



**BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)  
OPERATIONS COMMITTEE NOTES**

Tuesday, January 26, 2021, 10:00 a.m.  
Online via Zoom

**TRUSTEES:** S. Haines (Committee Chair), A. Amaral, M. Hampvent,  
S. Leech, T. Ste. Marie

**STAFF:** P. Bocking, Superintendent; N. Weswick, Secretary-  
Treasurer; S. Whittall, Manager of Finance, Rob Collison,  
Manager of Facilities and Transportation; P. Luporini, District  
Principal of Technology; J. Shelemey, SCTA; S. Mackenzie,  
CUPE 801; E. Reimer, Executive Assistant (Recording  
Secretary)

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1. Call to Order

The meeting was called to order at 10:01 a.m.

2. Amended Budget

Secretary-Treasurer Weswick spoke to a presentation on the 2020-21 Amended Budget, which included a revenue analysis, a review of preliminary budget changes, amended budget changes, and impacts to the restricted surplus. A copy of the presentation will be included with these notes for reference.

Due to enrollment decline, the district received supplemental funding in the amount of \$142,648, in addition to the Funding Protection grant in the amount of \$130,078. Both of the revenue items are only available in the first year of an enrolment decline. Funding related to labour settlements was also included in the revenue determination, these items had not been settled when the preliminary budget was developed in 2020.

The Classroom Enhancement Fund was increased in the amended budget cycle as per ministry direction. The district received a combined total of \$915,248 in funding related to Covid grants. An additional \$578,349 is expected to be received in phase 2 of federal Covid funding. The expected funding is reflected in the "SPF-Other" revenue line.

The summary of significant changes to the amended budget includes a reduction in school enrolment-based funding, a mid-year allocation of unrestricted surplus to offset that reduction, and school inclusive education funding, among other items. The summary can be found on page 8 of the Amended Budget slide deck.

The unrestricted surplus available for 2021/22 is projected to be \$2,014,222.

The committee reviewed suggested priorities for the \$50,000 holdback allocation from the Federal Safe Return to School funding. Those priorities were identified as:

1. Phase 2 risk reserve
2. Outdoor learning structures – site preparation
3. Custodial equipment and cleaning supplies

The committee discussed the timeline for the installation of outdoor learning structures and Covid related funding in general.

The committee discussed the lack of supplemental funding for exempt compensation increases relating to compression.

**RECOMMENDATION:** "TO advocate to the ministry for additional funding for exempt salary increases."

**RECOMMENDATION:** "TO approve the 2020-21 Amended Budget."

**RECOMMENDATION:** "TO approve the plan for use of the holdback allocation from the federal funding for the Safe Return to School."

3. Joint-Use Update

Secretary-Treasurer Weswick reported that a staff-to-staff meeting had been scheduled for spring with a governance Joint-Use session scheduled in early June.

4. Transportation Review

Erica Reimer shared a summary of the responses to the board's transportation survey. A total of 436 responses were received.

The interactive summary report is available at <https://infogram.com/sd46-transportation-review-1hnq410o0jx3p23?live>.

The survey responses will be considered when determining improvements to student transportation and changes to bell schedules, with the assistance of ASTSBC consultants.

Secretary-Treasurer Weswick reiterated that recommendations from a prior report from School Bus Logistics are not being considered at this time.

5. Regulations for Review

- a. Regulation 4110 - Renovations

The committee agreed to defer the item to the February Operations Committee due to time limitations.

6. Local Government OCP and Zoning Referrals (standing item)

- a. District of Sechelt - Rezoning Application for 5546 Inlet Avenue

The committee discussed the merits of the Legion and their ongoing support for school Remembrance Day activities. The committee also discussed the proximity to the alternative school directly across the road and how this might impact the operations of the District.

8. Adjourn

The meeting adjourned at 11:40 a.m.