



**BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

OPERATIONS COMMITTEE

AGENDA

March 26, 2015 from 12:30-2:00 p.m.
School Board Office – Gibsons, BC

- 1) Budget - School Allocation Rates
- 2) Staffing Timelines
- 3) 2015/16 Carbon Neutral Capital Funding Program

2015 - 2016 STAFFING DATES

- Friday, March 27 • Budget information sent to schools
- Tuesday, March 31 • Deadline for teachers to apply for leave for the 2015- 16 school year
- Tuesday, April 7 • List of approved leaves sent to principals
- Wednesday, April 8 • **Elementary school staffing plans and budgets** to be sent to Human Resources/Finance (**including Maintenance**).
• Elementary class size worksheets need to be included with staffing plans.
- Friday, April 10 • **Secondary school staffing plans and budgets** to be sent to Human Resources/Finance.
- Monday, April 20 • CUPE staff adjustments finalized and layoff notices delivered and CUPE posting and filling starts
- Wednesday, April 29 • Teacher Placement (Evening)/ posting process started



February 27, 2015

VIA EMAIL
Ref: 179857

To: All Secretary-Treasurers
All School Districts

Re: 2015/16 Carbon Neutral Capital Program

In November 2014, the Ministry issued a Call for Proposals under the Carbon Neutral Capital Program (CNCP). Applications were due January 9, 2015, and evaluations are now complete.

For the 2015/16 government fiscal year, \$5 million in CNCP funding is being allocated based on CNCP proposals and supporting documentation submitted by school districts in the Call for Projects. The CNCP funding is meant to assist school districts with energy efficiency projects and to recognize the cost of carbon offsets paid by school districts annually.

Funding allocations and project numbers are listed by school district in the attached table.

The primary criteria in evaluating CNCP projects are emissions reductions and operational cost savings. Secondary considerations are contributions to the project from school districts and from third parties. Not every school district will receive CNCP. Individual project funding each year, however, the Ministry will ensure that over several years all school districts will receive at least as much CNCP funding as they spend on carbon offsets over those same years.

Boards of education will be issued a single Certificate of Approval (COA) for their CNCP capital allocation. If your school district is receiving CNCP funding this year, your Board must adopt a Capital Project Bylaw using the project number and total maximum allocation assigned to your school district in the attached table. Please forward the original bylaw document to the attention of Maureen MacDonald, Finance and Administration Officer, Resource Management Division, at the Ministry of Education.

Following registration of the bylaw, a COA will be issued to enable the District to draw the appropriate funds as needed. In accordance with Provincial Treasury policy, draws against the COA cannot occur until capital project expenditures have been made. **All COA's for the CNCP will expire March 31, 2016; therefore approved projects must be completed and funds drawn prior to that date.**

No additional capital will be available for the approved CNCP projects, so any unforeseen projects costs will be the sole responsibility of the school district.

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Ministry of
Education

Resource Management
Division

Mailing Address
PO Box 9151 5th Prov Quad
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Location
5th Floor, 820 Superior St
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If you have any questions please contact Craig Harris, Planning Officer, at
Craig.Harris@gov.bc.ca or 250-217-0514.

Sincerely,



Joel Palmer
Executive Director, Capital Management Branch

Attachment

cc: All Superintendents of Schools
Regional Director, Capital Management Branch
Planning Officers, Capital Management Branch

2015/16 Ministry of Education Carbon Neutral Capital Program (CNCP) Projects and Funding

| ID # | ID Name | School | Project Description | Project Number | Total 15/16 CNCP Funding | SD Contribution (\$) | 3rd Party Contribution (\$) | CNCP Funding Approved (\$) | | |
|------|------------------|-------------------------------|------------------------------|----------------|--------------------------|----------------------|-----------------------------|----------------------------|------------------|-----------|
| 10 | Arrow Lakes | Lucerne Elem-Secondary | Solar | 125827 | 74,200 | \$ | 37,100 | \$ | 49,827 | |
| | | Nakusp Elementary School | Solar | | 25,453 | \$ | 12,727 | \$ | Incl. | |
| 18 | Revelstoke | Columbo Park Elementary | Replace RTU with heat pumps | 125828 | 366,000 | \$ | 291,000 | \$ | 75,000 | |
| 22 | Vernon | Clarence Fulton Secondary | Boiler Replacement | 125829 | 187,000 | \$ | - | \$ | 30,000 | |
| 23 | Central Okanagan | Constable Neil Bruce Middle | Boiler Replacement | 125830 | 166,200 | \$ | - | \$ | 9,240 | |
| 27 | Cariboo-Chilcoot | Cataline Elementary | Boiler, mechup, lighting | 125831 | 1,717,903 | \$ | 1,341,760 | \$ | - | |
| 33 | Chilliwack | Mt. Snuca Middle | Boiler Replacement | 125832 | 430,000 | \$ | 106,000 | \$ | 37,000 | |
| 34 | Abbotsford | Yale Secondary | HVAC consolidation | 125833 | 582,000 | \$ | 296,000 | \$ | 236,000 | |
| 35 | Langley | Walnut Grove Secondary | Boiler Replacement | 125834 | 403,975 | \$ | 185,671 | \$ | 38,304 | |
| 36 | Torrey | Fleetwood Park Secondary | Boiler Replacement | 125835 | 592,500 | \$ | - | \$ | 27,000 | |
| 38 | Richmond | Facilities, Maintenance & Ops | Purchase 3 electric vehicles | 125836 | 111,893 | \$ | 33,298 | \$ | 12,000 | |
| 39 | Vancouver | Various Locations (25) | DDCs & Communic Upgrades | 125837 | 620,600 | \$ | 211,000 | \$ | 65,400 | |
| 42 | Maple Ridge | Thomas Hanes Secondary | Lighting, HVAC & Wifi | 125838 | 605,416 | \$ | 46,086 | \$ | 100,000 | |
| 43 | Coquitlam | Mary Hill Elementary | Boiler Replacement | 125839 | 250,000 | \$ | 62,500 | \$ | 12,500 | |
| 44 | North Vancouver | Boundary Elementary | Boiler Replacement | 125840 | 545,300 | \$ | 42,300 | \$ | 28,000 | |
| 47 | Powell River | James Thomson Elementary | Boiler Replacement | 125841 | 77,800 | \$ | 13,800 | \$ | 12,000 | |
| 50 | Walds Gwa'n | Queen Charlotte Secondary | Solar PV Panels | 125842 | 89,000 | \$ | 5,000 | \$ | - | |
| 51 | Boundary | Grand Forks Secondary | Boiler Replacement | 125843 | 230,000 | \$ | 115,765 | \$ | 28,000 | |
| 57 | Prince George | Trois Lac des Bois Elementary | Boiler Replacement | 125844 | 460,700 | \$ | 140,479 | \$ | - | |
| 60 | Greater Victoria | Rockheights Middle School | Boiler Replacement | 125845 | 290,000 | \$ | - | \$ | 12,500 | |
| 71 | Comox Valley | Royston Elementary | Boiler Replacement | 125846 | 103,000 | \$ | 6,600 | \$ | 6,400 | |
| 72 | Campbell River | Cedar Elementary | Boiler Replacement | 125847 | 91,800 | \$ | 41,800 | \$ | - | |
| 75 | Mission | Mission Secondary | Boiler Replacement | 125848 | 430,000 | \$ | 204,525 | \$ | - | |
| 81 | Fort Nelson | 15 Clark Elementary | Boiler Replacement | 125849 | 60,000 | \$ | - | \$ | - | |
| 91 | Nechako Lakes | Fraser Lake Elem-Sec | Install APU | 125850 | 500,000 | \$ | 233,000 | \$ | - | |
| | | | | | 3,033,739 | \$ | 1,394,396 | \$ | 648,344 | \$ |
| | | | | | | | | | 3,008,892 | |