



SECTION 1: BOOKING PROCEDURES

1. All school facility bookings are subject to the conditions outlined in [Regulation 4120: Rental of School Facilities](#).
2. All school facility bookings, including field use, will be made through the Central Booking Office, with the exception of the theatre at Chatelech Secondary, which must be booked through the school directly.
3. Five working days notice must be received for the following bookings: rooms, fields, gymnasiums, theatre seating only.
4. Ten working days notice must be received for the following bookings: rooms with equipment and the theatre.

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FEES:	Category			
	1	2	3	4
Booking (single or multiple)	\$0.00	\$15.00	\$15.00	\$20.00
RENTAL RATES:	Category			
	1	2	3	4
Fields	\$0.00	\$0.00	\$10.00/hr	\$25.00/hr
Classrooms	\$0.00	\$0.00	\$10.00/hr	\$17.00/hr
Kitchens / Foods Rooms	\$0.00	\$0.00	\$15.00/hr	\$30.00/hr
Cafeterias	\$0.00	\$0.00	\$15.00/hr	\$30.00/hr
Chatelech Foyer	\$0.00	\$0.00	\$20.00/hr	\$40.00/hr
Parking Lots	\$0.00	\$0.00	\$10.00/hr	\$25.00/hr
Gymnasiums:				
Madeira Park, Langdale, Sechelt	\$0.00	\$0.00	\$10.00/hr	\$25.00/hr
Cedar Grove, Davis Bay, Gibsons, Roberts Creek, West Sechelt, Kinnikinnick, Halfmoon Bay	\$0.00	\$0.00	\$15.00/hr	\$30.00/hr
Chatelech, Elphinstone, Pender Harbour	\$0.00	\$0.00	\$25.00/hr	\$75.00/hr