

**BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)  
OPERATIONS COMMITTEE NOTES**

Tuesday, May 25, 2021, 10:00 p.m.  
Online via Zoom

TRUSTEES: S. Leech (Committee Chair), S. Girard, T. Ste. Marie

STAFF: P. Bocking, Superintendent; N. Weswick, Secretary-Treasurer; P. Bishop, Director of Instruction; K. Kerr, Director of Instruction; P. Luporini, District Principal; R. Collison, Manager of Facilities; S. Mackenzie, CUPE 801; E. Reimer, Executive Assistant (Recording Secretary)

REGRETS: A. Amaral, Trustee; S. Haines, Trustee

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1. Call to Order

Trustee Leech called the meeting to order at 10:00 a.m.

2. 2022/23 Five Year Capital Plan

Secretary-Treasurer Weswick reviewed the 2022/23 Five Year Capital Plan, which lists the following projects in order of priority:

- Expansion Program (EXP):
  - Four classroom addition at Gibsons Elementary School
- Seismic Mitigation Program (SMP):
  - Upgrade for the Sunshine Building
- School Enhancement Program (SEP):
  - Additional flooring remediation at Kinnikinnick Elementary
  - Roof section replacements at Elphinstone and Chatelech Secondary, and Madeira Park Elementary
  - Vinyl composite replacement at Elphinstone Secondary
- Carbon Neutral Capital Program (CNCP):
  - Lighting upgrades at Langdale Elementary and Chatelech Secondary
  - Air source heat pumps at Chatelech and Elphinstone Secondary
- Playground Enhancement Program (PEP):
  - Universally available playground equipment at Davis Bay and Langdale Elementary.

**RECOMMENDATION:** “To approve the 2022/2023 Five-Year Capital Plan”

Historically, the district has been approved for 2-3 projects funded under minor capital programs, specifically the School Enhancement Program, Carbon Neutral Capital Program and Playground Enhancement Programs.

3. Annual Facilities Grant

Manager Rob Collison presented the spending plan for the Annual Facilities Grant for the 2021/22 school year, in the amount of \$949,000.00. The projects included in the plan are:

- Accessibility upgrades at Halfmoon Bay Elementary
- Interior renovations at Chatelech Secondary
- Site safety enhancements at Gibsons Elementary
- Asbestos abatement at Chatelech Secondary
- Playground equipment repairs at Davis Bay Elementary
- Roof section replacement at Cedar Grove Elementary, Langdale Elementary and Pender Harbour Secondary
- Field upgrades at Elphinstone and Chatelech Secondary
- Gym floor refinishing at Pender Harbour Secondary and Madeira Park Elementary
- Site upgrades at Gibsons Elementary to enclose a heat pump

**RECOMMENDATION:** “To approve the spending plan for the Annual Facilities Grant.”

4. Goal 3.f. – Transportation Strategies

Secretary-Treasurer Weswick shared the following information:

- Dash cameras have been installed on 12 of 15 buses
- Stop arm cameras will be added to two buses traveling on routes with the highest number of illegal passing infractions
- An extended stop arm has been ordered
- Update\s to regulation 4160 will be proposed to promote active travel initiatives.

The district has reviewed bus routes proposed by external consultants to improve service and create efficiencies. While the routes improve on wait times at schools, reduce the number of km that buses travel, and reduce the number of transfer points, the average ride times for students are increased and overall key performance indicators are not improved. The district plans to continue to assess routes and look for efficiencies in the 2021/22 school year. In the meantime, the district will propose slight adjustments to bell schedules at some schools in order to address issues with buses arriving after the morning bell or departing before the final bell.

Trustees also shared concerns that the routes, as proposed, would increase the amount of time that students are on buses.

Secretary-Treasurer Weswick reported that the district intends to evaluate the cost and benefit of shifting to in-house bussing and shared information on the ministry's funding process for the acquisition and replacement of school buses.

The committee discussed advocating to the ministry to improve supports for active travel.

**RECOMMENDATION:** "TO advocate to the Ministry of Transportation and Infrastructure for a designated contact for school districts to support active travel and a structure through which school districts and/or local government could work together with the Ministry to look at infrastructure and improvements for active travel."

A copy of the full presentation is available at <https://sd46.bc.ca/district-information/board-of-education-and-governance/board-meeting-schedule/>.

5. Joint-Use Committee – Terms of Reference

The committee reviewed terms of reference for the Joint-Use Committee, developed by staff at SD46 and SCRD. Staff from both organizations are presenting the terms for review for review, collaboration and approval prior to scheduling a Joint-Use Committee meeting in September or October.

Trustees discussed points 2.1.e, 3.2 and 4.7.c. but did not make any recommendations for changes. Secretary-Treasurer Weswick reported that the committee would meet as an open meeting, shifting to in camera sessions only as required, as per item 4.3.

6. Local Government OCP and Zoning Referrals (standing item)

There were no referrals to consider.

7. Adjourn

The meeting adjourned at 11:20 a.m.