



DPAC

District Parent Advisory Council
School District 46 - Sunshine Coast

April 2023 DPAC Minutes

Date: April 27, 2023 | Time: 7pm

Location: Hybrid (In person at Chateletch Secondary Library)

7:00 PM Greetings, Introductions + Land Acknowledgement

In Attendance: Scott Davis (Chair), Ewa Kusmierek(VP/KES), Tracey McClelland (Treasurer / MPE), Miyuki Shinkai(Secretary & BCCPAC Rep/ESS), Rachael Eastman (MPE), Liz Hills (CSS/WSE), Emily Doyle(GES), Jana Curll (DBE), Paul Bishop (SD46 Director of Instruction, Human Resources, Secondary Programs & International Education)

Regrets: Udo Rosenberg(SCAS), Karla Shields(LES), Cherie Stone(PHSS), Briar Hartwell (RCCE), Nicole Andreassen(HMBE), Urszula Dragowska(CGE), Simon Croak (CGE), Tamara Hedden (CGE), Stacia Leech(Trustee Rep), Kate Kerr (Superintendent)

7:05 PM Approvals:

- February 23, 2023 Meeting minutes available on (SD46 website)
Moved by Miyuki, Seconded by Emily. m/s/c
- April 27, 2023 Agenda Approval
Moved by Scott, Seconded by Rachael. m/s/c

7:05-7:55PM Guest Speaker- BCCPAC Second VP Sandy Thon on Zoom.

Working Together: Parents/guardians, Education Partners, PACs, DPACs and BCCPAC working together to improve our children's education system. (Power Point Presentation is attached.)

- Discussion– importance of following the PAC / DPAC Constitution and Bylaw and Gaming Grant guideline. Challenges with PAC volunteers' recruitment and retention. Role of DPAC and Strategic Planning participation. PAC consults with principal on School Growth Plan.
- Question raised about new Ministry's Affordability Fund announcement – Miyuki will email everyone a BCCPAC town hall Power Point Presentation.
- Limited Gaming Grant Fund use to attend BCCPAC Conference & AGM was highlighted. \$500 per DPAC is not adequate send delegates.
- **ACTION:** Tracey and Miyuki are drafting out a letter of request to BCCPAC and Gaming Branch to advocate higher ceiling cap for DPAC to use from Gaming Grant to support parents' participation and education at the BCCPAC Conference & AGM.
- **ACTION:** Tracey and Miyuki will draft a letter of request to the SD46

Board to bring their sponsorship offer back to support more DPAC delegates attend in BCCPAC Conference & AGM. In the past, we have seen \$1,000 to DPAC was donated from the board to support parents attending in provincial assembly such as BCCPAC functions.

- School Act - Question to SD46 on potential future planning and collaboration to hold at least one Pro D speaker's presentation opened up to parents and caregivers.
- **ACTION:** Miyuki will draft a brief request & inquiry for the board and Kate to consider for 2023/2024 School Calendar.

7:55 PM New Business – BCCPAC 2023 George Matthews Award of Excellence. Miyuki Shinkai has received this award. Scott shared his and Tracey's effort to get an extensive application material together in short notices. He circulated a pile of letter of recommendation written by SD46 and DPAC/PAC leaders. Miyuki expressed her gratitude to all who supported and thanked DPAC/PAC reps taking on leaderships in our district. She is participating in BCCPAC AGM to receive the award in person, honorably accompanied with Tamara Hedden from CGE PAC and Kundalata James from CSS PAC.

8:00 PM Regular Reports:

☐ **Chair report: Scott Davis**

Scott Davis - sdavisarch@gmail.com

Since my last report, my chair duties were primarily, communicating with presenters for our meetings, receiving email, newsletters and ten topics.

1) Nominate Miyuki Shinkai for BCCPAC Award of Excellence For several weeks in February, I lead a secret motivated group to research history, contact key people and write letters of support. The information was compiled and forms submitted on the deadline. Then I kept quiet while waiting for the news.

2) DPAC Delegation to attend BCCPAC AGM and Conference. In early March we learned that Gaming funding was limited on the amount DPAC can spend to send delegates. In our February meeting we voted an amount that was not within spending limits. A resolution will be reviewed tonight.

3) Esso Girls Spring Camp, An announcement was sent to DPAC Reps and posted in our website resources.

4) Youth Climate Activism Awards Peter Allen sent us an announcement of the upcoming awards. Deadline is May 18th. Information was sent to DPAC Reps and posted in our website resources.

5) SD46 Updated regulations News Release I received an email from Stephanie announcing four Administration Regulations. This is posted in our DPAC information.

6) April is World Autism Month. Kim Barthel sent an announcement of April workshops that focus on Autism.

7) SD46 Stakeholders Interview Meeting. Tara Sweet invited me to attend a Zoom meeting to interview candidates for Assistant Superintendent. I was unable to attend.

8) BCCPAC CEO John Gaptman retires September 30. I received an announcement that after seven years of service John will retire.

9) French To Go. In February Valarie Tremblay founder of French To Go asked to present at our next meeting. Our agenda was full so she is invited to our May meeting.

10) BCCPAC Virtual Board of Directors Nomination Simon Adams Copac of SD23 sent an invitation to attend the zoom meeting to attend the zoom meeting. I was unable to attend.

Treasurer report by Tracey McClelland
SD46 DPAC - Treasurer's Report Apr 27, 2023

Gaming Account		Operating Account		
Opening Balance	November 1, 2022	\$3,287.39	Opening Balance	\$ 360.82
Gaming Grant received (September)			BCCPAC Travel Funding	\$ 180.98
Expenses Paid			Expenses Paid	
Neilsen Mahoney Coaching (Screen Health)		\$ 367.50	Bank Fees	\$ 15.00
BCCPAC conference fees (reimburse to Tracey)		\$ 324.00	Scott Davis #152 (BCCPAC Travel)	\$ 88.75
Klara Cramer KES Food Safe		\$ 104.95	Miyuki Shinkai #153 (BCCPAC Travel)	\$ 92.23
			Miyuki Shinkai #154 (CC PAC AGM accomodation balance)	\$ 45.43
Total Expenses paid		\$ 796.45	Balance Operating	\$ 300.39
Reconciled balance as of Apr 27, 2023		\$2,490.94		
Committed Funds approved at previous Meetings (1)			NOTES	
Parenting Teens Workshop (ESS)		\$ 800.00	(1) (Previously approved funds of \$1,604.89 toward attendance at BCCPAC Agm and Conference is not allowable under 2023 gaming rules. Maximim of \$500 total for BCCPAC confenence fees and accommodations	
Miyuki Shinki (to gaming Maximum \$500))		\$ 176.00		
Balance remaning to spend from Gaming		\$1,514.94		
Requests to Discuss			(2) For all transition night expenses paid by Gaming, we require receipts for purchases to be submitted	
Parenting Teen Workbooks, set of twenty to be shared for future use		\$ 500.00		
Grade 7 transition Parent Night (ESS) (2)		\$ 200.00		
Grade 7 transition Parent Night (CSS) (2)		\$ 200.00		
Grade 7 transition Parent Night (PHESS) (2)		\$ 100.00		
Grade 7 transition Parent Night (SCAS) (2)		\$ 100.00		
Balance if all requests are approved		\$ 414.94		

1) ***SPENDING MOTION** – Tracey moved that SD46 DPAC fund \$45.43 from Operating Account. Seconded by Scott. All in favour. m/s/c
***Amendment:** Previously approved funds of \$1,604.89 toward attendance at BCCPAC AGM and Conference are not allowable under 2023 Gaming Rules. Maximum of \$500 total for BCCPAC Conference Fees and Accommodations is eligible amount.

2) ***SPENDING MOTION** – Miyuki moved that SD46 DPAC fund up to \$500 in total to purchase Parenting Teens books requested by instructor Shirley French. Seconded by Jana. After questions and discussions, all voted in favour. m/s/c

Discussion and Recommendation: Keeping books in Elphinstone Secondary Library and lending them out to parents. Using a basic signing in and signing out system to keep tracks. Books can be used during Parenting Teens workshop sessions and even afterwards. Potentially, parents who wish to buy could purchase and put money back to DPAC account. Miyuki from ESS PAC is keeping tracks and giving follow-ups. Reusing them again in the future, hoping to have another Parenting Teens workshop in Chateleth in the fall.

- DPAC sponsored **'Parenting Teens workshop with Shirley & Isabel'** starting in **May 3 for 6 sessions at the ESS library**. The posters and info are shared, 3 spots left to register. Hurry!

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PARENTING TEENS

MAY 3 - JUNE 7, 6 WEDNESDAYS 6-8PM
@ELPHINSTONE SECONDARY LIBRARY

Facilitators - Shirley French & Isabel McPherson
Registration: parentingteenssunshinecoast@gmail.com

***FOR FAMILIES WITH CHILDREN 10 AND UP**

This class will help Parents to discover the importance of being the one their child comes to through the tricky teenage years. Parents will explore their own reactions to teenage behaviors and will learn strategies to help them stay connected. This class will be based on attachment philosophies in sync with both Positive Discipline and Circle of Security teachings.

Sponsored by SD46 DPAC

3) *SPENDING MOTION – Tracey moved that SD46 DPAC allocates up to \$200 to ESS PAC, up to \$200 to CSS PAC, up to \$100 to PHSS PAC, and up to \$100 to SCAS Alt School PAC for hosting Meet & Greet engagement time during Grade 7th Parenting Orientation Night. Seconded by Emily. All in favour. m/s/c

*** Secondary PACs are responsible with submitting receipts to DPAC for reimbursement. Please email to Tracey.**

- Tracey confirmed that after the tonight's spending decisions, DPAC Gaming Account would be down to \$414.94 left. If you have any proposal, please get in touch with Tracey before next meeting. By October meeting, we'd usually know the result of new school year's Gaming Grant application. FYI- DPAC annually receives \$2500 towards parent's engagement, education, and resources. Offering Roberts Rules, Parliamentary Procedure trainings for DPAC and PACs are suggested to support efficiency and democratic decisions makings for PACS as a fund use in 2023/2024.

8:15 PM Board reports

□ Superintendent Report: Submitted by Kate Kerr, presented by Paul Bishop

April 27th, 2023

1.Circle of Care: Students

- a. Welcoming you to Kindergarten–KinderSPARK! &SPARK! to Kindergarten
Upcoming Programs: Registration is now open for families with a child entering kindergarten next fall to join these two wonderful and supportive transition programs kicking off this April.(1b)
- b. Elementary Basketball Playdays: On March 7ththe elementary Grade 6/7 girls basketball teams were hosted by Chatelech Secondary for their annual playday. The Grade 6/7 boys basketball playday took place at Elphinstone Secondary on April 3rd. Fun was had by all! (1g)
- c. April is Earth Month and April 22ndis Earth Day! The Environmental Education and Climate Action Committee has prepared many offerings and resources for staff and students for April. Last year, the committee established a network throughout the district of Environmental School Leads to create action and change at each of the schools and they have continued their good work this year. Annually, the SOS Students on Shorelines Cleanup is an opportunity for students and staff to make a difference in our community during Earth Month. The committee has also created an Earth Day Resource Kit: Going Green Menu of Ideas for staff and an E3 Online Atlas with shared lessons outside on the Sunshine Coast to help students and staff to get outside. (1i)
- d. Firefighters Academy: 10 students recently completed the second Firefighter academy, demonstrating their skills gained over the two-week spring break training. Hosted by members of our local fire hall and supported by Chief Pike, students gained valuable job and life skills during this strenuous training session. Everyone was impressed by their commitment. Parents and students alike were

also very grateful for the opportunity provided by the district and local fire detachments in putting on this event for the second year. (1l)

2.Circle of Care: Staff

a. Spring Break Training Offerings: CUPE staff were offered a variety of professional development opportunities during the second week of spring break. The offerings included Positive Discipline in the Classroom and CPI Nonviolent Crisis Intervention training. (2b)

b. SPARK! to Secondary is open for registration and offers four virtual sessions for all parents/caregivers with children entering high school next year. These sessions are offered through a grant from United Way of the Lower Mainland's School's Out Program and will be occurring in May and June. Topics covered include the emotional world of adolescence, navigating the secondary social scene, supporting healthy independence, supporting success with homework and routines and keeping the lines of communication open. (2e)

c. Report Cards and Teacher and Family/Caregiver Meetings: Report Cards went home on March 3rd and the following week early dismissal days occurred on Wednesday and Thursday to accommodate the opportunity for families to connect with teachers regarding their child's learning journeys. (2e)

3.Circle of Care: Community

a. School Food Programs: We are thrilled by the recent announcement from the Minister of Education and Child Care regarding the contribution of \$214 million dollars over the next three years towards food programs in BC Schools. Through the work of the SD46 Food in Schools Review Committee, Sunshine Coast Community Schools, and School PACs, our district is in an excellent position to continue to prioritize school food programs in our district. Over the next three years, these additional funds will help increase stigma-free access to nutritious food for all of our students. (3b, 3c)

□ Trustee report: Stacia Leech: Submitted via email.

SD 46 Sunshine Coast April/May 2023 DPAC & school PAC's - Trustee report

Submitted as written by Trustee Stacia Leech.

We stand alongside the shíshálh Nation in support. School district 46 has lowered its flags to half-mast in honour of the Children who did not come home, in honour of the Survivors, and in honour of their Families and Communities.

- April is a busy month for trustees in SD46. Trustees on our board are involved at a Provincial level with the planning of the BC School Trustees Association AGM, taking place in Vancouver April 27 - 30th. The focus of this year's gathering is 'Strategies for Student Success'. Bringing trustees together for professional development, business and the election of the BCSTA board.
- SD46 is working with Vancouver Coastal Health to bring Vaping information sessions to parents.

Check out the following links for resources:

<https://www.healthlinkbc.ca/more/health-features/vaping> or
<https://sd46.bc.ca/families.../health-supports-resources/>

- If your child will be entering secondary school in September you can participate in the Spark to Secondary sessions. In these 4 sessions' parents will find support in how to help their child be ready for grade 8. May 11, 18, 25 & June 1st. Register at: <https://sd46.bc.ca/families-and-students/engagement>
- Kinderspark programs have started, one day a week for 3 weeks, a great way for children entering kindergarten in the fall to become familiar with their local school.
Register for Kinderspark at: <https://early-learning.sd46.bc.ca/register-now>
- Kindergarten registration has begun and there are three sessions of the SPARK to Kindergarten program, May 1, 8 & 15. More information can be found here:
<https://sd46.bc.ca/kreg2023/>
- School Garden enthusiasts who are interested in getting involved and supporting hands-on food literacy for Sunshine Coast students you can learn more about [upcoming webinars here](#).
The [Farm to School BC Conference](#) is coming up on May 17 - 19 in Vancouver. Registration is now open.
- And, finally, SD46 Board of Education heartily congratulates **Miyuki Shinkai** upon receiving the BC Confederation of Parent Advisory Councils George Matthews Award for Excellence in Parent Leadership.
The following excerpt is from one of the letters written in support of Miyuki's nomination. *Finding time to attend BCCPAC events is challenging for parents, however Miyuki makes it a priority and always encourages other parents to join her and share in the learning. Her leadership skills make her a key person to represent SD46 DPAC at Provincial events; she always brings the learning back to the whole SD46 PAC community.*

Parents are invited to attend the Board of Education meetings; **Next public board meeting: May 10, 2023 7pm.** <https://sd46.bc.ca/district-information/board-of-education-and-governance/board-meeting-schedule/>

The meeting is live streamed to YouTube https://youtu.be/Ei_Uf_Z6M5g.

8:45 PM Committee reports:

□ **Healthy Schools by Ewa – No report, as she could not attend the meeting.**

□ **Family Engagement by Miyuki Shinkai**

1) Next Family Engagement Committee meeting is **May 15th, 3:45-5:15pm.**
SOGI presentation and discussion with Vanessa Marie and Christa Rive at SBO.
If you are interested in becoming an alternate, please email Miyuki.

□ **Active School Travel by Miyuki Shinkai**

1) SC Active Transportation Stakeholders meeting hosted by VCH was on Monday, April 24 at 3:00- 4:30pm via zoom. Stakeholders from SCR D, Town of

Gibsons, District of Sechelt, Ministry of Transportation and Infrastructures, SD46, SC Trac were at the table. ToG is developing Safe Route to School with SD46. Consultation with PAC Reps was suggested. Miyuki will follow up with GES PAC, ESS PAC, and SCAS PAC.

2) May is BC Cycling workshop month for some schools. LES is having ICBC Speed watch and SC Trac bike repair team coming to tune up bikes. For more info – contact to Miyuki.

3) No word from BC Transit on free bus fare for students.

□ **Education, Operations, Committee of the whole - 4th Tues of month**

Typically from 10am – 3:30pm at the SBO for 3 separate committee meetings for an hour and half each. If you can make one of three meetings, please contact to Miyuki / Scott to receive more information.

9:24 PM Meeting to Adjourn

Next meeting: May 25, 2023 - 7pm | Elphinstone Library & Zoom

Guest Speaker: Valarie Tremblay founder of French To Go

May meeting will be the last one for this school year. Hope to see you all.