

**BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)
COMMITTEE OF THE WHOLE NOTES**

Tuesday, December 15, 2020, 11:30 a.m.
Online via Zoom

TRUSTEES: A. Amaral (Committee Chair), S. Girard, S. Haines, M. Hampvent,
S. Leech, P. Ruth, T. Ste. Marie

STAFF: P. Bocking, Superintendent; N. Weswick, Secretary-Treasurer;
K. Kerr, Director of Instruction; S. Mackenzie, CUPE 801; E.
Reimer, Executive Assistant (Recording Secretary)

1. Call to Order

The meeting was called to order at 11:31 a.m.

2. Goal 2.a. – Healthy & Inspired Team

Superintendent Bocking provided a verbal report and reported that:

- Covid protocols are continually reviewed with joint health and safety teams and district leadership teams.
- The district informs and coordinates with staff using a variety of means (website, EduCoaster, email, district calendar).
- The district continues to celebrating the work of staff through social media.
- Staff engage and participate in a variety of committees that support of the strategic plan (Physical Health, Numeracy, Reading and Fine Arts Committees)
- The district continues to offer Teacher in Charge professional development opportunities

Director Kerr reported on the district staff well-being working group that was struck prior to the pandemic. The working group is currently discussing self-care wellness supports and the greater community of care. The group has scheduled two district wide presentations, via Zoom, to discuss well-being. Additionally, the district is offering wellness grants to fund staff initiatives that support personal wellness.

The working group is looking at ways to support all staff, including staff that may not work at a specific site (e.g.: TTOCs) as well as staff who may not be able to participate in the Zoom conferences due to work hours (e.g.: custodial staff). The working group has connected with Educational Assistants and developed an anxiety tip sheet in response to an identified need during the pandemic. Principals and vice-principal personal wellness is being supported through shifts in meeting practices and ongoing conversations to identify needs.

Chair Amaral and Trustee Leech agreed to discuss how to support trustees in engaging in well-being or centering practices.

3. School Growth Planning

Superintendent Bocking reported that school growth planning had been delayed in order to allow principals time to address changes to educational practices that came as a result of the pandemic. Superintendent Bocking reported that individual meetings with principals have been taking place and that the development of school growth plans continues to take place.

The committee discussed other options to the in-person trustee visits to schools that are typically arranged in January of each year. Trustees indicated a preference for conversations via Zoom with school principals and possibly a collection of students and staff from each school. Superintendent Bocking agreed to present a summary of school plans to the February Committee of the Whole for a high-level review and will schedule time for meetings with principals during regularly scheduled committee meetings through the spring.

4. Board Evaluation Presentation Schedule

Vice-Chair Hampvent reported on areas for continued professional development that had been identified through the BCSTA Self-Assessment tool, those being the areas of governance, finance and facilities, and community relations.

Trustees will be engaging in a joint learning opportunity on community engagement with Theresa Nicholson in late January and have registered in a professional learning webinar in March titled "Demystifying Roberts' Rules".

Trustees suggested seeking out self-directed learning opportunities that would support the remaining areas identified in the self-assessment. Vice-Chair Hampvent suggested meeting with the chair and senior staff to identify supports in the areas of need and report back at a future meeting.

5. BCSTA Trustee Academy Debrief

Trustees shared their impressions of the virtual trustee academy and spoke favorably of the format and speakers.

Trustee Ruth noted that she had not received the Trustee Academy satisfaction survey and asked if others had. Trustee Ruth will contact BCSTA in regards to the survey.

6. Policy Review (standing item) - 1:10 pm

a. Decentralized Decision Making (Policy 15)

Secretary-Treasurer Weswick shared revisions to the policy that more accurately represent the intent and current application of the policy. He noted that the policy is supported by a regulation which outlines procedures at the school level ([Regulation 5010 – Decentralized Decision Making](#))

RECOMMENDATION: "To accept the proposed changes to Policy 15 - Decentralized Decision Making."

b. Reports (Bylaw 61)

The committee debated repealing the bylaw in its entirety or revising the bylaw to not require motions to receive reports, as proposed by Secretary-Treasurer Weswick.

RECOMMENDATION: "To accept the proposed changes to Bylaw 61 - Reports."

c. Evaluation of District Administration (Policy 14)

Superintendent Bocking agreed to provide revised language, which would combine policy 14 with policy 10 (District Administration), to the February Committee of the Whole.

d. Committees (Bylaw 62)

The committee discussed section 62.4, specifically the “working session” and requested additional information on why the language was included in the bylaw. Staff will investigate the history of the bylaw and report back at a future meeting.

Chair Amaral sought feedback on how to appoint trustees to the Ad Hoc Trustee Honorarium Committee. Secretary-Treasurer Weswick indicated that the chair can appoint at their discretion.

7. Communication Plan (standing item)

Chair Amaral requested the addition of BCSTA Committees to the January Committee of the Whole.

8. Adjourn

The meeting adjourned at 1:56 p.m.