

ADMINISTRATIVE REGULATIONS

TITLE: GENERAL HYGIENE, COMMUNICABLE DISEASES AND MEDICAL CONCERNS
CATEGORY: HEALTH AND SAFETY
NUMBER: 3100

I. Employees with Medical Concerns

- A. The employee's personal physician shall be responsible for evaluating the employee's health.
- B. When the symptoms of illness become sufficient to make attendance or performance at work unsafe for others, the normal procedures for dealing with employee sickness shall be used.
- C. When a school or district official becomes aware that an employee has any health concern, information shall be kept confidential.
- D. An employee infected with a medical concern shall not be restricted from working solely on the basis of the diagnosis and shall not be removed from employment unless the attending physician and Medical Health Officer advise otherwise.
- E. An employee who has been excluded from the workplace on the advice of the personal physician and the Medical Health Officer shall not re-enter it without the permission of the Medical Health Officer, in consultation with the personal physician and the Superintendent and/or designate.

II. Students with Medical Concerns

- A. Personnel involved in the care and education of students with a medical concern shall respect the student's right to privacy, including maintaining confidential records.
- B. The number of personnel who are made aware of the student's condition shall be kept at the minimum needed to assure proper care of the child.
- C. All decisions shall be made in consultation with the student's health care team, the parent(s) or guardian(s), school and school district personnel. Public Health personnel may be consulted as part of this process for best practice.

III. Disease Prevention

- A. School District personnel will follow the universal precautions as outlined on Vancouver Coastal Health's website "*How to Stay Healthy*" to prevent the spread of communicable diseases.

IV. Disinfection of Soiled Objects and Surface

- A. Please refer to "*How to Stay Healthy*" for best practice.

V. Contact with Blood and/or Bodily Fluids

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A. Please refer to “*How to Stay Healthy*” for best practice.

VI. Scientific Use

A. Human tissue and body fluids shall not be used for scientific experiments (for example, Science class lab assignments).

B. Other safe instructional procedures such as commercially prepared slides shall be used.

VII. First Aid

A. In an emergency situation, first aid shall be administered.

B. First Aid personnel will use best practice as per the level of their training to ensure their own personal safety and that of the injured party.

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References: *Vancouver Coastal Health: How to Stay Healthy* (<http://www.vch.ca/public-health/communicable-diseases-immunizations/how-to-stay-healthy>)