

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

Wednesday, March 10, 2021, 7:00 p.m.  
Online – Zoom Meeting

TRUSTEES: A. Amaral, Board Chair; M. Hampvent, Vice-Chair; S. Girard, Trustee; S. Haines, Trustee; S. Leech, Trustee; P. Ruth, Trustee; A. Grunenberg, Student Trustee

STAFF: P. Bocking, Superintendent, N. Weswick, Secretary-Treasurer; P. Bishop, Director of Instruction; K. Kerr, Director of Instruction; E. Reimer, Executive Assistant (Recording Secretary)

REGRETS: Tonya Ste. Marie, Trustee

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1. Call to Order

The meeting was called to order at 7:10 pm.

Chair Amaral acknowledged that the meeting was taking place on the unceded territory of the Squamish Nation and welcomed those in attendance.

Due to technical issues, the meeting was not live-streamed to YouTube. The meeting was recorded and shared with the public on Thursday, March 11. Questions arising from the meeting were invited to [questions@sd46.bc.ca](mailto:questions@sd46.bc.ca) and will be responded to at the April board meeting.

2. Celebrating Education: Career Programs - C. Gordon

Cathy Gordon, District Career Coordinator; Krissy Seymour, Elphinstone Secondary Chef; Tim Bedford, Vancouver Community College Chef; and Mitsuo Yamamura, Elphinstone Secondary student, provided a report on the Pro Cook Train in Trades Program offered at Elphinstone Secondary. Chef Seymour shared her professional experience in the kitchen and Mitsuo Yamamura spoke to his experiences as a student in the Pro Cook class. Students completing the program earn credits towards graduation as well as their level 1 apprenticeship training.

3. Public Question Period (10 minutes in total)

- There were two questions from the public relating to cancelled student trips that took place in March 2020. Superintendent Bocking advised that the district has

contacted School Protections Program (SPP), the district's insurer, to see if the district insurer would reimburse families directly, similar to what had taken place in Alberta. Unfortunately, SPP has advised that they are unable to provide any assistance in this matter. The district remains in communication with the booking agency and continues to advocate for students and families.

4. Adoption of the Agenda

**Moved:** Ruth

**Seconded:** Girard

**MOTION:** "THAT the agenda of March 10, 2021 be adopted."

**Carried**

5. Approval of Minutes of Prior Meetings and Receipt of Records of Closed Meetings

a. Regular Meeting Minutes - February 10, 2021

b. Record of Closed Meeting - February 10, 2021

Trustee Ruth noted an error in the attendance of the Operations Committee notes. The notes will be corrected to reflect that Trustee Ruth was not in attendance at that meeting.

**Moved:** Haines

**Seconded:** Ruth

**MOTION:** "THAT the Regular Meeting taking place on February 10, 2021 and the Record of Closed Meeting of February 10, 2021, be approved.

**Carried**

6. Reports

a. Superintendent's Report

Superintendent Bocking shared two poems from the student Coastal Voices anthology.

Superintendent Bocking, Director Bishop and Director Kerr highlighted:

- Report cards issued on March 5 with parent teacher interviews taking place by phone or on Zoom.
- Kindergarten registration and supportive transition programs.
- "Seamless Day" pilot project to begin at West Sechelt Elementary in March with a small number of students.
- Sunshine Coast Online program will be discontinued at the end of June 2021.
- School celebrations in recognition of Pink Shirt day.
- Salish Weave prints shared with Langdale Elementary and Cedar Grove Elementary students.

- Gender equality in the workplace initiatives and strategies supported by the Industry Training Authority (ITA).
- Trauma sensitive practice webinars with Kim Bartel.
- Use of web-based “Clevr” system to support workflows in the student support central referral system.
- Numeracy supports for educators, including the MathUp platform and monthly collaborative meetings.
- Askable Adult Workshops taking place on Zoom and recorded to the district YouTube channel,
- Marine education programs for grades 3 and 6 students at the Nicholas Sonntag Marine Education centre.

Superintendent Bocking responded to an inquiry relating to supports for students who were enrolled in the Sunshine Coast Online program during the pandemic and returning to the classroom in September 2021,. Superintendent Bocking reported that students will be assessed and supported as per normal practice at schools.

b. Strategic Plan Reports

1. Goal 1.e. - Numeracy

The report was submitted as written. The district math committee supports educators in their practice to promote the joy of numeracy at schools.

2. Goal 2.b. - Professional Development

The report was submitted as written. Superintendent Bocking reported that staff are supported in pursuing their professional aspirations.

3. Goal 2.e. - Positive Partnerships / Family Engagement

The report was submitted as written. Superintendent Bocking highlighted communication structures and initiatives that ensure positive partnerships with families.

4. Goal 3.c. - Collaborations and Partnerships

The report was submitted as written. Superintendent Bocking noted that the district is pleased to continue to support collaborations with partners.

c. Administrative Regulations in Circulation to May 19, 2021

1. Reg. 2050 - Conflict of Interest

The regulation was discussed at the Committee of the Whole meeting taking place in February. The regulation will circulate for a ten-week period for feedback.

2. Reg. 2150 - Working Alone

The regulation was discussed at the Committee of the Whole meeting taking place in February. The regulation will circulate for a ten-week period for feedback.

3. Reg. 4110 - Renovations

The regulation was discussed at the Operations Committee meeting taking place in February. The regulation will circulate for a ten-week period for feedback.

d. Secretary-Treasurer's Report

Secretary-Treasurer Weswick reported on:

- initial expectations for the upcoming funding announcement from the Ministry of Education,
- delays for delivery of outdoor learning structures,
- progress with the SLC day care renovation,
- relocation of portables at West Sechelt Elementary,
- an application to MCFD capital grants for funding for equipment for the West Sechelt Elementary daycare.

1. Larger Cheques Written in the Month of February 2021

2. Expenditures by Object - February 2021

e. Board Report

The report was submitted as written.

Vice-Chair Hampvent reported on the district's involvement in the Equity Scan, which is taking place over a three-year period.

Trustee Ruth reported on a call to action from the District of Sechelt relating to the housing crisis on Sunshine Coast. The item will be discussed further at the March Committee of the Whole.

1. BCSTA Report

Trustee Ruth reported on plans for the BCSTA Annual General Meeting and noted materials will be provided in advance to trustees, including forty-eight motions to be considered.

Trustee Ste. Marie's report was submitted as written.

2. BCPSEA Report

Trustee Ruth reported on items shared by email with trustees.

3. Student Trustee Report

Student Trustee Grunenberg reported that:

- a student survey on the topic of poverty is being developed to support the board's ad hoc committee,
- the student forum is taking place in April through Zoom,

- students are creating four videos of secondary schools to share with grade 7 students and support transitions,
- general student excitement for the upcoming spring break.

f. Committee of the Whole Notes - February 23, 2021

1. 2021-22 School Calendar Recommendation

**Moved:** Ruth  
**Seconded:** Haines

**MOTION:** "TO approve the 2021-22 School Calendar"

**Carried**

2. Letters of Support Policy

**Moved:** Leech  
**Seconded:** Ruth

**MOTION:** "TO approve the Letters of Support policy."

**Carried**

3. Evaluation of District Administration

**Moved:** Hampvent  
**Seconded:** Ruth

**MOTION:** "TO repeal policy 14 (Evaluation of District Administration) and update policy 10 (District Administration)."

**Carried**

4. Sexual Orientation and Gender Identity

**Moved:** Ruth  
**Seconded:** Hampvent

**MOTION:** "TO approve the updated Sexual Orientation and Gender Identity policy."

**Carried**

g. Education Committee Notes - February 23, 2021

Trustee Girard reviewed the Education Committee notes.

h. Operations Committee Notes - February 23, 2021

Trustee Haines reviewed the Operations Committee notes.

1. SCRD Notice of Application - 1057 Roberts Creek Road

**Moved:** Leech  
**Seconded:** Haines

**MOTION:** "TO write to BC Liquor and Cannabis Regulation Branch and share the board's request that a 300 metre buffer be maintained between a school site and a cannabis retail facility."

**Carried**

- i. Ad Hoc Trustee Honourarium Committee - February 18, 2021

**Moved:** Haines

**Seconded:** Hampvent

**MOTION:** "THAT the board consider gender equity and other issues related to equity and compensation when considering adjustments to the trustee honourarium."

Opposed: Hampvent, Girard, and Ruth

**Defeated**

Trustees debated the motion and shared concerns that the motion as worded was vague. Trustees indicated support for continued conversation at a future date.

**Moved:** Leech

**Seconded:** Hampvent

**MOTION:** "TO continue to align the trustee honorarium with the Vancouver CPI index for the 2021 calendar year"

**Carried**

- j. Ad Hoc Anti-Poverty Policy Committee - March 1, 2021

**Moved:** Leech

**Seconded:** Ruth

**MOTION:** "THAT the terms of reference as written in the Ad Hoc Anti-Poverty Policy Committee Notes be adopted for this committee."

**Carried**

7. Correspondence

- a. Deputy Minister MacDonald - Request to Underspend Indigenous Education Funding for the 2019/20 School Year (Ref. 239788)

**Moved:** Ruth

**Seconded:** Girard

**MOTION:** "TO receive the correspondence."

**Carried**

8. Questions and Enquiries from the Public Relating to the Board Meeting

9. Next Meeting

The next public board meeting will be held on April 14, 2021.

a. Committee Agendas

A suggestion was made to include a full board conversation regarding the trustee honourarium, including matters of equity, at a future Committee of the Whole.

Trustees noted that the Ad Hoc Art in Schools Policy Committee has been scheduled for 5:00 pm on March 31.

**Moved:** Leech

**Seconded:** Girard

**MOTION:** "TO approve the committee agendas."

**Carried**

10. Adjournment

There being no further business, the meeting adjourned at 8:53 pm.

**Moved:** Ruth

**Seconded:** Girard

**MOTION:** "TO adjourn."

**Carried**

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Amanda Amaral - Board Chair

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Nicholas Weswick - Secretary-Treasurer