

**BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)  
COMMITTEE OF THE WHOLE NOTES**

Tuesday, November 24, 2020, 12:00 p.m.  
Online via Zoom

TRUSTEES: A. Amaral (Committee Chair), S. Girard, S. Haines,  
M. Hampvent, S. Leech, P. Ruth, T. Ste. Marie

STAFF: P. Bocking, Superintendent; N. Weswick, Secretary-Treasurer;  
K. Kerr, Director of Instruction; J. Shelemey, SCTA President;  
S. Mackenzie, CUPE 801 President; E. Reimer, Executive  
Assistant (Recording Secretary)

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1. Call to Order

The meeting was called to order at 12:00 p.m.

2. External Committees Report

Trustees discussed their roles on external committees and considered the relevancy of those committees to the board. Trustees appointed to external committees agreed to provide a brief synopsis of their assigned committee's purpose and sponsor, in addition to general information regarding who attends the meeting to the board chair prior to the December Regular Board meeting.

The committee debated the value of continuing to take part in the BC Ferries Advisory Committee and whether that committee should be attended by a trustee or a staff member. Trustees agreed that continued participation on that committee by a trustee is warranted.

3. Education Committee Discussion

Trustees shared their thoughts on the format and structure of the Education Committee. The committee agreed that the Education Committee provides a valuable accountability and reporting opportunity for progress towards strategic plan goals. Trustees suggested:

- providing more opportunity for interactions during the reports,
- ensuring sufficient time is provided for discussion on the agenda items,
- providing an opportunity for gap analysis in governance and policy,
- ensuring opportunities and requests for board advocacy are highlighted.

4. Board Evaluation Presentation Schedule

Vice-Chair Hampvent reported that a survey had been distributed to trustees to evaluate strengths and areas of growth as identified through individual trustees' completion of the BCSTA Self-Assessment tool. The survey results will be compiled and brought back to the December Committee of the Whole for discussion on next steps.

5. Guidelines Around Letters of Support

The committee discussed the value of developing a policy to help the board determine when to issue a letter of support. The committee discussed the benefits of developing criteria and guidelines for that policy.

**RECOMMENDATION:** "That the board develop a policy to assess requests for letters of support."

6. Policy Review

a) Decentralized Decision Making (Policy 15)

Secretary-Treasurer Weswick suggested that the policy could use additional refinement to ensure an appropriate balance between centralized supports and decentralized decision making. Draft language will be provided to the December Committee of the Whole for consideration. The committee suggested including additional information on the value of decentralized decision making in the policy's preamble.

b) Reports (Bylaw 61)

The committee discussed whether a motion to receive a report was required or of particular value. The committee agreed to reflect on the bylaw and consider any changes at the December Committee of the Whole.

7. Communication Plan

Superintendent Bocking indicated that a broader discussion around school growth plans would take place at the December Committee of the Whole as school Principals have not been asked to update their formal plans at this time, as well as to have a discussion on a substitute for the annual trustee school tour, which will not take place due to Covid restrictions.

8. Adjourn

The meeting adjourned at 2:05 p.m.