



DPAC

District Parent Advisory Council
School District 46 - Sunshine Coast

October 2022 DPAC Minutes

Date: October 27, 2022 | **Time:** 7pm

Location: Chateletch Secondary Library

Alternate: Zoom meeting ID: 696 5586 5641 passcode: 566556

7:00 PM Greetings and Introductions

In Attendance: Scott Davis (Chair), Tracey Thompson (Treasurer / MPE), Miyuki Shinkai (Secretary & BCCPAC Rep/ ESS), Karla Shields (LES), Emily Doyle (GES), Cherie Stone (PHSS), Nicole Andreassen (HMBE), Simon Croak (CGE), Jana Curll (DBE), Briar Hartwell (RCCE), Paul Bishop (Director of Instruction: Human Resources and Secondary Programs), Stacia Leech (Trustee Rep)

Regrets: Ewa Kusmierek (VP/KES), Aspen Wing (WSE), Udo Rosenberg (SCAS), Rachael Eastman (MPE), Wendy Knight/ Liz Hills (CSS), Kate Kerr (Superintendent)

7:05 PM Approvals:

- September, 2022 Meeting Minutes (SD46 website -moved by Scott, seconded by Miyuki. m/s/c
- October 27, 2022 Agenda – addition on DBE PAC proposal by Jana, moved by Scott, seconded by Tracey. m/s/c

7:10 PM DPAC – Time to share “What’s happening in our PAC and our communities”

- Vaping & Youth Mental Health Speaker from VCH, Parents Drop-in Support group started by a PAC member, Family Smart info was shared. (ESS PAC)
- Spring Fair Fundraiser event is planned, Breakfast Program, and Volunteer recruitment to run more nutrition in school. (LES PAC)
- Resources wish list, Spring Fair Fundraiser is scheduled, Active Travel is on going. (CGE)
- Effort on PAC communication improvement, creating event calendar on website, planning on Spring Fair, and Teacher’s Wish List is put out. (HMB)
- Successful Halloween event hosted by PAC, hot lunch program, PAC submitted Capital Gaming Grant \$30,000 for playground equipment. If your PAC is interested in applying, Tracey is happy to share their application process. (MPE)
- Breakfast Program, small kitchen is challenging. Water restriction affected gardening program, participated in farmers market to sell their produce. If your PAC wants to know more about Green House, how to sustain tending school gardens over the summer, DBE PAC is resourceful to share info. (DBE)

- Annual Chicken Sale Fundraiser was a great success, Breakfast Program started, students in needs increased, PAC is funding \$300/week, food program is in challenging situation. More new parents interested in volunteering for PAC roles, the new app is useful. Request on outside lighting in parking lot area and Hwy were asked. Paul will connect to Maintenance Department to improve the parking lot light situation. Darkness on highway is Ministry of Transportation and Infrastructure's jurisdiction. (PHSS)

Miyuki shared MOTI contacts:

- Nicholas Simmons - MLA Powell River – Sunshine Coast 604.741.0792

Nicholas.Simons.MLA@leg.bc.ca

- Michael Braun – MOTI Operations Manager 604.398.5677

Michael.Braun@gov.bc.ca

- Gundela – MOTI Area Manager 604.740.8985

- Hot Lunches offered 5 days a week, financial difficulties, Emily is interested in KES' fantastic Food Program such as produce from garden, nourishing homemade food, real cups and plates. Connecting with Ewa from KES PAC. Walking School Bus Program has been successful, positive feedback. (GES)

7:40 PM DPAC Board Nominations and Vote

Chair- Scott Davis, nominated by Tracey and acclaimed.

Vice Chair – Ewa Kusmierek, nominated by Miyuki and acclaimed.

Secretary – Miyuki Shinkai, nominated by Tracey and acclaimed.

Treasurer – Tracey Thompson, nominated by Miyuki and acclaimed.

Members at large – Jana Curll, nominated by Miyuki and acclaimed.

8:00 PM Regular reports:

- Chair report: Scott Davis

DPAC Chair Report October 27, 2022 Scott Davis - sdavisarch@gmail.com

Since our last meeting my chair duties were primarily, communicating and receiving email, newsletters and updates on four topics.

1) SD46 School Board Candidates forum,

On October 11, DPAC hosted a Zoom meeting where the trustees could answer questions. This was set up in under 3 weeks and was only possible to the efforts of Miyuki Shinkai and Tamara Hedden.

2) SD46 Updated Regulations News Release

I received an email from Stephanie announcing four Administration Regulations. This is posted in our DPAC information.

Administrative Regulation Received at the October 2022 Board Meeting

The following regulation completed the circulation phase and was received as part of the reports provided at the board meeting.

- 1190 - Partnerships and Corporate Sponsorship
- 1070 – Coaching
- 3180 – Responding to A Threat or Potential Violent Behaviour

- 3100 - Staff health and Communicable Diseases

Please share this information with your staff, PACs and any other interested parties. The regulation is attached, and available both [online](#) and on Engage: [Lists and Forms](#).

3) BCCPAC.

I received an email reminder as soon as we have elections that we update their records. We are allowed to send two delegates to the November 18-19 Summit. Miyuki is registered and one other DPAC member is invited. The deadline to register is tonight.

*Scott decided to attend as a delegate after the election.

*Renewing BCCPAC Membership Information – Please discuss with your PAC.

BCCPAC

Unit C - 2288 Elgin Avenue, Port Coquitlam, BC V3C 2B2

Phone: (604) 474-0524 | Email: info@bccpac.bc.ca www.bccpac.bc.ca

[BCCPAC Membership Renewals](#)

THANK YOU to those members who have already renewed their membership for the current school year. Check your PAC's [current membership status](#).

BCCPAC advocates on behalf of all public school families and provides guidance and support to PACs, DPACs and individual parents across the province.

BCCPAC's mandate is extensive and membership fees are an important source of revenue to support our activities. BCCPAC sits at the "provincial table" with the Ministry of Education and Child Care and other education partners, representing parents on all issues relating to education, as guided by our members.

RENEW NOW!

4) Nellies Products - Fundraising,

An email was forwarded to all DPAC reps with information for PAC fundraising.

5) Young Artists invitation by Sunshine Coast Arts Council,

Invitation for young artists to submit their artwork by November 12th at 4pm. The message and flyers were posted in our DPAC information.

Sunshine Coast Arts Council 5714 Medusa Ave, Sechelt, BC V0N 3A0
info@sunshinecoastartscouncil.com | www.sunshinecoastartscouncil.com

6) Coastal Voices 2023 in Celebration of Authors, Books and Community,

The Sunshine Coast Festival of the Written Arts asked to make a presentation at our January DPAC meeting to talk about some of our upcoming plans for the school year and invite young authors to participate.

- Treasurer's report: Tracey McClelland (Financial Statement attached)
- Gaming Grant \$2,500 for 2022/2023 is successfully received. Please think about how best to use this fund for this year and bring your PAC's ideas next month. – Speakers, parents' education, outreach, etc.
- Karla confirmed that food safe certificate costs reserved for two of LES PAC members are no longer necessary. \$210 reserved fund was returned to Gaming Grant Account.
- Emily asked the cost of Food Safe - Tracey answered that regular Food Safe Certification course is \$105 per person and offered via online. DPAC could potentially offer the Food Safe Course again this year.
- Miyuki reported that Parenting Teens workshop for parents is approximately \$800 for 6 weeks session (2 hours per evening x 6 times) in spring, 2023 to hire Shirley French, the instructor from SCCS. This DPAC hosted program was offered prior to the Covid, well received and well attended by parents of 11 years old child up at two locations, both at ESS library and CSS library. The motion will be brought next month.

8:15 PM Board's report

- Superintendent's report: Paul Bishop (attached)
- Trustee report: Stacia Leech (attached)

Parents are invited to attend the Board of Education meetings; **Next public board meeting: November 16th 2022 7pm, and the committee meeting day is November 22nd 2022 10 am to 4pm**

<https://sd46.bc.ca/district-information/board-of-education-and-governance/board-meeting-schedule/>

8:20 PM Committee reports:

- Healthy Schools: Jana Curll and Karla Shields attended for Ewa

Alison Dobbie, COS Sunshine Coast

-Vaccine program is rolling out for grade 6 as a blitz. There was some discussion about more advance notice. (Some parents want and need more notice, but some parents want no notice at all.)

Laurie Chiasson

-She was able to share some information about vaping and smoking. They are moving from student information to parent information.

-There was discussion around ways to promote the education.

Stephen Armitage (SCRD Rec)

Ice delay in Sechelt. Trouble with vandalism and vaping in the facilities.

Family program is in effect, if a family needs some support to use the facilities, they can work with an agency to receive passes and some support toward programs.

Kerry Mahlman

September and October are busy with indigenous activities. 700(?) + indigenous and Metis children on the coast.

Some families are struggling to get back to school, some are excited.

DPAC Reps, Karla (LES) and Jana (DBES) were both first time attendees and gave short introductions about what is happening in their respective schools & PACs.

There was discussion about what some goals were for the committee and how different factions could collaborate to address some of the issues: Mental Health, Recreation, Food Security, Sustainability, Greenhouses etc..

- Family Engagement: Miyuki Shinkai
- Next meeting is on January 23, 3:45pm – 5:15pm at the SBO. Contact Miyuki if you are interested in attending.
- Informative and connecting event is planned in November. TBA 'How to run an effective meeting, facilitate engagement and work together in a meaningful way with facilitator Betty Baxter. Invitation to the PAC/DPAC Executives will be sent as soon as Miyuki receive an confirmation from the District.
- Families who registered in October 26th 'Family Information Session Outlining Changes in Communicating Student Learning' can view the recorded session of this one-hour webinar at their convenience by visiting this link:
https://ca01web.zoom.us/rec/share/_gkIIIWfSI_XuRHfg5mr3NB7bakHogXM-JCa8yd-SGBJdmBivJrO3o-3Uwj0l6HU.ra-WUgfRuPdQs8vx
 Passcode: gdVy3d7*

Questions about updates in Communicating Student Learning can be directed to your school principal or to Kirsten Deasey, District Principal of Learning, Innovation and Child Care: kdeasey@sd46.bc.ca
 More information about Communicating Student Learning in School District 46 can be found on our website:
<https://sd46.bc.ca/families-and-students/communicating-student-learning/>



Communicating Student Learning | School District 46

sd46.bc.ca

PDF of brochure British Columbia is changing how students learn in school. This change will better prepare our students for the fast-paced, modern world that we...

- Active School Travel: Miyuki Shinkai
 - LES PAC sponsored AST 30km School Zone signage and AT stickers have been sent out to all schools. September & October are Active School Travel months – Ride, Walk, Roll!
 - Miyuki will share \$20,000, the VCH Vision Zero Road Safety Grant Application for 2023 as soon as it's available.
- Education, Operations, Committee of the whole - 4th Tues of month: no report. Parents are welcome to attend. Currently, no DPAC representation. Anyone interested? Check out SD46 YouTube Channel and website for their recorded minutes and zoom meeting footages.
- Jana shared DBE PAC member's initiatives and fundraiser plan. (proposal document attached)

8:30 PM Meeting to Adjourn at 8:50pm

Next meeting: November 24th, 7pm | SD 46 Board Room & Zoom
Guest Speaker – Nicolas Weswick, SD46 Secretary-Treasurer – 'Budget Consultation'
Holiday break until January 26, 2023 7pm - TBA

Sunshine Coast District Parents Advisory Council - Operating - Non Gaming

INCOME STATEMENT (16 months) July 1, 2021 - October 25, 2022 (see note)

REVENUE

\$ -

TOTAL REVENUE

\$ -

EXPENSE

Program Costs

Helmet Donation \$ 525.00

Flowers for Jo \$ 57.12

Bank Fees \$ 40.00

Total Programs Cost

\$ 622.12

NET INCOME (LOSS)

-\$ 622.12

BALANCE SHEET at Oct 25, 2022

ASSET

Operating Chequing Account \$ 360.82

TOTAL ASSET

\$ 360.82

LIABILITY

\$ -

EQUITY

Retained Earnings

Retained Earnings \$ 982.94

Current Earnings (loss) -\$ 622.12

TOTAL RETAINED EARNINGS

\$ 360.82

LIABILITIES AND EQUITY

\$ 360.82

NOTES

Fiscal year as stated in most recent Constitution and Bylaws is November 1st to October 31st and fiscal year financials are to be presented at each AGM. However all previous financials and Gaming Account Report Summaries (GASR) have run to a June 30 year end.

These financial statements are designed to capture 16 months of activity so the next fiscal year can follow the constitution and bylaws and run a 12 month period from November 1st to October 31st going forward.

Sunshine Coast District Parents Advisory Council - GAMING - Restricted

INCOME STATEMENT (16 months) July 1, 2021 - October 25, 2022 (see note)

REVENUE

Gaming Grant 2021	\$	2,500.00
Gaming Grant 2022	\$	2,500.00

TOTAL REVENUE		<u>\$</u>	<u>5,000.00</u>
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EXPENSES

Program Costs

BCCPAC Membership September 2021	\$	150.00
Foodsafe - MPES x2	\$	250.00
Kevin Lamoureux - Ensouling our schools	\$	2,000.00
Kim Barthell - Trama Informed Education	\$	2,500.00
Bank Fees	\$	16.45
BCCPAC Conference	\$	70.00
Foodsafe - DBES x1	\$	105.00
Foodsafe - ESS x1	\$	104.95
Foodsafe - RCE x 1	\$	104.95
ESS June 2022 Grade 7 transition costs	\$	185.18
BCCPAC Membership September 2022	\$	150.00

TOTAL PROGRAM COST		<u>\$</u>	<u>5,636.53</u>
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TOTAL GAMING GRANT CARRIED FORWARD		<u><u>-\$</u></u>	<u><u>636.53</u></u>
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BALANCE SHEET at Oct 25, 2022

ASSET

Gaming Chequing Account	\$	3,289.89
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TOTAL ASSET		<u><u>\$</u></u>	<u><u>3,289.89</u></u>
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LIABILITY	<u>\$</u>	<u>-</u>
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EQUITY

Retained Earnings (Resitricted)

Unspent Grant funds from Previous year	\$	3,926.42
Unspent Grant funds from Current Year	-\$	636.53

TOTAL RETAINED EARNINGS (Restricted)	\$	3,289.89
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LIABILITIES AND EQUITY		<u><u>\$</u></u>	<u><u>3,289.89</u></u>
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NOTES

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DPAC

SUPERINTENDENT'S REPORT

Submitted by Superintendent Kate Kerr
October 27th, 2022

1. CIRCLE OF CARE: STUDENTS

A. **Communicating Student Learning Communication Plan for Families:**

Communicating Student Learning was presented at DPAC, the District Family Engagement Committee in September and all SD46 families have been invited to attend a webinar on October 26th to learn more. School newsletter inserts, all family emailers and a dedicated district website page have also been prepared to support families to understand the changes. **(1b)**

B. **District Counselling Time:** We are very pleased that this year we were able to fill our district secondary counselling position. Sue Bailey is our District Secondary Safe Schools Counsellor. Sue will continue to build capacity in socio-emotional learning and mental health as part of the Mental Health in Schools Strategy. Additionally, she will be coordinating with counsellors in the areas of consent and sexual health education, substance use prevention/health promotion, and will be instrumental in further developing student and staff understanding of MDI/YDI. **(1f)**

C. **Active Travel Weeks:** Students, families and staff are encouraged to choose active travel to and from school/work from September 20th to October 28th. We want students, families and staff to be enabled to ride, walk and roll to school more often. Active Travel to school has many benefits. It improves students' health, well-being, and academic achievement. It also reduces traffic volume, congestion, air pollution and climate change impacts. And Active Travel creates opportunities for friendship, a sense of belonging and healthy independence. Spring GoActive Travel feedback was overwhelmingly positive. Over 1/3 of families participated more than before. Half of students walked, biked or rolled. Half traveled actively 1/2 of the time or more. 80% of parents joined in, and most enjoyed the fresh air, time to connect with their children and less driving. **(1g)**

D. **Elementary Sports - Cross Country Fun Run:** There was an incredible turnout to the annual District Elementary Cross Country Cliff Gilker Park Running Event held in late September - with over 100 students and staff attending from 8 elementary schools! **(1g)**

E. **Running for Terry!** Annually at this time of year, Sunshine Coast Schools participate in Terry Fox runs in support of the Terry Fox Foundation. The Foundation shared with us that last year our family of schools raised \$11,511.34 for cancer research (WOW!) We are so grateful for the leadership of the SD46

Board to continue encouraging philanthropy. Thank you to our entire Learning Community for getting involved in supporting cancer research and building incredible school spirit. **(1g)**

- F. Jess Dance:** All elementary schools started the year off with some moves! Jess Dance spent a day residency at each school this past month as part of the ArtStarts and District-funded program that brings art and performance experiences annually to schools. **(1k)**

2. CIRCLE OF CARE: STAFF

- A. New Staff Orientation:** Over 40 new staff attended a joint SD46, SCTA, and CUPE New Staff Orientation at Chatelech Secondary on October 6th. The event provided a chance to connect faces with names, an HR overview and notable Union specific details. **(2a)**
- B. Staff Appreciation Week:** The week of October 2nd was a time of celebration of the incredible staff that make up the district. Facilities and custodians were celebrated on International Custodian Day. Teachers were celebrated on International World Teacher's Day. District, school, classroom support staff, administration staff, and leadership (October is National Principals' Month) and exempt staff were also celebrated during the week. **(2a)**
- C. September Pro D Day | Beginning the Year with Hope | Ensouling our Schools Year 2:** All staff attended a virtual keynote from Monique Gray Smith and participated in site-based activities centered around the theme of the braid. This time was rich with connection and learning. During the Maintenance Department's collaborative working session, an employee suggested that all SD46 vehicles have an 'Every Child Matters' sticker on them. This idea immediately moved forward and is now present on all our vehicles. **(2b)**
- D. District-Wide School Open Houses:** All schools opened their doors in September to welcome back families to their spaces and provide an opportunity to meet the staff and connect with their school community. A prepared keynote from Monique Gray Smith title Bridging the Gap to School was shared with all families and every school offered a welcoming event unique to their school culture. The events were well attended and many shared their appreciation for this district-wide effort. **(2e)**

3. CIRCLE OF CARE: COMMUNITY

- A. National Day for Truth and Reconciliation:** All SD46 students, staff and school trustees took the time during the week of Truth and Reconciliation to learn, reflect - and to remember. It was at this time of year that First Nations, Inuit and Metis children were taken from their homes and forced to attend Indian residential schools, industrial schools or day schools. The District Student Leadership Team invited everyone to join for a district wide moment of silence on Tuesday, September 27th - to think about the children who did not come home, and to honor the residential school/day school/hospital survivors living in this community

and across Canada. Also, on September 30th SD46 staff, students, and families walked alongside our *shíshálh* Nation partners for a day of activities in honour of survivors on the National Day for Truth and Reconciliation. (3c)

SD 46 Sunshine Coast October 2022 DPAC - Trustee report

Submitted as written by Trustee Stacia Leech.

- SD46 will be receiving a grant of \$175,000 to expand child care on school grounds. The funds can be spent in a few ways, a needs assessment (considering the sites most in need, which sites need additional staff etc.) training for early learning staff and expanding existing childcare facilities on school sites.
- The work of renewing the SCRD & SD46 Joint Use agreement is underway, the main focus of this agreement is the sharing of facilities between the two organizations.
- SD46 is also the recipient of a Mental Health in Schools grant, in the amount of \$55,000. The funds support mental health and well-being. The funds will support the further development of a SD46 Mental Health in Schools Strategy which includes trauma sensitive practice, mental health literacy and socio-emotional learning.
- The district has received one-time funding through the Student and Family Affordability Fund. The funding is intended to improve student access to food and support for families. Trustees made a motion: "THAT the Board of Education of School District No. 46 (Sunshine Coast) write to appropriate ministries to advocate for a provincial food program." Thanks to SD46 DPAC for their feedback on the possible opportunities for this funding.
- Elections 2022. There are seven trustees on the SD46 board of education, the six incumbents who ran were re-elected, and we have one new trustee joining us. Looking forward to continuing the progressive direction of the district. There will be a swearing in ceremony at the November 8th inaugural meeting, 7pm. The public is welcome.
- We continue to review our board policies to ensure we are current with the Ministry requirements, school act changes and societal shifts. One regulation that has recently been amended is the Guidelines for resolving problems and communicating with the district. You can view the changes on the SD46 website, the updated version will be ratified at the November board meeting.
<https://sd46.bc.ca/wp-content/uploads/1162-How-to-Communicate-with-Us-ForFamilies-caregivers-oct19.pdf>
- From 'Reporting' to 'Communicating Student Learning'. There are changes being introduced over the next year about how teachers communicate the students learning. Our website has an excellent page and video explaining the changes.
<https://sd46.bc.ca/families-and-students/communicating-student-learning/>
- For parents who are interested here is the link to the Role of the Trustee:
https://sd46.bc.ca/wp-content/uploads/3_role_of_the_trustee.pdf

Parents are invited to attend the Board of Education meetings; **Next public board meeting: November 16th 2022 7pm, and the committee meeting day is November 22nd, 2022 10 am to 4pm**
<https://sd46.bc.ca/district-information/board-of-education-and-governance/board-meeting-schedule/>

Dear DPAC & PAC members,

October 15, 2022

Cody Kelso (they/them) is a grade 7 student at Davis Bay Elementary. They have always been inspired to take action in the face of climate change. As a grade 5 student in 2021, they and I (mom, Megan) organized the fundraiser 'Climb for Climate Change', a 3-day 115km walk from Gibsons to Powell River. We were able to raise over \$30,000 for the *Sechelt SPCA* and the *BC Sustainable Energy Association*. In April of this year, we participated in 'Elevate for the Environment', spending 100 hours in a scissor lift to raise funds to help make greener upgrades to the *Heritage Playhouse* in Gibsons, and to support the *Nature Trust of BC*. Cody has been recognized by parliament, interviewed by various news stations and is part of the solar panel board. You can learn more on our website: <http://kelsosclimateaction.ca>

For our third year, Cody has decided on the initiative 'Plant for the Planet' (working title), and is aiming to plant at least 1000 trees on the Sunshine Coast. Being that this is their last elementary year, they are hoping to open the door for all grade 7s across the district to participate.

We are writing to let you know about our project and to determine if there is interest in having grade 7s in each school participate in more then likely the spring of 2023. This may require some DPAC and/or PAC support.

We are currently in contact with the Forestry association, and have two potential tree-planting areas identified. We are also hoping to have an educational component about tree harvesting and planting during each field-trip. We estimate that if all grade 7s participate, they would plant around 10 trees each.

Thank you for understanding that we are still working on ironing out the details as there are many moving parts, including weather, permits, transportation and water.

As in prior years, we will also be fundraising to support a local community building in becoming greener. This year Cody has chosen the Roberts Creek Fire Hall, where their father was a volunteer.

Please don't hesitate to contact me with any questions. I will do my best to answer them: kelsosclimateaction@gmail.com

Cody and/or I would be happy to talk to the group as well.

Thanks everyone for your time and consideration.

Yours,

Megan and Cody Kelso

Megan (and Cody) Kelso