



**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

Held on Tuesday, November 18, 2014  
At the School Board Office, Gibsons, B.C.

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PRESENT: TRUSTEES: B. Baxter (Chair), L. Pratt (Vice-Chair), L. Dixon, D. Mewhort,  
G. Russell, S. White, C. Younghusband

STAFF: P. Bocking, Superintendent of Schools  
G. Kitchen, Assistant Superintendent of Schools  
N. Weswick, Secretary-Treasurer  
E. Reimer, Administrative Assistant (Recording Secretary)

REGRETS: Trustee L. Dixon

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#30. Call to Order

The meeting was called to order at 7:00 p.m.

Chair Baxter opened by acknowledging that the meeting was taking place on the traditional territory of the Squamish Nation.

#31. Presentations

- a. Celebrating Education: *The Plight of the Sakinaw Salmon* – Pender Harbour Secondary  
2014 RBC-Evergreen Watershed Champions Award - J. Walls

Pender Harbour Secondary teacher, Jay Walls, and select students from Pender Harbour Secondary School described their efforts to protect the sakinaw salmon and the class work they undertook which carried through scientific research efforts, social and political advocacy, learning about stewardship and environmental responsibility. Students were interviewed by Member of Parliament, John Westin, and recently made the journey to Victoria to see parliament in action. The efforts of Mr. Walls and his class were recognized by the David Suzuki foundation.

#32. Public Question Period

- An audience member asked if the Public Budget Consultation had been advertised in the newspaper. Secretary-Treasurer Weswick provided a response.

#33. Adoption of the Agenda

**MOTION:** Pratt/Younghusband

“THAT the agenda of November 18, 2014 be adopted.”

Carried.

#34. Approval of Minutes of Prior Meetings and Receipt of Records of Closed Meetings

**MOTION:** Russell/Younghusband

“THAT the minutes of the Regular Meeting of October 14, 2014 be adopted as presented.”

Carried.

#35. Reports

a. Executive Reports

i. Strategic Plan Update: Careers

Superintendent Bocking spoke to his written report and responded to questions from trustees.

ii. Superintendent's Report

The report was presented as written. Superintendent Bocking highlighted professional day activities planned for November 21<sup>st</sup>, opportunities presented through the new curriculum and responded to question from trustees.

Secretary-Treasurer Weswick reported on the results of the general election having taken place on November 15, 2014. He noted that erroneous results reported that evening from one of the polling stations resulted in a misreported close race between two candidates. Trustees elected to the Board of Education of School District No. 46 (Sunshine Coast) are: Betty Baxter, Lori Dixon, Dave Mewhort, Lori Pratt, Greg Russell, Pammila Ruth and Christine Younghusband.

Student Trustee Pritchard reported on recent District Student Leadership Team (DSLTT) meetings where the team set goals; personal, school level and district level. Action plans were created for each school and school goals will be shared at an upcoming DSLTT meeting. Student Trustee noted that the team has discussed the need for:

- fair representation at all schools,
- bridging the gap between secondary schools,
- reducing the district's carbon footprint,
- hosting a district fundraiser to accomplish something as a whole,
- hosting an event where post-secondary institutions can present to all senior secondary students at one time.

1. 2014-15 Calendar Amendment – September Professional Day

Assistant Superintendent Kitchen explained that an amendment had been made to the school calendar to include the professional day that had been missed in September.

**MOTION:** White/Pratt

“THAT the Board of Education of School District No. 46 (Sunshine Coast) approved the 2014-15 Calendar as amended.”

Carried.

2. Learning Improvement Fund (LIF) Final Allocations

Assistant Superintendent Kitchen reported on the use of LIF funds and responded to questions from trustees.

iii. Information Items

1. Larger Cheques Written in the Month of October 2014

The report was provided as written.

b. Board/Committee Reports

i. Board Report

The report was submitted as written. Chair Baxter took an opportunity to thank trustees for their work from 2011-2014. Special thanks were given to Silas White for his dedication to the school district and his work on the board.

ii. Education Committee Notes – October 22, 2014

The notes were submitted as written.

**MOTION:** Younghusband/Russell

“THAT the Board of Education of School District No. 46 support a proposal from the Superintendent to develop a process to acquire feedback from graduating students and to bring back recommendations to the Education Committee by March, 2015.”

Carried.

Chair Baxter reported on a recent announcement of a funding grant awarded to the YMCA for use at childcare centres planned at both the Sechelt Learning Centre and Gibsons Elementary.

iii. Operations Committee Notes – October 30, 2014

The notes were submitted as written. Trustee Mewhort highlighted the districts’ significant efforts to reduce consumption as well as emergency preparedness information that will be published on the district’s website.

iv. Committee of the Whole Notes – October 28, 2014

The notes were submitted as written.

**MOTION:** Pratt/Mewhort

“THAT the Board of Education of School District No. 46 update Policy 3 (Role of the Trustee) as follows:

*‘3.11 Refrain from getting involved in or expressing judgments on any school-level disputes or concerns, but listen to complainants and refer them to the district’s “How to Communicate with Us”, Regulation 5350 ~~Complaints and/or Appeals process.~~’ ”*

Carried.

**MOTION:** Younghusband/Mewhort

“TO receive the reports.”

Carried.

#36. Questions and Enquiries from the Public Relating to the Board Meeting

- Audience members asked if consultation or direction would occur regarding emergency procedures for school district employees who work outside of school hours. Assistant Superintendent Kitchen indicated that a procedure was in place. It was further suggested that the topic be addressed at a Labour Management meeting.

- An audience member asked for additional information on LIF literacy and numeracy support. Assistant Superintendent Kitchen provided a response.
- Timelines were requested for the opening dates for the YMCA’s childcares centres at Gibsons Elementary and Sechelt Learning Centre. Secretary-Treasurer Weswick provided a response.
- A request was made that Educational Assistants be invited to the Professional Development day activities scheduled for November 21<sup>st</sup>. Superintendent Bocking indicated that invitations are forthcoming.
- A member of the audience asked where emergency procedures would be posted. Assistant Superintendent Kitchen indicated that they would be posted to the district website upon conclusion of the consultation process.

#37. Next Meeting

The next public board meeting will be held on December 9, 2014.

**MOTION:** White/Younghusband

“TO approve the committee agendas.”

Carried.

#38. Adjournment

**MOTION:** Younghusband/Pratt

The meeting adjourned at 8:06 p.m.

Carried.



Chair



Secretary-Treasurer