

**BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

**COMMITTEE OF THE WHOLE AGENDA**

Tuesday, May 25, 2021, 12:00 p.m.

<https://youtu.be/XQn3nlQuzag>

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	<b>Pages</b>
1. Call to Order - 12:00 p.m.	
2. School Growth Plan Presentations - 12:00 p.m.	
a. West Sechelt Elementary	
b. Madeira Park Elementary	
c. Roberts Creek Elementary	
d. Elphinstone Secondary	
3. Goal 2.d. - Leaders - 1:15 p.m.	
4. Select Standing Committee on Finance and Government Services Discussion - 1:35 p.m.	1
5. Student Forum Debrief - 1:50 p.m.	
6. Intergovernmental Meeting Debrief - 2:00 p.m.	5
7. Policy Review (standing item) - 2:10 p.m.	
a. Role of the Secretary-Treasurer (12)	14
b. Special Meetings (53)	16
8. Regulations for Review - 2:20 p.m.	
a. Reg. 3120 - Health and Safety	17
9. Communication Plan (standing item) - 2:25 p.m.	19
10. Adjourn - 2:30 p.m.	

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# Select Standing Committee on Finance and Government Services

**36th Parliament ▾**

**37th Parliament ▾**

**38th Parliament ▾**

**39th Parliament ▾**

**40th Parliament ▾**

**41st Parliament ▾**

**42nd Parliament ▾**

About the Committee

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Terms of Reference

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Contact Information

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Committee Meetings

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Committee Transcripts and Audio

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Previous Work of the Committee

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# Welcome

The Select Standing Committee on Finance and Government Services is one of 10 permanent committees of the Legislative Assembly of British Columbia. The Committee holds annual public consultations on the provincial budget. The Committee also reviews and considers the annual reports, service plans and budget estimates of B.C.'s nine statutory offices.

Further information on the role, functions and work of the Committee, is included in its **Terms of Reference**.

## TRANSCRIPTS

<b>Monday, May 3, 2021</b>	BLUES UPDATED MONDAY, MAY 3, 2021 2:30 PM	▼
Virtual Meeting, <b>Victoria</b>		
		<b>View All</b> ➤

**Parliament Buildings, Victoria BC V8V 1X4 Canada**



**SCHOOL DISTRICT 46 - SUNSHINE COAST**  
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## BOARD OF EDUCATION

Delivered via email: [FinanceCommittee@leg.bc.ca](mailto:FinanceCommittee@leg.bc.ca)

June 22, 2020

Select Standing Committee on Finance and Government Services  
 Room 224, Parliament Buildings  
 Victoria, B.C., V8V 1X4

Dear Chair D'Eith and Committee Members,

Thank you for the opportunity to submit input for the 2020–21 provincial budget deliberations. We appreciate the committee's careful discussion and the inclusion of public input.

As you may know, School District No. 46 (Sunshine Coast) includes coastal communities of Langdale and Gibsons northwest through Roberts Creek, Sechelt and Halfmoon Bay to Pender Harbour and Egmont. Like elsewhere in British Columbia, there is evidence in our district of decreased resources for public education. Through careful strategic planning, tremendous community support and a slight uptick in enrolment numbers for the past couple of years, our district has consistently balanced our budget and provided outstanding educational opportunities for our students. To continue to offer excellence in all we do, we respectfully submit the following for your consideration.

### **Increased Investment in Education**

Our board has seen significant cost pressures for a variety of reasons over the past years, one of them being simple inflation. This year, our district is challenged by additional salary costs as a result of provincially bargained agreements, however did not receive the funding to meet those costs in the current budget year. Beyond this, annual inflation to items such as services, benefits and utilities continue to rise, and continue to be unfunded. School boards must make difficult decisions and reallocate funds to simply continue to provide the same service levels as in prior years, at higher costs.

At the same time, school boards are faced with additional, unfunded pressures, to address systemic gaps such as mental health, counseling, and inclusion. When government indicates priorities for increased service, they create a public expectation that school boards enact those policies. Without increasing the overall funding for education, sustaining current operations and programs while meeting public expectation for increased services, becomes more and more challenging.

Studies show that investment in education results in savings to other ministries – every dollar invested in education sees an economic return of \$11 in future savings. In this way, investing in our citizens and youth at a young age is an efficient use of limited taxpayer resources, allowing for preventative health measures, and early intervention in social and environmental issues.

A collaborative, cross ministry approach with the financial resources targeted at educating from a

young age would be a great investment in the human capital of our province.

### **Capital Funding**

We have aging facilities, some of which are very overcrowded. There continues to be uncertainty regarding funding for capital projects. We need clarity regarding capital funding and clear criteria to be able to access funds provided by the Ministry of Education. The past few years have seen several policy changes and created great uncertainty. A predictable multi-year funding model would help us to plan and implement facility upgrades in a much more efficient manner.

### **Investment in Inclusive Education**

School districts in BC receive targeted funding for students with special needs in order for districts to provide additional supports to those students. This funding is not nearly enough to provide sufficient resources for these students, so as a result school districts spend, on average, double the amount they receive to support these students. Districts do this by using general funding, provided for basic programming, to hire additional special education teaching and support staff.

Some districts, such as School District No. 46, have a significantly higher proportion of their students requiring additional supports, which can either place pressure on general operating budgets, or lead to inequitable service levels. The resulting potential for failure in properly serving students with special needs may lead to human rights violations and broader societal costs in the long term.

We understand and appreciate that the ongoing and unexpected costs related to Covid-19 will undoubtedly put pressures on our provincial budget. Our current cohort of students have experienced education in a way that could not have been imagined at the beginning of the school year. Continuing to invest in these students' futures by providing strong educational supports, in addition to caring for their physical and mental health, will be important, perhaps more than ever, in stabilizing a future economy.

We thank you for the opportunity to share our needs and concerns with the committee. To continue our delivery of excellent education our province needs improved government investment. Public education for the children and families of the province is the best way to assure a prosperous, healthy future. Thank you again for your consideration.

Sincerely,



Pammila Ruth  
Board Chair

cc: Trustees, Board of Education of School District No. 46 (Sunshine Coast)  
Patrick Bocking, Superintendent of Schools  
Jacquie Shelemey, President, Sunshine Coast Teachers' Association (SCTA)  
Janice Budgell, President, Canadian Union of Public Employees (CUPE), Local 801  
Nicholas Simons, MLA, Powell River-Sunshine Coast  
All Board of Education via BCSTA



**SCHOOL DISTRICT 46 - SUNSHINE COAST**

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# NOTES

## Intergovernmental Meeting: Supporting Children, Youth and Families

Tuesday, May 11<sup>th</sup>, 2021, 6-8pm via Zoom

### Present:

Member of Parliament P. Weiler, West Vancouver—Sunshine Coast—Sea to Sky Country D. Bell, Constituency Assistant for MP, Patrick Weiler

### Sunshine Coast Regional District

Chair L. Pratt  
Director M. Hiltz  
Director L. Lee  
Director D. McMahon  
Director A. Tize  
Chief Administrative Officer D. McKinley

### shíshálh Nation

Chief W. Paull  
Councillor C. August  
Councillor A. Paul

### District of Sechelt

Mayor D. Siegers  
Councillor M. McLean  
Councillor E. Scott  
Chief Administrative Officer A. Yeates

### Islands Trust

Trustee K. Stamford

### Town of Gibsons

Mayor B. Beamish  
Councillor D. Croal  
Councillor A. DeAndrade  
Councillor A. Ladwig  
Youth Councillor G. Guignard  
Alternate Youth Councillor E. Clarke  
Chief Administrative Officer M. Brown

### School District 46

Chair A. Amaral  
Vice-Chair M. Hampvent  
Trustee S. Girard  
Trustee S. Haines  
Trustee S. Leech  
Trustee P. Ruth  
Trustee T. Ste. Marie  
Student Trustee A. Grunenberg  
Superintendent P. Bocking  
Secretary-Treasurer N. Weswick  
Director of Instruction K. Kerr  
Director of Instruction P. Bishop

### 1. WELCOME

A. Amaral

The meeting was called to order at 6:02 pm by SD46 Chair Amanda Amaral.

### 2. TERRITORIAL WELCOME

A. Johnson, kwayimin

Andy Johnson welcomed the participants with a traditional territorial welcoming.

### 3. AGENDA REVIEW

A. Amaral

The agenda was reviewed and adjusted to include a 10-minute break following item 4.

- 4. REFLECTIONS**

All local governments were invited to reflect on the following question: “What are your priorities for supporting the children, youth and their families throughout the Sunshine Coast”

Representatives shared information on initiatives and programs that support children, youth and families.
- 5. SD46 TRUSTEE**  
A. Grunenberg

SD46 Student Trustee Abby Grunenberg described the role of student trustee and spoke briefly to how students have been impacted by covid.
- 6. SUNSHINE COAST YOUTH COUNCIL**  
C. Tuplin & I. Biddulph

Cadence Tuplin and Isabelle Biddulph shared information on the Sunshine Coast Youth Council.

A copy of the presentation will accompany these notes.
- 7. BREAKOUT DISCUSSIONS**

All participants were divided into breakout groups to discuss the following topics:

  - a. Poverty and Food Security
  - b. Equity (Racial, Ability, Economic, Gender)
  - c. Environmental Protections

Highlights from the breakout sessions will accompany these notes.
- 8. WRAP UP**  
A. Amaral

The next meeting will be hosted by the shíshálh Nation.

The meeting adjourned at 8:04 p.m.



# BREAKOUT DISCUSSION NOTES

## Intergovernmental Meeting: Supporting Children, Youth and Families

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### Poverty and Food Security

#### Room 3

- Lack of food security and limited reserves. How did we get there? Summer time there is more food availability than in Winter. Structures needed for year-round food processing and storage.
- Agricultural Crown land up by the golf course...how can that land be used and developed at a reasonable cost to provide some additional food. Land development is expensive and no incentive for independent land owners to develop land. A business case is necessary to incentivize land development for food security.
- ICE-T funding available. SC Community services building, teaching people to prepare healthy meals economically.
- Food waste. How is that being used and could it be leveraged? Community kitchens could be developed. Food security vs. Food efficiency.
- Information gap – people don't know what supports are available.

#### Room 4

- Regional District: protecting agricultural land – is being used for cannabis production, Betty Baxter is working on the poverty piece on the SC, people sweep under the rug and turn a blind eye to, we are so tied to the lower mainland with the ferry, we only have enough food on the coast for 3 days
- Sechelt Nation: Salish Soils connected with local groups to do grant work, putting a proposal together to find property to start community gardens (hoping to start next year 2022), through partnership a communal effort to put together a hectare of land. Poverty is swept under the rug, but it is everywhere. Going to take a huge effort and challenges to do locally. Roof, food, clothing – basics for people.
- Gibson Council (Evie student) – focussing on housing for people to have
- SD46 – Anti-Poverty Policy in draft, Food in Schools Review, School Supplies and Band Instruments provided
- Power in the partnerships between all the government agencies and to have a collaborative lens to pool funds and resources to have a regional approach. Bringing up the idea of having one government on the coast, which may be a way forward that is more efficient. We like to identify with a group of communities. We all care, we all have



### Poverty and Food Security (Continued)

these issues and we want to approach it as a team. Team Sunshine Coast. Who can we enlist to advocate to support at the provincial and federal government?

- Community needs to buy in and needs to be grassroots. Bring people along for the conversation. Incredible brain trust on the coast – we just need to embrace it and move things together as a community.

#### Room 5

- TOG- Land is expensive, needs subsidy in order to grow food from farms, hard for young people to afford land, quality of food matters
- Islands trust – pandemic hit hard, only supply is food from the Stormaway, they grow mushrooms but that's it, the Gulf islands can do farming but not in Howe Sound, there is an inability to support housing for workers on the land, volunteers brought in food boxes and still do during covid, needs \$ to be supported further, there is a big sense of community
- SD46 – work with community around food supports with targeted funding, etc. – breakfast/lunch, backpack buddies, collaboration with local governments.

#### Room 6

- Covid has shed light on how important food security is and how vulnerable we are.
- Idea: need regional strategies for everyone growing their own gardens. (Where will the water come from an? Rain water collection?)
- Transportation related to poverty: access, routes, youth. Remove barriers to using bus as a viable way to work on the SC.
- Idea: Sunshine Coast Foundation was brought up, Q: could we work on a regional education hour or two to inform the community about charitable donation to the SCCCCF so that we can keep more assets on coast and back into the community with legacy and estate planning.

#### Room 7

- Issues with wildlife in regards to small-time farming
- Issues with Water Restrictions.
- Local Gov't needs to work with Agricultural Land Commission to either help with farming or help with housing. Large, empty properties are not helping anyone.
- Encouragement for Farmers Markets.
- Encouragement for Community Gardens.
- Working with Schools/Students on Community Gardens. Trickle Up concept. Learn gardening/farming from a young age to make it second nature.
- Looking at other communities like Whistler who are successfully working with these issues. No need to re-invent the wheel.

### Poverty and Food Security (Continued)

- Housing Security
  - Need to make less elaborate, ornate structures, so that more people can afford to live here.
  - Multi-Family AFFORDABLE housing needed, not high-end.
  - Restructure pre-existing buildings. Half hotel/half affordable housing
  - "Crew Quarters"

### Equity (Racial, Ability, Economic, Gender)

#### Room 3

- Lots of minorities on the Coast, but we don't see any of them in our local governments. Missing that voice as they aren't represented.
- What structures can be put in place to ensure that diverse populations are represented and have agency/voice?
- Equity as a lens. Policy needs to show up in day-to-day to have an impact.
- Water pricing – what is the minimum amount that anyone should be able to afford?
- Navigator role is potentially important, but one stop shopping is not available.

#### Room 4

- Equity is something we all strive for. Financially the nation has done well in comparison to our brothers. We have been reaching out to the Regional District – we haven't really embraced the SIGD as a collective, so more work to be done in partnership and people are working really hard to see this happen. 72% of people are Nation members who work for the Nation. It is possible to work together to achieve these goals.
- Collaboration comes out of survival need. Stretch collaboration – need to commit to the collaboration and out of that commitment comes the relationship and the work.
- SCRD: Equity has been a focus on gender, we now almost have a 50/50 board, the leadership of the SCRD rests in female hands. Water meters are a focus for us right now, where seniors in an apartment don't have to pay the same as someone on 5 acres of land. Review of the strategic plan and equity was placed in the plan, but not resourced through the budget. Easy to lose the concept of equity when you are looking at things when you have land owners vs renters. You have to really understand your residents and that you are hearing from all people. Paying attention to everyone at the table. Slowing down to get the right information and taking a pause to make sure everyone is at the table. Social procurement (increased equity and equality) – trying our best to be inclusive with the Sechelt First Nation and that the Nation needs to be front and centre with regards to land use.
- Gibsons Council (Evie) grateful for the opportunity to have these discussions

### Equity (continued)

- SD46 – look at equity on the whole organization and shine a light in all the corners. We are doing an Equity Scan (3 years), indigenous, staff wellness, hiring practices.
- Sechelt Nation – roll out of the Foundation agreement, having conversations with CapU, and working with our Education Director and doing amazing things to support learning, time and understanding to be more engaged and present, and be aware that the SC is going to grow quickly
- SD46 – effort that we see coming from the Sechelt Nation is appreciated, very grateful
- Complex issues – one of the areas where we have a stated value of equity – if equity is one of our highest values then it is crystal clear about where to put resources.

### Room 5

- Patrick Weiler – reconciliation and the need to focus on places, history and solutions, put yourself in someone else's shoes, black lives matter support was amazing, we need to look at our tax laws around economic equality i.e. wealth tax
- Islands Trust - there isn't a lot of diversity here, its hard to teach kids to learn if they don't have the opportunity.
- TOG – economic is a huge problem, professions will disappear when replaced with artificial intelligence, climate change is going to be an inequality
- TOG – access is hard for people in wheelchairs etc. because of the gradient of the towns slope, the solution is electric transport, e.g.: small busses that will take people to certain areas

### Room 6

- All orgs reported a lack of looking at this.
- Epic Quote "We can't manage what we don't measure" Donna McMahon. All orgs understand data collection is key to serving the more diverse community.
- TOG is waiting on a staff report through an equity lens in order to change hiring processes. Adopting hiring quotas and adopting government fair/equal practices: how to attract? suggestion: stating BIPOC invited to apply on all job postings.
- Regional district and DOS discussed removing barriers to participation in community discussions
- TOG has a program where they support candidates in municipality to deal with the paperwork of running for council.
- Asked: how do we reduce barriers in local government for diverse people to run in elections? For council/trustees: low pay is a barrier.

### Room 7

- We can't speak for others, but we CAN speak up FOR them.
- Make "That's not okay!" second nature to youth. Stand up.

### Equity (continued)

- SC is working hard on T&R.
- Reconciliation showcasing STORIES
- SC Communities rally against hate. Love trumps hate.

### Environmental Protections

#### Room 3

- Climate change seems overwhelming
- Derelict Boats – inter-jurisdictional
- So many opportunities that would be impactful in all of these things. Eg: SD46 and SIB collaborating to deal with some curriculum to address traditional ways of hunting, fishing, etc.
- Consideration of future generations, and how to personally address collective issues. Focus locally to address global issues.
- Stewardship vs. protection. Stewardship is a more nurturing term.

#### Room 5

- SD46 – Environmental Education Committee, connection to land and place, encouraging and supporting outdoor education, aligning facilities with environment to be more environmentally friendly, students to see that they are part of the solution at the school district level.
- SCRD – our strategic plan has climate change as a central focus, especially looking towards medium and long term visioning, active transportation to put more focus on and get people out of their cars, sea level rising is a medium and long term factor, especially in Davis Bay, which impacts liveability and safety, 4 lane highway would be a big impact on our slope, challenging the province on their forestry practices, advocacy is prime focus
- Is there value for all partners coming together to advocate for environmental practices? SCRD: Gibsons, Sechelt, SCRD comes to meetings together (Team Sunshine Coast), Land Use Plan with the Sechelt Nation and many inclusive decisions could be made. Regional Growth Strategy would be important. Also need to consider that there are two nations here on the Sunshine Coast. Be clear about a collective vision. The Regional Growth Strategy is moving at glacial speed.
- Shíshálh Nation: first time MOTI reached out to nation for a discussion about bypass. With the lower coast Land Forest Landscape Planning Exercise – massive undertaking. Looking forward to working more with the Squamish Nation – started the conversation.

### Environmental Protections (continued)

#### Room 6

- Islands Trust – provincial mandate is to preserve and protect, still struggling to figure that out, challenge is to move forestry away, need to work with nations regarding crown land designation and what that means and how it could change, this leads back to equity and what it means and how people are connected, community plan is focused around forestry – it supports water, land, how we live, there are some university students on Gambier that need support around salmon creeks and support.
- Patrick Weiler – protect places and nature, by 2025 25% of lands and waters will be protected, we're about halfway with each, salmon are not doing well, how can we restore these habitats, too much development in sensitive areas, you can get a \$5000 grant to do an energy assessment and a \$40,000 loan to do energy improvements on your home
- TOG – looking at watershed, source to sea program, we don't manage water well, water sustainability, watch our density because we can't keep growing without water, biggest challenge is fire
- SD46 – NEST, solar panels, salmon education/beach clean ups, energy ambassadors, marine education center
- We need to listen to youth and acknowledge their fears and take responsibility to move the youth forward, hear them! They aren't being heard. We need to educate ourselves before educating youth. We are at the verge of a collapse. Involve youth in solutions and be able to advocate.

#### Room 7

- Homeless camps appear throughout areas with no facilities.
- DFO dealing with an up-kick in illegal fishing.
- Growth adds to issues with infrastructure.
- Electric cars/charging stations high on the SC. (But what happens to GAS TAX funds?)
- TOG Tree-ByLaw > Native tree conservation. Natural Assets Mgmt. Indications of significant flooding due to tree removal
- Landfill Drywall/Asbestos testing. Illegal dumping. Implement Drywall Recycling System?
- Landfill is on borrowed time.
- Ban on single-use plastics and community push-back.
- Communicate with other communities/schools on their actions. Don't always have to reinvent the wheel.

### Environmental Protections (continued)

#### Room 6

- Logging: If there are no trees, there is no air or soil. Food/soil depends on logging. If the trees don't create a buffer around water sheds, water is done. If water is done, ocean is affected.
- There is no local law enforcement to enforce the few rules we actually have in our local communities. Regional district is looking at changing rules around water sheds to help reduce logging. Gibsons has its controversial rule about logging/under review.
- Idea: 4 governments collaborate on coalition to have a "guardian" hired/appointed (shíshálh Nation member) who would be empowered by all 4 governments to be our local Sunshine Coast "LORAX" (The Lorax is a Dr. Seuss character who speaks for the trees)

## 12 ROLE OF SECRETARY-TREASURER

The Secretary-Treasurer is identified by the *School Act* as the Board's corporate financial officer. Furthermore, the Secretary-Treasurer is responsible to the Superintendent to consider student learning and equity when overseeing~~for~~ all business functions pertaining to the school district's operations, including the financial health, assets and stability of the school district. Consequently, the Secretary-Treasurer shall:

- 12.1 Partner with the Superintendent to support the Board on all operational and strategic issues ~~as they arise~~; provide strategic recommendations to the Board based on financial analysis and projections.
- 12.2 Undertake ~~staff~~ responsibility and leadership for the annual budget development process, cost management, and regular financial reporting to the Board and Superintendent.
- 12.3 12.3 Maintain awareness of local and provincial educational initiatives and support the Superintendent in their implementation.
- 12.312.4 Receive, process or disburse funds under controls that are sufficient to meet the Board-appointed auditor's standards, and invest or hold funds only in secure instruments.
- 12.412.5 Permit expenditures to exceed revenues at the end of the fiscal year only if authorized by the Board.
- 12.512.6 Implement risk management processes to reduce and avoid, wherever possible, Not unnecessarily expose exposing the school district, the Board or staff to claims of liability.
- 12.612.7 Oversee ~~School District No. 46 (Sunshine Coast) physical~~ Board assets, including property, facilities and vehicles, including ~~providing a program of long-term planning~~, regular refresh, and preventative maintenance.
- 12.712.8 Oversee any transportation the Board offers to students to and from school.
- 12.812.9 Take into consideration the Board's intention to protect the cultural, heritage and environmental assets of the school district whenever possible.
- 12.912.10 Acquire, encumber or dispose of real property only with Board approval.
- 12.11 Consult with the Board before entering into any significant partnerships or contracts.
- 12.12 Become familiar with and comply with the accounting and administrative procedures specified by the minister and keep a record of the proceedings of the board.
- 12.13 Oversee Freedom of Information requests and Protection of Privacy requirements.

~~12.10~~12.14 Appoint an individual or act as the Chief Elections officer for Trustee elections.

Board Policy: December 2010  
Revised: November 2013

DRAFT



## **53 Special Meetings**

- 53.1 A special meeting of the Board may be called by the Chair or, upon written request by a majority of the trustees, shall be called by the Secretary-Treasurer. No business other than that for which the meeting was called shall be conducted at the meeting.
- 53.2 Written notice of a special meeting and an agenda shall be given to each trustee at least forty-eight (48) hours in advance of the meeting. Delivery of a written notice and the agenda may be waived by resolution, provided all reasonable steps have been taken to notify all trustees of the meeting.

Board Policy: December 2010  
Revised:

# ADMINISTRATIVE REGULATIONS

TITLE: HEALTH AND SAFETY  
CATEGORY: HEALTH AND SAFETY  
NUMBER: 3120

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**I. Rationale:**

The Board of Education is committed to maintaining a healthy and safe work environment for all of its employees by implementing and maintaining a comprehensive program of Occupational Health and Safety (OH&S) which complies with the Workers Compensation Act, WorkSafeBC regulations, Workplace Hazardous Materials Information System (WHIMIS) requirements and all other relevant occupational health and safety regulations.

**II. General:**

- A. Employees and Students participating in Work Experience or Apprenticeship programs are expected to follow safe work procedures and to participate actively in creating a healthy and safe working/learning environment.
- B. Principals and other supervisors shall provide appropriate health and safety training programs for all staff and students.
- C. All employees will follow the regulations and guidelines in the Worksafe Occupational Health and Safety Program Manual and the Emergency Response Procedures Guidelines.
- D. If an individual has a concern regarding a health and/or safety matter, the concern should be brought first to the site-based Health and Safety Committee. If the matter cannot be resolved at this level, the concern may be brought to the District Health and Safety Committee.

**Received:** January 1996

**References:** Policy 11.2

# ADMINISTRATIVE REGULATIONS

TITLE: HEALTH AND SAFETY  
 CATEGORY: HEALTH AND SAFETY  
 NUMBER: 3120

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## I. Rationale:

The Board of Education is committed to maintaining a healthy and safe work environment for all of its employees by implementing and maintaining a comprehensive program of Occupational Health and Safety (OH&S) which complies with the Workers Compensation Act, WorkSafeBC regulations, Workplace Hazardous Materials Information System (WHIMIS) requirements and all other relevant occupational health and safety regulations.

## II. General:

A. Students and Employees and Students participating in Work Experience or Apprenticeship programs are expected to follow safe work procedures and to participate actively in creating a healthy and safe working/learning environment.

B. Principals and other supervisors shall provide appropriate health and safety training programs for all staff and students.

C. All employees will follow the regulations and guidelines in the district Worksafe Occupational Health and Safety Program Manual and the Critical Incident/Emergency Response Manual Emergency Response Procedures Guidelines.

~~D. The contracted school bus companies shall ensure that their school bus drivers are aware that they will assume responsibility for all students under their jurisdiction.~~

E.D. If an individual has a concern regarding a health and/or safety matter, the concern should be brought first to the site-based Health and Safety Committee. If the matter cannot be resolved at this level, the concern may be brought to the Personnel Manager/Secretary-Treasurer District Health and Safety Committee.

Received: January 1996

References: Board Policies 1.3, 4.2.1 Policy 11.2

		AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY
<b>REGULAR BOARD MTG</b>	Strat Plan		N/A 1 (a) Student Voice / DSLT 3 (f) transportation strategies	Vision 1 (c) core competencies 1 (k) fine arts 3 (c) partnerships	Mission 1 (d) literate 3 (a) communicate 3 (b) visioning and planning	Affirmation 1 (h) indigenous cultures & diversity 3 (g) int. student program	Ethics 1 (b) early years 1 (g) physical health 2 (a) healthy & inspired team
	Recurring		F/S Approval Student Trustee Appointment	BCSTA Prov Council Motions Enrolment Report	Board Elections	Committee Appointments PAC Appointments BCSTA AGM & Prov Motions Deadlines BCPSEA AGM Motions	
	Other						
<b>COMMITTEE OF THE WHOLE</b>	Strat Plan		Board Evaluation	Implementation Plan (Year 2) 3 (a) communicate 3 (b) visioning and planning		2 (a) healthy & inspired team	
	Recurring				External Committees Report		Draft School Calendar Review BCSTA Motions and Committees Communication (standing)
	Policies		Communication (standing) 2 - Role of the Board 58 - Motions	Communication (standing) 2 - Role of the Board	Communication (standing) 15 - Decentralized Decision 61 - Reports	Communication (standing) 14 - Evaluation of District Admin 62 - Committees	8 - Conflict of Interest Letters of Support (New policy)
	Other				Guidelines around letters of support Education Committee discussion	Board Evaluation Schedule Trustee Academy Debrief	Reg 2140 - Review
<b>EDUCATION COMMITTEE</b>	Strat Plan		3 (c) partnerships 1 (c) core competencies 1 (k) fine arts	1 (d) literate	1 (h) indigenous cultures & diversity 3 (g) int. student program	1 (b) early years 1 (g) physical health	1 (f) mental health 2 (c) inclusive education
	Recurring			MDI			MDI - review
	Other						
<b>OPERATIONS COMMITTEE</b>	Strat Plan						
	Recurring		Summer Work Review	Prelim. Budget Timelines	Budget discussion		Amended Budget Joint Use Update Transportation Review Zoning Referrals (standing)
	Other		Zoning Referrals (standing)	Zoning Referrals (standing)	Zoning Referrals (standing)	Zoning Referrals (standing)	
<b>OTHER</b>		Annual Report to Community	BCPSEA Symposium Ad Hoc Equity Committee	Supt Evaluation Cmte Ad Hoc Equity Committee Ad Hoc Policy Prioritization	Intergovernmental Meeting Trustee Academy Board Evaluation / Presentations	Supt Evaluation Cmte	BCPSEA AGM DSLTT/Trustee Dinner
<b>CONSULTATIONS</b>					Preliminary Budget Consults.	Preliminary Budget Consults.	Preliminary Budget Consults.

		FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
<b>REGULAR BOARD MTG</b>	Strat Plan	Inclusion 1 (f) mental health 2 (c) inclusive education	Collaboration & Equity 1 (e) numeracy 2 (b) professional development 2 (e) family engagement 3 (c) partnerships	Innovation	Respect & Responsibility 1 (i) care of our planet 3 (d) environmental initiatives	Celebration 1 (j) digital literacy 1 (k) fine arts 1 (l) graduate 2 (d) leaders 3 (f) transportation strategies	
	Recurring	Amended Annual Budget BCSTA AGM Motions	School Calendar	BCSTA AGM Motions School Allocation Rates Capital Projects (SEP/CNCP)	Budget Approval / Bylaw	District Report to Ministry Budget Approval (if required) Five-Year Capital Plan Motion/21-22 Bylaw Student Trustee Final Report	
	Other	Reg 2140 - To be received	Reg 2050 - Circulating Reg 2150 - Circulating Reg 4110 - Circulating	Reg 3080 - Circulating	Reg 3190 - Circulating Reg 4170 - Circulating	SSCFGS Submission Reg 3120 - Circulating Reg 2050 - To be received Reg 2150 - To be received	
<b>COMMITTEE OF THE WHOLE</b>	Strat Plan				2 (d) leaders		
	Recurring	School Calendar Recommendation School Plans Communication (standing)	School Plans  Communication (standing)	School Plans  Communication (standing)	SSCFGS Discussion  Communication (standing)	Strat Plan Review - Year 1 Trustee Eval. Process Communication (standing)	Board Evaluation
	Policies	Letters of Support (New policy) 20 - SOGI 14 - Evaluation of District Admin	21 - District Email 71 - Access to Information 59 - Debate	17 - Environmental Sustainability 59 - Debate	12 - Role of the Secretary-Treasurer 53 - Special Meetings	16 - Neighbourhood Schools 54 - Closed Meetings	
	Other	Reg 2050 - Conflict of Interest Reg 2150 - Working Alone	Reg 3080 - First Aid Housing	Reg 3190 - Scent Considerate Intergovernmental Meeting	Reg 3120 - Health and Safety Debrief of Student Forum Intergovernmental Meeting Debrief	Risk Management Reg 2150 - Final review Reg 2050 - Final review Reg 3170 - Physical Restraint Trustee honourarium	
<b>EDUCATION COMMITTEE</b>	Strat Plan	1 (e) numeracy 2 (b) professional development 2 (e) family engagement		3 (d) environmental initiatives 1 (i) care of our planet	1 (l) graduate 1 (j) digital literacy 1 (k) fine arts		
	Recurring				District Report to Ministry	Untargeted Donations (if required)	
	Other						
<b>OPERATIONS COMMITTEE</b>	Strat Plan	3 (c) partnerships			3 (f) transportation strategies	3 (e) district facilities	
	Recurring	Prelim. Budget Considerations & Discussion Enrolment Projections Zoning Referrals (standing)	Staffing Timelines Funding Announcement Prelim. Budget Considerations Zoning Referrals (standing)	Budget Summary  Zoning Referrals (standing)	Five-Year Capital Plan AFG Plan  Zoning Referrals (standing)	Emergency Preparedness  Zoning Referrals (standing)	
	Other	Transportation Review Reg 4110 - Renovations	Transportation Review Food in schools	Transportation Review Reg 4170 - Child Care Food in schools	Transportation Review Joint Use Committee	Transportation Review West Sechelt Catchment Review Food Review Committee Reg 4110 - Final review	
<b>OTHER</b>		Review March cmte schedule BCSTA AGM Motion Deadline Supt Evaluation Cmte	Partners in Learning	Student Forum Service Recognition BCSTA AGM	Bursary Tea Intergovernmental Meeting (SD46 hos Grad Ceremony Recordings Ad Hoc Trustee Honourarium	Retirement Celebration Grad Ceremony - Steaming	
<b>CONSULTATIONS</b>		Draft School Calendar Circulation					