

**BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

REGULAR MEETING AGENDA

Wednesday, May 12, 2021, 7:00 p.m.
https://youtu.be/bzpu_28-itA

	Pages
1. <u>Call to Order</u>	
2. <u>Celebrating Education: Sleep Week - K. Foley</u>	
3. <u>Public Question Period (10 minutes in total)</u>	
4. <u>Adoption of the Agenda</u>	
MOTION: "THAT the agenda of May 12, 2021 be adopted."	
5. <u>Approval of Minutes of Prior Meetings and Receipt of Records of Closed Meetings</u>	1
a. Regular Meeting Minutes - April 14, 2021	
b. Record of Closed Meeting - April 14, 2021	
MOTION: "THAT the Regular Meeting Minutes of April 14, 2021 and the Record of Closed Meeting of April 14, 2021, be approved."	
6. <u>Reports</u>	
a. Superintendent's Report	8
b. Strategic Plan Reports	
1. Goal 1.i. - Care of our Planet	10
2. Goal 3.d. - Environmental Initiatives	
c. Administrative Regulations in Circulation	
1. Reg. 3190 - Scent Considerate Environment	14
2. Reg. 4170 - Use of Board Property as Licensed Child Care Facility	15
d. Secretary-Treasurer's Report	19
1. Larger Cheques Written in the Month of April 2021	21
2. Expenditures by Object - March and April 2021	23
e. Board Report	25
1. BCSTA Report	28
2. BCPSEA Report	
3. Student Trustee Report	

f.	Committee of the Whole Notes - April 27, 2021	41
1.	Bylaw 57 - Debate	44
	RECOMMENDATION: "To adopt the revisions to Bylaw 57 - Debate."	
	MOTION: "THAT the revised Bylaw 57 - Debate, be read for a first time."	
	MOTION: "THAT the revised Bylaw 57 - Debate, be read for a second time."	
	MOTION: "THAT the revised Bylaw 57 - Debate, be read for a third time, passed and adopted."	
g.	Education Committee Notes - April 27, 2021	45
h.	Operations Committee Notes - April 27, 2021	47
1.	2021/22 Budget Summary	60
	RECOMMENDATION: "TO adopt the budget for the 2021/22 school year as presented at Operations Committee."	
	MOTION: "THAT School District No. 46 (Sunshine Coast) Annual Budget Bylaw for fiscal year 2021/2022, in the amount of \$53,532,020, be read for a first time."	
	MOTION: "THAT School District No. 46 (Sunshine Coast) Annual Budget Bylaw for fiscal year 2021/2022, in the amount of \$53,532,020, be read for a second time."	
	MOTION: "THAT School District No. 46 (Sunshine Coast) Annual Budget Bylaw for fiscal year 2021/2022, in the amount of \$53,532,020, be read for a third time, passed and adopted."	
i.	Ad Hoc Art in Schools Policy Committee - April 28, 2021	75
	RECOMMENDATION: "TO bring the Art in Schools policy to the May Regular Meeting for approval."	
7.	<u>Correspondence</u>	77
a.	Min. Whiteside - Selection Criteria for Integrated Child and Youth (ICY) Teams (Ref: 244947)	
b.	M. Guillaud, Gibsons Elementary PAC - Gibsons Elementary Trees	
	MOTION: "TO receive the correspondence."	
8.	<u>Questions and Enquiries from the Public Relating to the Board Meeting</u>	
9.	<u>Next Meeting</u>	
	The next public board meeting will be held on June 9, 2021.	
a.	Committee Agendas	80
	MOTION: "TO approve the committee agendas."	
10.	<u>Adjournment</u>	

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

Wednesday, April 14, 2021, 7:00 p.m.
Online via Zoom

TRUSTEES: A. Amaral, Board Chair; M. Hampvent, Vice-Chair; S. Girard, Trustee; S. Haines, Trustee; S. Leech, Trustee; P. Ruth, Trustee; Tonya Ste. Marie, Trustee; A. Grunenberg, Student Trustee

STAFF: P. Bocking, Superintendent, N. Weswick, Secretary-Treasurer; P. Bishop, Director of Instruction; K. Kerr, Director of Instruction; E. Reimer, Executive Assistant (Recording Secretary)

1. Call to Order

The meeting was called to order at 7:01 pm.

Chair Amaral acknowledged that the meeting was taking place on the unceded territory of the Skwxwú7mesh and shíshálh Nations and welcomed those in attendance.

2. Celebrating Education: Earth Month Celebrations - J. Groves

Superintendent Bocking shared a video featuring Jenny Groves, a NEST teacher and Chair of the Environmental Education Action Committee. Ms. Groves shared some of the activities taking place in celebration of Earth Month. Students shared their involvement in Earth Month activities, including planting seeds, shoreline clean-up and invasive plant removal.

The video is available at <https://www.youtube.com/watch?v=2moQm-MPTiY>

3. Public Question Period (10 minutes in total)

- A question was received by email to ask if the outdoor covered structures would be installed prior to the year end. Secretary-Treasurer Weswick reported that the district continues to wait on delivery of the structures and intends to install the structures upon delivery.
- A question was received by email to ask if the district intends to offer additional parent learning opportunities, similar to the Askable Adult sessions. Director Kerr reported that the district intends to continue to offer

such opportunities and noted that the Zoom platform has been valuable in providing access to more families.

- A question was received via email to ask how the district plans to recruit and retain custodial staff considering the rising rates of COVID variants. Director Bishop reported that a system is in place for training custodial staff and early planning is taking place for additional recruitment.

4. Adoption of the Agenda

Moved: Ruth

Seconded: Girard

MOTION: "THAT the agenda of April 14, 2021 be adopted."

Carried

5. Approval of Minutes of Prior Meetings and Receipt of Records of Closed Meetings

a. Regular Meeting Minutes - March 10, 2021

Moved: Ruth

Seconded: Haines

MOTION: "THAT the minutes of the Regular Meeting of March 10, 2021, be approved."

Carried

6. Reports

a. Superintendent's Report

Superintendent Bocking shared two stories from the student writing anthology, Coastal Voices, and spoke to his written report with support from Directors Kerr and Bishop.

- Students in grades 8-12 participated in the Virtual Student Forum to discuss items with trustees and leadership staff,
- The district has been selected to pilot the Youth Development Instrument (YDI),
- The educational program *Out in Schools* is facilitating group discussion on issues of homophobia, transphobia, and bullying.
- Earth Month activities supported by the Environmental Action Committee, including a session with Naomi Klein for both staff and students.
- Staffing process are taking place for the 2021-22 school year.
- A working group, consisting of district staff, principals, union representatives and local shíshálh Nation representatives, is developing a learning vision to support equity and inclusion. Kevin Lamoureux is facilitating the process.

- Professional development opportunities took place on the April 12th professional day to continue learning in inclusive practices,
- The district is being highlighted on April 22 to share our experiences with the Middle Years Development Instrument.
- Updates to covid protocols that require all students in grades 4-12 to wear mask inside a school building,
- A new grant supports transitions from grade 7 to secondary school and allows students to participate in a seven-week program hosted in their secondary school.

Superintendent Bocking summarized shifts to principal and vice-principal placements for the 2021-22 school year. Principal Deborah Luporini has announced her retirement and will be replaced by Principal Christa Rive at Gibsons Elementary. Principal Lynda Brisebois will become the principal at Roberts Creek Elementary. Principal Sandra Magnussen will continue in a permanent role as principal at Madeira Park Elementary and Principal Glen Smith will become the principal at Halfmoon Bay Elementary.

b. Administrative Regulations in Circulation to June 23, 2021

1. Reg. 3080 - First Aid

Director Bishop reported that the regulation was discussed at the March 30 Committee of the Whole. Since that time, additional language was added to include procedures on the maintenance of AEDs and the availability of Naloxone kits. The regulation will circulate until June 23, 2021.

c. Secretary-Treasurer's Report

1. School Allocations

Secretary-Treasurer Weswick reported on school allocation rates for the 2021-22 school year.

2. Initial Capital Plan Response

Secretary-Treasurer Weswick shared correspondence that confirms capital funding approval for the following School Enhancement Projects:

- Interior renovations at Kinnikinnick Elementary to address moisture issues and flooring
- HVAC and dust collector upgrades at Pender Harbour Secondary
- LED lighting upgrades at Elphinstone Secondary.

A second capital funding announcement is expected in May to confirm any projects funded under the Playground Enhancement Program.

3. Larger Cheques Written in the Month of March 2021

Trustees asked for clarification on funds to McGill University. Secretary-Treasurer Weswick indicated that the funds were related to student scholarship awards.

Trustees asked for clarification on funds to Nurtrien AG Solutions. Secretary-Treasurer reported that the funds were for fertilizers for school fields to improve field quality.

4. Expenditures by Object - March 2021

The report included in the meeting package was based on February's expenditures in error. An expenditure report for March and April will be included in the May Regular Meeting agenda package.

d. Board Report

The report was submitted as written.

1. BCSTA Report

2. BCSTA AGM Motions

Trustee Ste. Marie reported that trustees have met to discuss motions being considered at the BCSTA AGM and shared information on the key note speakers. Trustees will be voting for 5 director positions and considering 42 separate motions, two of which were submitted by SD46:

- *Mental Health Funding for Counsellors in Schools*
That BCSTA advocate to the Ministries of Health, Mental Health and Addictions, and Children and Family Development to accelerate implementation of the Pathway to Hope integrated mental health and substance use care plan by increasing sustained and targeted funding for additional school and integrated counsellors to deliver mental health care in school settings.
- *Roots of Empathy Multi-Year Funding*
That BCSTA urge the Ministry of Education and the Ministry of Children and Family Development to restore the multi-year funding to the BC Roots of Empathy organization to enable this evidence-based, province-wide, classroom-based, social emotional program to be delivered virtually (and in person, where possible) in school districts across the province as part of the BC Government's current Mental Health in Schools Strategy.

3. BCSTA Director Candidates

4. BCPSEA Report

Trustee Ruth reported that BCPSEA has re-elected chair, Alan Chell, and appointed a new Chief Executive Officer, Bruce Anderson. Trustee Ruth reported on her planned attendance at an upcoming BCPSEA sponsored seminar.

5. Student Trustee Report

Student Trustee Grunenberg reported that early student feedback on the virtual student forum has been positive. An anti-poverty survey has been developed and will be shared with students in two weeks' time. Secondary schools have created virtual welcome tours to share with grade seven students.

Trustees shared their appreciation for the virtual student forum and commended students for their facilitation skills and conscientious participation in the event.

- e. Committee of the Whole Notes - March 30, 2021

Chair Amaral briefly reviewed items discussed at the committee.

- f. Operations Committee Notes - March 30, 2021

Trustee Haines submitted the notes as written and briefly reviewed items discussed at the committee.

- g. Ad Hoc Art in Schools Policy Committee - March 31, 2021

Moved: Girard

Seconded: Hampvent

MOTION: "FOR the board to establish, develop, and implement a policy that confirm and supports the development of a policy that confirms the importance and benefits of art in our public buildings to support for all sites in our district to create spaces, inside and outside, for permanent and temporary art installations."

Carried

- h. Ad Hoc Anti-Poverty Policy Committee - April 6, 2021

Trustee Ste. Marie reported on the draft policy developed by Director Kerr and indicated that the draft would be shared with stakeholder groups prior to a second review. Trustee Ste. Marie thanked Student Trustee Grunenberg for engaging students with an anti-poverty survey.

7. Correspondence

- a. Assistant Deputy Minister R. Bawa - Funding for Salary Increases for School District Excluded Staff (Ref. 244948)
- b. SCRD Chair L. Pratt - Gas Tax Revenues
- c. Minister M. Dean - Re: Selection Process for Integrated Child and Youth teams.

Moved: Ruth

Seconded: Ste. Marie

MOTION: "TO receive the correspondence."

Carried

8. Questions and Enquiries from the Public Relating to the Board Meeting

- A question was received that asked if the district would consider a food budget to ensure equity for hungry students across the district. Chair Amaral responded that the board is considering how best to address those concerns. Superintendent Bocking acknowledged the work being done by community schools to provide food for students. A comprehensive report on funds being directed toward food in schools is included in the agenda package.

9. Next Meeting

The next public board meeting will be held on May 12, 2021.

- a. Committee Agendas

Moved: Ste. Marie

Seconded: Ruth

MOTION: "TO extend the time of Committee of the Whole to end at 2:30 p.m. and start Education Committee at 3:00 p.m., and to approve the committee agendas."

Carried

10. Adjournment

There being no further business, the meeting adjourned at 8:12 p.m.

Moved: Ste. Marie

Seconded: Hampvent

MOTION: "TO adjourn."

Carried

Amanda Amaral - Board Chair

Nicholas Weswick - Secretary-Treasurer



**BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)
RECORD OF CLOSED MEETING**

Wednesday, April 14, 2021, 5:00 p.m.
Online via Zoom

TRUSTEES: A. Amaral, Board Chair; M. Hampvent, Vice-Chair; S. Girard, Trustee; S. Haines, Trustee; S. Leech, Trustee; P. Ruth, Trustee; T. Ste. Marie, Trustee

STAFF: P. Bocking, Superintendent; N. Weswick, Secretary-Treasurer; P. Bishop, Director of Instruction; K. Kerr, Director of Instruction; E. Reimer, Executive Assistant (Recording Secretary)

Call to Order

The meeting was called to order at 5:01 p.m. by Vice-Chair Hampvent.

- **Motion to Exclude**
- **Adoption of the Agenda**
- **Approval of Minutes of Prior Meetings**
- **Information / Action Items**
 - Legal/Liability
 - BCHRT
 - Staff
 - BCPSEA Update
 - Principal and Vice-Principal Contract Review
 - Principal and Vice-Principal Placements
 - Superintendent Search
 - Property
 - Property Update
 - Surplus Property
- **Items for Disclosure**
 - **MOTION:** "TO disclose the Principal and Vice-Principal Placements."

Adjournment

The meeting adjourned at 6:40 p.m.

Amanda Amaral - Board Chair

Nicholas Weswick - Secretary-Treasurer

REPORT TO THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO.46 (SUNSHINE COAST)

SUPERINTENDENT'S REPORT

Submitted by Superintendent Patrick Bocking
May 12th, 2021

1. CIRCLE OF CARE: STUDENTS

- a) **MDI:** School data for the 2020/2021 school year is now available and district data will be available in June. Teachers, counsellors and principals will be supporting the strengthening of student voice by participating in training on May 13th to review lesson plans which will engage students so that they see their voice reflected in the data, celebrate strengths and notice gaps and then plan action as a response to what they see and discuss. This will be happening in grade 5, 7 and 8 classrooms across the district. (1a, 1f)
- b) **Sechelt Early Years Centre:** All year we have been actively constructing a new Sechelt Early Years Centre which will house our Family Resource Program. Childcare BC's New Spaces Fund is supporting the creation of 12 new infant/toddler spaces, 25 spaces for children aged three years to kindergarten and 30 spaces for school-age children, under the one Family Resource Program roof. In this newly renovated Family Resource Program space, families will be able to access drop-in programs, child care, information and resources about child development, staff from partner agencies, and our family support navigators. Construction is expected to be completed this summer! (1b)
- c) **Substance Use Panels:** Grade 7 across the district received a taped zoom with a variety of professionals providing information and resources related to substance use and mental health. They then had a "live" zoom with the same professionals to ask questions and engage in dialogue about substance use and how to make safe and good choices. Students were also given postcards with relevant information and resources to keep on hand for the future. (1f, 1g)
- d) **Sleep Week:** With the support of our District Inclusion Support Team, we've joined a movement of communities across Canada who are empowering families with knowledge and techniques to support mental well-being through the power of healthy sleep. SD46's first sleep week is running all this week with student activities, daily themes, information for teachers and families and prizes! (1g)
- e) **Girls Only Coding Workshop:** 10 to 12 year olds are invited to this virtual workshop tomorrow at 3:30. This opportunity was created in collaboration with Green Bricks and Science Odyssey. (1j)
- f) **Music Monday:** On Monday May 3rd, hundreds of thousands of children, youth, teachers, parents and community members across Canada joined #TogetherInHarmony for Music Monday. SD46 is proud of the music program we have built across the district and the

work that is being done with the district Fine Arts Committee. The committee is currently developing a three year vision and plan to move students' Arts learning forward in our district. (1k)

2. CIRCLE OF CARE: STAFF

- a) **Covid-19 Vaccinations:** Vancouver Coastal Health invited all SD46 employees to their first K-12 educational staff clinic on April 30th and more staff vaccination clinic opportunities are available this month. (2a)

3. CIRCLE OF CARE: COMMUNITY

- a) **Framework for Enhancing Student Learning:** Our district is a part of a Ministry pilot project to implement the expectations of the "Framework for Enhancing Student Learning". From this work staff are developing an SD46 "Enhancing Student Learning Report" which will be brought to committee for review prior to submission to the Ministry. (3a)
- b) **Intergovernmental Meeting:** Yesterday we hosted the virtual spring intergovernmental meeting. The focus of this meeting was 'supporting children, youth and families'. (3b)
- c) **National Day of Mourning:** On April 28th each year, we honour the lives of those that have been injured or lost their lives to workplace injury or disease in B.C. Educational tool kits are shared with teachers to address this very important day in the school setting. (3c)
- d) **National Mental Health Week:** The week of May 3rd we celebrated the 70th annual CMHA Mental Health Week. This year the awareness campaign focused on #GetReal about how you feel. Name it, don't numb it. FamilySmart also offered our community the opportunity to join an online session on May 7th: Conversations about Mental Health: What it sounds like at different ages. (3c)

REPORT TO THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO.46 (SUNSHINE COAST)

STRATEGIC PLAN REPORT: CARE OF OUR PLANET & ENVIRONMENTAL INITIATIVES

Submitted by Superintendent Bocking
May 12th, 2021

- 1i Our students will have the knowledge and skills to contribute to the **care of our planet** and its changing climate.
- 3d Our district will support comprehensive **environmental initiatives**.

“Let your walks now be a little more adventurous”

- Henry David Thoreau

Background:

- Environmental education results in longer attention spans, more creativity, higher levels of self-confidence, greater academic success, improvements in cognitive development, self-discipline, imaginative and creative expression, language skills and social interactions. Here, on the remarkably beautiful Sunshine Coast, our students experience the wonders of nature as a normal part of their learning and are discovering the positive impact that they can make in their part of the world. Our facilities team have made remarkable strides over the last decade to reduce the district’s carbon foot print.

Discussion:

- The District’s Environmental Action Committee is implementing the Environmental Action plan (attached) that presents a comprehensive strategy for meeting goals 1(i) and 3(d).
- International author Naomi Klein presented an excellent workshop to teachers and a second workshop for students using zoom to help us all to develop a mindset as well as professional and personal strategies to care for the planet and specifically to highlight the importance of student voice.
- Students on Shorelines was a practical and instructional success as our students could see for themselves the difference that they can make in their world.
- The facilities department has installed a large number of solar arrays on many of our schools, upgraded controls and HVAC systems and installed LED lighting to reduce energy consumption.

Next steps include:

- We are proud of our staff for having achieved remarkable growth in environmental education and facilities upgrades. Our new Environmental Action Plan continues to build upon the district's rich tradition of environmental awareness and action.

SCHOOL DISTRICT 46 - SUNSHINE COAST

Environmental Education Action Plan

May 26th, 2020

1. CIRCLE OF CARE: STUDENTS

- a. Our **students' voices** will be supported for addressing environmental issues.
- b. Match provincial **early years framework** with environmental connections.
- c. Formalize links between the **Core Competencies** and **Environmental Education**.
- d. Support teachers through the CARE project to teach global citizenship through a **sustainability lens**. Enrich the **ecological literacy** (the ability to understand the natural systems that make life on earth possible) of our students.
- e. Our students will identify **patterns** in our natural world and will use math to understand & protect our environment. Our students will use **data** to be more energy and waste efficient.
- f. Our students will learn that being outdoors supports their **positive mental health**.
- g. Our students will engage in **physical activity outdoors** in wild spaces on school properties and nearby.
- h. Our students will understand the connection between care of the planet and the Spiritual Connection to the Land/Waters and the **Traditional Ecological Knowledge** of Indigenous Peoples.
- i. Our students will understand and act upon **climate change** in **developmentally appropriate** ways.
- j. Our students will apply **technological skills** to enhance their environmental learning. Students will recognize bias in digital resources when researching environmental issues. Students will apply digital tools to collect data to test hypotheses. Students will create animations documenting local events.
- k. Our students will apply **fine arts skills** in their environmental learning.
- l. Our students will learn about new and emerging career opportunities in the "**green sector**".

2. CIRCLE OF CARE: STAFF

- a. Our staff will develop **environmental initiatives** in the classroom, schools and the community with their students.
- b. Our staff will have **professional development opportunities** related to environmental education.
- c. Our staff will ensure that all students **learn outdoors**.
- d. Our staff will develop unique strategies for **ecological literacy** relevant to our context and share beyond our district.

- e. Our staff will develop school yard gardens, outdoor classrooms, and **involve local community members** and families.

3. CIRCLE OF CARE: COMMUNITY

- a. Our district will effectively **communicate environmental issues** with students, staff, and the community.
- b. Our district will continue to foster partnerships with local governments to support **Environmental Policies and Practices**.
- c. Our district will deepen partnerships with local environmental education organizations, and other private and public organizations, to develop a **shared approach** to environmental stewardship.
- d. Our district will research and lead environmental initiatives, both in our **facilities** and in our educational practices.
- e. Our district will lead in **energy efficient** travel.
- f. Our district will grow **green transportation strategies**.
- g. Our district will develop **cross-cultural environmental connections** with international students.

ADMINISTRATIVE REGULATIONS

TITLE: SCENT CONSIDERATE ENVIRONMENT

CATEGORY: HEALTH AND SAFETY

NUMBER: 3190

CIRCULATING UNTIL SEPTEMBER 3, 2021

I. Rationale:

School District 46 – Sunshine Coast recognizes that some of our students, staff and community members may suffer negative health effects from exposure to scented products. To support the right of employees and students to work and learn in a safe and healthy environment we will maintain a scent considerate environment.

II. Definition:

Scented products may include those used for personal hygiene such as cosmetics, perfumes, colognes, scented creams, deodorant, shampoos and conditioners, hair spray and soaps. Scented products may also include non-personal items such as scented candles, potpourri, scented household or industrial cleaning products, building materials, air fresheners and some types of flowers.

III. Practices:

A. Employees, students, volunteers and visitors shall refrain from using or wearing scented products at school district facilities.

B. The district will post signs and other informational materials so that everyone is aware of the effects of scented products on other persons .

C. Students adversely affected by scented products should inform their teacher or principal, who will inform the person using a scented product of this regulation and ask that they cooperate by using an unscented product. Staff will accommodate the student affected until the scent issue is resolved.

D. Employees adversely affected by scented products should inform their principal or manager, who will inform the person using a scented product of this regulation and ask that they cooperate by using an unscented product. The school district will accommodate the employee affected until the scent issue is resolved.

Received:

References: Board Policy 1.3 (Values Statement), 11.5 (Safe and Healthy Schools)

ADMINISTRATIVE REGULATIONS

TITLE: USE OF BOARD PROPERTY AS LICENSED CHILD CARE FACILITY

CATEGORY: FACILITIES

NUMBER: 4170

CIRCULATING UNTIL SEPTEMBER 3, 2021

I. Rationale

The Board of Education of School District No. 46 recognizes the value and importance of available child care and quality early learning programs in the community. To facilitate the operation of such services, the board supports the use of board property for the provision of child care programs between the hours of 7 a.m. and 6 p.m., at a minimum, by either the board or third-party licensees. In addition, Section 85.1 of the *School Act* (Use of Board Property) requires school districts to establish a policy promoting the use of board property by licensed child care providers.

II. Practices

A. Definitions:

The terms “board property”, “business day”, “child care program”, “educational activities”, and, “licensed child care provider” shall have the meanings set out in section 85.1 of the *School Act*.

B. “Direct and indirect costs” include:

1. Utilities;
2. Maintenance and repair;
3. A reasonable allowance for the cost of providing custodial services;
4. A reasonable allowance for time school district administrators and other staff spend on matters relating to the use of board property by licensed child care providers,

C. Guiding Principles:

1. The use of board property by licensed child care providers must not disrupt or otherwise interfere with the provision of educational activities including early learning programs and extracurricular school activities.
2. The board will, on an ongoing basis, assess community need for child care programs on board property, through a process of engagement with employee groups, parents and guardians, Indigenous community representatives, Indigenous rightsholders, Indigenous service providers, and existing child care operators. The process for engagement will be reviewed on an ongoing basis.

ADMINISTRATIVE REGULATIONS

TITLE: USE OF BOARD PROPERTY AS LICENSED CHILD CARE FACILITY

CATEGORY: FACILITIES

NUMBER: 4170

CIRCULATING UNTIL SEPTEMBER 3, 2021

3. If child care programs are to be provided on board property, the Board will consider, on an ongoing basis, whether those programs are best provided by licensees other than the board, the board, or a combination of both.

D. Board Operated Child Care:

1. Prior to entering into or renewing a contract with a licensee to provide a child care program on board property other than the board, the board will consider.

a) Whether it is preferable for the board to become a licensee and operate a child care program directly;

b) the availability of school district staff to provide before and after school care;

c) whether, with respect to a licensee seeking renewal or extension of a contract, the licensee has performed its obligations under this Policy and its contract with the board, with specific regard to performance in respect of providing an inclusive child care program and one that promotes indigenous reconciliation in child care

2. If the board decides to operate a child care program, the board will ensure that it is operated in a manner that:

a) fosters Indigenous reconciliation in child care. In particular, the child care program will be operated consistently with the following principles of the British Columbia *Declaration on the Rights of Indigenous Peoples Act*: (i) “Indigenous peoples have the right, without discrimination, to the improvement of their economic and social conditions, including in the area of education”; and (ii) “Indigenous peoples have the right to the dignity and diversity of their cultures, traditions, histories and aspirations which shall be appropriately reflected in education”; and

b) is inclusive and consistent with the principles of non-discrimination set out in the British Columbia *Human Rights Code*.

3. Child care programs, if operated by the board, will be operated for a fee no greater than the direct costs the board incurs in providing the child care program.

ADMINISTRATIVE REGULATIONS

TITLE: USE OF BOARD PROPERTY AS LICENSED CHILD CARE FACILITY

CATEGORY: FACILITIES

NUMBER: 4170

CIRCULATING UNTIL SEPTEMBER 3, 2021

E. Licensed Operator Child Care:

1. In selecting licensees other than the board to operate a child care program, the board will give special consideration to the candidates' proposals that:
 - a) provide inclusive child care;
 - b) foster Indigenous reconciliation in child care
 - c) demonstrate a willingness to collaborate with early learning educators; and,
 - d) are congruent with the Early Learning Vision established by the school district.
2. Fees for the use of board property by licensees other than the board will not exceed the direct and indirect costs incurred and to be incurred by the board as a result of making board property available for the child care program.
3. The Secretary-Treasurer is responsible for determining rental rates on a cost recovery basis.
4. Opportunities for proposals to occupy available space will be posted to BC Bid.
5. Licensed child care providers must sign a license agreement which specifies:
 - a) a description of the direct and indirect costs for which the licensee is responsible;
 - b) an agreement by the licensee to comply with this policy and all other applicable policies;
 - c) a provision describing how the agreement can be terminated by the board or the licensee;
 - d) an allocation of responsibility to ensure adequate insurance is in place to protect the interests of the board;
 - e) a statement that the agreement can only be amended in writing, signed by the board and the licensee;
 - f) a requirement for the licensee to maintain appropriate standards of performance;
 - g) a requirement that the licensee must at all times maintain the required license to operate a child care facility;

ADMINISTRATIVE REGULATIONS

TITLE: USE OF BOARD PROPERTY AS LICENSED CHILD CARE FACILITY

CATEGORY: FACILITIES

NUMBER: 4170

CIRCULATING UNTIL SEPTEMBER 3, 2021

-
- h) license rates; and,
 - i) terms and conditions for the use of board property.
6. The site will be offered “as-is” and the cost of improvements and furnishings to facilitate child care activities will be borne by the child care provider.
7. Licensed child care providers are responsible for ensuring that they comply with regulatory requirements associated with operating a licensed child care facility.
8. This regulation does not apply to any arrangement in place on March 14, 2013 under which board property is being made available to licensed child care provider(s) but does apply to any renewal or extension of that arrangement.

Received: January 2020

References: *School Act* Section 85.1, Ministerial Order M326 (Child Care Order)

REPORT TO THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO.46 (SUNSHINE COAST)

SECRETARY-TREASURER'S REPORT

Submitted by Secretary-Treasurer Nicholas Weswick
May 12th, 2021

BAND INSTRUMENTS

As part of the 2020/21 budget process, the Board of Education allocated \$200,000 of unrestricted to create an allowance for band instruments.

In collaboration with the music LSA, the District has recently issued a request for proposals to support the purchase of concert band instruments to ensure that, all elementary students can participate in band without having to rent an instrument. The procurement process is underway and instruments will be available to students in the 2021/22 school year.



Once fall classes have begun, staff will ensure this objective has been clearly met and purchase additional instruments if necessary. The remainder of the funds will be directed to support:

- the purchase of core general music instruments, such as xylophones and ukuleles, to ensure that each school has their own set of core instruments, and
- the acquisition of instruments and resources (i.e. contra-bass xylophones, electric guitars, tech, etc.) that enhance students' music program experiences beyond what can be accomplished with wind and core instruments.

Staff recommends that this course of action be supported by continuing to restrict these funds for this purpose at June 30, 2021 for use in the following school year.

FEDERAL COVID FUNDS

Throughout the course of the year, several of the planned spending items identified in the consultation and planning process have not been required as part of our response to the

pandemic. The line items that are likely to be significantly unspent relate to:

- Transportation
- Distributed learning
- Sick leave
- Professional services

The estimate of underspent amounts related to these budget lines totals approximately \$140,000. Staff have identified areas requiring additional support related to the pandemic and will work with department and school leaders to ensure these funds achieve the maximum benefit for the safety of students in SD46. The following areas have been identified as budget priorities:

- Graduation costs related to Covid
- Masks, cleaning supplies, hand sanitizer, paper towel
- Custodial equipment and shelter installation costs

In the event that any funds are unspent at the end of June 30, 2021, they will be returned to the federal government, via the province.

S D N O . 4 6 (S U N S H I N E C O A S T)

DATE 03-May-2021 08:07 AM

SUMMARY - ISSUED CHEQUE REPORT - CHEQUE LIMIT : 10,000.00

PAGE 1

START DATE: 01-Apr-2021 TO END DATE: 30-Apr-2021

CHEQUE #	BANK	MICR #	VENDOR #	VENDOR NAME	ISSUE DATE	CHEQUE AMOUNT

ON-LINE CHEQUES : ISSUED BETWEEN 01-Apr-2021 AND 30-Apr-2021						
00LCET4533	0001	*****	28093	RECEIVER GENERAL FOR CANADA	06-Apr-21	410,013.39
00LCET4535	0001	*****	30209	TEACHERS' PENSION PLAN	06-Apr-21	465,428.37
00LCET4544	0001	*****	28094	RECEIVER GENERAL FOR CANADA	12-Apr-21	21,186.88
00LCET4545	0001	*****	28094	RECEIVER GENERAL FOR CANADA	12-Apr-21	61,741.75
00LCET4548	0001	*****	23290	MUNICIPAL PENSION PLAN	07-Apr-21	50,296.66
00LCET4549	0001	*****	33038	WORKERS' COMPENSATION BOARD	13-Apr-21	96,678.00
00LCET4551	0001	*****	28093	RECEIVER GENERAL FOR CANADA	21-Apr-21	200,000.00
00LCET4552	0001	*****	28095	RECEIVER GENERAL FOR CANADA	21-Apr-21	13,183.87
00LCET4555	0001	*****	28094	RECEIVER GENERAL FOR CANADA	26-Apr-21	21,259.24
00LCET4556	0001	*****	28094	RECEIVER GENERAL FOR CANADA	26-Apr-21	92,492.21
00LCET4559	0001	*****	23290	MUNICIPAL PENSION PLAN	16-Apr-21	64,027.15

TOTALS FOR BANK - 0001

1,496,307.52

TOTAL NUMBER OF CHEQUES

11

TOTAL NUMBER OF CHEQUES WITH MICR

0

COMPUTER PREPARED CHEQUES : ISSUED BETWEEN 01-Apr-2021 AND 30-Apr-2021

2189000001	0001	0000054891	17531	A.H. PLUMBING WORKS	07-Apr-21	14,584.50
2189000002	0001	0000054892	15522	APOLLO SHEET METAL LTD.	07-Apr-21	27,127.47
2189000003	0001	0000054893	12012	BC HYDRO & POWER AUTHORITY	07-Apr-21	43,023.09
2189000009	0001	0000054899	30211	FORTIS BC-NATURAL GAS	07-Apr-21	22,346.79
2189ET0004	0001	*****	11229	ALKINS PROJECT SERVICES INC.	07-Apr-21	12,316.38
2189ET0011	0001	*****	12021	BC TEACHERS FEDERATION	07-Apr-21	39,724.31
2189ET0012	0001	*****	12111	BC TEACHERS FEDERATION	07-Apr-21	31,933.83
2189ET0037	0001	*****	15521	DDP CIVIL WORKS LTD.	07-Apr-21	19,635.00
2189ET0075	0001	*****	13557	JOHN A. WALLACE ENGINEERING LTD.	07-Apr-21	14,503.12
2189ET0096	0001	*****	23257	MORNEAU SHEPELL LTD.	07-Apr-21	60,169.33
2189ET0132	0001	*****	29102	SUNSHINE COAST TEACHERS ASSOCIATION	07-Apr-21	12,246.37
2189ET0137	0001	*****	14647	TEMPLETON PROJECT MANAGEMENT LTD.	07-Apr-21	13,943.15
2193ET0028	0001	*****	11909	DR. DEBORAH AMARAL	21-Apr-21	15,000.00
2193ET0073	0001	*****	23243	NOBLE BRITISH COLUMBIA	21-Apr-21	24,621.84
2193ET0102	0001	*****	30172	THIRDWAVE BUS SERVICES	21-Apr-21	54,283.82
2193ET0105	0001	*****	11904	UNITECH CONSTRUCTION MGT. LTD.	21-Apr-21	508,293.36
2193ET0115	0001	*****	17414	WEBER / MCCALL ELECTRIC LTD.	21-Apr-21	41,220.79
2194ET0008	0001	*****	17410	BRYAN ROSSITER	28-Apr-21	11,828.25
2194ET0014	0001	*****	15521	DDP CIVIL WORKS LTD.	28-Apr-21	22,522.50
2194ET0022	0001	*****	15251	GLASS DOCTOR NORTH VANCOUVER	28-Apr-21	28,670.82
2194ET0054	0001	*****	16565	PACE SOLUTIONS CORP	28-Apr-21	11,243.68
2194ET0055	0001	*****	26207	PACIFIC BLUE CROSS/MSA	28-Apr-21	77,837.27
2194ET0070	0001	*****	30172	THIRDWAVE BUS SERVICES	28-Apr-21	43,303.97
2194ET0071	0001	*****	30022	TOWN OF GIBSONS	28-Apr-21	12,805.71
2194ET0076	0001	*****	17414	WEBER / MCCALL ELECTRIC LTD.	28-Apr-21	41,161.38

TOTALS FOR BANK - 0001

1,204,346.73

TOTAL NUMBER OF CHEQUES

25

TOTAL NUMBER OF CHEQUES WITH MICR

4

S D N O . 4 6 (S U N S H I N E C O A S T)

DATE 03-May-2021 08:07 AM

SUMMARY - ISSUED CHEQUE REPORT - CHEQUE LIMIT : 10,000.00

PAGE 2

START DATE: 01-Apr-2021 TO END DATE: 30-Apr-2021

CHEQUE #	BANK	MICR #	VENDOR #	VENDOR NAME	ISSUE DATE	CHEQUE AMOUNT

ON-LINE CHEQUES : ISSUED BETWEEN 01-Apr-2021 AND 30-Apr-2021						
00LCET4562	0005	*****	12144	BANK OF MONTREAL	09-Apr-21	72,843.32
TOTALS FOR BANK - 0005						72,843.32
TOTAL NUMBER OF CHEQUES						1
TOTAL NUMBER OF CHEQUES WITH MICR						0
GRAND TOTAL						2,773,497.57
CANCELLED TOTAL						0.00
NET GRAND TOTAL						2,773,497.57
GRAND TOTAL NUMBER OF CHEQUES						37
GRAND TOTAL NUMBER OF CHEQUES WITH MICR						4

WARNING: NUMBER OF CHEQUES DOES NOT MATCH NUMBER OF CHEQUES WITH MICR

March - Expenditures by Object

Page 1

	Mar-21 Actual	Mar-21 Budget	Mar-21 Difference	2020/21 Amended Budget	%	KEY
Salaries						
110 Teachers Salaries	11,188,728	11,389,290	200,562	16,270,414	68.77%	70%
105 Principal and Vice Principal	1,946,135	1,943,194	(2,941)	2,590,925	75.11%	75%
123 Educational Assistant Salaries	2,431,688	2,600,209	168,521	3,714,584	65.46%	70%
120 Support staff	898,935	958,713	59,778	1,331,546	67.51%	72%
120 Support staff-Mtce/Cust	1,890,942	2,138,394	247,452	2,851,192	66.32%	75%
130 Other Professional	1,010,241	1,031,700	21,459	1,375,600	73.44%	75%
140 Substitutes	478,923	938,918	459,995	1,341,311	35.71%	70%
142 Contractual Obligations	75,702	238,371	162,669	340,530	22.23%	70%
143 Short and Long Term Sick	773,377	933,431	160,054	1,333,473	58.00%	70%
Total Salaries	20,694,671	22,172,219	1,477,548	31,149,575	66.44%	71.2%
200 Employee Benefits	4,538,682	5,300,410	761,728	7,361,680	61.65%	72%
Total Salaries and Benefits	25,233,353	27,472,629	2,239,276	38,511,255	65.52%	71.3%
310 Professional Services	496,224	549,835	53,611	785,479	63.17%	70%
330 Transportation	744,350	960,796	216,446	1,372,565	54.23%	70%
340 Training and Travel	80,103	168,210	88,107	240,300	33.33%	70%
360 Rentals	5,225	7,000	1,775	10,000	52.25%	70%
370 Dues and Fees	56,864	59,500	2,636	59,500	95.57%	100%
390 Insurance	89,132	88,000	(1,132)	88,000	101.29%	100%
510 Supplies	1,877,166	3,144,762	1,267,596	4,492,517	41.78%	70%
540 Utilities	690,156	586,651	(103,505)	782,201	88.23%	75%
580 Furniture and Equipment Replaceme	222,113	302,531	80,418	378,164	58.73%	80%
590 Computer Equipment Replacement	243,413	287,870	44,457	359,837	67.65%	80%
Total Services and Supplies	4,504,746	6,155,154	1,650,408	8,568,563	52.57%	71.8%
Total Expenditures	29,738,099	33,627,783	3,889,684	47,079,818	63.17%	71.4%

April - Expenditures by Object

Page 1

	Apr Actual	Apr Budget	Apr Difference	2020/21 Amended Budget	%	KEY
Salaries						
110 Teachers Salaries	12,683,406	13,016,331	332,925	16,270,414	77.95%	80%
105 Principal and Vice Principal	2,179,315	2,150,468	(28,847)	2,590,925	84.11%	83%
123 Educational Assistant Salaries	2,871,793	2,980,971	109,178	3,726,214	77.07%	80%
120 Support staff	1,049,391	1,078,552	29,161	1,331,546	78.81%	81%
120 Support staff-Mtce/Cust	2,169,550	2,371,181	201,631	2,856,845	75.94%	83%
130 Other Professional	1,164,991	1,141,748	(23,243)	1,375,600	84.69%	83%
140 Substitutes	678,058	1,073,849	395,791	1,342,311	50.51%	80%
142 Contractual Obligations	78,735	272,424	193,689	340,530	23.12%	80%
143 Short and Long Term Sick	882,178	1,066,778	184,600	1,333,473	66.16%	80%
Total Salaries	23,757,417	25,152,303	1,394,886	31,167,858	76.22%	80.7%
200 Employee Benefits	5,281,374	5,966,164	684,790	7,365,634	71.70%	81%
Total Salaries and Benefits	29,038,791	31,118,467	2,079,675	38,533,492	75.36%	80.8%
310 Professional Services	523,515	621,983	98,468	777,479	67.33%	80%
330 Transportation	838,560	1,098,052	259,492	1,372,565	61.09%	80%
340 Training and Travel	86,249	192,240	105,991	240,300	35.89%	80%
360 Rentals	5,806	8,000	2,194	10,000	58.06%	80%
370 Dues and Fees	58,982	59,500	518	59,500	99.13%	100%
390 Insurance	86,884	88,000	1,116	88,000	98.73%	100%
510 Supplies	2,096,622	3,585,520	1,488,898	4,481,900	46.78%	80%
540 Utilities	749,765	649,227	(100,538)	782,201	95.85%	83%
580 Furniture and Equipment Replaceme	231,185	302,531	71,346	378,164	61.13%	80%
590 Computer Equipment Replacement	308,389	287,870	(20,519)	359,837	85.70%	80%
Total Services and Supplies	4,985,957	6,892,923	1,906,966	8,549,946	58.32%	80.6%
Total Expenditures	34,024,748	38,011,389	3,986,641	47,083,438	72.26%	80.7%

REPORT TO THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO.46 (SUNSHINE COAST)

CHAIR'S REPORT

Submitted by Chair Amanda Amaral
May 12th, 2021

Respect and responsibility are the values we focus on in May. At SD46 this means “we support a culture of mutual respect and shared responsibility through individual and shared growth”. I have taken some time to think about how we do this as a board and as a district. I am pleased to note there are many examples to share.

As a board we model respect and responsibility in a variety of ways. In a general sense we model this in the way we support each other with our diverse interests, talents and skills to achieve shared growth at the board table. We all to listen for alignment, seek to understand and find shared values in the work we do. In a more specific sense this is demonstrated by the board putting forward two motions to BCSTA for consideration at the provincial level; both motions were carried with broad support from trustees across the province! The motions lobbied for more support for mental health services and social emotional learning for our students; two areas important to all our board trustees. Our motions would not have been possible without trustees knowing and understanding the importance of respect and responsibility. We worked together demonstrating respect and took the opportunity to bring forward important issues BCSTA seriously demonstrating an understanding of responsibility.

As a district the values of respect and responsibility are easily evident. Trustees continue to enjoy virtual school tours to learn about the growth plans and special focuses of each school. When we tour we have heard about how the values of respect and responsibility are present in our schools. Our principals, teachers and staff have demonstrated respect and responsibility to our students in many implicit and explicit ways; from maintaining our buildings to a friendly acknowledgement in the hallways. It is wonderful to see our values alive in our schools!

And as the month ends we turn to value of celebration. One of life's significant milestones is celebrated with the graduation from high school. We look forward to celebrating our many SD46 graduates next month!

Housing report
April 2021
Submitted by Trustee Haines

On Monday April 19, 2021 the SC Housing Action Committee met via Zoom. This meeting was attended by all local government representatives, and anyone with an interest in supporting equitable housing solutions for the sunshine coast.

Many groups have already endorsed the Calls to Action noted from last meeting. During this meeting, we elected a steering committee. This committee is made up of 5 people.(I hope I have this right)

- Amanda Burton - connected to low income families, welfare and homeless community
- Mike Alsop - president of sunshine coast affordable housing society
- Catherine Leech - executive director at community services
- Micki McCartney - capilano university
- Collin Stansfeild - from SCREEDO

We reviewed the job description for the housing manager. The SCR D will hire a program manager to support the work of the Committee. This person will be paid through grants, Sunshine Coast tourism and funding from short term rentals.

Healthy Schools Committee Report
April 2021

Healthy Schools Committee met on April 20, 2021

1. Sleep Week is May 10-14 for elementary students, the focus will be on raising awareness and educating kids and families on the importance of sleep.
2. Naloxone was added to the First Aid Regulation.
3. Anti poverty policy - the committee was so grateful for this policy, and they praised the trustees for seeing and developing it.
4. YDI - pilot project UBC starting in early May for Grade 11 students.
5. Substance Use Panel Update - the students (grade 7) will be watching zoom videos and the links will also be shared with families. They will be able to submit questions through a google form, and the panelists will return for a live zoom to respond to questions, provide resources.
6. Substance use Poster project
7. Mental health literacy - was noted that students in grade 11/12 are missing this important education.
8. DSLT/Student Forum - looking forward to seeing this unpacked through notes from the DSLT

Motions from AGM 2021

Extraordinary Motions

E1 - A2021E1:
Bylaw
Amendment:
Provincial Council
Motions

That BCSTA amend Bylaw 7(l) by replacing “Boards’ ability to influence a public policy or education matter” with “the Association’s ability to influence a public policy or public education matter.”

Carried

**E2 - A2021E2:
 BCSTA Branch
 Structure**

E2. BCSTA Branch Structure

District branch associations shall be affiliated with this Association. Only boards that are members of the Association shall be members of a branch. Branch associations shall be permitted to draft their own constitutions, or amendments thereto, subject nevertheless to the approval of the Provincial Council of this Association, and should any branch association fail to draft its own constitution within a reasonable time, the Provincial Council may draft and establish a constitution for it. Branch associations may submit motions to general meetings and to the Provincial Council. The composition of the district branch associations shall be determined by the Board of Directors and published in the Association's Operational Guidelines. ~~as follows, so long as the s School districts specified remain must be members of this Association in order to be members of branch associations~~

a. Fraser Valley Branch

SD33 (Chilliwack); SD34 (Abbotsford); SD35 (Langley); SD42 (Maple Ridge-Pitt Meadows); SD75 (Mission); SD78 (Fraser-Cascade)

b. Kootenay Boundary Branch

SD05 (Southeast Kootenay); SD06 (Rocky Mountain); SD08 (Kootenay Lake); SD10 (Arrow Lakes); SD20 (Kootenay-Columbia); SD51 (Boundary)

c. Metropolitan Branch

SD36 (Surrey); SD37 (Delta); SD38 (Richmond); SD39 (Vancouver); SD40 (New Westminster); SD41 (Burnaby); SD43 (Coquitlam); SD44 (North Vancouver); SD45 (West Vancouver); SD93 (Conseil scolaire francophone)

d. North West Branch

SD50 (Haida Gwaii); SD52 (Prince Rupert); SD54 (Bulkley Valley); SD82 (Coast Mountains); SD87 (Stikine); SD92 (Nisga'a)

e. South Coast Branch

SD46 (Sunshine Coast); SD47 (Powell River); SD48 (Sea to Sky)

f. Northern Interior Branch

SD27 (Cariboo-Chilcotin); SD28 (Quesnel); SD49 (Central Coast); SD57 (Prince George); SD59 (Peace River South); SD60 (Peace River North); SD81 (Fort Nelson); SD91 (Nechako Lakes)

g. Thompson Okanagan Branch

SD19 (Revelstoke); SD22 (Vernon); SD23 (Central Okanagan); SD53 (Okanagan-Similkameen); SD58 (Nicola-Similkameen); SD67 (Okanagan Skaha); SD73 (Kamloops/Thompson); SD74 (Gold Trail); SD83 (North Okanagan-Shuswap)

h. Vancouver Island Branch

SD61 (Greater Victoria); SD62 (Sooke); SD63 (Saanich); SD64 (Gulf Islands); SD68 (Nanaimo-Ladysmith); SD69 (Qualicum); SD70 (Alberni); SD71 (Comox Valley); SD72 (Campbell River); SD79 (Cowichan Valley); SD84 (Vancouver Island West); SD85 (Vancouver Island North)

In recognition of its province-wide status, trustees (Directors) of the Conseil scolaire francophone de la Colombie-Britannique (CSF) have the ability to attend meetings of all branch associations on a nonvoting basis, and the CSF has the ability to be a voting member of one branch, to be determined by agreement between the CSF and the branch.

The Provincial Council, with the concurrence of the member Boards concerned, shall have the power to Board of Directors may vary the composition of the district branch association between AGMs as the Board in its discretion thinks appropriate.

In recognition of its province-wide status, trustees (Directors) of the Conseil scolaire francophone de la Colombie-Britannique (CSF) have the ability to attend meetings of all branch associations on a nonvoting basis, and the CSF has the ability to be a voting member of one branch, to be determined by agreement between the CSF and the Board of Directors.

 Carried as
 amended

<p>E2 - A2021E2: BCSTA Branch Structure</p>	<p>E2. BCSTA Branch Structure</p> <p>District branch associations shall be affiliated with this Association. Only boards that are members of the Association shall be members of a branch. Branch associations shall be permitted to draft their own constitutions, or amendments thereto, subject nevertheless to the approval of the Provincial Council of this Association, and should any branch association fail to draft its own constitution within a reasonable time, the Provincial Council may draft and establish a constitution for it. Branch associations may submit motions to general meetings and to the Provincial Council. The composition of the district branch associations shall be determined by the Board of Directors and published in the Association's Operational Guidelines.</p> <p>The Board of Directors may vary the composition of the district branch association as the Board in its discretion thinks appropriate.</p> <p>In recognition of its province-wide status, trustees (Directors) of the Conseil scolaire francophone de la Colombie-Britannique (CSF) have the ability to attend meetings of all branch associations on a nonvoting basis, and the CSF has the ability to be a voting member of one branch, to be determined by agreement between the CSF and the Board of Directors.</p>	<p>Outcome</p>
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**E3 - A2021E3:
Bylaw
Amendment:
Immediate Past
President Role**

That BCSTA amend the Bylaws to read as follows:

(I) Bylaw 2a be amended to:

2a. The officers of the Association are:

- i. the Minister of Education who shall be the honorary President of the Association;
- ii. the President;
- iii. the Vice-President;
- iv. the immediate past President, if they agree to serve, but only for a term of one year ~~following the election of a new President~~ ;
- v. the Directors, who shall be five (5) ~~four (4)~~ in number; ~~for those years the immediate past President is an officer of the Association, and five (5) in number otherwise;~~
- vi. the Chief Executive Officer, who shall be the secretary-treasurer.

Each officer, other than the honorary President, the Chief Executive Officer and the immediate past President, shall be elected at the Annual General Meeting, shall take office at the conclusion of that Annual General Meeting, and shall hold office until ~~his/her~~ their successor takes office at the conclusion of the next Annual General Meeting thereafter, or until they ~~he/she~~ ceases to be a trustee serving on a member Board, whichever occurs earlier. In the event that the immediate past President becomes unable to serve on the Board of Directors, or ceases to be a trustee of a member Board, the position shall be deemed vacant.

(II) That the following provision be added between 2d and 2e:

The immediate past President shall be a non-voting member of the Board who acts in an advisory capacity. The immediate past President only holds this position for a term of one-year following the election of a new President. If the immediate past President cannot or will not serve on the Board of Directors or ceases to be a trustee of a member Board, then this position shall be deemed vacant.

(III) Bylaw 3 be amended to:

3. The President, the Vice-President, the Directors and the immediate past President shall form the Board of Directors. The Chief Executive Officer and the immediate past President shall be a nonvoting members of the Board.

(V) Bylaw 4c be amended to

4c If the office of Director ~~or past President~~ falls vacant the Provincial Council shall elect one (1) of their members to fill the vacancy until the next Annual General Meeting.

(V) Bylaw 15h be amended to:

15h In the election of Directors, there shall be sequential rounds of balloting ~~with four (4) Directors elected in years when there is an immediate past President, and for five (5) Directors otherwise~~ . The following procedures apply:

- i. For each round of balloting, a ballot shall be issued for each vote allocated under 9(a) or (b), on which a voter may mark a sub-vote for each one of more candidates, not to exceed the number of candidates to be elected;
- ii. A threshold number of sub-votes is established equal to 50 per cent of the validly cast ballots;
- iii. Candidates are elected in order of the number of sub-votes received, provided they receive more than the threshold number of sub-votes;
- iv. If no candidate is elected on a ballot, the candidate with the lowest number of votes is dropped off.

Further rounds of balloting continue until the required number of Directors is elected.

Carried

<p>E3 - A2021E3: Bylaw Amendment: Immediate Past President Role</p>	<p>That BCSTA amend the Bylaws to read as follows:</p> <p>(I) Bylaw 2a be amended to:</p> <p>2a. The officers of the Association are:</p> <ol style="list-style-type: none"> i. the Minister of Education who shall be the honorary President of the Association; ii. the President; iii. the Vice-President; iv. the immediate past President, if they agree to serve, but only for a term of one year; v. the Directors, who shall be five (5) in number; vi. the Chief Executive Officer, who shall be the secretary-treasurer. <p>Each officer, other than the honorary President, the Chief Executive Officer and the immediate past President, shall be elected at the Annual General Meeting, shall take office at the conclusion of that Annual General Meeting, and shall hold office until their successor takes office at the conclusion of the next Annual General Meeting thereafter, or until they cease to be a trustee serving on a member Board, whichever occurs earlier. In the event that the immediate past President becomes unable to serve on the Board of Directors, or ceases to be a trustee of a member Board, the position shall be deemed vacant.</p> <p>(II) That the following provision be added between 2d and 2e:</p> <p>The immediate past President shall be a non-voting member of the Board who acts in an advisory capacity. The immediate past President only holds this position for a term of one-year following the election of a new President. If the immediate past President cannot or will not serve on the Board of Directors or ceases to be a trustee of a member Board, then this position shall be deemed vacant.</p> <p>(III) Bylaw 3 be amended to:</p> <p>3. The President, the Vice-President, the Directors and the immediate past President shall form the Board of Directors. The Chief Executive Officer and the immediate past President shall be nonvoting members of the Board.</p> <p>(V) Bylaw 4c be amended to</p> <p>4c If the office of Director falls vacant the Provincial Council shall elect one (1) of their members to fill the vacancy until the next Annual General Meeting.</p> <p>(V) Bylaw 15h be amended to:</p> <p>15h In the election of Directors, there shall be sequential rounds of balloting for five (5) Directors. The following procedures apply:</p> <ol style="list-style-type: none"> i. For each round of balloting, a ballot shall be issued for each vote allocated under 9(a) or (b), on which a voter may mark a sub-vote for each one of more candidates, not to exceed the number of candidates to be elected; ii. A threshold number of sub-votes is established equal to 50 per cent of the validly cast ballots; iii. Candidates are elected in order of the number of sub-votes received, provided they receive more than the threshold number of sub-votes; iv. If no candidate is elected on a ballot, the candidate with the lowest number of votes is dropped off. <p>Further rounds of balloting continue until the required number of Directors is elected.</p>	<p>Outcome</p>
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E4 - A2021E4: Bylaw Amendment: Establishing New Standing Committees	<p>That BCSTA amend the Bylaws by adding the following to Bylaw 11:</p> <p>11(i) Extraordinary motions proposing to amend the Association's Bylaws to create new standing committees will be reviewed and analyzed by the Board of Directors before the motions are transmitted to member Boards. The Board of Directors will prepare a written statement providing members with information about the financial and operational implications of creating a new standing committee and this statement will accompany the relevant extraordinary motion when the general meeting motions are transmitted to member Boards prior to the general meeting.</p>	Carried
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E5 - A2021E5:
Bylaw
**Amendment: Two-
Year Term of
Office for BCSTA
Board of Directors**

That BCSTA amend the Bylaws to read as follows:

(I) Bylaw 2a be amended to:

2a. The officers of the Association are:

- i. the Minister of Education who shall be the honorary President of the Association;
- ii. the President;
- iii. the Vice-President;
- iv. the immediate past President, if they agree to serve, but only for a term of one year;
- v. the Directors, who shall be five (5) in number;
- vi. the Chief Executive Officer, who shall be the secretary-treasurer.

Each officer, other than the honorary President, the Chief Executive Officer and the immediate past President, shall be elected at the Annual General Meeting. An elected Officer shall serve a term of two (2) years commencing at the close of the Annual General Meeting at which such individual is elected and concluding at the earlier of: (i) the close of the second Annual General Meeting held subsequent to such Officer's election; , shall take office at the conclusion of that Annual General Meeting, and shall hold office until his/her successor takes office at the conclusion of the next Annual General Meeting thereafter, or until (ii) when he/she they cease to be a trustee serving on a member Board, whichever occurs earlier. In the event that the immediate past President becomes unable to serve on the Board of Directors, or ceases to be a trustee of a member Board, the position shall be deemed vacant.

(II) Bylaw 2e be amended to:

2e. Notwithstanding the requirements of subsections (a) and (b), an officer whose Board ceases to be a member solely by reason of being abolished under the *School Act*, may remain in office until the next Provincial Council meeting ~~, or Annual General Meeting, whichever first occurs,~~ following the abolition.

(III) Bylaw 4 be amended to:

4. Elected offices on the Board of Directors which fall vacant shall be filled in the following manner:

- (a) If the office of President falls vacant the Vice-President shall advance to the office of the President.
- (b) If the office of Vice-President falls vacant, an interim Vice-President shall be elected by the Board of Directors from its own members, and shall serve until an election for Vice-President is held at the next Provincial Council ~~or Annual General Meeting, whichever is first~~ . Should this election take place at a Provincial Council meeting and the interim Vice-President is not elected at that time, ~~he/she they~~ would revert to the position of Director for the remainder of the term.
- (c) If the office of Director ~~or past President~~ falls vacant, the Provincial Council shall elect another trustee from amongst its members to fill the vacancy until the next annual general meeting.

(IV) The following provision be added between 15a and 15b:

Election of officers for two-year terms will take place at the 2023 Annual General Meeting and in every second year after that.

(V) Bylaw 15b be amended to:

15b. The nomination of candidates for election as Association officers shall be submitted ~~by mail~~ at least thirty (30) days prior to the Annual General Meeting when elections are scheduled to take place, addressed to the Chief Executive Officer. Nominations shall be accepted where a trustee submits ~~his/her~~ their name for election to a specific office and the name is supported by two (2) trustees serving on the same or different member Boards.

(VI) Bylaw 15f be amended to:

15f. ~~The election of officers shall be held at the Annual General Meeting~~ . At least three (3) scrutineers shall be appointed by the Chief Returning Officer. Before any ballot is taken, any person nominated may decline office or withdraw ~~his/her~~ their name.

Carried as
amended

<p>E5 - A2021E5: Bylaw Amendment: Two- Year Term of Office for BCSTA Board of Directors</p>	<p>That BCSTA amend the Bylaws to read as follows:</p> <p>(I) Bylaw 2a be amended to:</p> <p>2a. The officers of the Association are:</p> <ul style="list-style-type: none"> i. the Minister of Education who shall be the honorary President of the Association; ii. the President; iii. the Vice-President; iv. the immediate past President, if they agree to serve, but only for a term of one year; v. the Directors, who shall be five (5) in number; vi. the Chief Executive Officer, who shall be the secretary-treasurer. <p>Each officer, other than the honorary President, the Chief Executive Officer and the immediate past President, shall be elected at the Annual General Meeting. An elected Officer shall serve a term of two (2) years commencing at the close of the Annual General Meeting at which such individual is elected and concluding at the earlier of: (i) the close of the second Annual General Meeting held subsequent to such Officer's election; or (ii) when they cease to be a trustee serving on a member Board.</p> <p>(II) Bylaw 2e be amended to:</p> <p>2e. Notwithstanding the requirements of subsections (a) and (b), an officer whose Board ceases to be a member solely by reason of being abolished under the <i>School Act</i>, may remain in office until the next Provincial Council meeting, following the abolition.</p> <p>(III) Bylaw 4 be amended to:</p> <p>4. Elected offices on the Board of Directors which fall vacant shall be filled in the following manner:</p> <ul style="list-style-type: none"> (a) If the office of President falls vacant the Vice-President shall advance to the office of the President. (b) If the office of Vice-President falls vacant, an interim Vice-President shall be elected by the Board of Directors from its own members, and shall serve until an election for Vice-President is held at the next Provincial Council. Should this election take place at a Provincial Council meeting and the interim Vice-President is not elected at that time, they would revert to the position of Director for the remainder of the term. (c) If the office of Director falls vacant, the Provincial Council shall elect another trustee from amongst its members to fill the vacancy until the next annual general meeting. <p>(IV) The following provision be added between 15a and 15b:</p> <p>Election of officers for two-year terms will take place at the 2023 Annual General Meeting and in every second year after that.</p> <p>(V) Bylaw 15b be amended to:</p> <p>15b. The nomination of candidates for election as Association officers shall be submitted by mail at least thirty (30) days prior to the Annual General Meeting when elections are scheduled to take place, addressed to the Chief Executive Officer. Nominations shall be accepted where a trustee submits his/her their name for election to a specific office and the name is supported by two (2) trustees serving on the same or different member Boards.</p> <p>(VI) Bylaw 15f be amended to:</p> <p>15f. At least three (3) scrutineers shall be appointed by the Chief Returning Officer. Before any ballot is taken, any person nominated may decline office or withdraw their name.</p>	<p>Outcome</p>

Motions from AGM 2021

Substantive Motions

6 - A20216: Board of Education Meetings with Ministerial Staff	<p>That BCSTA request the Ministry of Education to make senior ministerial staff available at BCSTA AGMs and Academies for short (20-minute), pre-arranged meetings with individual school districts.</p>	<p>Carried</p>
7 - A20217: Branch President Access to Information and Meetings related to Board Chairs	<p><i>That BCSTA provide branch presidents with information that BCSTA sends to board chairs, when appropriate; and, consider including branch presidents in BCSTA's board chair meetings.</i></p>	<p>Defeated</p>
8 - A20218: Coordinating BCSTA Academy Conference & First Nations Education Steering Committee Conference Dates	<p>That BCSTA make best efforts with FNEC to avoid conflicting BCSTA Academy dates and First Nations Education Steering Committee Conference dates.</p>	<p>Carried as amended</p>
9 - A20219: Improve the Tracking and Reporting of Education Outcomes Involving Youth in Care	<p>That BCSTA request that the Ministry of Education and Ministry of Children and Family Development implement stronger accountability, reporting, tracking and monitoring systems for the purpose of improving services and educational outcomes for children and youth in care.</p>	<p>Carried</p>
10 - A202110: Food Security	<p>That BCSTA strongly urge the Minister of Education and Minister of Social Development and Poverty Reduction to implement and fund a food security program for each school district, noting that the Minister of Education's mandate letter references the development of such a program; and further, that government be urged to consult with BCSTA in the development of the program.</p>	<p>Carried</p>
11 - A202111: Funding for Middle Years Development Instrument	<p>That BCSTA urge the Ministry of Education to fully fund the Middle Years Development Instrument (MDI) in the same manner as the ministry funds the Early Years Development Instrument (EDI).</p>	<p>Carried</p>

12 - A202112: Limiting Access to the Results of Foundation Skills Assessment	That BCSTA urge the Ministry of Education to only provide access to the results of Foundation Skills Assessment to school district staff and parents/guardians until other methods of assessment can be developed that accurately reflect the various learning styles of all students.	Carried as amended
13 - A202113: Elimination of the Foundation Skills Assessment	<i>That BCSTA advocate to the Ministry of Education to eliminate the Foundation Skills Assessment.</i>	Defeated
14 - A202114: Information about the Foundation Skills Assessment	That BCSTA request that the Ministry of Education provide information to members that describes the Foundation Skills Assessment, its rationale and key pros and cons.	Carried as amended
15 - A202115: Inclusive Schools and Safety	That BCSTA advocate to the Ministry of Education that the Ministry complete a review and update of the 2015 provincial guidelines on physical restraint and seclusion in school settings in concert with BCSTA, Inclusion BC and other appropriate organizations and authorities.	Carried as amended
16 - A202116: Mental Health Funding for Counsellors in Schools	That BCSTA advocate to the Ministries of Health, Mental Health and Addictions, and Children and Family Development to accelerate implementation of the <i>Pathway to Hope</i> integrated mental health and substance use care plan by increasing sustained and targeted funding for additional school and integrated counsellors and other supports that contribute to mental health to deliver mental health care in school settings.	Carried as amended
17 - A202117: Equity and Internet Connectivity	That BCSTA advocate to the Ministry of Jobs, Economic Recovery and Innovation, the Ministry of Citizens' Services and the Ministry of Education to make reliable, consistent, and affordable internet connectivity a high priority.	Carried
18 - A202118: Wait Times for Assessment	That BCSTA advocate to the Ministry of Health, Ministry of Children and Family Development, and Ministry of Education to reduce wait times for assessments for children who have been identified with neurodiversity such as Autism Spectrum Disorder, Attention Deficit Hyperactivity Disorder, Fetal Alcohol Spectrum Disorder, and Sensory Processing Disorder in the public education system.	Carried
19 - A202119: Enhancing Student Learning Reporting Order and Framework for Enhanced Learning Policy Review Process	That BCSTA request that the Ministry of Education establish a process for the ministry and boards of education to review and assess the Framework for Enhancing Student Learning; and, that the review process be completed by no later than December 2022.	Carried
20 - A202120: Reporting Requirements for Small Districts	That BCSTA urge the Ministry of Education to take into account the limited staff available in small districts, compared to large districts, when designing ministry planning and reporting requirements for school districts.	Carried



21 - A202121: Alternative Identification Process	That BCSTA request that the Ministry of Education consider finding an alternative to using numbers as a way to identify individuals both within the education system and on the visitor passes used to identify visitors to ministry buildings.	Carried
22 - A202122: Rural Education Partners' Council	That BCSTA request the Ministry of Education to reinstate and fund the Rural Education Partners' Council.	Carried
23 - A202123: Integration of Childcare and Early Learning into the K-12 Education Sector by 2023	That BCSTA request the Ministry of Education to begin working with school districts to plan for the implementation of the government's goal of moving Childcare and Early Learning responsibility from the Ministry of Children and Family Development to the Ministry of Education by 2023; and, that the government provide school districts with the financial resources to prepare for this transition.	Carried
24 - A202124: Funding for the Shoulder Tappers Program	That BCSTA request the Ministry of Education to fully fund and expand the Shoulder Tappers program to all BC school districts.	Carried
25 - A202125: Physical Literacy	That BCSTA advocate to the Ministry of Education, the Ministry of Advanced Education, BC Teachers' Council and all teaching universities, educational assistant training programs and early childhood education programs to ensure that all graduates of these programs have the ability to teach and assess fundamental movement skills (i.e., physical literacy).	Carried
26 - A202126: Recommended Resources for the New Curriculum	That BCSTA request the Ministry of Education to support the implementation of the new curriculum by identifying recommended learning resources for teachers and students that align with the new curriculum and support student learning.	Carried
27 - A202127: Roots of Empathy Multi-Year Funding	That BCSTA urge the Ministry of Education and the Ministry of Children and Family Development to restore the multi-year funding to the BC Roots of Empathy organization to enable this evidence-based, province-wide, classroom-based, social emotional program to be delivered virtually (and in person, where possible) in school districts across the province as part of the BC Government's current Mental Health in Schools Strategy.	Carried
28 - A202128: Emphasis on Transformative Education	That BCSTA meet with the new Minister of Education to discuss: the importance of revitalizing an emphasis on educational transformation for equity and excellence as set out in the new curriculum; and, the misalignment between the new curriculum's focus on core competencies and the reporting requirements of the Framework for Enhancing Student Learning.	Carried
29 - A202129: Request for Climate Literacy Funding and Supports	That BCSTA urge the Ministry of Education and Ministry of Environment & Climate Change to provide funding to support climate literacy in all BC schools, including funding for: curriculum supports, materials, equipment and professional development opportunities.	Carried

30 - A202130: Shortage of Technology Education Teachers	That BCSTA urge the Ministry of Education and the Ministry of Advanced Education to address the shortage of technology education teachers by creating additional spaces for both the two-year Diploma of Technology Teacher Education and the Bachelor of Education in Technology Education; and, further, that they diversify the location of the newly-created spaces to include locations in Northern BC, Central BC, Southern BC and in the Lower Mainland south of the Fraser River.	Carried as amended
31 - A202131: Online Learning Programs for Teacher Certification	That BCSTA request the Minister of Advanced Education to recommend that the Faculties of Education of BC universities develop online Bachelor of Education programs similar to that offered by the University of British Columbia.	Carried
32 - A202132: Video Attendance for Superintendent- Ministry Meetings	That BCSTA urge the Ministry of Education to allow superintendents and Board Chairs to attend ministry meetings by video conference or attend in person.	Carried as amended
33 - A202133: Collective Agreements	That BCSTA urge the Ministry of Education to fully fund the costs associated with collective agreements.	Carried
34 - A202134: Education Assistants	That BCSTA advocate to the Ministry of Education to: (a) prioritize establishing standards of practice for education assistants; and (b) consult with and fully include, education assistants and other educational partner groups in the implementation and oversight of the standards. In addition, that the Ministry of Education ensures that existing EAs are provided training upgrade opportunities and protection for position security.	Carried as amended
35 - A202135: Funding for Students Arriving after September Count	That BCSTA request the Ministry of Education to ensure that students who come to districts after the September enrollment count are fully funded.	Carried
36 - A202136: Implementation of United Nations Declaration on the Rights of Indigenous Peoples	That BCSTA request the Minister of Education, the Minister of Finance and Minister of Indigenous Relations and Reconciliation to form a working group with Indigenous and BCSTA representation to analyze and make recommendations regarding the implementation of the United Nations Declaration on the Rights of Indigenous Peoples in school districts.	Carried
37 - A202137: Allocate Rural Education Enhancement Funds	That BCSTA urge the Minister of Education to restore the Rural Education Enhancement Fund as its own separate grant.	Carried

38 - A202138: Funding for Student Transportation	That BCSTA work with the Ministry of Education to define a minimum provincial standard for student transportation and that the Ministry of Education provide funding above the existing allocations to deliver this minimum standard in all school districts.	Carried
39 - A202139: School Bus Red- Light Runners	That BCSTA request the Minister of Public Safety and Solicitor General, in consultation with the Ministry of Education, to review and increase the current fines and penalties for School Bus Red-Light Runners; and, that any resulting change be supported by a province-wide education and awareness campaign consistent with the shared Vision Zero target.	Carried
40 - A202140: School Fire Suppression Systems	That BCSTA request that the Ministry of Education fully fund the installation of fire suppression systems for existing public schools that do not have fire suppression systems, when the addition of these systems would enhance occupant safety.	Carried
41 - A202141: Maintenance of Public School Facilities	That BCSTA request that the Ministry of Education work with BCSTA to create an asset management plan to ensure that the maintenance of public school facilities across BC is adequately funded to ensure long- term sustainability of these assets.	Carried
42 - A202142: Funding of Net- Zero Capital Upgrades and Replacements	That BCSTA urge the Ministry of Education and the Ministry of Finance to fully fund net-zero school capital upgrade and replacement projects, effective immediately.	Carried



**BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)
COMMITTEE OF THE WHOLE NOTES**

Tuesday, April 27, 2021, 12:00 p.m.
Online via Zoom

TRUSTEES: A. Amaral (Committee Chair), S. Haines, S. Leech,
M. Hampvent, R. Ruth, T. Ste. Marie

STAFF: P. Bocking, Superintendent; N. Weswick, Secretary-
Treasurer; P. Bishop, Director of Instruction; K. Kerr, Director
of Instruction; A. Liddicoat, SCTA; S. Mackenzie, CUPE 801;
E. Reimer, Executive Assistant (Recording Secretary)

REGRETS: S. Girard, Trustee

1. Call to Order

Chair Amaral called the meeting to order at 12:03 p.m.

2. School Growth Plan Presentations

a. Cedar Grove Elementary

Principal Olwen Cowen reported on activities at Cedar Grove Elementary that support their primary goals of literacy and self-regulation, including reorganizing the library into genres to encourage children to find joy in reading and developing sensory pathways in school hallways to allow for body breaks, among other items.

b. Halfmoon Bay Elementary

Principal Lynda Brisebois shared Halfmoon Bay's goals of improving student literacy and building strong relationships between students and staff. Classroom teachers are collaborating with librarians and counsellors to develop a common language and school wide themes to build connections across the school.

c. Langdale Elementary

Principal Duncan Knight shared a video featuring Langdale Elementary students reflecting on their school projects and describing their creative processes.

3. Intergovernmental Meeting

The committee discussed themes and agenda topics for the upcoming, school district hosted, intergovernmental meeting. The committee suggested developing an agenda with specific discussion groups on key topics, with a lens on supports for children, youth and their families. Superintendent Bocking will survey trustees on discussion topics and prepare a draft agenda based on trustee feedback. Trustees agreed to facilitate the breakout discussion groups.

The meeting is scheduled for May 11 from 6-8 pm.

4. Policy Review (standing item)

a. Debate (57)

The committee reviewed the policy and recommended moving forward with the revised time limit to a three-minute time frame.

“59.4 No trustee shall speak for more than ~~three five~~ (35) minutes at one time.”

RECOMMENDATION: “TO adopt the revisions to Debate Bylaw (57)”

b. Environmental Sustainability (17)

The committee reviewed the policy. There were no edits suggested.

5. Regulations for Review

a. Reg. 3190 - Scent Considerate Environment

Director Bishop reported on updates and noted that the changes will be reviewed with site based and district health and safety committees during the circulation phase.

6. Communication Plan (standing item)

The committee reviewed the communication plan and discussed the strategic plan review process.

Superintendent Bocking reported that, due to the public health order preventing gatherings, bursary donors are being recognized with letters of appreciation in lieu of the Bursary Tea event, employee service recognition is taking place at the school level with tokens of appreciation, and staff retirements are being acknowledged with personal visits and tokens of appreciation.

An intergovernmental meeting debrief will be added to the June Committee of the Whole.

An update on the Food Review Committee will be added to May or June Operations Committee.

Chair Amaral provided an update on the Superintendent hiring process and indicated that short-listing will be taking place shortly. Stakeholders will be invited to take part in session with shortlisted candidates.

Graduation ceremonies will be filmed in May and streamed in June.

7. Debrief of Student Forum

The committee discussed the student forum and noted that all trustees were in attendance. Trustees reflected on discussion that took place in the breakout groups and reported on concerns raised on student mental health and equity issues. Superintendent Bocking reported that issues raised in the student forum help to inform district decisions, in concert with data collected through other means. Trustees asked how the district intends to follow up to support students who raised issues of concern at the forum. Superintendent Bocking reported that the educational leadership team will follow up on those discussions. Chair Amaral suggested the debrief continue at the May Committee of the Whole.

8. Adjourn

The meeting adjourned at 2:00 p.m.

59 Debate

- 59.1 Debate shall be strictly relevant to the question before the meeting. The presiding officer shall warn speakers who violate this rule or who persist in tedious or repetitious debate.
- 59.2 Speakers shall be recognized by the Chair and shall address all remarks to the Chair.
- 59.3 Each trustee has the right to speak twice on the same question on the same day but cannot make a second speech if any trustee who has not spoken on that question desires to speak.
- 59.4 No trustee shall speak for more than three (3) minutes at one time.
- 59.5 A matter of privilege (dealing with the rights or interests of the Board as a whole or of a trustee personally) may be raised at any time and shall be dealt with forthwith before resumption of business
- 59.6 No trustee shall interrupt another trustee who has the floor except to raise a point of order, a point of privilege or to disclose a conflict of interest.

Board Policy: December 2010
Revised:



**BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)
EDUCATION COMMITTEE NOTES**

Tuesday, April 27, 2021, 3:00 p.m.
Online via Zoom

TRUSTEES: M. Hampvent (Committee Chair), A. Amaral, S. Leech,
P. Ruth, S. Haines, S. Girard

STAFF: P. Bocking, Superintendent; P. Bishop, Director of
Instruction; K. Kerr, Director of Instruction; A. Liddicoat,
SCTA; S. Mackenzie, CUPE 801; J. Kowalczyk, Education
Director, shíshálh Nation; E. Reimer, Executive Assistant
(Recording Secretary)

REGRETS: S. Girard, Trustee

1. Call to Order

Trustee Hampvent chaired the meeting and called the meeting to order at 3:02 p.m.

2. Goal 1.i – Care of our Planet

Superintendent Bocking reviewed the district's environmental action plan and shared staff resources that support environmental education. Superintendent Bocking introduced a video "A Message From the Future With Alexandria Ocasio-Cortez" (<https://www.youtube.com/watch?v=d9uTH0iprVQ>) that was recently shared with staff and students during a session with Naomi Klein. Superintendent Bocking demonstrated the district built E3 map, which is an interactive map that provides information and lesson ideas on local hikes, trails and other environmental activities. The committee discussed the need to remain sensitive when reporting on climate concerns to young children and ensuring that there is a reasonable level of knowledge at the appropriate developmental stage.

3. Goal 3.e – Environmental Initiatives

Manger of Facilities and Transportation, Rob Collison, reported on recent and upcoming environmental initiatives, including:

- Installation of a 100 kW photovoltaic solar array at Gibsons Elementary School and 6 level 2 electric vehicle chargers,
- Replacement of 19 gas fired rooftop HVAC units with electric heat pumps with new controls,

- Replacement of 7 classroom ventilation units with new, more efficient units with better controls,
- Installation of 100 kW photovoltaic solar array at Halfmoon Bay Elementary and 2 level 2 electric vehicle chargers (in progress),
- Installation of 100 kW photovoltaic solar array at Kinnikinnick Elementary and 2 level 2 electric vehicle chargers (in progress),
- Complete interior LED lighting retrofit at Elphinstone Secondary (going to tender)

Mr. Collison provided an update on the Energy Matters program and reported that participation has tripled since the program's inception. The program has been temporarily suspended during the pandemic. Staff have used this time to develop additional materials to support the program and to prepare for the 2021-22 school year.

Site preparation has been completed for outdoor shelters at schools. A concrete slab and footings are complete at Langdale Elementary. Construction will commence once delivery has been received.

4. Adjourn

The meeting adjourned at 3:53 p.m.

**BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)
OPERATIONS COMMITTEE NOTES**

Tuesday, April 27, 2021, 10:00 a.m.
Online via Zoom

TRUSTEES: S. Haines (Committee Chair), A. Amaral, S. Leech,
M. Hampvent, T. Ste. Marie

STAFF: P. Bocking, Superintendent; N. Weswick, Secretary-
Treasurer; P. Bishop, Director of Instruction; K. Kerr, Director
of Instruction; R. Collison, Manager of Facilities and
Transportation; P. Luporini, District Principal of Technology;
S. Whittall, Manager of Finance; A. Liddicoat, SCTA; S.
Mackenzie, CUPE 801; E. Reimer, Executive Assistant
(Recording Secretary)

1. Call to Order

Trustee Haines called the meeting to order at 10:03 a.m.

2. Budget Summary

Secretary-Treasurer Weswick presented a summary of the 2021/22 Annual Budget for consideration and highlighted:

- Shifts in operating revenues, including an increase to per-student allocations that replaces the prior year's labour settlement funding grant,
- The provincial budget announcement, which indicates additional funding may be available to support student mental health. Any funding received as a result of that announcement would be supplemental to the mental health supports recommended in the 2021/22 Annual Budget.
- A breakdown of labour settlement funding.
- Revised school allocation rates.

The 2021/22 Annual Budget includes recommendations in several areas to support the board's strategic plan goals:

- Increase to Family Navigators staffing (2.c. Inclusive Education)
- Increase to District Counselling (1.f. SEL/Mental Health)
- Increase to Youth Care Worker staffing (1.f. SEL/Mental Health)
- Continuation of staff well being supports (2.a. Healthy, Inspired Team)
- Additional custodial for increase square footage (3.e. District Facilities)
- Tenant costs previously borne by schools, for instance garbage and paper towels (3.e. District Facilities)

- Technology licenses (1.j. Digital Literacy)

The presentation also included a recommendation for the distribution of surplus allocations to address:

- School allocations and holdback,
- Field improvements (equipment and temporary staffing),
- Technology infrastructure,
- Promoting inclusion (“Ensouling our Schools”),
- Collective bargaining costs,
- Continuation of Covid supports, including:
 - Custodial staffing,
 - Access to additional food in schools, and
 - School buses - additional cleaning

RECOMMENDATION: “TO adopt the budget for the 2021/22 school year as presented at Operations Committee.”

3. Food in Schools

Director Kerr described the process that the New Westminster School District followed to support the development of a district food program.

Director Kerr reported on next steps:

- Consulting with Community Schools and the Healthy Schools Committee,
- Forming a Food Review Committee to determine a process for data collection.

A Food Review Committee update will be scheduled for either May or June Operations Committee.

4. Transportation Review

Secretary-Treasurer Weswick provided an update on the ongoing transportation review and reported that:

- Consultants have considered and established base line data,
- Consultants have developed new routes that address some of the concerns identified through the review and through the survey feedback,
- Additional analysis of the revised routes will take place, including vetting the proposed routes with the bus contractor,
- Timelines are tight to make any significant changes for next school year; however, some key changes will be implemented to ensure that all buses are arriving and departing school sites at appropriate times.

5. Regulation for review:

a) 4170 – Use of Board Property as Licensed Child Care Facilities

The regulation has been updated to align with a new ministerial order that requires boards to assess the community need for child care services on an

ongoing basis and enables boards of education to offer child care directly or through licensed child care providers.

6. Adjourn

The meeting adjourned at 11:34 a.m.



SCHOOL DISTRICT 46 - SUNSHINE COAST
Excellence in all we do!

2021-22 PRELIMINARY BUDGET

Operations Committee - April 27, 2021

Joining us via YouTube? You're invited to take part in the conversation! Send your questions to questions@sd46.bc.ca



SCHOOL DISTRICT 46 - SUNSHINE COAST
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2021-22 BUDGET SUMMARY



TOTAL BUDGET TIE-IN

	2020/21 Preliminary	2020/21 Amended	2021/22 Preliminary	Change vs. Amended
Operating Fund Revenue	41,310,341	42,267,311	42,970,109	702,798
Surplus Utilization				
Utilization of Restricted - District Depts	-	968,851	259,000	(709,851)
Utilization of Restricted - School Surplus	695,000	1,893,949	1,571,000	(322,949)
Utilization of Current Unrestricted Surplus	1,543,690	1,752,945	1,502,223	(250,722)
Special Purpose Fund Revenue (Included in budget centres)	3,466,032	3,954,156	3,470,294	(483,862)
Special Purpose Fund Revenue (OTHER)	1,498,222	2,896,819	1,500,807	(1,396,012)
Total Revenue (excl. Capital)	48,513,285	53,734,031	51,273,433	(2,460,598)
Expenditures & Allocations				
School Allocations	30,568,664	32,974,964	32,577,326	(397,638)
District Departments	16,446,400	16,949,389	17,195,300	245,911
Mid-year Labour Settlement Cost - Teachers		887,860		(887,860)
Mid-year Labour Settlement Cost - PVP		25,000		(25,000)
Special Purpose Fund Spending	1,498,222	2,896,819	1,500,807	(1,396,012)
Total Expenditures & Allocations	48,513,286	53,734,031	51,273,433	(2,460,598)
Net Contribution To Surplus	(0)	(0)	0	0
Total Expenditures & Allocations (Above)	48,513,286	53,734,031	51,273,433	(2,460,598)
Capital Fund Expense (Depreciation of Assets)	2,235,235	2,253,236	2,258,587	5,351
TOTAL BUDGET BYLAW	50,748,521	55,987,267	53,532,020	(2,455,247)
Capital Revenue Recognized	1,774,599	1,796,984	1,818,993	
Capital Fund Expense (Depreciation of Assets)	2,235,235	2,253,236	2,258,587	
Net Contribution (Capital)	(460,636)	(456,252)	(439,594)	



PROVINCIAL BUDGET ANNOUNCEMENT

“Supports for child and youth mental health received an additional \$97 million over three years in the budget, with money going towards expanding integrated child and youth teams to 20 districts from the current five, and adding nine more Foundry clinics for youth mental health, addictions treatment and referrals, bringing the total to 24 locations in three years. The money specifically for mental health in schools is just \$6 million over three years.”

- Katie Hyslop, The Tyee

<https://thetyee.ca/News/2021/04/21/BC-Budget-Education-Child-Welfare/>

NOTE: The education-specific funding translates to \$3.64 per student in BC next year, based on the provincial estimate of 550,000 students. If SD46 was to receive funding from that amount on a per-pupil basis, it would equal roughly \$11,680.

REVENUE & SURPLUS COMPARISON

	2020/21 Amended Budget	2021/22 Preliminary Budget	Change
MOE Operating Grants	39,355,946	41,031,634	1,675,688
Total Other Revenue	2,911,365	1,938,475	(972,890)
Total Operating Funding	42,267,311	42,970,109	702,798
Special Purpose – Included in Depts	3,954,156	3,470,294	(483,862)
Special Purpose - Other	2,896,819	1,500,807	(1,396,012)
Operating Surplus Utilized	4,615,745	3,332,223	(1,283,522)
TOTAL REVENUE & SURPLUS (Pre-Capital)	53,734,031	51,273,433	(2,460,598)
Capital Revenue Recognized	1,796,984	1,818,993	22,009
REVENUE (Including Capital)	\$ 55,531,015	\$ 53,092,426	(\$ 2,438,589)



Analysis: Labour settlement funding

Group	20/21 Amended	Increase (Decrease)
Teachers	16,186,694	339,921
Principals and Vice Principals	2,615,925	65,398
Educational Assistants	3,588,876	75,366
Support Staff	4,512,883	94,771
Other Professionals	1,375,600	34,390
	28,279,978	609,846
Add: Benefits		155,670
Total		765,516
Prior Year Labour Settlement		934,351
Total Cost Increases		1,699,867
Funding Level Changes (Not including enrolment shifts)		1,689,000
Net Cost/Funding		(10,867)

REVISED SCHOOL ALLOCATION RATES

	K	Grades 1-3	Grades 4-7	Grades 8-10	Grades 11-12	SCAS	SPIDER
Proposed Allocation	6,442	5,400	4,744	5,062	5,538	5,186	4,916
Prior Year Amounts	6,303	5,256	4,609	4,943	5,403	5,066	4,916
Net Change	138	144	134	119	135	120	0
Percent Change	2.2%	2.7%	2.9%	2.4%	2.5%	2.4%	0.0%

	Level 1 Inclusion	Level 2 Inclusion	Level 3 Inclusion	Elementary Base	Secondary Base	SCAS Base
Proposed Allocation	44,850	18,500	10,750	243,000	450,000	580,473
Prior Year Amounts	43,000	17,500	10,300	233,000	440,000	570,473
Net Change	1,850	1,000	450	10,000	10,000	10,000
Percent Change	4.3%	5.7%	4.4%	4.3%	2.3%	1.8%



SCHOOL DISTRICT 46 - SUNSHINE COAST
Excellence in all we do!

WHAT DRIVES THE BUDGET?

- The **strategic plan** describes the overarching goals of the school district;
- The **implementation plan** outlines the initiatives and directives to achieve those goals; and
- The **budget** is developed to fund these initiatives.





WHAT WE HEARD

- Supporting the mental health of students and staff,
- Student access to food in schools,
- Promoting inclusive education practices for universal learning,
- Field improvements,
- Continuation of key Covid supports



STRATEGIC BUDGET CONSIDERATIONS

- Increased Family Support Navigator hours (1f, 1c),
- Professional learning focus on equity, inclusion and mental health (2b, 1f),
- Continuation of staff well-being supports (2a),
- Technology infrastructure & licenses (1j, 2c, 3e),





2021-22 BUDGET PRIORITIES

Strategic Plan Goal	Implementation 2021-22	Budget 2021-22
2. c. Our staff will apply a deep understanding of inclusive education practices.	Increase Family Navigators	\$65,750



2021-22 BUDGET PRIORITIES

Strategic Plan Goal	Implementation 2021-22	Budget 2021-22
1. f. Our students will apply social and emotional skills to successfully live, work, and play together. They will have the resilience and attitudes to deal with life's challenges and to manage their mental health .	Increase District Counselling Increase Youth Care Workers	\$211,500 \$51,000





2021-22 BUDGET PRIORITIES

Strategic Plan Goal	Implementation 2021-22	Budget 2021-22
2. a. Our staff will be a healthy and inspired team in which everyone feels respected for their individual gifts, skills, and contributions.	Continuation of staff well-being supports	\$10,000



2021-22 BUDGET PRIORITIES

Strategic Plan Goal	Implementation 2021-22	Budget 2021-22
3. e. Our district facilities will be safe, engaging, and energy efficient.	Additional custodial - square footage increases Tenant costs – Equity for school budgets	\$47,500 \$10,000





2021-22 BUDGET PRIORITIES

Strategic Plan Goal	Implementation 2021-22	Budget 2021-22
1. j. Our students will have the digital literacy skills to enhance and communicate their learning, and to responsibly navigate technology.	Technology licenses Next Generation Network Savings	\$15,000 (\$20,000)



SURPLUS ALLOCATIONS

School allocations	\$ 577,722
School allocation - holdback	124,915
Field improvements - Equipment	60,000
School fields and grounds improvements - temporary staffing	70,000
Technology infrastructure	90,000
Promoting Inclusion - "Ensouling Our Schools"	50,000
Collective bargaining costs	4,500
Continuation of Covid supports:	
Custodial staffing to address additional cleaning requirements	382,000
Access to additional food in schools	100,000
School Buses - Additional Cleaning	43,085
Total Surplus Spending	\$ 1,502,222



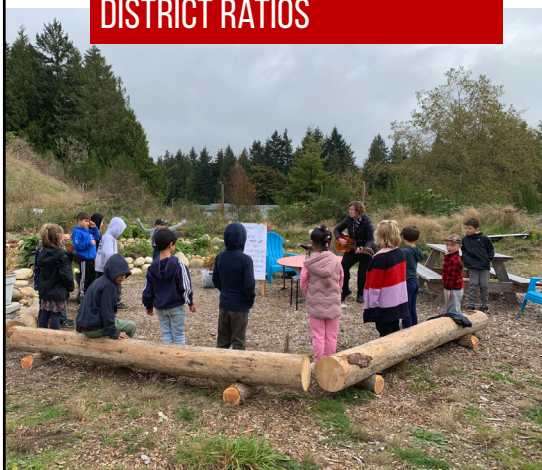
OTHER DEPARTMENTAL CHANGES



Indigenous Education (Targeted)	51,587
Transportation Contract Increases	20,000
Optional Property Insurance & Vehicle Insurance	13,000
SCTA Professional Development (Est.)	3,500
Superintendent Recruiting	(50,000)
Teacher Mentorship - Provincial Funding	(75,000)
Other Departmental Changes	(36,913)



NON-ENROLLING TEACHERS – DISTRICT RATIOS



- **Teacher Librarians – 8.0 FTE**
 - 1 Teacher Librarian for every 400 students (max. 1 FTE)
- **Inclusion - 23.9 FTE**
 - Combined Category (Special Education, Learning Assistance, English Language Learning (ELL))
 - 1 teacher for every 446 students (SpEd)
 - 1 teacher for every 237 students (LA)
 - 1 teacher for every 36.9 ELL students

TOTAL BUDGET TIE-IN

	2020/21 Preliminary	2020/21 Amended	2021/22 Preliminary	Change vs. Amended
Operating Fund Revenue	41,310,341	42,267,311	42,970,109	702,798
Surplus Utilization				
Utilization of Restricted - District Depts	-	968,851	259,000	(709,851)
Utilization of Restricted - School Surplus	695,000	1,893,949	1,571,000	(322,949)
Utilization of Current Unrestricted Surplus	1,543,690	1,752,945	1,502,223	(250,722)
Special Purpose Fund Revenue (Included in budget centres)	3,466,032	3,954,156	3,470,294	(483,862)
Special Purpose Fund Revenue (OTHER)	1,498,222	2,896,819	1,500,807	(1,396,012)
Total Revenue (excl. Capital)	48,513,285	53,734,031	51,273,433	(2,460,598)
Expenditures & Allocations				
School Allocations	30,568,664	32,974,964	32,577,326	(397,638)
District Departments	16,446,400	16,949,389	17,195,300	245,911
Mid-year Labour Settlement Cost - Teachers		887,860		(887,860)
Mid-year Labour Settlement Cost - PVP		25,000		(25,000)
Special Purpose Fund Spending	1,498,222	2,896,819	1,500,807	(1,396,012)
Total Expenditures & Allocations	48,513,286	53,734,031	51,273,433	(2,460,598)
Net Contribution To Surplus	(0)	(0)	0	0
Total Expenditures & Allocations (Above)	48,513,286	53,734,031	51,273,433	(2,460,598)
Capital Fund Expense (Depreciation of Assets)	2,235,235	2,253,236	2,258,587	5,351
TOTAL BUDGET BYLAW	50,748,521	55,987,267	53,532,020	(2,455,247)
Capital Revenue Recognized	1,774,599	1,796,984	1,818,993	
Capital Fund Expense (Depreciation of Assets)	2,235,235	2,253,236	2,258,587	
Net Contribution (Capital)	(460,636)	(456,252)	(439,594)	

Annual Budget

School District No. 46 (Sunshine Coast)

June 30, 2022

School District No. 46 (Sunshine Coast)

June 30, 2022

Table of Contents

Bylaw	1
Annual Budget - Revenue and Expense - Statement 2	2
Annual Budget - Changes in Net Financial Assets (Debt) - Statement 4	4
Annual Budget - Operating Revenue and Expense - Schedule 2	5
Schedule 2A - Annual Budget - Schedule of Operating Revenue by Source	6
Schedule 2B - Annual Budget - Schedule of Operating Expense by Object	7
Schedule 2C - Annual Budget - Operating Expense by Function, Program and Object	8
Annual Budget - Special Purpose Revenue and Expense - Schedule 3	10
Schedule 3A - Annual Budget - Changes in Special Purpose Funds	11
Annual Budget - Capital Revenue and Expense - Schedule 4	13

*NOTE - Statement 1, Statement 3, Statement 5, Schedule 1 and Schedules 4A - 4D are used for Financial Statement reporting only.

ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 46 (SUNSHINE COAST) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2021/2022 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 46 (Sunshine Coast) Annual Budget Bylaw for fiscal year 2021/2022.
3. The attached Statement 2 showing the estimated revenue and expense for the 2021/2022 fiscal year and the total budget bylaw amount of \$53,532,020 for the 2021/2022 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2021/2022.

READ A FIRST TIME THE _____ DAY OF _____, 2021;

READ A SECOND TIME THE _____ DAY OF _____, 2021;

READ A THIRD TIME, PASSED AND ADOPTED THE _____ DAY OF _____, 2021;

Chairperson of the Board

(Corporate Seal)

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 46 (Sunshine Coast) Annual Budget Bylaw 2021/2022, adopted by the Board the _____ DAY OF _____, 2021.

Secretary Treasurer

School District No. 46 (Sunshine Coast)

Annual Budget - Revenue and Expense

Year Ended June 30, 2022

	2022 Annual Budget	2021 Amended Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	3,228,000	3,215,563
Adult		2,625
Total Ministry Operating Grant Funded FTE's	3,228,000	3,218,188
Revenues	\$	\$
Provincial Grants		
Ministry of Education	45,804,416	47,050,720
Other	13,200	13,200
Tuition	84,150	18,700
Other Revenue	1,822,444	1,833,666
Rentals and Leases	110,000	70,000
Investment Income	107,000	132,000
Amortization of Deferred Capital Revenue	1,818,993	1,796,984
Total Revenue	49,760,203	50,915,270
Expenses		
Instruction	41,792,042	44,689,019
District Administration	2,375,222	2,389,039
Operations and Maintenance	7,802,855	7,386,651
Transportation and Housing	1,561,901	1,522,558
Total Expense	53,532,020	55,987,267
Net Revenue (Expense)	(3,771,817)	(5,071,997)
Budgeted Allocation (Retirement) of Surplus (Deficit)	3,332,223	4,615,745
Budgeted Surplus (Deficit), for the year	(439,594)	(456,252)
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	(439,594)	(456,252)
Budgeted Surplus (Deficit), for the year	(439,594)	(456,252)

School District No. 46 (Sunshine Coast)

Annual Budget - Revenue and Expense

Year Ended June 30, 2022

	2022 Annual Budget	2021 Amended Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	46,302,332	46,883,056
Special Purpose Funds - Total Expense	4,971,101	6,850,975
Capital Fund - Total Expense	2,258,587	2,253,236
Total Budget Bylaw Amount	53,532,020	55,987,267

Approved by the Board

Signature of the Chairperson of the Board of Education Date Signed

Signature of the Superintendent Date Signed

Signature of the Secretary Treasurer Date Signed

School District No. 46 (Sunshine Coast)

Annual Budget - Changes in Net Financial Assets (Debt)

Year Ended June 30, 2022

	2022	2021 Amended
	Annual Budget	Annual Budget
	\$	\$
Surplus (Deficit) for the year	<u>(3,771,817)</u>	<u>(5,071,997)</u>
Effect of change in Tangible Capital Assets		
Amortization of Tangible Capital Assets	<u>2,258,587</u>	<u>2,253,236</u>
Total Effect of change in Tangible Capital Assets	<u>2,258,587</u>	<u>2,253,236</u>
	<u>-</u>	<u>-</u>
(Increase) Decrease in Net Financial Assets (Debt)	<u><u>(1,513,230)</u></u>	<u><u>(2,818,761)</u></u>

School District No. 46 (Sunshine Coast)

Annual Budget - Operating Revenue and Expense

Year Ended June 30, 2022

	2022 Annual Budget	2021 Amended Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	41,931,176	41,272,606
Other	13,200	13,200
Tuition	84,150	18,700
Other Revenue	731,583	767,805
Rentals and Leases	110,000	70,000
Investment Income	100,000	125,000
Total Revenue	<u>42,970,109</u>	<u>42,267,311</u>
Expenses		
Instruction	37,135,529	38,214,632
District Administration	2,375,222	2,389,039
Operations and Maintenance	5,316,278	4,839,325
Transportation and Housing	1,475,303	1,440,060
Total Expense	<u>46,302,332</u>	<u>46,883,056</u>
Net Revenue (Expense)	<u>(3,332,223)</u>	<u>(4,615,745)</u>
Budgeted Prior Year Surplus Appropriation	<u>3,332,223</u>	<u>4,615,745</u>
Budgeted Surplus (Deficit), for the year	<u><u>-</u></u>	<u><u>-</u></u>

School District No. 46 (Sunshine Coast)

Annual Budget - Schedule of Operating Revenue by Source
Year Ended June 30, 2022

	2022 Annual Budget	2021 Amended Annual Budget
	\$	\$
Provincial Grants - Ministry of Education		
Operating Grant, Ministry of Education	41,031,634	39,355,946
Other Ministry of Education Grants		
Pay Equity	510,381	510,381
Funding for Graduated Adults		5,426
Student Transportation Fund	380,465	380,465
Teachers' Labour Settlement Funding		934,351
Early Career Mentorship Funding		75,000
FSA Scorer	8,696	8,696
ELF		2,341
Total Provincial Grants - Ministry of Education	41,931,176	41,272,606
Provincial Grants - Other	13,200	13,200
Tuition		
International and Out of Province Students	84,150	18,700
Total Tuition	84,150	18,700
Other Revenues		
Other School District/Education Authorities	570,000	618,750
Miscellaneous		
Miscellaneous	161,583	149,055
Total Other Revenue	731,583	767,805
Rentals and Leases	110,000	70,000
Investment Income	100,000	125,000
Total Operating Revenue	42,970,109	42,267,311

School District No. 46 (Sunshine Coast)

Annual Budget - Schedule of Operating Expense by Object
Year Ended June 30, 2022

	2022 Annual Budget	2021 Amended Annual Budget
	\$	\$
Salaries		
Teachers	16,518,836	16,186,694
Principals and Vice Principals	2,668,651	2,615,925
Educational Assistants	3,485,854	3,588,876
Support Staff	5,128,953	4,512,883
Other Professionals	1,405,047	1,375,600
Substitutes	2,331,292	2,671,292
Total Salaries	31,538,633	30,951,270
Employee Benefits	7,480,933	7,348,430
Total Salaries and Benefits	39,019,566	38,299,700
Services and Supplies		
Services	750,000	906,579
Student Transportation	1,354,925	1,365,712
Professional Development and Travel	172,500	240,300
Rentals and Leases	10,000	10,000
Dues and Fees	59,500	59,500
Insurance	101,000	88,000
Supplies	4,193,941	5,271,065
Utilities	640,900	642,200
Total Services and Supplies	7,282,766	8,583,356
Total Operating Expense	46,302,332	46,883,056

School District No. 46 (Sunshine Coast)

Annual Budget - Operating Expense by Function, Program and Object
Year Ended June 30, 2022

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	13,381,360	280,983		798,040		2,061,626	16,522,009
1.03 Career Programs	84,600						84,600
1.07 Library Services	194,580			51,423			246,003
1.08 Counselling	1,023,660			217,213			1,240,873
1.10 Special Education	1,174,756	273,744	3,319,853	601,274	66,633	187,366	5,623,626
1.30 English Language Learning	135,360						135,360
1.31 Indigenous Education	524,520	140,308	166,001			6,000	836,829
1.41 School Administration		1,813,690		464,770			2,278,460
1.62 International and Out of Province Students							-
1.64 Other				40,954		50,000	90,954
Total Function 1	16,518,836	2,508,725	3,485,854	2,173,674	66,633	2,304,992	27,058,714
4 District Administration							
4.11 Educational Administration		159,926			320,449		480,375
4.40 School District Governance					135,220		135,220
4.41 Business Administration				133,526	674,155	26,300	833,981
Total Function 4	-	159,926	-	133,526	1,129,824	26,300	1,449,576
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration				50,705	183,447		234,152
5.50 Maintenance Operations				2,693,724			2,693,724
5.52 Maintenance of Grounds				65,562			65,562
5.56 Utilities							-
Total Function 5	-	-	-	2,809,991	183,447	-	2,993,438
7 Transportation and Housing							
7.41 Transportation and Housing Administration					25,143		25,143
7.70 Student Transportation				11,762			11,762
Total Function 7	-	-	-	11,762	25,143	-	36,905
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	16,518,836	2,668,651	3,485,854	5,128,953	1,405,047	2,331,292	31,538,633

School District No. 46 (Sunshine Coast)

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2022

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2022 Annual Budget	2021 Amended Annual Budget
	\$	\$	\$	\$	\$	\$
1 Instruction						
1.02 Regular Instruction	16,522,009	3,555,500	20,077,509	2,823,930	22,901,439	23,620,261
1.03 Career Programs	84,600	21,150	105,750	75,200	180,950	297,308
1.07 Library Services	246,003	62,015	308,018	64,048	372,066	348,740
1.08 Counselling	1,240,873	312,390	1,553,263	500	1,553,763	1,237,671
1.10 Special Education	5,623,626	1,689,212	7,312,838	489,871	7,802,709	8,072,832
1.30 English Language Learning	135,360	33,840	169,200	9,075	178,275	272,048
1.31 Indigenous Education	836,829	208,735	1,045,564	102,288	1,147,852	1,436,450
1.41 School Administration	2,278,460	490,613	2,769,073	79,300	2,848,373	2,754,417
1.62 International and Out of Province Students	-	-	-	10,000	10,000	10,000
1.64 Other	90,954	10,648	101,602	38,500	140,102	164,905
Total Function 1	27,058,714	6,384,103	33,442,817	3,692,712	37,135,529	38,214,632
4 District Administration						
4.11 Educational Administration	480,375	107,410	587,785	20,000	607,785	599,833
4.40 School District Governance	135,220	1,352	136,572	104,000	240,572	287,895
4.41 Business Administration	833,981	232,038	1,066,019	460,846	1,526,865	1,501,311
Total Function 4	1,449,576	340,800	1,790,376	584,846	2,375,222	2,389,039
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	234,152	55,851	290,003	93,000	383,003	369,782
5.50 Maintenance Operations	2,693,724	674,795	3,368,519	731,248	4,099,767	3,616,640
5.52 Maintenance of Grounds	65,562	17,046	82,608	110,000	192,608	210,703
5.56 Utilities	-	-	-	640,900	640,900	642,200
Total Function 5	2,993,438	747,692	3,741,130	1,575,148	5,316,278	4,839,325
7 Transportation and Housing						
7.41 Transportation and Housing Administration	25,143	5,280	30,423	-	30,423	29,536
7.70 Student Transportation	11,762	3,058	14,820	1,430,060	1,444,880	1,410,524
Total Function 7	36,905	8,338	45,243	1,430,060	1,475,303	1,440,060
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	31,538,633	7,480,933	39,019,566	7,282,766	46,302,332	46,883,056

School District No. 46 (Sunshine Coast)

Annual Budget - Special Purpose Revenue and Expense

Year Ended June 30, 2022

	2022	2021 Amended
	Annual Budget	Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	3,873,240	5,778,114
Other Revenue	1,090,861	1,065,861
Investment Income	7,000	7,000
Total Revenue	4,971,101	6,850,975
Expenses		
Instruction	4,656,513	6,474,387
Operations and Maintenance	314,588	376,588
Total Expense	4,971,101	6,850,975
Budgeted Surplus (Deficit), for the year	-	-

School District No. 46 (Sunshine Coast)

Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2022

	Annual Facility Grant	Learning Improvement Fund	Scholarships and Bursaries	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK	Classroom Enhancement Fund - Overhead
	\$	\$	\$	\$	\$		\$	\$	\$
Deferred Revenue, beginning of year									
Add: Restricted Grants									
Provincial Grants - Ministry of Education	196,588	142,860			192,000	22,050	15,235	516,271	193,196
Other			70,000	900,000					
Investment Income			7,000						
	196,588	142,860	77,000	900,000	192,000	22,050	15,235	516,271	193,196
Less: Allocated to Revenue	196,588	142,860	77,000	900,000	192,000	22,050	15,235	516,271	193,196
Deferred Revenue, end of year	-	-	-	-	-	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education	196,588	142,860			192,000	22,050	15,235	516,271	193,196
Other Revenue			70,000	900,000					
Investment Income			7,000						
	196,588	142,860	77,000	900,000	192,000	22,050	15,235	516,271	193,196
Expenses									
Salaries									
Teachers									
Principals and Vice Principals								78,813	
Educational Assistants		110,000			130,000				
Support Staff	144,402							125,000	93,652
Other Professionals									10,000
Substitutes									61,348
	144,402	110,000	-	-	130,000	-	-	203,813	165,000
Employee Benefits	37,544	32,860			42,000			62,458	28,196
Services and Supplies	14,642		77,000	900,000	20,000	22,050	15,235	250,000	
	196,588	142,860	77,000	900,000	192,000	22,050	15,235	516,271	193,196
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 46 (Sunshine Coast)

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2022

	Classroom Enhancement Fund - Staffing	Miscellaneous	TOTAL
	\$	\$	\$
Deferred Revenue, beginning of year			-
Add: Restricted Grants			
Provincial Grants - Ministry of Education	2,595,040		3,873,240
Other		120,861	1,090,861
Investment Income			7,000
	2,595,040	120,861	4,971,101
Less: Allocated to Revenue	2,595,040	120,861	4,971,101
Deferred Revenue, end of year	-	-	-
Revenues			
Provincial Grants - Ministry of Education	2,595,040		3,873,240
Other Revenue		120,861	1,090,861
Investment Income			7,000
	2,595,040	120,861	4,971,101
Expenses			
Salaries			
Teachers	2,076,032		2,076,032
Principals and Vice Principals			78,813
Educational Assistants			240,000
Support Staff			363,054
Other Professionals			10,000
Substitutes			61,348
	2,076,032	-	2,829,247
Employee Benefits	519,008	120,861	842,927
Services and Supplies			1,298,927
	2,595,040	120,861	4,971,101
Net Revenue (Expense)	-	-	-

School District No. 46 (Sunshine Coast)

Annual Budget - Capital Revenue and Expense
Year Ended June 30, 2022

	2022 Annual Budget			2021 Amended Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
Revenues				
Amortization of Deferred Capital Revenue	1,818,993		1,818,993	1,796,984
Total Revenue	1,818,993	-	1,818,993	1,796,984
Expenses				
Amortization of Tangible Capital Assets				
Operations and Maintenance	2,171,989		2,171,989	2,170,738
Transportation and Housing	86,598		86,598	82,498
Total Expense	2,258,587	-	2,258,587	2,253,236
Net Revenue (Expense)	(439,594)	-	(439,594)	(456,252)
Net Transfers (to) from other funds				
Total Net Transfers	-	-	-	-
Other Adjustments to Fund Balances				
Total Other Adjustments to Fund Balances	-	-	-	
Budgeted Surplus (Deficit), for the year	(439,594)	-	(439,594)	(456,252)



**BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)
AD HOC ART IN SCHOOLS COMMITTEE NOTES**

Wednesday, April 28, 2021, 5:00 p.m.
Online via Zoom

PRESENT: S. Girard (Committee Chair); A. Amaral; S. Haines, P. Ruth

STAFF: P. Bocking, Superintendent; D. Knight, Principal Langdale Elementary; E. Reimer, Executive Assistant (Recording Secretary)

1. Call to Order

The meeting was called to order at 5:05 p.m.

2. Draft Policy Review

The committee reviewed the draft policy developed by Superintendent Bocking.

The committee spoke in favour of the policy and suggested an edit to split 27.1 into two points, and to replace the word “expects” with “encourages” in the newly formed 27.2.

A copy of the policy will accompany these notes.

Superintendent Bocking shared a list of items that would be considered for inclusion in the regulation that would support the policy.

RECOMMENDATION: “To bring the Art in Schools policy to the May Regular Meeting for approval.”

3. Adjournment

The meeting adjourned at 5:32 p.m.

27 ART IN SCHOOLS

Through lifeways, languages, spirituality and connections to the land, for thousands of years and in the present, Skwxwú7mesh and shíshálh Peoples practice cultural arts to tell stories, bring meaning to mysteries, and express relationships.

The Sunshine Coast Board of Education respects this legacy and acknowledges that its schools continue to operate within communities of immense artistic skill, passion and opportunity for students.

Students who are exposed to artistic expression have enhanced receptivity and enthusiasm for embracing the arts and pursuing their own artistic goals.

Reference: Kisida, B., Bowen, D. H., & Greene, J. P. (2017). [Cultivating Interest in Art: Causal Effects of Arts Exposure During Early Childhood.](#)

“Exposure to the Arts can help teens develop many positive skills and capacities that are valued by leaders and employers, such as persistence, collaboration, creative thinking, problem solving, motivation...”

Reference: Middle Earth (2015). [Benefits of Arts Exposure to Youth.](#)

- 27.1 The board expects that displays of public art are developed at all schools and facilities to enhance the everyday experience of our students, staff and community.
- 27.2 The board encourages that our students’ artistic expression be shared in public venues throughout the Sunshine Coast and in partnership with our community partners.

Board Policy: DRAFT
Revised:



April 20, 2021

Ref: 244947

Amanda Amaral, Chair
 Board of Education
 School District No. 46 (Sunshine Coast)
Email: aamaral@sd46.bc.ca

Dear Amanda Amaral:

Thank you for your letter of March 1, 2021, regarding the selection criteria for Integrated Child and Youth (ICY) teams in implementation of the Province's *A Pathway to Hope* strategy.

As part of the *Pathway* action plan, in September 2020, the Ministry of Education released the *Mental Health in Schools (MHIS) Strategy*. MHIS provides a vision and pathway for mental health in the BC K-12 education system and takes a system-wide approach to mental health promotion. This strategy embeds positive mental health and wellness programs and services for students in all areas including school culture, leadership, curriculum and learning environments through the three core elements of Compassionate Systems Leadership, Capacity Building, and Mental Health in the Classroom.

The Ministry of Education is working collaboratively under the leadership of the Ministry of Mental Health and Addictions and in partnership with the Ministry of Health and the Ministry of Children and Family Development (MCFD) along with Indigenous Partners towards implementation of ICY teams in the five selected districts (School Districts No. 71 (Comox Valley), No. 42 (Maple Ridge-Pitt Meadows), No. 38 (Richmond), No. 53 (Okanagan Similkameen), and No. 82 (Coast Mountains).

These five districts were selected in reflection of their current leadership and the strength of existing relationships and collaboration among service providers as the ICY teams will build on these strengths and relationships. The selection process also considered the level and complexity of needs of children, youth, and young adults in the community, with the intent to support service providers in meeting these needs.

Your District is showing great commitment and collaboration in the support of student mental health and wellbeing by working with your partners including Vancouver Coastal Health, the Coast North Shore MCFD Service Delivery Area, shíshálh Nation and other community services agencies.

.../2

I have shared your interest with the Ministry of Mental Health and Addictions, and I thank you for your commitment to promoting well-being for all BC students. If you require any further information, please contact Jennifer McCrea, Assistant Deputy Minister of the Learning Division by email at Jennifer.Mccrea@gov.bc.ca.

Again, thank you for writing.

Sincerely,

A handwritten signature in black ink, appearing to read "J. Whiteside". The signature is fluid and cursive, written in a professional style.

Jennifer Whiteside
Minister

pc: Jennifer McCrea, Assistant Deputy Minister, Learning Division

Gibsons Elementary School PAC

5 May, 2021

Board of Education
School District #46
Gibsons, BC

Dear Chair and Board:

Following our monthly meeting last evening it was suggested that I write the Board of Education on a serious matter.

As you are likely aware there were eight trees felled and partially removed from the grounds of Gibsons Elementary during spring break in March by a contracted tree services provider. There are almost 30 more either identified for removal or possible removal.

Last month, when the PAC enquired of the District Superintendent, Mr. Bocking, we were provided a number of answers to our initial questions. We appreciate the response and require some clarification please.

While we understand it was the intention of the School District to follow the rules as designated under the town of Gibsons Tree Preservation bylaw we are at a loss to understand how the trees were identified as needing immediate removal, who made the decisions and on what basis.

As there must have been a formal application provided to the town we would like to see this. Mr. Bocking refers to advice provided by "a professional arborist". We would like to discuss the issue with the arborist and also review their report required under section 4.2.3 of the bylaw.

When we connect with the certified arborist we will be able to go over their report together. We then expect to be able to have a broader discussion about forest health and ecology and create a learning opportunity for the students, staff and the neighbours. I think you will agree this should occur before any more trees are removed.

Many thanks. We look forward to the information requested.

Sincerely yours,



Martial Guillaud,
GES PAC Chair



SCHOOL DISTRICT 46 - SUNSHINE COAST

Excellence in all we do!

BOARD COMMITTEE MEETING SCHEDULE

2020-2021

MONTH	OPERATIONS COMMITTEE	COMMITTEE OF THE WHOLE	EDUCATION COMMITTEE
September 22, 2020	10:00 to 11:30 AM	12:00 to 2:00 PM	2:30 to 4:00 PM
October 27, 2020	10:00 to 11:30 AM	12:00 to 2:00 PM	2:30 to 4:00 PM
November 24, 2020	10:00 to 11:30 AM	12:00 to 2:00 PM	2:30 to 4:00 PM
December 15, 2020	10:00 to 11:00 AM	11:30 to 2:00 PM	2:30 to 4:00 PM
January 26, 2021	10:00 to 11:30 AM	12:00 to 2:00 PM	2:30 to 4:00 PM
February 23, 2021	9:30 to 11:15 AM	11:30 to 2:00 PM	2:30 to 4:00 PM
March 30, 2021	9:30 to 11:30 AM	12:00 to 2:30 PM	Cancelled
April 27, 2021	10:00 to 11:30 AM	12:00 to 2:30 PM	3:00 to 4:00 PM
May 25, 2021	10:00 to 11:30 AM	12:00 to 2:30 PM	2:45 to 4:00 PM
June 22, 2021	10:00 to 11:30 AM	12:00 to 2:00 PM	2:30 to 4:00 PM
MAY AGENDAS:	<ol style="list-style-type: none"> 1. Five-Year Capital Plan 2. Annual Facilities Grant (AFG) Plan 3. Goal 3.f. Transportation Strategies <ol style="list-style-type: none"> a. Transportation Review 4. Joint Use Committee - Terms of Reference 5. Local Government OCP and Zoning Referrals (standing item) 	<ol style="list-style-type: none"> 1. School Growth Plan Presentations <ol style="list-style-type: none"> a. Madeira Park Elementary b. West Sechelt Elementary c. Roberts Creek Elementary d. Elphinstone Secondary 2. Goal 2.d. - Leaders 3. Select Standing Committee on Finance and Govt. Services Discussion 4. Student Forum Debrief 5. Intergovernmental Meeting Debrief 6. Policy Review (standing item) <ol style="list-style-type: none"> a. Role of the Secretary-Treasurer (12) b. Special Meetings (53) 7. Regulations for review: <ol style="list-style-type: none"> a. Health and Safety (3120) 8. Communication Plan (standing item) 	<ol style="list-style-type: none"> 1. Goal 1.j - Digital Literacy 2. Goal 1.k - Fine Arts 3. Goal 1.l - Graduation 4. District Report to the Ministry

AD HOC COMMITTEE MEETINGS:

- Ad Hoc Trustee Honourarium Committee meets Wed, May 26 from 5:30 to 7:00 p.m.
- Ad Hoc Anti-Poverty Policy Committee meets Tues. June 1 from 7:00 to 8:30 p.m.

Agenda packages, minutes and notes are available on the district website at

<https://sd46.bc.ca/district-information/board-of-education-and-governance/board-meeting-schedule/>