



COMMITTEE OF THE WHOLE NOTES

Tuesday, November 23, 2021 at 12:00 PM

Online via Zoom

Trustees: Amanda Amaral (Committee Chair), Sue Girard, Samantha Haines, Maria Hampvent, Stacia Leech, Pammila Ruth, Tonya Ste. Marie

Staff: Superintendent Kate Kerr, Director of Instruction Paul Bishop, Director of Instruction Christa Rive, Erica Reimer (Recording Secretary)

1. Call to Order - 12:00 p.m.

Called to order at 12:01 p.m.

2. External Committees Report - 12:00 p.m.

The committee discussed board participation at the BC Ferries Advisory Committee. Trustees agreed to establish an ad hoc committee to review the criteria and appropriateness of trustee participation on both internal and external committees and report back to the board. Trustees Leech, Hampvent and Ruth indicated their interest in being appointed to the committee.

RECOMMENDATION: "TO appoint trustees to an Ad Hoc Internal and External Board Committee that will convene in the new year to review committee criteria and the appropriateness of board participation."

The committee agreed that the pending review of trustee participation in external committees would also serve as the implementation item to support Goal 3.b. (*Our district will actively engage in visioning and planning with local governments.*)

3. Trustee Orientation - 12:45 p.m.

The committee agreed to establish a trustee working group to review and develop trustee orientation materials for the upcoming election. The group will meet in the new year to compile information that supports incoming trustees and illustrates, among other items:

- how to chair a meeting,
- how to make a motion,
- how to submit an item for agenda setting.

Trustees Hampvent, Haines, Leech and Ste. Marie volunteered for the working group. A staff member will be available to support trustees. Meetings will begin in January at a mutually convenient time.

RECOMMENDATION: "TO establish a trustee working group to review and develop the trustee orientation binder."

4. Policy Review (standing item)

4.1. Trustee Donations

The committee reviewed the policy guiding trustee donations. There were no changes suggested.

4.2. School Calendar Bylaw

The committee reviewed the board bylaw and compared to the current ministerial order. Secretary-Treasurer Weswick and Director Bishop agreed to revise the bylaw and bring to a future meeting for discussion.

5. Communication Plan (standing item)

There were no changes to the communication plan.

6. Adjourn

The meeting adjourned at 1:07 p.m.