



DPAC

District Parent Advisory Council
School District 46 - Sunshine Coast

January 2024 DPAC Minutes

Date: January 25, 2024 | Time: 7pm

Location: (In person and via zoom at CSS Library)

7:00 PM Greetings, Introductions + Land Acknowledgement

Meeting was taken place in unceded traditional land and sea of Squamish Nation and Sechelt Nation.

In Attendance: Scott Davis (Chair), Matt Carpenter (Vice Chair/ RCCE), , Miyuki Shinkai (Secretary & BCCPAC Rep/ ESS), Jana Curll (Director at Large/DBE), Tamara Hedden (CGE), Simon Croack (CGE), Rachael Eastman (PHSS/MPE), Karla Shields (LES), Ayren Drebbett (KES), Emily Doyle (GES), Jennifer Roberts (Assistant Superintendent), Stacia Leech (Trustee Rep), Nic Weswick (SD46 Secretary-Treasurer).

Regrets: Clayton Klein (HMBE), Liz Hills (WSE), Sandy Buck (Spider).

7:05 PM Approvals:

November 23, 2023 Meeting minutes available on (SD46 website)

Moved by Miyuki, Seconded by Matt. All in favour. m/s/c

January 25, 2024 Agenda Approval Moved by Miyuki, Seconded by Matt.

All in favour. m/s/c

7:05 PM DPAC Treasurer, Tracey McClelland resigned January 9th, 2024.

Rachael Eastman was nominated by Scott and acclaimed. (Scott will work on co-signing procedure with the bank. Tracey will follow up with Rachael)

7:10 - 7:55 PM Guest Speaker- SD46 Secretary-Treasurer Nicolas Weswick,

SD46 2024-2025 Preliminary Budget Consultation and Discussion

Preliminary Public Budget Consultation recorded webinar & Consultation

Feedback Form here:

<https://sd46.bc.ca/district-information/board-of-education-and-governance/budget/>

You can also look up Statement of Financial Information and Prior Year Budgets on this page. It is important for your PAC to have a discussion and communicate with your principal about the site budget at your PAC meeting.

If you have any other questions, please email to: nweswick@sd46.bc.ca

7:55PM Upcoming DPAC Sponsored Workshops

- 1) Parenting through Big Emotions – January 29, 2024 – Emily
- 2) Blanket Exercise – February 29, 2024 – Miyuki



DPAC
District Parent Advisory Council
School District 46 - Sunshine Coast

Parenting Through Big Emotions

Nurturing Growth and Connection

learn tools and gain understanding of how to support our children when they need it most



Speaker
Laura Barnes
Clinical Counsellor

Date & Time

29th January 2024
6:00-7:30pm

Gibsons Elementary Library
open to all parents and caregivers of SD46
604.657.7292 llbarnes04@gmail.com www.laurabarnes.ca

To Register
email: llbarnes04@gmail.com
Babysitting provided (please let us know in your registration email)

WORKSHOP HOSTED BY



DPAC
District Parent Advisory Council
School District 46 - Sunshine Coast

KAIROS Blanket Exercise



29
FEBRUARY

6:00pm - 8:30pm
Chatelech Secondary Foyer
RSVP: elphinstonepac@gmail.com

THE BLANKET EXERCISE PROVIDES A RICH CONTEXT AND FELT EXPERIENCE OF THE HISTORICAL INFORMATION WE ARE BECOMING MORE AWARE OF THROUGH THE WORK OF RECONCILIATION.

8:00 PM Regular Reports:

Chair report: Scott Davis (Chair's Report attached)

Scott Davis - sdavisarch@gmail.com

Since my last report, my chair duties were primarily, communicating with presenters for our meetings, receiving email, newsletters and four topics.

1) Resignation of treasurer.

On January 4, 2024 Tracey Thompson resigned her position on DPAC board after being elected as a School Trustee representing the Pender Harbour community. We want to thank Tracey for her years of service to DPAC. I want to recognize her contribution especially with understand the regulations for Gaming Grants so we are in compliance.

2) Stephanie M. sent a message with two revised Admin regulations. These will be posted in DPAC information.

3) DPAC sponsored events 2024. Emily and Miyuki sent me posters and information. They were sent o DPAC reps and posted in the DPAC information.

4) BCCPAC – Town Hall Advocacy Training February 27 7-8:30. The meeting is on Zoom and open to all DPAC + PAC members of SD46.

Treasurer report by Tracey McClelland (emailed)

SD46 DPAC – Treasurer's Report – January 9, 2024

Gaming Account – Balance remaining to spend from Gaming \$76.49

Operating Account – Balance \$ 286.09

SD46 DPAC - Treasurer's Report January 9, 2024				
Gaming Account			Operating Account	
Opening Balance	November 1, 2023	\$ 3,168.99	Opening Balance	\$ 293.59
Gaming Grant received In September			Expenses Paid	
Expenses Paid			Bank Fees	\$ 7.50
Bank Fees		\$ 2.50		
Total Expenses paid		\$ 2.50		
Reconciled balance as of Nov 24, 2023		\$ 3,166.49	Balance Operating	\$ 286.09
Committed Funds approved				
Parenting Course and books - North End of coast		\$ 800.00		
Blanket Exercise in central location		\$ 100.00		
Workshop - Helping Children to work through Big Feelings in a respectful way		\$ 350.00		
BCCPAC AGM and conference		\$ 500.00		
Compassionate Systems Learning - How to Start the School Year in a Good Way		\$ 500.00		
8 Foodsafe Certification (105) each - Historical		\$ 840.00		
Balance remaining to spend from Gaming		\$ 76.49		

*Spending Motion – SD46 DPAC fund \$76 to support babysitting service fee for 'the Parenting Through Big Emotions' workshop at the GES. (Background info: GES PAC did not receive 2024-2025 Gaming Grant due to missing the application deadline, GES PAC has a tight budget this year)

Moved by Miyuki, Seconded by Matt. Carried unanimously. m/s/c

* Foodsafe Certification course is available for your PAC member to take. So far, only one registrant contacted. Contact to Rachael and Miyuki.

8:25 PM Trustee report: Board Vice-Chair Stacia Leech

Submitted by Vice-Chair Stacia Leech

January 15, 2024

Don't miss out on the latest insights and updates from our Board of Education! Sign up now to receive our monthly Trustee Blog directly in your inbox. Stay informed, stay connected. Subscribe today and be a part of our ongoing journey in education: <https://sd46.bc.ca/tbemailssubscribe/>

Your engagement matters!

#SD46 #EducationMatters #TrusteeBlog #StayInformed

New Trustee

At our January 10 Regular Board Meeting, we had the pleasure of welcoming newly elected Trustee Tracey McClelland. At that meeting Trustee McClelland took the School Trustee Oath of Office to abide by the School Act, and faithfully perform the duties of her office. Our thanks again to former Trustee Samantha Haines who served on the Board of Education so diligently for five years. We are very glad to be back to our full complement of seven trustees on the board. The Chief Elections Officer's report and final Determination of Election Results can be

viewed on page 24 in the January 10, 2024 Regular Board meeting agenda.
<https://sd46.diligent.community/document/13710/>

HR Update

The SD46 Human Resources department has been busy and focused on hiring initiatives to add staff and on-call supports. Guided by the District's vision, mission, values, and goals, the HR Department assists our employees and the Board of Education through leadership, management and services that support successful student learning. In the past decade, the added complexities of education systems have required School Districts to increase their capacity and skills in the area of Human Resources in order to respond to the rapidly changing educational environment and support the goal of continuous student improvement.

Strategic Plan Update

There is still an opportunity for parents and caregivers to add your voice and ideas to our Strategic Plan by participating in the following scheduled Strategic Plan Forums.

- Wednesday, January 17 -3:45p.m. to 5:15 p.m.

- oChatelech Secondary

- oCedar Grove Elementary

- oDavis Bay Elementary

- Thursday, January 18-3:30p.m. to 5:00 p.m.

- oHalfmoon Bay Elementary

The next step for the Strategic Plan is for the writing team to meet over four full days and co-create the draft with the leadership team, CUPE, SCTA, DPAC Executive, the Indigenous Advisory Committee and members of the Board of Education.

Recently, the Board reviewed the previous Strategic Plan Affirmation and Values, below are the revised statement and values.

AFFIRMATION The Board of School District 46 affirms its commitment to Indigenous Peoples and Reconciliation by building relationships and deepening understand of Indigenous history, worldviews, and ways of knowing.

VALUES Learning, Belonging, Integrity and Equity.

Budget Consultation and Process

The amended 2023-2024 Budget will be presented at the January 23 Operations Committee, and the Board will also review 2024-2025 preliminary budget feedback received so far. You can watch the last preliminary budget consultation session here: <https://youtu.be/gKzORPnle9I> and view the presentation here: <https://sd46.bc.ca/wp-content/uploads/2024-25-Public-Budget-Consultation-Presentation.pdf>

SD46 Student Trustee Report

If you are interested in Student Trustee Cael Read's New Year report you can read it on page 28 of the January 10, 2024 Regular Board Meeting agenda.

<https://sd46.diligent.community/document/13710/>

Next Public Board Meeting

Parents are invited to attend the Board of Education meetings.

The next public Board Meeting is on February 14, 2023 at 7:00 p.m. Meetings are held in person at the School Board Office, 494 South Fletcher Road, Gibsons and live streamed to YouTube.

•Board meeting schedule: Schedule of Meetings

•SD46 YouTube live stream: SD46 YouTube Live Stream Board Committee meetings are scheduled for January 23, 2024 at the School Board Office.

- Board reports by Assistant Superintendent Jennifer Roberts

DPAC

SCHOOL DISTRICT 46 – SUNSHINE COAST

Superintendent's Report

Submitted by Assistant Superintendent Jennifer Roberts
January 23, 2024

1. Circle of Care: Students

- a. **Strategic Planning Student Forum Grades 7-12:** On December 8th, a dynamic workshop was held at Chatelech Secondary, bringing together over 80 students and staff from across the district. This gathering aimed to incorporate student perspectives in shaping the new strategic plan. (1a)
- b. **Gender Neutral Washrooms:** Gender neutral bathrooms at Elphinstone Secondary have received an upgrade, making safe spaces for all students at the school. (1a, 1b)
- c. **Winter Celebrations:** Throughout the district, schools hosted special events this past holiday season to foster connections with students and their families. (1b, 1c, 1k)
- d. **Fundraisers:** District-wide, our students and staff are actively contributing to local and broader community causes. These initiatives are an excellent way for students to enhance their Personal and Social Core Competency, particularly Social Awareness and Responsibility. (1c)
- e. **North vs. South Hockey Game:** The much-anticipated annual hockey match between northern and southern secondary schools happened on December 7th at Gibsons Arena. This event is a source of year-long pride with the win going to the south this year with a final score of 11 to 2. This event not only features exciting hockey, but a Duck toss, figure skating displays, a 50/50 draw, and a chance to win \$250. This year, the event raised over \$1,500 to

support our local food bank. Thanks to Mark Sauer and his team for organizing such an incredible event along with the leadership groups from Elphinstone, Chatelech and Pender Harbour, the DSLT and several Sunshine Coast staff to make this another successful event! (1g)

- f. **Grade 4/5 Tripleball Jamboree & Grade 6/7 Volleyball Playday:** A fantastic volleyball season wrapped up with events at Gibsons Elementary and Elphinstone Secondary. Elementary students gathered for a day of sport and camaraderie. Thanks to all coaches and schools for fostering a love of the game! (1g)
- g. **ArtStarts K-12 School Performances:** Every school enjoyed the energetic 'Hip Hop 101' performance by Metaphor. This event is part of the annual program funded by ArtStarts and the district. (1k)
- h. **Nutcracker:** Thanks to a transportation grant from the Sunshine Coast Credit Union, the district organized a special lottery and funded two fortunate classes to experience the Waldorf Ballet's rendition of "The Nutcracker" at Raven's Cry Theatre on December 8th. (1k)
- i. **Careers Updates:** (1l)
 - **Sechelt Band Career Fair:** Cathy Gordon had a table set up at this event on November 2nd to promote Train in Trades, Work in Trades, work experience and dual credit in Early Childhood Education. This is a great way for the students to see SD46 in their environment. The fire department also had the emergency vehicles on site for the students to explore.
 - **Alive After Five:** Elphinstone Secondary Grade 10's received the 'Alive After Five' WorkSafe presentation. This is a wonderful presentation that has come to the coast for many years to discuss the safety of new workers.
 - **BC Ferries Recruitment:** In November, B.C. Ferries attended each of our high schools and the alternate school to do presentations around recruitment. This was very well received and we look forward to our students having future opportunities with BC Ferries.
 - **Vancouver Employment and Career Fair:** On November 27th, 48 students and three staff members attended the Vancouver Convention Centre for an employment and career fair. The students represented all of the high schools and came away with valuable information to inform future decisions.
 - **Simon Fraser University Presentation:** On November 30th, Jennifer Roberts led a two-hour session with a panel of six principals and district staff to provide information to fourth year teacher practicum students from SFU. They provided information about our school district,

highlighting many of our programs, schools, opportunities and why this is such an amazing place to work! Sixty future teachers attended this session and the feedback was outstanding!

- **BCIT Trades Program Tour** - Students from Elphinstone Secondary and Pender Harbour recently embarked on an enriching tour of BCIT. This excursion, involving 43 enthusiastic learners, allowed them to immerse themselves in the dynamic environments of the School of Construction and the Environment, the School of Transportation, and the School of Energy. The students observed live classes, were impressed by the advanced training equipment, and engaged in discussions about potential career paths. The experience was rounded off with a group lunch in the lively student cafeteria. Special thanks are extended to Tony Avila, Jay Walls, and Cathy Gordon for their instrumental roles in organizing this insightful trip.

2. Circle of Care: Staff

- HR Update:** The Human Resources Department has been in the midst of a hiring initiative to fill vacant positions and add staff to the TTOC and on-call support staff lists. The objective has been to reduce fail-to-fills amongst teacher and support staff positions in schools that impact on student learning and on the workload and morale of other staff in the school when staff are absent. In addition, new initiatives are underway in 2024 to hopefully further reduce education assistant fail-to-fills that continue to be an ongoing challenge. **(2a)**
- November Professional Development Day:** On November 20th, staff engaged in a Pro D Day with many offerings at school sites, including a session led by Kate White, the Blanket Exercise sponsored by the SCTA and arranged by Lisa Allen, led by Nancy and John Denham and Keith Julius, and Compassionate Systems Leadership training with Caroline Picard. **(2b)**
- District Health and Safety Training Days:** Two days were dedicated to training the members of School Joint Health and Safety Committees, ensuring our schools remain safe and supported environments. **(2b)**
- Nature-Based Learning Program Graduates:** Congratulations to the recent graduates of the Nature-Based Learning Course on the Sunshine Coast. This significant achievement was made possible through the collaboration of School District 46 - Sunshine Coast and the Centre for Imagination in Research, Culture & Education at Simon Fraser University. The graduates' commitment to integrating nature into their learning process is commendable and serves as an inspiration for future educational initiatives. We look forward to continuing to foster nature-based learning opportunities within our district! **(2b)**
- BCSSA Conference and Learning for Leadership:** Members of our Ed Leadership Team attended the BCSSA Fall Conference, connecting with peers

for insightful learning sessions. Notable speakers included Dr. Gregory C. Hutchings, Jr., and others, offering valuable insights into educational leadership. (2d)

- f. **Metro/Fraser Secondary Fall Forum:** In November, Paula Stroshein-Martinez, Chris Lekakis, Patrick Wadge and Jennifer Roberts attended the Secondary Fall Forum in North Vancouver. It was a very collaborative and inspiring event. They workshopped with several Metro and Fraser districts around Leadership Efficacy in Times of Change, Universal Design for Learning and Communicating Student Learning / New Reporting Order. (2d)

3. Circle of Care: Community

- a. **Budget Consultations:** We have been actively holding stakeholder and public consultations to shape the 2023/2024 school district budget, engaging with students, staff, families, and the community. (3a)
- b. **Strategic Plan Update (3a, 3c)**
- **Educational Staff Survey:** This survey invited educational staff to share their insights and opinions. The collected data will inform the development of our new strategic plan, ensuring it reflects the needs and perspectives of our educators.
 - **Parent/Caregiver Survey:** Parallel to the staff survey, we engaged parents and caregivers through a similar process. Their feedback on their children's educational experiences is crucial as we shape the new strategic plan, which will guide our district for the upcoming five years.
 - **Classroom Visits:** Our team visited various classrooms throughout the district. The purpose of these visits were to observe and gather direct feedback from students, ensuring their voices contribute significantly to the creation of the new strategic plan.
 - **Staff, Parent/Caregiver Forums:** This January, we hosted forums at all school sites for both staff and parents/caregivers. These forums were designed to facilitate open dialogue and collaborative input, crucial in co-creating a strategic plan that resonates with our entire district community.
 - **Parent/Caregiver Evening Forum:** An evening forum has been announced for Wednesday, January 31st at 7 pm at the Sechelt Early Years Centre as a final opportunity to gather feedback for the writing team.

8:35 PM Committee reports:

Healthy Schools– No report. DPAC is looking for a representative. If you are interested in, please contact to Scott and Miyuki.

<https://sd46.bc.ca/families-and-students/health-supports-resources/>

Family Engagement by Miyuki Shinkai

- SD46 Strategic Plan Writing Team for Feb-April, We have 4 members so far. If you are interested in, please let Miyuki know.

- Miyuki sits in BCCPAC Resolution, Facility, and Inclusive Education Committee. The committee is hosting on Feb 27, 7-8:30pm zoom Town Hall Advocacy Training for anybody who is interested in. Registration link will be sent.

☐ Active School Travel by Emily Doyle

- Attended the Town of Gibsons Active Transportation Network Plan Meeting on January 15. There was good representation from all the stakeholders. MOTI was missing.

- Highlighted all the routes to schools and intersections around Elphi and GES as priorities. Cedar Grove is out of scope for this (as it's SCRD).

It's great to see their planning process and I'm glad to have had the opportunity to share info. Johan was also there and he spoke up a lot in support of Active transport related to the schools.

☐ Education, Operations, Committee of the whole - 4th Tues of month – Next meeting is on February 20, 10-4pm.

Typically from 10am – 3:30pm at the SBO for 3 separate committee meetings for an hour and half each. If you can make one of three meetings, please contact to Miyuki / Scott to receive more information.

DPAC Executive highly recommends more parents to take part in. The meeting environment is welcoming and agenda covers many important topics to parents group as a stakeholder.

Discussion topic for the next meeting: Scott will follow up with the letter to the board, which was moved by DPAC at November meeting.

8:40 PM Meeting to Adjourn

Next meeting: February 22, 2023 7pm | Elphinstone Library & Zoom