandum of Understanding that was signed with the ministry.

MOTION: Pratt/Younghusband

“TO move to a Committee of the Whole.”

Carried.

Trustees engaged in a fulsome conversation and provided preliminary feedback to the questions posed in the survey.

MOTION: Pratt/Ruth

“TO move out of a Committee of the Whole.”

Carried.

Chair Baxter indicated that the feedback would be drafted into a response and available at the April board meeting for further discussion prior to submitting to BCSTA.

3. BCPSEA Report

Trustee Younghusband provided a report.

4. DPAC Report

A recap of the meeting was included in the agenda package. Information was shared regarding the FORCE Parent in Resident, providing supports for families of children with mental health issues.

ii. Operations Committee Notes – February 18, 2016

The meeting notes were submitted as written.

iii. Committee of the Whole Notes – February 23, 2016

The meeting notes were submitted as written. The meeting notes will be corrected to indicate that Trustee Baxter chaired the meeting.

MOTION: Younghusband/Pratt

“THAT the Board initiate an annual community recognition event and/or award to celebrate inspiration.”

Carried.

iv. Policy Committee Notes – February 23, 2016

The meeting notes were submitted as written.

v. Education Committee Notes – February 24, 2016

The meeting notes were submitted as written.

MOTION: Pratt/Ruth
“TO receive the reports.”

Carried.

#57. Questions and Enquiries from the Public Relating to the Board Meeting

- A member of the audience commented on a statement from the Secretary-Treasurer’s report and asked for clarification on the status of the dedicated staff for field maintenance. Secretary-Treasurer Weswick provided a response.
- A member of the audience shared concerns regarding the 2016/17 school calendar and the loss of pay to some CUPE members due to the two-week spring break. Chair Baxter shared information regarding ministry timelines for submission of school calendars.

#58. Next Meeting

The next public board meeting will be held on April 12, 2016.

MOTION: Younghusband/Pratt
“TO approve the committee agendas.”

Carried.

#59. Adjournment

MOTION:
The meeting adjourned at 9:11 p.m.

Carried.

Chair

Secretary-Treasurer



**BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

RECORD OF CLOSED MEETING
Held on Tuesday, March 8, 2016
At the School Board Office – Gibsons, B.C

PRESENT: TRUSTEES: B. Baxter (Chair), L. Pratt (Vice-Chair), L. Dixon,
D. Mewhort, P. Ruth, C. Younghusband

STAFF: P. Bocking, Superintendent of Schools
V. White, Director of Instruction
N. Weswick, Secretary-Treasurer
E. Reimer, Executive Assistant (Recording Secretary)

REGRETS: Trustee G. Russell

Call to Order

The meeting was called to order at 5:55 p.m.

- **Motion to Exclude**
- **Adoption of the Agenda**
- **Approval of Minutes of Prior Meetings**
- **Information / Action Items**
 - Personnel
 - Exempt Compensation
- **Items for Disclosure**
 - No items to disclose

Adjournment

The meeting adjourned at 6:35 p.m.

Chairperson

Secretary-Treasurer

**REPORT TO THE BOARD OF EDUCATION OF
SCHOOL DISTRICT NO.46 (SUNSHINE COAST)**

Strategic Plan Report: Mental Health

Submitted by Director White

April 12th, 2016

Goal 1.e.: *Our students will be supported in learning skills and awareness to manage their mental and physical health.*

Background:

School District No. 46 (Sunshine Coast) believes that mental health has a significant impact on student learning and overall well-being. We know that 1 in 3 Canadians will experience a mental health concern in their lifetime. We also know that school staff are very important adults in the lives of our children and are in one of the best positions to have impact on the physical and mental health of children; therefore, equipping them with the best skills possible is a valuable use of resources.

Discussion:

Mental Health First Aid (MHFA) is an evidence-based course that we are currently offering in our School District and community as part of our comprehensive approach to supporting positive mental health for our students and staff.

The course was designed in Australia and is supported by the Mental Health Commission of Canada, providing certification for adults who interact with youth. It is offered all across Canada and in 18 countries around the world. The course takes two full days to complete and participants are provided with a resource binder to keep.

We began offering the course in our District in January 2015 and since then, we have offered 4 sessions, training over 100 adults in the skills needed to intervene with young people who may be experiencing distress or needing support with depression, eating disorders, psychosis, substance use, self-harm, anxiety and other mental health concerns.

The aim of MHFA is to decrease the stigma associated with mental health, increase the awareness of mental health issues and to increase the literacy and knowledge about the different mental health concerns that students experience. Similar to physical first aid, it provides adults with the skills to intervene on a short-term basis until a student can access professional help.

Next Steps:

- Continued offering of the MHFA course three times a year
- Partnerships with community groups, including offering MHFA course to WorkSafe BC on April 10 and 17 for their program for Students with Disabilities

- Working with DPAC to broaden mental health support workshops to parents
- Presenting at Elphinstone Health Fair to Grade 10-12 students with an information session on mental health

**REPORT TO THE BOARD OF EDUCATION OF
SCHOOL DISTRICT NO.46 (SUNSHINE COAST)**

Strategic Plan Report: Capilano University

Submitted by Director Bishop

April 12th, 2016

Goal 3.g.: *Our district will deepen our partnership with Capilano University and further our connections with other post-secondary institutions.*

Background:

Partnership with post-secondary institutions foster greater opportunities for student programs, success in transitioning from secondary to post-secondary studies and provide an opportunity for staff development and training.

Discussion:

Capilano University continues to be a strong partner with the Sunshine Coast School District. Their university transition programs focus on liberal arts, however, they do offer a variety of certification programs that benefit the district. We do need to look further afield in order to provide support for Careers programs. Vancouver Island University (VIU) has a long-established history in Trades training programs on Vancouver Island is relatively close in distance.

Highlights:

- 1) Youth for Change: Director Bishop and Principal Kerry Mahlman are working on a partnership with staff from Aboriginal Education and Capilano University on a Leadership Development program. The focus of the program is further leadership skills among Sechelt Indian Band and other aboriginal youth at Chatelech and Sunshine Coast Alternative Schools. The goal of the program is to support youth to design an implement a “Change Day” activity in Sechelt to happen in April.
- 2) Superintendent Bocking and Director Bishop met with Julia Denholm, Dean, Faculty of Sunshine Coast Campus to review ways to connect the district and local campus.
- 3) Vancouver Island University: Director Bishop met with Jesse Magee-Chalmers, Associate Dean of Trades, & Applied Technology, to review our on-going Careers programs in Automobile Service Technician, Professional Cook and Carpentry. The goal of VIU is to increase the number of visits from their program staff here at our sites. Currently, VIU Culinary Arts staff meets with our students every three weeks.
- 4) Nicola Valley Institute of Technology Visits: Aboriginal Education staff, under the direction of Principal Kerry Mahlman, have regularly traveled to the Nicola Valley Institute of Technology campus to provide an opportunity for students to experience life on site at their campus.

- 5) Capilano University Aboriginal EA Program: A cohort of 14 students graduated from Capilano University this past January. Many of these students have been hired by the district.

Next Steps:

- English 100 at Elphinstone Secondary: Principal John Brisebois is working with staff to investigate the possibility of offering a dual credit option where students could receive course credit for English 100 while still studying in the school.
- Director Bishop continues to meet with Capilano University staff to review the possibility of other programs. Early Childhood Care and Education would be an example of the type of program that is offered at Capilano University that could be of interest to SD46 Students.

**REPORT TO THE BOARD OF EDUCATION
OF SCHOOL DISTRICT NO.46
(SUNSHINE COAST)**

**Superintendent's Report
April 12, 2016**

1. Students

- a. The Early Years Fair took place on Saturday at the Sechelt Learning Centre. Community partners, district staff and many children and parents enjoyed this annual tradition and celebration of learning and community for our youngest students and soon to be students. (1a, 3b)
- b. The District Reading Committee has just produced and distributed the *Reading with Your Child* pamphlet to support parents who wish to support their children in their developing reading skills. (1b, 2d)
- c. The Environmental Education and Action Committee has produced a support brochure for April's Earth Month. The brochure is packed with exciting ideas for our staff and students to explore and practice sustainable practices, learn about our place and our role in the world and have a lot of fun doing it! (1g)
- d. Nurturing the Learning Spirit takes place on April 22nd (secondary) and May 9th (elementary). This innovative School District No 46 tradition brings principals together with students to explore the strengths and challenges in education from the perspective of our aboriginal students. Participants learn more about traditional canoe culture as they paddle within shíshálh territory. (1j)
- e. The Elementary basketball teams from all schools had very successful tournaments at ESS this past week. Many thanks to retired elementary teacher Jim Gray who supports district students regularly in tournaments throughout the year. (1e)

2. Staff

- a. Principals and teachers from five schools are working collaboratively to deepen their understanding of FreshGrade; an online portfolio and communication strategy to engage parents, students and teachers in ongoing dialogue about their children's learning. (2d)
- b. Positive Discipline Parenting Courses will be offered to all parents at six sites throughout April. (2d)
- c. The Human Resources department celebrated staff who have achieved milestones in their careers on Monday, April 11th. (2g)

3. Community

- a. District and school activities are celebrated actively on Twitter, Facebook and our website. At significant events students make public announcement on our local radio stations. (3a)

- b. District staff continue working with the local team of Community Schools to share a common vision of the supportive role that these organizations play in our communities. (3e)

**REPORT TO THE BOARD OF EDUCATION
OF SCHOOL DISTRICT NO.46
(SUNSHINE COAST)**

**Secretary-Treasurer's Report
April 12, 2016**

School Budget Allocation Rates

The finance department has reviewed the available funding provided by the Ministry and other sources, projected costs for central departments and utilities, and maximized the funding available to school budgets. The revised funding amounts are available in the tables below. School principals will be working through implications to their budgets and sharing decisions with their staffs and parents, to the greatest extent possible, over the coming weeks.

BASE FUNDING	2015/16	2016/17	Change
Elementary Schools	202,000	218,000	16,000
Secondary Schools	412,000	428,000	16,000
Pender Base	484,000	463,000	-21,000
SCAS	294,000	359,000	65,000

PER-PUPIL FUNDING	K Funding	Grade 1-3 Funding	Grade 4-7 Funding	Grade 8-10 Funding	Grade 11 & 12 Funding	SCAS Funding
Proposed Per-Pupil Amounts	6,035	5,098	4,484	4,656	5,073	4,888
Prior Year Amounts	5,896	4,990	4,386	4,539	4,931	4,765
Net Change	139	107	98	117	141	123
Percent Change	2.4%	2.1%	2.2%	2.6%	2.9%	2.6%

SPECIAL EDUCATION SCHOOL FUNDING	Level 1 Special Ed	Level 2 Special Ed	Level 3 Special Ed
Proposed Per Pupil Amounts	40,250	14,750	8,700
Prior Year Amounts	39,500	13,750	8,200
Net Change	750	1,000	500
Percent Change	1.90%	7.30%	6.10%

Trustee Electoral Areas

After the election that occurred in 2014, School District staff asked Ministry of Education legislative analysts for a review of electoral area boundaries for accuracy. Their review revealed that certain portions of the SIGD lands were not specifically accounted for. The Ministry has asked that the Board provide input as whether and how to amend the TEA ministerial order for our district, and has indicated that the Board would be in the best position to advise on the placement of these lands in a Trustee Electoral Area. The attached Trustee Variation Guidelines (page 20 of the agenda package) provide guidance on what should be included in a submission. This item has been recommended for discussion at the committee level.

Hi Nicholas,

Thank you for your email. We have done some further work on this issue and have been able to determine that most but not all Sechelt Band lands are included in your school district's trustee electoral areas (TEAs).

The TEAs in your district are:

- 1) District of Sechelt
- 2) Town of Gibsons
- 3) Electoral Areas A and B of the Sunshine Coast Regional District
- 4) Electoral Areas D, E and F of the Sunshine Coast Regional District

In all of these cases, except the District of Sechelt, the Sechelt Band lands are part of the local government area and so are included in the TEA. The District of Sechelt however excludes 6 Band lands (IRs) and these lands are also excluded from the adjoining Regional District Electoral Areas B and D. As a result, these lands are not part of any TEA (IR 1 Tsawcome, IR 2 Sechelt, IR 3 Swaycalse, IR 4 Oalthkyim, IR 5 Klaalth, and IR 28 Shannon Creek). Please refer to the map below.

At this juncture, we would like to seek your board's input as whether and how to amend the TEA ministerial order for your district. There are various options that could be pursued – for example, the Band lands could be included in TEA 1 (Sechelt) or alternately in TEA 3 or 4. However, your board would be in the best position to advise on the placement of these lands in a TEA. The [Trustee Variation Guidelines](#) provide guidance on what should be included in a submission from your board.

Please accept our apologies for the delay in carrying out this work. We recently began work to map all of the TEAs in the 60 school districts and it has taken some time for us to get digital images of your district's TEAs. If you have any questions, please feel free to email or call.

Kind Regards,

Sarah Loveday
Senior Legislative Analyst | Governance and Legislation Branch
Knowledge Management Division | Ministry of Education
m. 250-507-8028 | e. sarah.loveday@gov.bc.ca



-----Original Message-----

From: Nicholas Weswick [<mailto:nweswick@sd46.bc.ca>]
Sent: Wednesday, December 9, 2015 5:16 PM
To: Loveday, Sarah EDUC:EX
Subject: Re: Sunshine Coast Ministerial Order

Hi Sarah,

Do you have any news on this process, or an idea of timelines?

Thanks,

Nicholas Weswick, CPA CGA
Secretary-Treasurer
School District No. 46 (Sunshine Coast)
Lifelong Learning | Educational Excellence
p: 604.886.4484 m: 604.989.5485

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"Loveday, Sarah EDUC:EX" <Sarah.Loveday@gov.bc.ca> writes:

>Hi Nic,

>

>I hope all is well. I am writing to touch base about the Sunshine Coast

>Trustee Electoral Area Ministerial Order.

>

>After searching extensively for land surveyor expertise within

>Government, we are now beginning the process of hiring a land surveyor

>on contract to assist with this project. As it turns out, Government

>used to have land surveying expertise in-house, but now this work is

>typically done through procurement. As we move forward on this, I will

>continue to keep you in the loop. I hope you are enjoying your summer.

>

>Kind Regards,

>

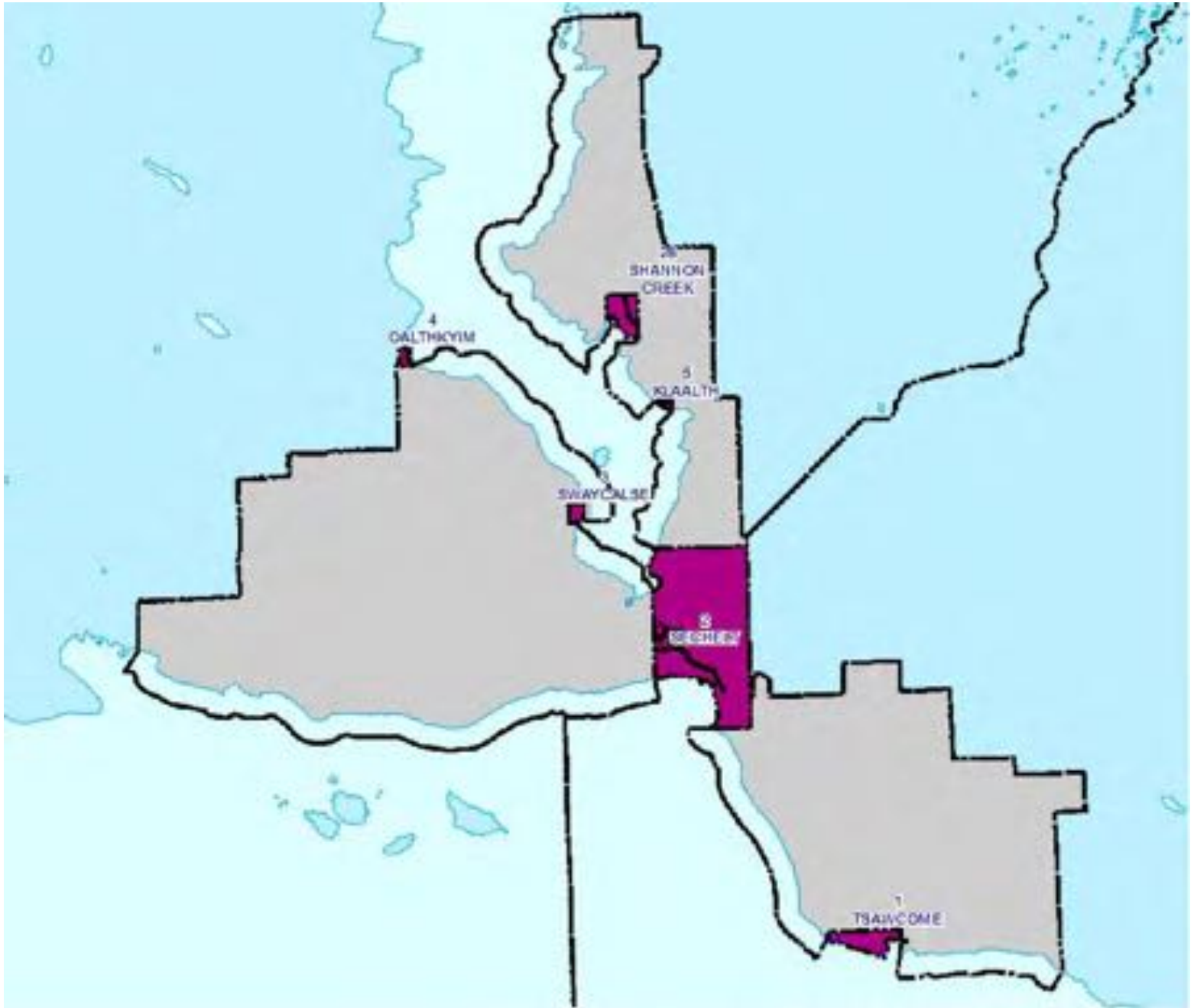
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>e. [<mailto:sarah.loveday@gov.bc.ca>] sarah.loveday@gov.bc.ca

>



Trustee Variation Guidelines

PROVINCE OF BRITISH COLUMBIA, MINISTRY OF EDUCATION

Appendix 1.1: Trustee Variation Guidelines

Note: "**person**" in the *Interpretation Act*, includes a corporation, partnership or party, and the personal or other legal representatives of a person to whom the context can apply according to law.

These guidelines provide assistance to persons or boards of education when they wish to vary the numbers of trustees in a school district, or to vary the trustee electoral areas and/or the number of trustees assigned to trustee electoral areas.

A person or board of education must consider the principle of voter parity (representation by population) based on the concept of "one person – one vote". Any movement away from "one person – one vote" will only be allowed if it is impossible to have relative equality of voting power and the change will result in more effective representation.

Relevant Legislation

Section 30 (4) and (5) of the *School Act*

Procedures

The following procedure is provided as a guide:

1. A person or a board should have a stated rationale for requesting a variation in the number of trustees in a school district, any trustee electoral areas and/or the number of trustees assigned to trustee electoral areas.
2. The rationale should be brought to public attention and the views of the public obtained, as expressed through some form of public consultation.
3. The views of appropriate, municipal councils, regional boards, First Nations should be solicited as well as the views of other special interest groups.
4. A person or a board should then write a letter to the Minister requesting that, pursuant to section 30 (4) of the *School Act*, the Minister consider making a variation order.

TRUSTEE VARIATION GUIDELINES - continued

5. The letter should include:
- (a) in respect to a variation of trustee electoral areas
 - i. for the current trustee electoral areas
 - a map which clearly indicates each area (preferably a single map of the complete school district indicating each area)
 - the population of each area;
 - ii. for the proposed trustee electoral areas
 - the name of each area
 - the number of trustees representing each area
 - the metes and bounds description of each area prepared or approved by a certified professional surveyor (in both hard copy and electronic format - Microsoft Word preferred)
 - the population of each trustee electoral area
 - a map which clearly indicates each area (preferably a single map of the complete school district indicating each area);
 - (b) the rationale for the changes requested and an indication of the nature of the public discussion that was involved including any discussion with boards of education, municipal councils, regional boards, First Nations or special interest groups (e.g., First Nations);
 - (c) if applicable, the date that the board of education, municipality, regional board, etc. passed a resolution to request a trustee variation for the school district and/or for certain trustee electoral areas; and
 - (d) a request that, pursuant to section 30 (5) of the *School Act*, the Minister vary the number of trustees in the manner described or vary the electoral areas, or both of these, including any suggestions by the board, municipality, regional board, etc., concerning the manner in which and the times at which any new trustees under the variation order are to be appointed or elected.
6. The Minister will consider the request and, if the request is not from the board of education affected, the Minister will forward the request and the supporting documentation to the affected board of education to give it an opportunity to respond.
7. Once the Minister has received the affected board of education's response in the event that another person is requesting the variation or, if it is only the board that is making the request, the Minister will consider all the documentation presented and will notify all persons making a request as to the decision as soon as is practical.
8. Note that section 30 (5) of the *School Act* states that if the Minister reduces the number of trustees, then the order reducing the number of trustees becomes effective for the following general school election.

Contact

If you have questions/comments relating to these guidelines, please contact the Governance and Legislation Unit at educ.governance.legislation@gov.bc.ca or (250) 356-1404.

73 ELECTORAL AREAS BYLAW

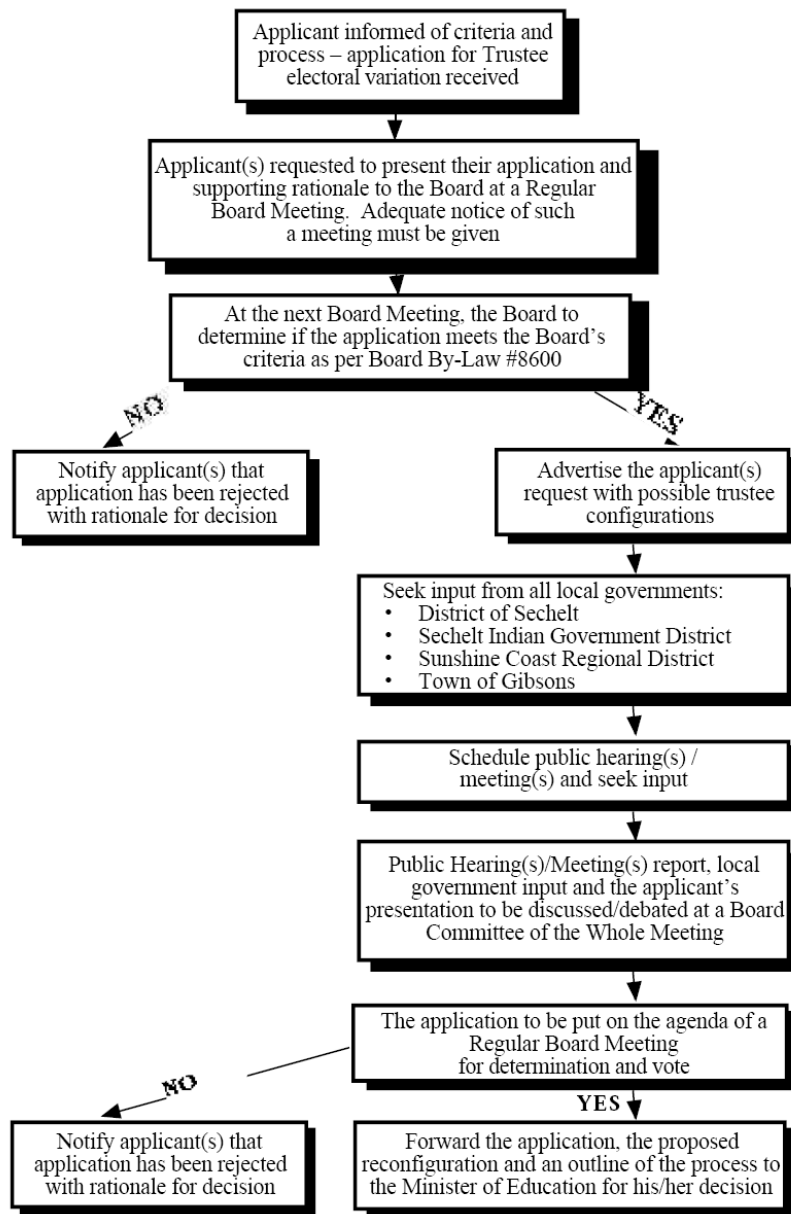
Section 30 of the *School Act* establishes the requirement to have a Board of School Trustees for each school district in the province. Section 30 also sets out the composition of the Board and in general terms provides the manner in which trustee electoral areas are to be established. Under the *School Act* the Minister of Education makes the final decision regarding trustee electoral areas. Residents of School District No. 46 (Sunshine Coast) will be best served by electing school trustees from trustee electoral areas that are fair and reasonable. From time to time local boards may receive requests to vary the trustee electoral areas established for the district. The Board of School Trustees of School District No. 46 (Sunshine Coast) desires to have a process in place to evaluate any such requests for electoral area variances. This process needs to be transparent, fair and reasonable, and applied in a consistent manner.

- 73.1 Prior to seeking public consultation, requests for trustee electoral area variances will be evaluated by the Board against the following criteria of: Relative parity of voting power is a prime condition of effective representation (i.e. representation by population).
- 73.2 Additional criteria are:
- (a) Representation by population balanced by region (i.e. not elected at large).
 - (b) Applicant currently not effectively represented.
 - (c) Positive/neutral impact on governance efficiency/effectiveness/cost.
 - (d) Benefit to school district/students.
 - (e) Similar to other government boundaries/regional/municipal.
 - (f) Regional differences/character/diversity, community and minority differences.
- 73.3 In addition, the Board recognizes there may be requests involving unique circumstances that could support a variance.
- 73.4 The process used shall be as outlined in the attached “**Trustee Electoral Variation Process.**”

Trustee Electoral Variation Process

[Reference: Regulation 73.4]

APPROXIMATELY SIX MONTHS



DATE 01-Apr-2016 10:07 AM

SUMMARY - ISSUED CHEQUE REPORT - CHEQUE LIMIT : 10,000.00

PAGE 1

START DATE: 01-Mar-2016 TO END DATE: 31-Mar-2016

CHEQUE #	BANK	MICR #	VENDOR #	VENDOR NAME	ISSUE DATE	CHEQUE AMOUNT

ON-LINE CHEQUES : ISSUED BETWEEN 01-Mar-2016 AND 31-Mar-2016						
00LCET2705	0001	*****	23290	MUNICIPAL PENSION PLAN	02-Mar-16	54,966.85
00LCET2707	0001	*****	28094	RECEIVER GENERAL FOR CANADA	03-Mar-16	95,067.84
00LCET2708	0001	*****	28095	RECEIVER GENERAL FOR CANADA	03-Mar-16	13,726.17
00LCET2709	0001	*****	28093	RECEIVER GENERAL FOR CANADA	03-Mar-16	342,115.07
00LCET2710	0001	*****	30209	TEACHERS' PENSION PLAN	10-Mar-16	454,094.42
00LCET2712	0001	*****	28094	RECEIVER GENERAL FOR CANADA	17-Mar-16	88,023.01
00LCET2715	0001	*****	23290	MUNICIPAL PENSION PLAN	14-Mar-16	54,576.06
00LCET2717	0001	*****	28093	RECEIVER GENERAL FOR CANADA	24-Mar-16	150,000.00
00LCET2718	0001	*****	28095	RECEIVER GENERAL FOR CANADA	24-Mar-16	11,649.98
00LCET2725	0001	*****	23290	MUNICIPAL PENSION PLAN	23-Mar-16	52,742.32

TOTALS FOR BANK - 0001

1,316,961.72

TOTAL NUMBER OF CHEQUES

10

TOTAL NUMBER OF CHEQUES WITH MICR

0

COMPUTER PREPARED CHEQUES : ISSUED BETWEEN 01-Mar-2016 AND 31-Mar-2016

1896000010	0001	0000047911	30211	FORTIS BC-NATURAL GAS	02-Mar-16	11,419.88
1896000022	0001	0000047923	23268	MINISTRY OF PROVINCIAL REVENUE	02-Mar-16	49,796.00
1896000027	0001	0000047928	29057	SKOOKUM DODGE	02-Mar-16	30,769.70
1896ET0008	0001	*****	12021	BC TEACHERS FEDERATION	02-Mar-16	26,946.55
1896ET0009	0001	*****	12111	BC TEACHERS FEDERATION	02-Mar-16	27,858.42
1896ET0039	0001	*****	15021	ESC AUTOMATION	02-Mar-16	28,264.95
1896ET0068	0001	*****	26207	PACIFIC BLUE CROSS/MSA	02-Mar-16	57,836.53
1896ET0093	0001	*****	29102	SUNSHINE COAST TEACHERS ASSOCIATION	02-Mar-16	10,473.59
1897000004	0001	0000047941	12012	BC HYDRO & POWER AUTHORITY	09-Mar-16	42,351.36
1897ET0046	0001	*****	15418	HVAC SYSTEMS & SOLUTIONS LTD.	09-Mar-16	26,992.00
1897ET0087	0001	*****	29376	SUNSHINE COAST TEACHERS ASSOCIATION	09-Mar-16	33,152.53
1897ET0089	0001	*****	30172	THIRDWAVE BUS SERVICES	09-Mar-16	108,890.78
1898000029	0001	0000048013	26243	PEBT IN TRUST	16-Mar-16	45,983.89
1900000005	0001	0000048038	23268	MINISTRY OF PROVINCIAL REVENUE	30-Mar-16	22,847.00
1900000011	0001	0000048044	14343	TURNING POINT RESOLUTIONS INC.	30-Mar-16	10,030.53
1900ET0023	0001	*****	15021	ESC AUTOMATION	30-Mar-16	45,223.92
1900ET0044	0001	*****	29549	SRB EDUCATION SOLUTIONS INC.	30-Mar-16	16,026.40

TOTALS FOR BANK - 0001

594,864.03

TOTAL NUMBER OF CHEQUES

17

TOTAL NUMBER OF CHEQUES WITH MICR

7

ON-LINE CHEQUES : ISSUED BETWEEN 01-Mar-2016 AND 31-Mar-2016

00LCET2728	0005	*****	12144	BANK OF MONTREAL	09-Mar-16	37,884.75
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TOTALS FOR BANK - 0005

37,884.75

TOTAL NUMBER OF CHEQUES

1

TOTAL NUMBER OF CHEQUES WITH MICR

0

DATE 01-Apr-2016 10:07 AM

SUMMARY - ISSUED CHEQUE REPORT - CHEQUE LIMIT : 10,000.00

PAGE 2

START DATE: 01-Mar-2016 TO END DATE: 31-Mar-2016

CHEQUE #	BANK	MICR #	VENDOR #	VENDOR NAME	ISSUE DATE	CHEQUE AMOUNT

GRAND TOTAL						1,949,710.50
CANCELLED TOTAL						0.00
NET GRAND TOTAL						1,949,710.50
GRAND TOTAL NUMBER OF CHEQUES						28
GRAND TOTAL NUMBER OF CHEQUES WITH MICR						7

WARNING: NUMBER OF CHEQUES DOES NOT MATCH NUMBER OF CHEQUES WITH MICR

Expenditure by Object
As at March 2016

Objects	Mar-16 Actual	Mar-16 Budget	ACTUAL	KEY
Salaries				
110 Teachers Salaries	\$9,990,046.38	\$14,077,405.71	70.97%	70%
105 Principal and Vice Principal	\$1,347,794.39	\$1,744,534.01	77.26%	75%
123 Educational Assistant Salaries	\$1,817,098.10	\$2,609,674.80	69.63%	70%
120 Support staff	\$1,269,187.12	\$1,887,125.61	67.26%	70%
120 Support staff-Mtce/Cust	\$1,438,246.52	\$1,919,663.16	74.92%	75%
130 Other Professional	\$935,592.54	\$1,371,952.21	68.19%	75%
140 Substitutes	\$404,160.28	\$762,914.86	52.98%	70%
143 Short and Long Term Sick	\$740,863.82	\$1,256,133.14	58.98%	70%
Total Salaries	\$17,942,989.15	\$25,629,403.50	70.01%	62%
200 Employee Benefits	\$4,381,547.50	\$6,313,869.00	69.40%	71%
Total Salaries and Benefits				
310 Professional Services	\$554,300.83	\$806,297.00	68.75%	70%
330 Transportation	\$682,526.80	\$1,075,608.00	63.45%	70%
340 Training and Travel	\$95,338.68	\$142,730.00	66.80%	70%
360 Rentals	\$22,006.26	\$40,200.00	54.74%	70%
370 Dues and Fees	\$55,291.92	\$49,500.00	111.70%	90%
390 Insurance	\$72,613.12	\$83,000.00	87.49%	90%
510 Supplies	\$268,464.71	\$846,932.54	31.70%	70%
510 School Accounts	\$1,038,133.00	\$2,035,945.00	50.99%	70%
540 Utilities	\$459,237.67	\$725,000.00	63.34%	70%
580 Furniture and Equipment Replacement	\$158,440.38	\$250,050.00	63.36%	70%
590 Computer Equipment Replacement	\$218,085.56	\$228,350.00	95.50%	95%
Total Services and Supplies	\$3,624,438.93	\$6,283,612.54		
Total Expenditures	\$25,948,975.58	\$38,226,885.04	67.88%	

**REPORT TO THE BOARD OF EDUCATION
OF SCHOOL DISTRICT NO.46 (SUNSHINE COAST)**

Board Report
April 12, 2016

Board Activities

March 15 – Sunshine Coast Community Services Society: Superintendent Bocking and Chair Baxter met with the chair and interim Executive Director of the Sunshine Coast Community Services Society to reaffirm our partnerships to assist vulnerable children and families

March 17 – Sunshine Coast Regional District: Chair Baxter and Vice Chair Pratt met with the Chair and Vice Chair of the Sunshine Coast Regional District to update on issues of joint concern and reaffirm our agreement to work collaboratively together. It was agreed to touch base on a quarterly basis to stay up to date.

March 21 – Celebrating the Community: Chair Baxter met with Vicki Dobbin, former executive director of SCCSS to learn the history of various community celebrations and share ideas about creating a SD46 plan to celebrate our community partners.

April 1 and 2 – Centre for Civic Governance Conference: Chair Baxter, Trustees Pratt and Ruth attended the Centre for Civic Governance annual forum. Chair Baxter presented with Dr. Rahul Gupka on the Mind the Gap project led by Roberts Creek Community School and the various programs for students and families on mindfulness practice.

April 4 – BCPSEA Regional Meeting - Metro: Trustee Younghusband and Human Resource Manager Tara Sweet attended the BCPSEA Regional Meeting in Richmond. Updates were given on the teachers' and support collective agreements, Employment Practices Liability Program (EPLP), Attendance Wellness and Support Project (AWSP), Make a Future, and Sectoral Exempt Staff Compensation Review Project.

April 12 – DSLT Student Forum: Trustees and senior staff had the opportunity to attend our annual student forum organized by the DSLT. A Further report is coming from the student trustee at tonight's meeting.

April 14, 15 and 16 – BCSTA AGM: Trustees Pratt, Ruth, Mewhort Younghusband and Chair Baxter will be attending the BCSTA AGM later this month. A full listing of motions going to the AGM is available online at <https://goo.gl/aaEOZv>.

Other Items

Late Motions: At the roundtable session on Public Education at the Centre for Civic Governance, trustees from 11 Boards of education were in attendance. Two late motions

were proposed for the BCSTA AGM. The roundtable discussion concluded by asking as many board as possible to submit these motions to the AGM. The draft motions are attached for consideration by SD46. See page 35 of the agenda package.

Community Celebration Committee: The ad hoc committee to create a plan for community celebration will consist of Trustee Pratt, Trustee Ruth, Superintendent Bocking and community member Vicki Dobbyn. The committee will be chaired by Chair Baxter.

Open the Doors: The Federation of Post Secondary Educators is seeking endorsement by school boards in their “Open the Doors” campaign (<http://www.openthedoors.ca/>). They request that we encourage the government to invest in post-secondary education.

BCSTA MOU Review: The draft response to the BCSTA questionnaire as discussed in our March meeting is attached for trustee discussion. See page 29 of the agenda package.

Canadian School Board Association (CSBA) Congress 2016: Trustee Younghusband is confirmed to present at the CSBA Congress 2016 on July 8th in Winnipeg, MB about her findings from an SFU study conducted in collaboration with Associate Professor Dr. Daniel Laitsch on information sources BC school trustees use for decision making.

BCSTA CO-GOVERNANCE MOU SURVEY

CO-GOVERNANCE MEMORANDUM OF UNDERSTANDING BOARD OF EDUCATION REVIEW AND INPUT PROCESS 2015

SECTION A

Please review each of the five (5) principles of the MOU listed below and provide your board’s feedback as to: How the principle is successfully being addressed by BCSTA and the Ministry of Education. How the principle is not being successfully addressed by BCSTA and the Ministry of Education. Identifying any further Key Actions not already included in the review document.

A1.) Public Confidence

“The Province and BCSTA will seek shared opportunities to publicly demonstrate and communicate the achievements, strengths and potential opportunities for improvement in K-12 education with the goal of maintaining and improving public trust and confidence in the public education system across the province. Both parties recognize this is best achieved through a shared focus on improved learning outcomes for students and a demonstrated commitment to respect, integrity, public service, accountability and the responsible management of public resources.”

Provide your board's feedback as to:

a.) How the principle is successfully being addressed by BCSTA and the Ministry of Education.

The focus on improved learning outcomes for students has improved through dialog about the new curriculum and greater feedback via chair/superintendent meetings with Ministry ADM's. The other aspects are not noticeably different yet.

b.) How the principle is not being successfully addressed by BCSTA and the Ministry of Education.

The lack of success is most evident in the continued lack of advance communication and consultation from the ministry. Most recent example is the September 2015 announcement of non-instructional hours for new curriculum training. This came as a surprise in the middle of the calendar year. No notice was provided to school districts. A good move but a move that caused disruption locally and conflicts with already approved calendars and other confirmed commitments. We appreciate the time given but the timing of the announcement is disrespectful as it doesn't consider the school districts needs at all.

c.) Identifying any further Key Actions not already included in the review document.

Need to get to the **Demonstrated** commitment to respect....

A2.) Commitment to Action

“In the interests of all British Columbians, the parties are committed to discharge their responsibilities within their respective areas of jurisdiction while understanding and respecting the jurisdiction of the other party.”

Provide your board's feedback as to:

a.) How the principle is successfully being addressed by BCSTA and the Ministry of Education.

Small improvements re communication from the BCSTA president to Boards of Education. DM scheduled teleconferences with district staff are frequently cancelled without rationale.

b.) How the principle is not being successfully addressed by BCSTA and the Ministry of Education.

Better long term notice about communication. E.G. Call for capital projects- no call for spring summer and no communication then in fall call with very short deadline. Our board had discussed needs and had a list ready but had no concrete information early in the year as to whether any money at all would be available. Forced to be reactive when call suddenly comes late in the year. DM scheduled teleconferences with district staff are frequently cancelled without rationale.

c.) Identifying any further Key Actions not already included in the review document.

Commit to a template of yearly communication with all districts and stick to it or give early heads up that communication will be delayed and why the delay is necessary. This structure would help districts feel respected and more recognized as partners in education rather than kept in the dark and subject to surprise changes by the Ministry.

A3.) Partnership

“The parties recognize each other's strengths and capabilities. To maximize efficiency and effectiveness, the parties are committed to cooperate in the spirit of partnership particularly in the development of policies, programs, projects and funding options. The parties commit to clear division of responsibilities so that the Province and local Boards of Education can effectively perform their roles. The Province and BCSTA will also cooperate in the development and distribution of information required for effective discharge of this agreement.”

Provide your board's feedback as to:

a.) How the principle is successfully being addressed by BCSTA and the Ministry of Education.

This is not successfully addressed as per previous comments however there has been some improvement in the quality of professional development for trustees and board chairs in particular. Higher profile of the work of FNEESC has also been positive.

b.) How the principle is not being successfully addressed by BCSTA and the Ministry of Education.

The Ministry consistently omits their responsibility to communicate fully and oversteps in making arbitrary changes that undermine the ability of individual school board to effectively perform their role. Timely information on capital funding has been mentioned. This affects Boards' abilities to plan the year's priorities for maintenance and upgrades. The calendar example undermines district decisions. In our district we had already designated 2 days for curriculum implementation and then the Ministry mandated an additional 10 hours. This caused our calendar to be amended. It is the Ministry who sets the deadlines for calendars to be submitted. The announcement of cuts to adult education funding on the very day the MOU was signed signalled that the Ministry was overstepping by acting in an area with huge local impact with no consultation or consideration of the partnership. That decision alone created the need to work with our communities about the change and amend our regulations regarding fees.

The other area of concern is the disconnect with other areas of government so that educational system needs are considered in concert with activities of other Ministries affecting children in our communities.

c.) Identifying any further Key Actions not already included in the review document.

Again we need to have a sense of what priorities are being considered by the Ministry for policy change and given time to prepare for the consequence in our communities. A huge Action would be for the Ministry of Education and the Ministry of Finance to consider the recommendations of the SSCFGS as each district gives a lot of thought to the submissions and each year the recommendations seem to be ignored when funding allocation is determined. Consideration of other funding options with consultation would be helpful.

A4.) Consultation and Notification

"Any party proposing a change in policies or programs that will affect the other party will consult and collaborate with the other party to the fullest extent possible given the specific circumstances and any respective legislative and confidentiality obligations. This commitment includes, but is not limited to timely notification of the proposed change. The parties recognize that there may be extraordinary circumstances that limit the timeliness of consultation and notification. In such circumstances the other party will be provided with the rationale for the unusual limitations to consultation. New responsibilities will not be assigned to Boards of Education until resourcing implications have been discussed between the parties."

Provide your board's feedback as to:

a.) How the principle is successfully being addressed by BCSTA and the Ministry of Education.

This key action is simply not happening and no improvement is evident from the local board perspective as per our comments above.

b.) How the principle is not being successfully addressed by BCSTA and the Ministry of Education.

See A1, A2 and A3 discussion above.

c.) Identifying any further Key Actions not already included in the review document.

Consult and collaborate with districts before implementing policy or program changes.

A5.) Flexibility

“Policies or programs will be developed with consideration to the varying needs and circumstances of local Boards of Education in different areas of the province where appropriate and where it is not to the detriment of the education system as a whole.”

Provide your board's feedback as to:

a.) How the principle is successfully being addressed by BCSTA and the Ministry of Education.

There has been some improvement in BCSTA pro D offerings. Conference call format are not the best.

b.) How the principle is not being successfully addressed by BCSTA and the Ministry of Education.

Improve offerings e.g. recruitment and training for senior staff, how to retain staff, offerings other than BCSTA. BCPSEA could be a vehicle for this but needs more input from BCSTA and trustee governance to focus on needs of Districts. Single Minister of Education appointed administrator is not focused on District needs.

c.) Identifying any further Key Actions not already included in the review document.

See A5 b and some kind of more effective financial indicators should help miscommunication re: Ministry and individual boards' presentation of financial/deficit discussions.

SECTION B

Going Forward: Priorities for 2016

The BCSTA Board of Directors and the Ministry of Education have identified six (6) priorities under the MOU for 2016. Ministry and BCSTA working in collaboration with FNEESC and other sector partners to respond to Auditor General report to support Aboriginal students' education in B.C. Work together to proclaim Public Education Day in the spring 2016, acknowledging the importance of public education in BC. Work with the Knowledge Management & Accountability division to update the BCSTA's 2010 edition of the "Guide to School Legislation in BC". Continued collaboration around communication of joint announcements. Work collaboratively to address Child and Youth Mental Health to support the coordinated work of government. Participation in the Leadership Development Working Group to present recommendations to Sector Advisory Council.

Boards are invited to provide feedback to the Board of Directors as to:

B1.) How might these priorities (as listed above) be moved forward under the co-governance MOU during 2016?

Work collaboratively with Mental Health professionals, letter of commitment with FNEESC.

B2.) What additional items does your board recommend the BCSTA and the Ministry of Education focus on under the MOU during 2016?

Better communication with 60 districts and commit action and accountability to commitments.

SECTION C

In conclusion, the Board of Directors would also like to receive from your board any general recommendations as to future focus under the MOU, or suggestions as to subsidiary protocol agreements (short or long term) that might be implemented toward enhancing the strength of the co-governance MOU.

C1.) Your board's general recommendations regarding the MOU:

Clarify that the new Minister is committed to the MOU. When actions are big picture it is hard for individual boards to be aware of what is happening. Make communications more explicit and direct to individual boards especially when a policy or program change is involved.

Involve other Ministers as well as the Minister of Education so those involved in Health and Finance in particular are aware of our concerns.

Discourage random announcements that have no meaning, e.g. Coding in curriculum with no resources. This only makes the Ministry and Premier look foolish. Many schools are already coding and the more it is discussed politically the less respect is evident for the good work already done in schools.

Advocate for funding for Adult education.

Remove punitive requirements like Administrative Savings. It does not encourage a respectful supportive partnership.

Encourage broad discussion among partners about a new funding formula.

Collaborate with boards to create meaningful leadership development.

C2.) Your board's suggestions as to possible subsidiary agreements under the MOU:

Thank you!

Thank you for taking the time to discuss the Memorandum of Understanding and to respond to this survey. Your Board of Directors will ensure the consolidated results of the survey are provided back to all member boards as soon as possible. We will also look for further opportunities to discuss the overall co-governance relationship between BCSTA and the Ministry of Education toward strengthening the role of boards of education within the K-12 education sector. - BCSTA Board of Directors

**Late motions
BCSTA AGM 2016**

Motion One – Co-governance MOU

Whereas boards have been asked in recent weeks to review and give feedback on the MOU regarding co-governance and;

Whereas the Ministry of Education has not fulfilled its responsibilities with regard to respect and collaboration with districts regarding policy and program decision making and;

Whereas there must be respect and trust for a Memorandum of Understanding to be worthwhile,

Be it therefore resolved that:

The BCSTA immediately withdraw from the Memorandum of Understanding (MOU) until such time and member input from all boards of education can be considered and a process for creating a new document can be set out that will lead to a respectful and positive way of working together to truly co-govern education in British Columbia

Motion Two - Full funding for Contract enhancements

Whereas the government of British Columbia committed to fully fund the recent contracts settlements for teachers and support staff in education and;

Whereas the 2016 budget and funding allotments fall significantly short of funding those increases specified in the employment contracts and;

Whereas partial increases in funding that have been allotted are compromised by administrative savings required and;

Whereas many districts in the province are facing hardship in their communities due to school closures and further program cuts;

Be it therefore resolved that:

The BCSTA demand the Ministry of Education keep its commitment to the school districts of the province and dedicate new funds to enable all districts to fully fund contract increases outlined for the 2016/17 budget year and subsequent years outlined in the current contracts with teachers and support staff.

TITLE

THAT THE BCSTA IMMEDIATELY WITHDRAW FROM THE MOU

SPONSOR

Please select your Board, Branch, or Committee from the menu.

Please indicate if the proposed resolution relates to an existing Foundational Statement or Policy Statement in [BCSTA's Policies](#).

- Relates to Foundational Statement No. [#] _____
- Relates to Policy Statement No. [#] 2.1FS; especially: 2.11P a)ii, a)iv, b)ii, & 2.12P; especially 2.12P a)ii, b)i, b)ii, d)iv, d)v & 2.1.3P
- Propose to make this resolution a new policy statement.
- This is an action resolution and does not change or contradict any existing Foundational or Policy Statement.

MOTION

In accordance with [BCSTA Bylaw 10\(c\)](#), motions submitted after the motion deadline shall be considered by the general meeting "only when such a motion deals with matters arising from events occurring or legislation introduced subsequent to the stated sixty (60)-day deadline for submission of motions. A motion meeting these criteria shall be referred to the Legislative Committee for consideration and then, if in order, be submitted to the general meeting; a simple majority is required for approval."

That BCSTA immediately withdraw from the Memorandum of Understanding (MOU) until such time as the BCSTA membership – following due process of consultation and input from all member Boards – is in majority agreement that the new document adequately reflects the co-governance model set out in BCSTA policy #2.1FS – Co-Governance.

RATIONALE

Provide a succinct description of why this late motion is needed, how it meets the criteria for late motion consideration, and any relevant background information.

OPTIONAL REFERENCES

Provide references to additional background material, e.g., legislation, websites, etc.

This Motion is late and should be heard because:

- a) the deadline for substantive motion submissions was February 14th, 2016. However, the Provincial Budget was not released until February 16th, 2016. This budget saw the *loss of District holdback funds and Net Generation Network* funding as well as a \$30 million *shortfall* which may or may not have recently been adequately amended.
- b) These budget claw-backs once again go against the

CONTACT PERSON

Please provide the name, title, email address and mobile phone number of the person that may be contacted if questions arise or clarification on the motion contents is needed.

recommendations of the Select Standing Committee on Finance and Government Services (SSCFGS) Budget Report 2016, essentially negating BCSTA Policy 2.1FS, in that the BCSTA and Provincial Government do not appear to "share the same goals and objectives.

- c) On February 27th the BCPSEA/PSEC Setoral Exempt Staff Compensation Review Packages –including revised District Staff salary structures were sent to Boards for "review and discussion" (so-called, given these salary structures are being mandated)

Select Standing Committee on Finance and Government Services (SSCFGS) Budget Report 2016

Name & Title: _____
Mobile Phone No. _____
Email: _____



**BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

**EDUCATION COMMITTEE NOTES
Held on March 30th, 2016 from 1:00-2:30 pm
At the School Board Office, Gibsons, B.C.**

PRESENT: TRUSTEES: Christine Younghusband (Chair), Betty Baxter

STAFF/OTHERS: Patrick Bocking, Superintendent; Paul Bishop, Director of Instruction; Vanessa White, Director of Instruction; Carolyn Spence, Principal; Louise Herle, SCTA; Erica Reimer, Recording Secretary

REGRETS: Lori Dixon, Trustee; Pammila Ruth, Trustee; Greg Russell Trustee; Lenora Joe, Director of Education, Sechelt Nation

The meeting was called to order at 1:04 p.m.

1. Strategic Plan: Goal 3.g. Capilano University

Our district will deepen our partnership with Capilano University and further our connections with other post-secondary institutions.

Director Bishop reported that he and Superintendent Bocking recently met with Julia Denholm, the new Dean of the Sunshine Coast campus of Capilano University, and that both parties share a willingness to create further connections. Capilano University, in partnership with both the school district and the Sechelt Indian Band, offered an Educational Assistant program from the local campus. A total of 14 students successfully completed the program. The district's aboriginal education program is currently working on a student leadership program, "Youth for Change", in collaboration with Capilano University. In that program, students are working together to plan a day activity in late April or early May.

Director Bishop indicated that he has met with the Dean of Trades at Vancouver Island University to discuss ACE-it programs and other opportunities. The district also welcomes visits from staff and students from Nicola Valley Institute to provide transitional support to students considering post-secondary education.

The principal at Elphinstone Secondary School, John Brisebois, is working with district staff towards offering an English 100 course to students that would fulfill a university credit upon successful completion. SCTA president, Louise Herle, shared concerns that the course could limit other opportunities for learning currently offered in schools. Other committee members spoke in favour of the potential course offering.

2. Strategic Plan: Goal 1.e. Mental and Physical Health

Our students will be supported in learning skills and awareness to manage their mental and physical health.

Director White shared information on a two-day accredited Mental Health First Aid course offered through district services to adults who interact with youth. The course material looks at substance abuse, mental health first aid for crisis, mood disorders, anxiety disorder, eating

disorders and psychosis. The course provides participants with a skill base to provide immediate support to youth facing mental health issues until professional treatment is available. Director White is a certified trainer for the course developed by Mental Health Commission of Canada. Approximately 90 staff and community members have benefited from the course being offered on the coast over the past two years. The committee discussed the benefits of the course and other mainstream mental health initiatives.

3. Framework for Enhancing Student Learning

As reported at previous meetings, B.C. school districts have been tasked with developing their own framework to report on student achievement. Superintendent Bocking shared the district's plan for a multi-year plan with a system wide focus, which involves both a district reporting cycle and a school planning cycle as described in the attached charts.

The committee recommended that the board support the proposed framework.

RECOMMENDATION:

“To support the framework as presented by Superintendent Bocking.”

4. Curriculum (standing item)

The committee discussed the success of the recent non-instructional day, which took place on March 29, 2016 to support teachers with the new curriculum. Comments were shared that district teachers are concerned about classroom resources and have suggested a resource centre.

5. Parent Engagement (standing item)

Superintendent Bocking reported that a pamphlet is being created to provide general information to new families about the school district and will include information on frequently asked questions, such as how to transfer schools. The Parent Teacher committee will be asked to review and provide feedback on the pamphlet

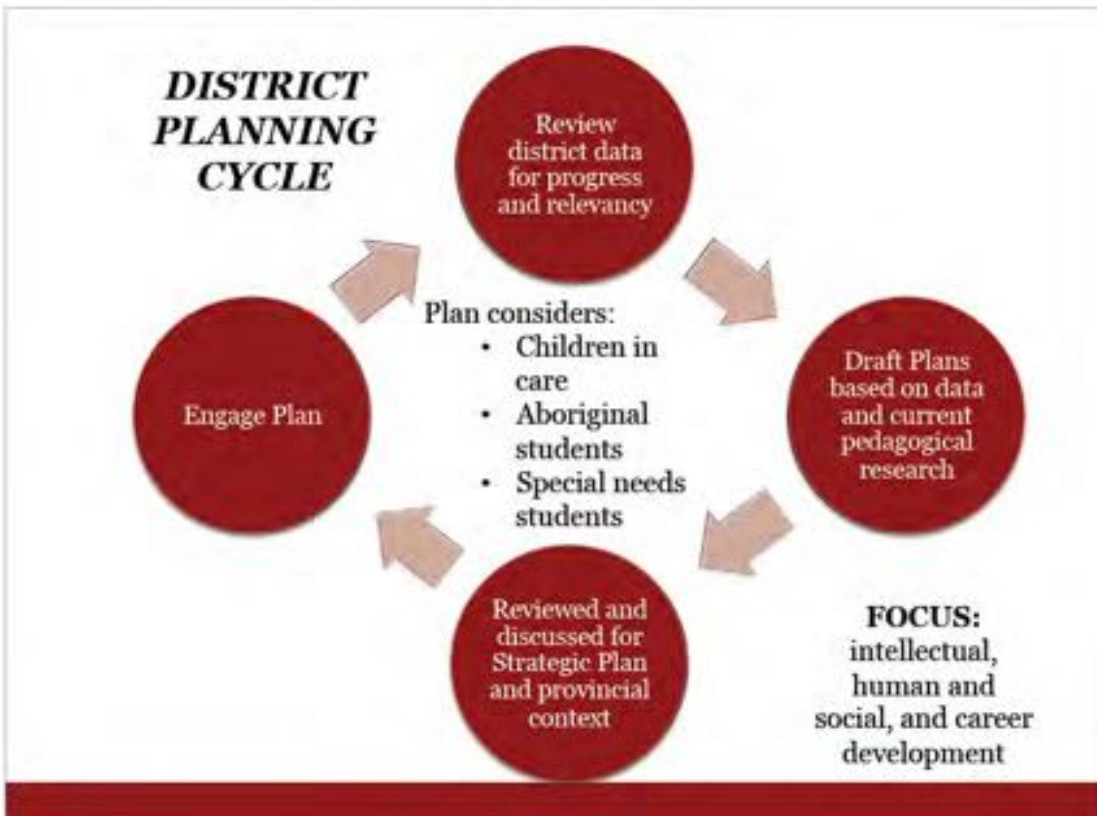
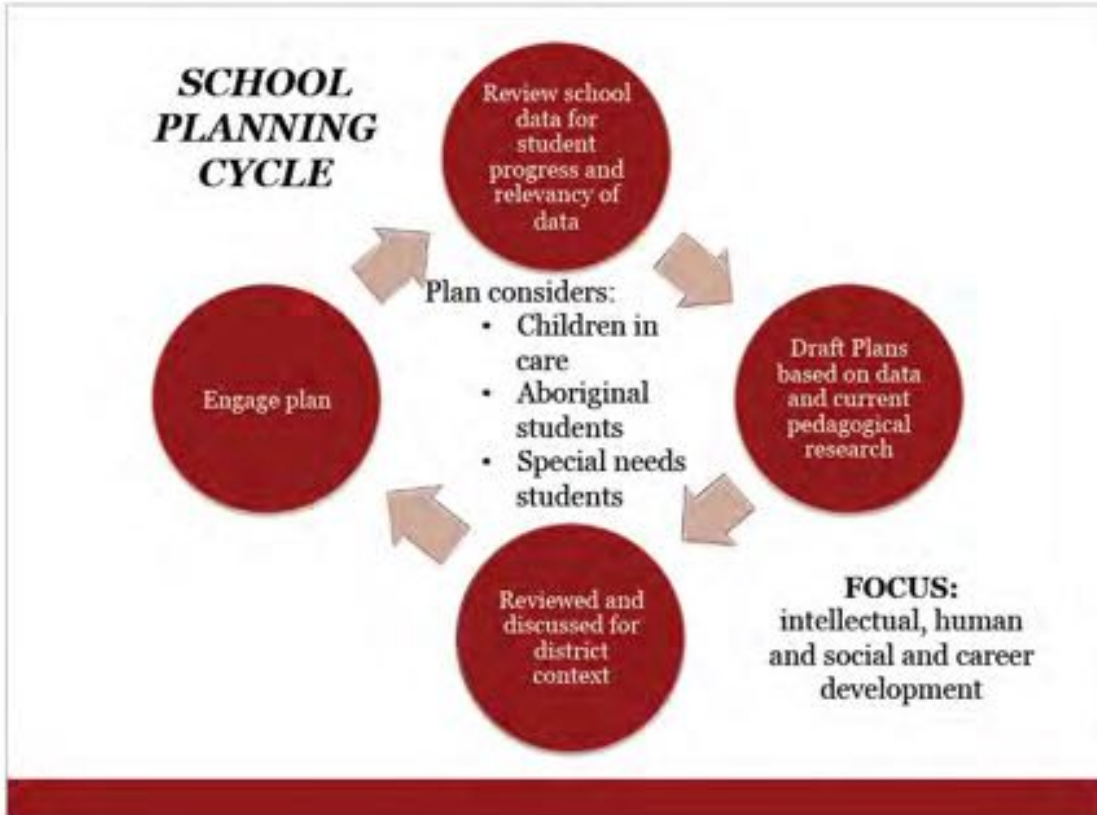
The March DPAC meeting is cancelled and the next meeting is scheduled for April 28th at Chatelech Secondary School.

The meeting adjourned at 2:35 p.m.

Next Meeting: April 27th, 2016 from 1:00 p.m. to 2:30 p.m. at the School Board Office.

For agenda setting:

- Physical Health Report



When?

An annual cycle to support multi-year planning



	Fall	Winter	Spring	Summer
Schools	Collect data and develop Plan with educational partners	Implement and monitor Plan	Implement and monitor Plan	Implement and monitor Plan
District	Collect and present data, including school plans to Board	Develop Plan informed by, but separate from, the Strategic Plan	Implement and monitor Plan	Implement and monitor Plan



March 11, 2016

Ref: 181754

Betty Baxter, Chair
Board of Education
School District No. 46 (Sunshine Coast)
Email: bettybaxter@dccnet.com

Dear Ms. Baxter:

Thank you for your letter regarding student mental health, I appreciate your thoughtful comments and ideas regarding improving support for children, youth and families faced with mental health issues. Please accept my sincere apologies for the delay in responding.

The Province is committed to improving child and youth mental health services and supports. As you may be aware, the Province tasked the Select Standing Committee on Children and Youth with examining child and youth mental health. The Select Standing Committee recently delivered its final report with 23 recommendations for government. A number of the recommendations consider the role of schools. In addition, the Ministry of Education is continuing our joint efforts with the Ministry of Children and Family Development to ensure matters related to child and youth mental health are being addressed.

Also, the Ministers of Health and Children and Family Development, along with the Minister of Education, were tasked last June with reviewing child and youth mental health services. A cross-government working group began examining this issue in fall of 2015. This work has evolved to include the entire age spectrum and a larger number of ministries. The Province recently established a Cabinet Working Group on Mental Health to examine and make recommendations for a cross-government mental health and substance use strategy.

Over the past four years, the Ministry has been investing in the ERASE (Expect Respect and a Safe Education) initiative—a comprehensive prevention and intervention strategy designed to promote positive mental health, address bullying and other harmful behaviours in schools. This strategy includes a comprehensive training program, which focuses on fostering school connectedness and mental well-being in an effort to provide educators and community partners with the essential skills to identify harmful behaviours in students. Knowledge obtained in this training program enables individuals to intervene as early as possible and to connect those students with appropriate family, school and community supports.

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ERASE training is a component of the comprehensive strategy, which helps promote inter-agency collaboration to ensure early intervention and appropriate supports are put in place. Last fall, ERASE Level 4 training began, while Levels 1, 2 and 3 training continue to be offered throughout the province. More specifically, ERASE Level 3 training includes a significant emphasis on mental health literacy. Due to Level 3 trainee participant feedback, we are considering adding a mental health literacy component into the Level 1 training. Additionally, the Ministry has been providing in-kind support to schools and districts by responding to mental health issues and threat-making behaviour through its contracted subject matter experts.

I commend you for the work your District is doing in the area of social emotional learning. This work aligns well with the new Physical and Health Education (PHE) curriculum. The PHE curriculum has four curricular competencies: 1) Physical Literacy, 2) Healthy and Active Living, 3) Social and Community Health, and 4) Mental Well-Being.

The Province is continuing to invest substantially in public education, with funding to school districts surpassing \$5 billion in 2015/16. While I appreciate your request for additional targeted funding, all funds are committed for the 2015/16 fiscal year. The Ministry will continue to provide in-kind support and advice for mental health and threat-making concerns through our ERASE strategy.

Again, thank you for writing and sharing your concerns with me.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Bernier".

Mike Bernier
Minister

pc: Honourable Terry Lake, Minister of Health
Honourable Stephanie Cadieux, Minister of Children and Family Development



March 8, 2016

Betty Baxter, Chair

Board of Education
School District No. 46

PO Box 220

494 South Fletcher
Gibsons BC V0N 1V0

Reference: 251429

Dear Chair Baxter:

Re: Failing to Stop for a School Bus

Thank you for your letter requesting an increase in the penalty for failing to stop for a school bus. The safety of all road users is the ministry's highest priority, and I appreciate your concerns for the safety of children during the loading and unloading of school buses at the roadside. Please accept my apologies for the lateness of this reply.

Like the ministry, the police take this matter very seriously. Local police welcome suggestions from the public about where to target their enforcement efforts, so you may wish to notify them of any locations in your area where this issue has been identified. To support localized enforcement efforts and promote public awareness, the ministry's district office or the local municipality can be contacted and requested to install roadside signs which advise motorists not to pass school buses when lights are flashing.

You may be interested to know ministry staff have reviewed the fines for similar infractions in other Canadian jurisdictions. Their review indicates the fine in British Columbia is relatively low by comparison. As such, I have directed ministry staff to raise the topic of the level of the penalty with the BC Association of Chiefs of Police to obtain their feedback as to how a change in the fine amount would impact their enforcement practices.

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Should you have any questions about this matter, please do not hesitate to contact the ministry's Manager of Road/Rail Policy, Kirk Rockett. He can be reached by telephone at 250 953-3068 or by e-mail at Kirk.Rockett@gov.bc.ca and would be pleased to assist you.

Thank you for taking the time to write.

Sincerely,



Todd G. Scown
Minister

Copy to: Premier Christy Clark

Kirk Rockett, Manager Road/Rail Policy
Transportation Policy and Programs Department

Betty Baxter, School Board Chair
School District No 46, Sunshine Coast
494 South Fletcher Road, PO Box 220
Gibsons, BC V0N1V0

March 31, 2016

Dear Betty,

Thank you for revising the Mature Minor regulation that came into effect at the beginning of this year. Providing our immunization service with student consent at the school, when indicated, will reduce barriers for some of the Secondary School students. We appreciate your thoughtful consideration of this issue.

Our Comprehensive School Health partnership will be enhanced next year with new documents being developed about our Public Health school role and services. We will share these with you once completed. The VCH region recognizes the importance of making connections throughout the year, such as we do locally at the Health Promoting School Committee. This furthers our mutual vision of healthy and active students.

Sincerely,



Karen Inkpen, Public Health and Prevention/Home and Community Care Manager, and



Johanna Rzepa, Public Health and Prevention Team Leader.