



# DPAC

District Parent Advisory Council  
School District 46 - Sunshine Coast

## April 2022 DPAC Minutes

Date: April 28, 2022 | Time: 7pm  
ZOOM

### 7:00 PM Greetings and Introductions

**In Attendance:** Scott Davis (Chair), Ewa Kusmierek (VP/KES), Miyuki Shinkai (Secretary & BCCPAC Rep / ESS), Andrea Glickman (Director-at-large /RCE), Jane Van Klinken (CSS), Karla Shields (LES), Emily Doyle (GES), Jen Boulton (DBE), Rachael Eastman (MPE), Udo Rosenberg (SCAS), Cherie Stone (PHSS), Nicole Andreassen (HMBE), Tamara Hedden (CGE), Martial Guilaud (GES), Kate Kerr (Superintendent), Stacia Leech (Trustee Rep), Nicolas Weswick (SD46 Secretary-Treasurer), Johan Stroman (SD46 AT Project manager consultant)

**Regrets:** Tracey McClelland (Treasurer / MPE), Urszula Dragowska (CGE), Aspen Wing (WSE)

### 7:10 PM Approvals:

- February 24, 2021 Meeting minutes approved by all after April meeting date was changed to 28<sup>th</sup> instead of April 21<sup>st</sup>. m/s/c
- April 28, 2022 Agenda m/s/c

### 7:15 PM Guest Presenter – Nicholas Weswick & Johan Stroman– SD46 Active Transportation

#### SD46 Active Travel Project 2022 – PAC Update

SD46 is leading an Active School Project in 2022 to help increase participation in Active Travel for students, parents and community in Spring 2022 and again start of School Year 2022-2023. Funding for the program was generously provided by the British Columbia Ministry of Health and the Ministry of Transportation and Infrastructure and administered by the regional Health Authorities and the BC Injury Research and Prevention Unit.

Money invested in Active Travel demonstrably provides high return value to students and community. This year's initiative builds on initial work done in 2018 and since on the coast. The Active Travel Project efforts are relayed and shared with local government, other agencies, and stakeholders to inform and help address safety & infrastructure needs in our communities where most needed.

Vancouver Coastal Health and local government are among those stakeholders and partners.

The project will deliver updated Active Travel Maps for all elementary schools in SD46. The project will communicate the multiple benefits of Active Travel to our students' health, well-being and academic achievement as well as reducing traffic volume, vehicle congestion and air pollution and climate change impacts as well. It further increases opportunities for friendship, sense of belonging and a better understanding of students' local area.

It emphasizes elevating student awareness, safety knowledge and capacity for Active Travel through at school programming, piloting walking school bus, bike trains and 'drive to 5' walking points, and teacher resources materials to incorporate active travel in classroom and school ground learning. We are working with local talent and supporting administration and staff to participate as they are able. There will be a coordinated communications effort to engage parents, students and the community at large using a variety of communications channels including but not limited to school newsletters, local media, and social media. Messaging will highlight healthy lifestyle benefits, safety for all, student aspirations, and taking a bite out of community based greenhouse gas emissions. Ultimately, we seek to enable all children and youth on the coast to be enabled and feel safe and encouraged to bike, walk, roll, or stroll more in their community travels – to and from school and to other destinations – to gain independence, empowerment and play an active role in bettering our environment.

We invite and encourage PAC support of these initiatives by designating an active travel champion at each school, providing Travel Map feedback, assisting with Bike to School Week (May 30-June 3) – and through June and again Sept-Oct, and to view their support as liaising with administration, staff, and students for a long-term change in how we move ourselves.

Thank you for your support!

Johan Stroman (Project manager consultant) SD46 Active Travel Project

7:35 PM Regular reports:

📧 Chair report: Scott Davis

DPAC Chair Report April 28, 2022 Scott Davis - sdavisarch@gmail.com

Over spring break my chair duties were primarily communicating and receiving email, newsletters and updates on five topics.

1) District Family Engagement Committee Meetings. The meetings are Mar 7th and May 16th at 3:45.

2) Registration for Food Safe by PAC reps.

Treasurer received a few requests from DPAC reps. There is enough budget for a few more.

3) BCCPAC Conference changed to zoom. Miyuki asked DPAC reps if they wanted to attend

4) I forwarded a letter from an unreliable source.

During the break I was unsure if it was my duty to forward email or wait for the next meeting. With guidance by Kate Kerr I understand that communication sent to the chair should wait until the next meeting.

5) Input for School Food Guidelines.

Jennifer Boulton DPAC rep – sent communication to DPAC asked for input from PAC's with food programs.

6) SD46 Educational Leadership Assignments

Stephanie sent an announcement of the changes to Principals in schools for the 22-23 term.

7) Cap U's Education Assistant Program updated to start Fall 2022 Debbie Mah of Capilano University sent an announcement that the next intake of Capilano University's Education Assistant program starts September 2022.

📄 Treasurer's report: forwarded by Tracey McClelland, presented by Miyuki Shinkai

SD46 DPAC - Treasurer's Report April 28, 2022

### **Gaming Account**

Opening Balance September 1, 2021 \$3,923.92

Gaming Grant received \$2,500.00

Expenses Paid

11/24/2021 #143 Kevin Lamoureaux \$2,000.00

10/31/2022 Bank Fees - Oct \$2.50

12/13/2021 #144 Foodsafe x 2 MPES \$250.00

11/30/2021 Bank Fees - Nov \$1.25

12/13/2021 #145 Tracey - BCCPAC Yearly Fees 2022 \$150.00

12/31/2022 Bank Fees -December \$1.25

02/15/2022 #146 Relationship Maters Kim Barthell \$2,500.00

02/21/2022 #147 Jana Curll - Foodsafe DBESPAC \$105.00

02/28/2022 Bank Fees - February \$2.50

03/30/2022 #148 Miyuki Shinkai - Foodsafe ESS \$104.95

03/30/2022 #149 BCCPAC conference \$275.00

04/08/2022 #150 Meaghan Spithoff - Foodsafe RCE \$104.95

Total Expenses paid \$5,497.40

**Reconciled balance as of April 24, 2022 \$926.52**

Pending Refund BCCPAC BCCPAC fee less 3x members @\$35 \$170.00

### **Committed Funds**

Langdale Foodsafe x 2 220.00\$

**Balance remaining to spend from Gaming \$876.52**

### **Operating Account**

Opening Balance \$980.44

Expenses Paid

Bank Fees (July -March ) \$22.50

Flowers for Jo \$57.12

**Balance Operating \$900.82**

\* **Spending Motion** – Miyuki made a recommendation to the members to bring back DPAC funding support to the Grade 7 Parents Transition Night. Miyuki moved DPAC to sponsor \$250 for ESS PAC, \$250 for CSS PAC, and \$150 for PPS PAC to create a refreshment table for new parents engagement. All in favour.  
m/s/c

-BCCPAC Conference & AGM is on April 29<sup>th</sup> and 30<sup>th</sup>

7:45 PM Board reports:

📄 Superintendent's report: sent by Kate Kerr, Nicholas Weswick presented highlights.

DPAC

SCHOOL DISTRICT 46 – SUNSHINE COAST

Superintendent's Report

Submitted by Superintendent Kate Kerr

April 28, 2022

1. Circle of Care: Students

a. DSLT Student Spring Forum: Students from all SD46 secondary schools gathered in-person this month for this annual DSLT event. The forum brings together trustees, secondary principals and vice-principals, the District Student Leadership Team, Senior Management and grade 8 – 12 SD46 students to discuss relevant topics of the student journey and learning experience. Mental health, environmental impacts, substance use, student voice, post-secondary preparation, and safe welcoming schools provided rich and deep conversations which will help inform our practices as a District going forward. (1a)

b. The Ministry of Education is now officially known as the Ministry of Education and Child Care. This change, effective April 1st 2022, fulfills Government's commitment to move child care into our Ministry to help ensure a more successful and seamless transition for B.C. children into the K-12 system. It is a natural and fitting transition, ensuring responsibility for child care rests together with K-12 education and recognizing early learning and child care as a foundational part of every child's learning journey. In SD46 we are so fortunate to have such a rich foundation in this work that with the expertise and knowledge of staff we will ensure we are able to continue, strengthen and grow during this transition. (1b)

c. Lawrence Hill Author Visits: This April, renowned Canadian author Lawrence Hill zoomed in to 29 SD46 classrooms. Lawrence is the author of *The Book of Negroes*, *Beatrice and Croc*, *Harry and the Illegal*. (1d, 1h)

d. The Minister of Education in collaboration with the First Nations Education Steering Committee (FNESC) will be implementing an Indigenous-focused graduation requirement as part of the province's commitment to truth and reconciliation. This is an important policy decision in the education sector on truth and reconciliation that is inclusive of all students and shows the importance of the work and learning for each student in their future to be an educated citizen. Implementation of the new requirement is expected to involve a phased-in approach that would come into full effect in the 2023/24 school year. (1h)

e. April is Earth Month and on April 22nd we celebrate Earth Day! The Environmental Education and Climate Action Committee has prepared many offerings and resources

for staff and students this month. The committee has established a network throughout the district of Environmental School Leads as a next step in creating action and change. Annually, the SOS Students on Shorelines Cleanup is an opportunity for students and staff to make a difference in our community during Earth Month. The committee has also created an Earth Day Resource Kit: Going Green Menu of Ideas for staff and an E3 Online Atlas with shared lessons outside on the Sunshine Coast to help students and staff to get outside. (1i)

f. Secondary ArtStarts Performance of *Tiny Islands*: Secondary schools were treated to a jazz performance from *Tiny Islands* recently. These performances are made possible by funding from ArtStarts and SD46. (1k)

g. Junior Firefighters Academy: The SD46 Junior Fire Fighter Academy had 10 students participate over 8 days. The training was in two parts with Community Fire Fighting for five days under the supervision of Dwight Davison, the Assistant Chief of Operations and Training at the Sechelt Fire Department, and many volunteers from the Sechelt Fire Department and the Gibsons Fire Department. The second part of the training was in Forestry Firefighting and was supervised by Stephen Gemmell, the Sunshine Coast Fire Zone Wildfire Technician and two members of the team. (1l)

h. Exploring Careers in the Trades: Approximately 275 students from 3 schools and 11 classes had a hands-on experience using tools and skills of a sheet metal worker recently. Cathy Gordon, SD46 Career Coordinator, organized Rene Ragetli from Skills Ready, Construction Foundation, and the ITA to speak to student about how a career in the trades is rewarding and very much in demand. The students then had the opportunity to make either a copper bracelet or an aluminum bowl.

Comments from the students where that they really enjoyed the experience, it is fun, and they loved watching the colour change in the copper as it heated up! (1l)

## 2. Circle of Care: Staff

a. We were very pleased to hold our Level 1 VTRA (Violent Threat Risk Assessment) training on March 30th and 31st. VTRA is a comprehensive three stage prevention model that addresses all forms of violence. It is both trauma informed and intervention based. Maggie Scott and Carolyn Spence facilitated the training. 23 participants met in person to either learn the model for the first time or to refresh their skills. Participants included: principals, counsellors and ISTs along with RCMP and Child and Youth Mental Health Clinicians. The training was both engaging and excellent. Next steps will include follow up sessions with our counsellors and our core district team. (2b)

b. Softening the Edges with Katie White: Softening the Edges by Katie White explores choosing soft edges over hard edges to deliver assessment for learning and student engagement. It supports us to smoothly guide students so confidence grows and their

experiences are positive and relevant. The district has the privilege of hosting 4 sessions with Katie this spring. (2b)

c. The government-wide Declaration on the Rights of Indigenous Peoples Act (Declaration Act) Action Plan, released on March 30, identifies goals and outcomes for the long-term vision of implementing the UN Declaration on the Rights of Indigenous Peoples in B.C. under the Declaration of the Rights of Indigenous Peoples Act. What this means for us in SD46 is that we will be working alongside the Ministry and Indigenous Rightsholders to address priorities and goals over the next 5 years (2022-27) which focus on 13 education-specific outcomes. Our journey with Ensouling our Schools, the Equity Scan and the care and work over the years to acknowledge and strengthen our commitment to Indigenous learners has provided us with deep roots from which we are in an excellent position to embrace next steps in the implementation of UNDRIP. (2d)

## 3. Circle of Care: Community

a. Covid-19 Health and Safety Updates: staff, students, and their families received updates regarding the easing of K-12 setting guidelines upon the return from Spring Break. (3a)

b. Community School Meeting: Twice a year, in the fall and spring, SD46 Ed Leadership Team meets with Community School Coordinators to discuss the work of the partnership and further planning between our organizations. On April 12th,

we met and are excited to be working on a number of collaborations with one another. (3c)

? Trustee report: Stacia Leech

**April/May 2022 RCCES PAC - Trustee report - Trustee Stacia Leech**

- Board members attended the Sunshine Coast Intergovernmental meeting, looking at issues in the community and across area/zones related to our governance role in the district. We are engaging in conversation about the benefit of some collaboration & advocacy possibilities that were presented and discussed. A couple of items may be of interest to parents.

Field standards and shared maintenance. This item may be considered at an SD46 operations committee and may be reviewed at the Joint Use Steering Committee.

Regional Transportation Trail / Plan (Langdale to Sechelt)

There is a benefit to a regional approach to creating trails and bike paths and an overlap with the SD 46 active transportation & safe routes to school initiative. There are plans to apply to the National Active Transportation Strategy Grant with the intention to develop a Core Route Multi-Jurisdictional Active Transportation Master Trail Plan.

- Our Districts Equity Scan Steering committee met in March, data collection and dissemination is in process from the first set of questions, the next eleven questions have been chosen and the committee is excited that in-person dialogues, circles, and possible focus groups to address the questions in depth, may now be possible.
- In his report to the board our student trustee, Matthew Douglas, told us that students report feeling a greater sense of belonging and community as Covid restrictions ease. Matthew is a grade 12 student and part of the District Student Leadership Team.
- Planning for the Holland Lands site in Gibsons is moving into the public consultation phase. The SD46 board office is located on the Holland lands site along with the Gibsons town hall and the museum. We encourage you check out the information on the towns website and give your feedback on the plans via the survey. [https://gibsons.ca/wp-content/uploads/2022/04/220328-Holland-Land-Display-Boards-FINAL-branded\\_v3-compressed.pdf](https://gibsons.ca/wp-content/uploads/2022/04/220328-Holland-Land-Display-Boards-FINAL-branded_v3-compressed.pdf)



- The Board is in the final stages of setting the 2022/2023 budget and recognizing that, as with everything else, we are impacted by the cost of living increases.
- The Ministry of Education is changing their name to the Ministry of Education and Child Care. This is a significant change recognizing the importance of both education and child care. They will continue to provide K-12 education, and move forward on delivering affordable child care across the province.
- Trustee Blog is on the SD46 website and this month the focus is on the BC School Trustees Association AGM where the focus of the three days was From Grief to Medicine - Moving forward with good hearts. You can read about it here: <https://sd46.bc.ca/calendar-and-news/news-and-updates/trustee-blog/>

And here: <https://bcsta.org/event-info/annual-general-meeting/>

Parents are invited to attend the Board of Education regular meeting

**Next public board meeting: May 11<sup>th</sup> 2022 7pm,**

**Next committee meeting day is May 24<sup>th</sup> 2022 10 am to 4pm**

<https://sd46.bc.ca/district-information/board-of-education-and-governance/board-meeting-schedule/>

<https://www.youtube.com/user/SD46Schools>

**8:00 PM** Committee reports:

🔗 Healthy Schools by Ewa Kusmierk – none. April meeting was cancelled, rescheduled for May 3rd.

🔗 Family Engagement by Miyuki Shinkai - Next meeting is on May 16<sup>th</sup> 3:45pm – 5:15pm at the School Board Office. If you are interested in joining, please contact to Miyuki.

District Family Engagement Committee Meeting March 7th 2022 Minutes

1. Feb 24th DPAC Meeting Highlights:

a. Hosted virtual online workshop by Kim Barthel – 30 attended: anxiety reductions and tools for child behaviour for families/caregivers

b. Active Travel: working with TraC to improve hazardous areas and bring more safety to upper Gibsons area. Joint letter sent to Town of Gibsons. Attended District of Sechelt meeting and identify and improving walkable areas to schools.

c. Secondary and elementary schools: wanting to know about grads – in-person or virtual?

d. PAC Engagement survey

e. Food Safe Courses: 2 PAC members at each site.

f. For Draft of Minutes, visit: <https://sd46.bc.ca/families-and-students/dpac/>

2. Book Study: School, Family and Community Partnerships, Chapter 3 | Mark

Sauer

a. Summary of chapter: Action Team for Partnerships (ATP) to support student learning and development. See attached overview.

b. Do we have an organized process at schools between stakeholders to develop goals together, guided by data?

c. School: One Year Action Plan from book vs. School Growth Plans in SD46 – are we reaching out to all stakeholders? Are we effectively engaging with Indigenous families?

d. How is SD46 currently involving its stakeholders in supporting student learning and development?

e. Book suggests ATPs: meet 3-4 times per year, reps from all other committees to work together.

f. Identify four areas where we are accomplishing this goal?

i. IEP planning – working with families

ii. Committees that include parent and student voice: SOGI committee specifically formed to support strategic plan and learning and development.

g. Identify four areas where we could make improvements:

i. How to connect with families about their child when it is not an IEP?

ii. Consider a parent and/or student voice to moving work forward on other committees. iii. What is the process around our school growth plans and how do we include all stakeholders in its development?

h. For more on committees and strategic plan, FESL report:  
<https://sd46.bc.ca/district-information/strategic-plan/>

i. ATPs could be at the school level. Parents want to get engaged in their children's learning environment – within the school growth plan structure, building those communities of culture of care to include all those voices. At district level, there might be an opportunity to bring all those committees to launch these school teams and learn together. Possibly 2023 goal after some initial work with Ed Leadership Team on SGPs.

j. Flow Chart for restorative practices - have these types of pieces available to parents and engage them to be a part of this.

k. Chatelech Secondary could pilot an ATP and see how it could look.

l. During pandemic, many parents have never stepped in to the school environment - no connection to the school. This has added some difficulties and further separation in growing together.

m. District Strategic Plan consultation process will be starting again next year, so that will be timely to re-engage and re-connect with families.

n. Webinars by ZOOM is a great tool for connection and higher engagement. Have to offer different options.

3. Secondary PAC invite to Grade 7 feeder school families: can it be in person?

a. In the past there has been strong engagement, 50 usually attend on Orientation Night.

b. 20 minutes before the PAC meeting, meet and greet with parents and tours with Student Leadership Team around the building.

c. The ZOOM session last year was about 30 parents for Elphinstone Secondary.

d. Funding from DPAC for food if it is an in-person event.

e. Parents share their stories on that night – it is a great way to build relationships with the incoming families.

f. Conversation with Secondary principals first and anticipating K-12 guidelines over spring break. We will circle back to this and see what is feasible for May and how to offer this.

g. Reminder: SPARK! to Secondary session also happen in April/May virtually.

#### 4. Equity Scan Update:

- a. Indigenous Advisor Committee chose 11 questions which have been posed and answered and data gathered
- b. 3-year process with 32 questions.
- c. Covid has slowed the process down
- d. Indigenous Advisory Circle chose the next 8 questions to be done in April/ May.
- e. Ed Leadership Team will meet Wednesday to go over this
- f. Kerry Mahlman will be looking at this data and this data helps inform our strategic plan coming up for review this next year
- g. 3 questions for sure in next section is on assessment 5. Next Meeting, add to agenda:

- a. Initiatives: Information Campaigns on New Reporting Order and SD46

#### Indigenous Learning

- b. Chapter 4: Conduct Workshops for next meeting – assigned to Bernadette

Marie

- c. Update on Transitions to Secondary PAC nights
- d. Engaging families: Thought Exchange on website, district bank of ideas for PACs
- e Family Engagement Committee: School, Family and Community Partnerships

March 7 3:45 -5:15

#### Chapter 3: What is an ATP? (Action Team for Partnerships (ATP))

Action Team for Partnerships (ATP) is a program of school, family, and community partnerships aimed at supporting student learning and development. Team members—principals, teachers, parents, other school staff, and community members—play important roles and share leadership for planning, implementing, and evaluating partnership programs.

Why the ATP can support Student learning and development?

It provides a collaborative team that works together to develop, support and measure students' learning and development.

- Stakeholders are reflective of the broader learning community
- Have collected interest in enhancing the learning experience by ensuring that all stakeholders

are able to provide input on school programming

Who can be involved?

While the structure can vary from school to school, the membership includes roughly 6-12 members made up of administration, teachers, parents, community partners, and most importantly students (sometimes only at the secondary level). While the Principal's role is key to the ATP, they should not be the chair.

How is it structured and what is the intent of the ATP?

- Develops a One Year Action Plan. Plan lays out goals to support student learning and development
- Structure the team in committees whose aim is to address specific goals outline by the ATP in the One Year Action Plan.
- Focuses on family involvement in the learning/development process
- Encourages student voice
- Sets goals for programming
- Evaluates and celebrates measures of success established in goal setting
- Informs educational partners of opportunities for input on programming
- Report on progress, identify gaps, and celebrate successful completion of goals.

Some questions to consider:

1. We currently have PAC at our school and DPAC in our district. Do we need another partnership group? If so, can we adapt or change the current structures to extend/address the needs of the partnerships?

2. Schools have a Growth Plan that address school goals and outlines activities, programs, and partnerships existing in the schools. How can the ATP enhance this work?

3. In our current school structures are we addressing the needs of our school and community partnerships? What groups are we not connecting with?

To answer the question “How is SD46 currently involving its stakeholders in supporting Student learning and development?” we are going to engage in an activity.

Using the space below, brainstorm ways that our District is currently creating and supporting partnerships (Educational leaders, teachers, parents, students, and community members) to enhance student learning and development. (i.e., current partnerships that exist at the District, School, or Community level). I’ve included a few to get us started! J

What do you notice? Are we effectively partnering with all stakeholders in supporting student learning and development?

Identify four areas where we are accomplishing this goal?

Identify four areas where we could make improvements.

District - DPAC

Community - Community Schools

School- PAC

Indigenous Advisory Circle

. Upcoming Fall 2023 Event: (D)PAC and Principal evening of learning together by Betty Baxter

📌 Active School Travel by Miyuki Shinkai

1) DPAC endorsement to TRAC’s request to Town of Gibsons was successful. ToG is allocating \$25,000 to AT improvement. TRAC is helping to write a matching grant to Provincial.

2) Next SC Active Transportation stakeholders meeting hosted by VCH is on May 9<sup>th</sup> at 3pm. If you are interested in, please contact to Miyuki for more info.

3) ICBC Rep is helping to set up a new Speed Watch Program. Volunteer training is happening in mid-May.

4) May is the District wide Active School Travel month. Bike to School Week is

from May 30-June 3. Look out for the submitted article and ad on Coast Reporter next weekend. AT posters are distributed to all school sites.

Recommended activities for PAC to initiate are:

- Neighbourhood Walk / LES had a great turnout on school wide Doggy Walk Day with families and paw friends. Easy to organize and fun guaranteed.
- Bike Parade Day during recess – pretty straightforward for PAC to coordinate.
- Bike / Sports Equipment Swap - Easy to set up for PAC.
- AT Point Card & Prize week / month – prize enticement is always a strong messaging associated with.



? Education, Operations, Committee of the whole - 4th Tues of month – No one was able to make the meetings.

**8:20 PM** Old Business – DPAC Survey update – Food Survey

**8:30 PM** New Business – Covid-19 update in SD46 – covered in Kate’s Report

**8:33 PM** Meeting to Adjourn m/s/c

**Next meeting:** May 26th, 7pm | Zoom (last meeting this school year. Don’t miss it!)

2 Guest Speakers: Vaping presentation with Laurie Chiasson, Mental Health topic – Kids in Control with Phyllis Dyson