

**BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

**REGULAR MEETING AGENDA**

Wednesday, November 4, 2020, 7:00 p.m.  
School Board Office - Gibsons, BC  
494 South Fletcher Road  
Gibsons, BC

---

**Pages**

1. Call to Order
2. Celebrating Education: Chatelech Secondary Concert Band - P. Bocking
3. Process for Questions from the Public  

Questions and enquiries from the public are invited by email to questions@sd46.bc.ca for discussion at the end of the meeting.
4. Adoption of the Agenda  

**MOTION:** "THAT the agenda of November 4, 2020 be adopted."
5. Approval of Minutes of Prior Meetings
  - a. Regular Meeting Minutes - October 14, 2020  

**MOTION:** "THAT the Regular Meeting of October 14, 2020, be approved."
6. Reports
  - a. Superintendent's Report 1
  - b. Strategic Plan Reports
    1. Goal 1.d. - Literacy 2
    2. Goal 3.a. - Communication 4
    3. Goal 3.b. - Visioning and Planning
  - c. Secretary-Treasurer's Report 6
    1. Larger Cheques Written in the Month of October 2020 7
  - d. Board Report 9
    1. BCSTA Report 10
    2. BCPSEA Report 13
    3. Student Trustee Report
  - e. Ad Hoc Policy Prioritization Committee Notes - October 19, 2020 18
  - f. Ad Hoc Equity Committee Meeting - October 21, 2020 20

- g. Committee of the Whole Notes - October 27, 2020 22
- h. Education Committee Notes - October 27, 2020 25
- i. Operations Committee Notes - October 27, 2020 27
- j. Receipt of Reports

**MOTION:** "THAT the reports be received."

7. Questions and Enquiries from the Public Relating to the Board Meeting

8. Next Meeting

The next public board meeting will be held on December 9, 2020.

- a. Committee Agendas 30

**MOTION:** "TO approve the committee agendas."

9. Board Elections

- a. Board Chair
- b. Vice-Chair
- c. BC Public School Employers' Association (BCPSEA) Trustee Representative
- d. BC School Trustees' Association (BCSTA) Provincial Council Representative

10. Adjournment

# REPORT TO THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO.46 (SUNSHINE COAST)

## SUPERINTENDENT'S REPORT

Submitted by Superintendent Patrick Bocking  
November 4, 2020

---

### 1. CIRCLE OF CARE: STUDENTS

- a. Fun and safe Halloween celebrations occurred across the district on Friday, October 30<sup>th</sup>. From outdoor costume parades to a goodie launcher design challenge, Sunshine Coast Schools know how to get creative and celebrate safely! (1b)
- b. 'Social Media Awareness' virtual student session was provided by Safer Schools Together and shared with DSLT and secondary students. (1f, 1j)
- c. Elementary counsellors have started the year focusing on EASE curriculum in collaboration with classroom teachers for our students as we re-start school. Everyday Anxiety Strategies for Educators. (1f)
- d. Amended Sport Calendar and Coast Fit Guide has been created by the Elementary Physical Health and Education Committee and shared with elementary teachers to provide guidance for physical education programs while staying safe and adhering to COVID-19 protocols. (1g)

### 2. CIRCLE OF CARE: STAFF

- a. Staff Well Being Working Group has begun work in partnership with the BC Children's Hospital Rural Grant. (2a)
- b. Mental Health First Aid and Crisis Prevention Training and Certification has started with sessions being held on October 23<sup>rd</sup> and afterschool. (2a)
- c. The Health and Safety Committee is ensuring appropriate training is provided for the work of the Committees, for First Aid, and for the Mental Health of our Employees (2a)
- d. The October 23<sup>rd</sup> Pro D Day provided our staff with many choices to deepen their learning in areas under the following focus: Professional Learning: One Heart; One Mind:
  - i. Integrating Indigenous world views and perspectives into learning environments
  - ii. Enhancing Indigenous student achievement
  - iii. Focusing on Diversity, Equity, Inclusion, Social Justice and Anti-Racism (2b)
- e. Parenting through Difficult Times 6-week series has just wrapped up with positive feedback and plans to hold further series in the future. (2e)

### 3. CIRCLE OF CARE: COMMUNITY

- a. Health & Safety Signs: Fence and door signs are going up at all schools clarifying that a mask must be worn and physical distancing adhered to by all parents, caregivers, and visitors on school grounds. (3a)
- b. Grade 3 students across the district will be taking part this fall in the Nicolas Sonntag Marine Education program: Biodiversity of the Salish Sea. (3c)
- c. An SD46 Environmental Initiatives poster is ready to be shared. This poster details and celebrates our environmental initiatives and efforts to date. (3d)

# REPORT TO THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO.46 (SUNSHINE COAST)

## STRATEGIC PLAN REPORT: LITERACY

Submitted by Superintendent Patrick Bocking  
November 4th, 2020

- 1.d. Our students will be **literate**. They will be effective communicators, critical thinkers and engaged citizens.

*" Literacy is, finally, the road to human progress and the means through which every man, woman and child can realize his or her full potential."*

*-Kofi Anan*

### Background:

Literacy is a foundation for the academic and life success of a well-informed citizen. In partnership with our community, including our students' parents, our district has many supports in place to ensure our students are effective communicators, critical thinkers, and engaged citizens. Literacy intersects with many of our Strategic Plan Goals.

### Discussion:

Literacy support this year is articulated in a wide variety of activities detailed in the slide show accompanying the Education Committee minutes. The overall priorities of the District Literacy Committee include:

1. To improve our ability to understand, support and communicate student literacy skills by supporting teachers in the use of common assessment tools.
2. Continue to build a professional culture intensely focused on improving literacy results for all students.
3. Explore ways to extend reading & writing opportunities in the educational & the broader community
4. Increase the number of children that experience the joy of reading & writing.

### Data (Qualitative/ Quantitative):

- EDI data indicate that our incoming students are less vulnerable in literacy since this inventory began, even with an increase in this seventh wave. We believe this is due to the extensive early learning work focused on literacy.
- FSA data indicate that our grade 4 students are achieving at an above level average compared to the rest of BC districts in reading and writing.
- FSA data indicate that our grade 7 students are achieving at an above level in reading average compared to the rest of BC districts.
- FSA data indicate that our grade 7 students are appear to have slid somewhat in their demonstrated achievement level in writing compared to the rest of BC districts.

**Next Steps:**

- Link inclusionary practices to literacy success for all students
- Strategize for supporting the grade 7 writing program
- Phonological Foundations Assessment Tool: support for Kindergarten teachers to pinpoint intervention
- Ensure Indigenous reading resources are available and supported
- Literacy for Secondary Teachers: “LIST” with Faye Brownlie and many other workshops
- Planning for increased family engagement in extending literacy practices beyond school and including online support

# REPORT TO THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO.46 (SUNSHINE COAST)

## STRATEGIC PLAN REPORT: COMMUNICATE

Submitted by Superintendent Patrick Bocking  
November 4<sup>th</sup>, 2020

- 3.a. Our district will effectively **communicate** with students, staff, and the community.

*“Communication leads to community, that is, to understanding,  
[connection] and mutual valuing.”*

*-Rollo May*

### Background:

Communicating effectively with our students, staff, and community through a number of different methods and supported by current technology is essential to establishing trust, transparency, and connection with all stakeholders.

### Discussion:

The board and district staff do their very best to model effective communication. To that end we communicate with students, staff, and the community in many ways:

- **District Website:**
  - Education During CV19 Pandemic: Information, Resources & Supports page with FAQ's
  - Online forms: registration, consent forms, bussing, cross-boundary, surveys, professional development and event registration
  - Calendar: ability to subscribe from your personal device
  - News, event, and celebrating education posts
- **District Social Media Accounts:**
  - Facebook: @SD46SC
  - YouTube: SD46Schools channel
  - Instagram: sd46sc
  - Twitter: SSCschools
- **School Websites:**
  - Posts, forms, calendar, and staff contact details.
- **Health and Safety Communication:** District Health and Safety fence and door signs for parents, caregivers and visitors regarding physical distancing, wearing a mask and following other entrance protocols.
- **Communication & Engagement with Staff:**

- EduCoaster: An internal staff newsletter is published once a month and distributed electronically to staff.
- School visits: Superintendent regularly visits schools/classrooms throughout the year.
- Email updates during the Covid-19 pandemic
- Engage: Web-based platform for staff to share internal documents and tools.
- **Communication & Engagement with families:**
  - FreshGrade: Elementary reporting, portfolio and communication tool between teachers and parents/caregivers.
  - ZOOM and email during the Covid-19 pandemic.
  - Superintendent's ZOOM Fall check-in PAC visits.
  - ZOOM and Facebook live stream webinars.
  - School Messenger email-outs for important district wide updates.
  - Subscribed monthly SD46 newsletter.
- Superintendent's video messages widely distributed for staff & community
- Live streaming board meeting and committee meetings to SD46 YouTube channel during the pandemic.
- **Secondary Apps:** All secondary schools have a downloadable app for communicating with students and parents/caregivers.
- **District Student Leadership Team:** Secondary student communication and survey via SD46 Google accounts.
- **Radio:** Students from rotating schools record 91.7 FM local radio messages for our community on a variety of topics throughout the school year.
- **Newspaper:** Communication of Board meeting dates, Inclement weather and home-schooling notices, SPARK! & StrongStart Schedules, Indigenous Peoples' Day, annual 'Graduation' feature, annual 'Welcome Back to School' feature and many more campaigns are published in the Coast Reporter. Transparent communication with our community through news releases and reporter requests for article comments/quotes from the Superintendent's office.

#### **Data (Qualitative/ Quantitative):**

- End of the year survey data
- Website and Social Media analytics
- Informal requests for feedback from stakeholders

#### **Next Steps:**

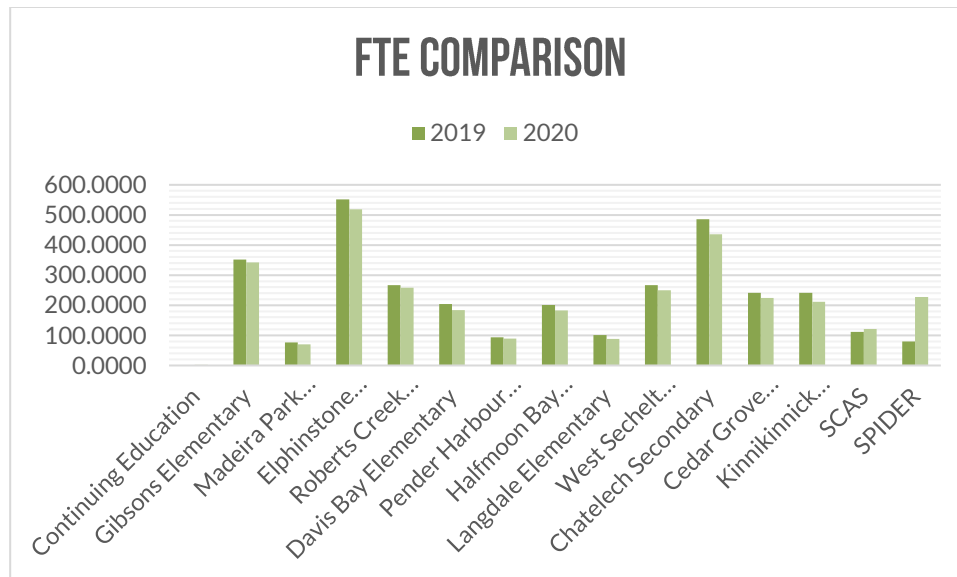
- Online forms for consent forms, field trips, and fundraisers on school websites.
  - Training of staff on managing online forms.
- District Webinars for parents/caregivers
- During the pandemic, communicating any health and safety updates and procedures with our community, aiming for clear and consistent messaging.
- Communicating the efforts and results of strategic plan initiatives with our community.
- We will continue to encourage a culture of sharing and celebrating all that we do!

# REPORT TO THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO.46 (SUNSHINE COAST)

## SECRETARY-TREASURER'S REPORT

Submitted by Secretary-Treasurer Nicholas Weswick  
November 4<sup>th</sup>, 2020

### FINAL SEPTEMBER ENROLLMENT



FTE Comparison	2019	2020	+/-
Continuing Education	0.2500	1.6875	1.4375
Gibsons Elementary	352.0000	342.0000	-10.0000
Madeira Park Elementary	77.0000	70.0000	-7.0000
Elphinstone Secondary	551.8125	518.5000	-33.3125
Roberts Creek Elementary	267.0000	258.0000	-9.0000
Davis Bay Elementary	204.0000	184.0000	-20.0000
Pender Harbour Secondary	93.5625	89.5625	-4.0000
Halfmoon Bay Elementary	201.0000	183.0000	-18.0000
Langdale Elementary	101.0000	88.0000	-13.0000
West Sechelt Elementary	267.0000	250.0000	-17.0000
Chatelech Secondary	485.7500	435.4375	-50.3125
Cedar Grove Elementary	241.0000	224.0000	-17.0000
Kinnikinnick Elementary	241.0000	211.0000	-30.0000
SCAS	111.8750	120.9375	9.0625
SPIDER	79.2500	227.1875	147.9375
District Totals	3273.5000	3203.3125	-70.1875



## S D N O . 4 6 ( S U N S H I N E C O A S T )

DATE 30-Oct-2020 11:31 AM

SUMMARY - ISSUED CHEQUE REPORT - CHEQUE LIMIT : 10,000.00

PAGE 1

START DATE: 01-Oct-2020 TO END DATE: 30-Oct-2020

CHEQUE #	BANK	MICR #	VENDOR #	VENDOR NAME	ISSUE DATE	CHEQUE AMOUNT
-----						
ON-LINE CHEQUES : ISSUED BETWEEN 01-Oct-2020 AND 30-Oct-2020						
00LCET4357	0001	*****	28093	RECEIVER GENERAL FOR CANADA	05-Oct-20	260,711.06
00LCET4359	0001	*****	30209	TEACHERS' PENSION PLAN	05-Oct-20	452,468.26
00LCET4368	0001	*****	28094	RECEIVER GENERAL FOR CANADA	13-Oct-20	14,166.26
00LCET4369	0001	*****	28094	RECEIVER GENERAL FOR CANADA	13-Oct-20	85,961.09
00LCET4372	0001	*****	23290	MUNICIPAL PENSION PLAN	02-Oct-20	63,610.93
00LCET4373	0001	*****	28093	RECEIVER GENERAL FOR CANADA	20-Oct-20	200,000.00
00LCET4374	0001	*****	28095	RECEIVER GENERAL FOR CANADA	20-Oct-20	13,076.16
00LCET4375	0001	*****	30209	TEACHERS' PENSION PLAN	20-Oct-20	10,514.06
00LCET4378	0001	*****	28094	RECEIVER GENERAL FOR CANADA	26-Oct-20	13,825.29
00LCET4379	0001	*****	28094	RECEIVER GENERAL FOR CANADA	26-Oct-20	88,942.91
00LCET4382	0001	*****	23290	MUNICIPAL PENSION PLAN	20-Oct-20	64,662.38

TOTALS FOR BANK - 0001

1,267,938.40

TOTAL NUMBER OF CHEQUES

11

TOTAL NUMBER OF CHEQUES WITH MICR

0

COMPUTER PREPARED CHEQUES : ISSUED BETWEEN 01-Oct-2020 AND 30-Oct-2020

2173000001	0001	0000054537	15590	ALLIED PLUMBING, HEATING &	07-Oct-20	149,962.05
2173ET0026	0001	*****	15521	DDP CIVIL WORKS LTD.	07-Oct-20	29,767.50
2173ET0031	0001	*****	11909	DR. DEBORAH AMARAL	07-Oct-20	11,800.00
2173ET0045	0001	*****	18163	HABITAT SYSTEMS INC.	07-Oct-20	58,716.63
2173ET0074	0001	*****	13952	PIKE SHEET METAL	07-Oct-20	41,305.43
2173ET0089	0001	*****	14647	TEMPLETON PROJECT MANAGEMENT LTD.	07-Oct-20	14,318.50
2174ET0001	0001	*****	11904	UNITECH CONSTRUCTION MGT. LTD.	14-Oct-20	99,238.96
2175ET0002	0001	*****	11229	ALKINS PROJECT SERVICES INC.	21-Oct-20	13,548.58
2175ET0005	0001	*****	11050	APPLE CANADA INC. C3120	21-Oct-20	12,318.56
2175ET0023	0001	*****	14493	CORPORATE EXPRESS CANADA, INC.	21-Oct-20	11,361.11
2175ET0025	0001	*****	15521	DDP CIVIL WORKS LTD.	21-Oct-20	29,597.09
2175ET0050	0001	*****	16886	INSIGHT CANADA INC	21-Oct-20	13,742.40
2175ET0066	0001	*****	14286	M3 ARCHITECTURE INC.	21-Oct-20	23,569.05
2175ET0081	0001	*****	13952	PIKE SHEET METAL	21-Oct-20	10,164.00
2175ET0118	0001	*****	17273	WEB ENGINEERING LTD	21-Oct-20	19,781.59
2175ET0122	0001	*****	14603	WESTERRA EQUIPMENT LP HEAD OFFICE	21-Oct-20	130,123.00
2176ET0002	0001	*****	11050	APPLE CANADA INC. C3120	28-Oct-20	14,592.93
2176ET0003	0001	*****	11204	AV SOLUTIONS	28-Oct-20	13,571.71
2176ET0004	0001	*****	12001	BA BLACKTOP	28-Oct-20	18,658.55
2176ET0090	0001	*****	30022	TOWN OF GIBSONS	28-Oct-20	11,181.91
2176ET0094	0001	*****	11904	UNITECH CONSTRUCTION MGT. LTD.	28-Oct-20	149,768.33

TOTALS FOR BANK - 0001

877,087.88

TOTAL NUMBER OF CHEQUES

21

TOTAL NUMBER OF CHEQUES WITH MICR

1

ON-LINE CHEQUES : ISSUED BETWEEN 01-Oct-2020 AND 30-Oct-2020

00LCET4377	0005	*****	12144	BANK OF MONTREAL	09-Oct-20	141,997.42
------------	------	-------	-------	------------------	-----------	------------

S D N O . 4 6 ( S U N S H I N E C O A S T )

DATE 30-Oct-2020 11:32 AM

SUMMARY - ISSUED CHEQUE REPORT - CHEQUE LIMIT : 10,000.00

PAGE 2

START DATE: 01-Oct-2020 TO END DATE: 30-Oct-2020

CHEQUE #	BANK	MICR #	VENDOR #	VENDOR NAME	ISSUE DATE	CHEQUE AMOUNT
-----						
TOTALS FOR BANK - 0005						141,997.42
TOTAL NUMBER OF CHEQUES						1
TOTAL NUMBER OF CHEQUES WITH MICR						0
GRAND TOTAL						2,287,023.70
CANCELLED TOTAL						0.00
NET GRAND TOTAL						2,287,023.70
GRAND TOTAL NUMBER OF CHEQUES						33
GRAND TOTAL NUMBER OF CHEQUES WITH MICR						1

WARNING: NUMBER OF CHEQUES DOES NOT MATCH NUMBER OF CHEQUES WITH MICR

# REPORT TO THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO.46 (SUNSHINE COAST)

## CHAIR'S REPORT

Submitted by Chair Pammila Ruth  
November 4<sup>th</sup>, 2020

---

At the time of writing, we still do not know 100% the results of the provincial election. It is safe to say however, that the NDP has won a majority government. It is the hope of many districts throughout the province that our co-governance relationship will remain intact, and that our agreements and funding during this pandemic will continue.

Throughout the month, we've spent much time working with the BCSTA, district chairs, South Coast Branch, as well as many of our local governments to instill our message on the health and safety of our students and staff, and get more information on the measures taken on their ends during this pandemic.

Working with VCH as well is an important factor to these difficult times. We are in consultation with them and our local health officials on a regular basis, keeping tabs on the local happenings and updates.

Our staff has been vigilant in following Covid procedures. While there have been exposures in a few other districts, we still remain clear of any ourselves. Again, thank you to our wonderful staff for their hard work.

Today is our Board Elections. I will not be accepting any nominations for Chair or Vice-Chair this year. It has been an amazing time leading the board for the last two years. I would like to thank my fellow trustees for their confidence in me and our senior staff for their support! This has been a huge learning experience and I am grateful for the opportunity to grow as a trustee, and of course as a person.

Thank you to all!

October 2020

# SYNOPSIS

## BCSTA Provincial Council Summary

This is a summary of the October 2020 Provincial Council (PC) meeting, which took place on Zoom in accordance with BCSTA's social distancing protocol during the COVID-19 pandemic. Draft minutes are available [here](#). Contact CEO Mike Roberts at [mroberts@bcsta.org](mailto:mroberts@bcsta.org) for more details.

### President's Report

President Stephanie Higginson welcomed attendees and shared updates on COVID-19, news from the BC Principals and Vice-Principals Association, and information about the Framework for Enhancing Student Learning (FESL). Read the report [here](#).

### CEO's Report

CEO Mike Roberts delivered a report on BCSTA's activities and the impact of the COVID-19 pandemic on BCSTA operations and events.

### CSBA Report

Vice-President Carolyn Broady delivered a report on the activity of the Canadian School Boards Association (CSBA), including updates on the COVID-19 crisis and school board advocacy across Canada. Read her report [here](#).

### Finance & Audit Committee Report

The Finance and Audit Committee requested feedback for 2021/2022 budget planning. Feedback can be sent to [jolstead@bcsta.org](mailto:jolstead@bcsta.org). Read the full report [here](#).

### Legislative Committee Report

The committee examines motions submitted to PC. Ryan Painter delivered a verbal report to the council, which can be read [here](#). Access the committee's activity report [here](#).

### IEC Report

Dana Moraes, Indigenous Education Committee Co-Chair, delivered the committee's report including news on the committee's activities and a review of survey questions sent out to members previously via the *Weekly*. Download the report [here](#).

### Professional Learning Committee Report

Julie-Anne Runge, PLC Chair, delivered the committee's report focusing on upcoming plans for Trustee Academy. Download the report [here](#).

### Disposition of Motions

The following motions were carried by PC:

- 8.1 That the October 2020 Provincial Council receive the audited financial statements of the BC School Trustees Association for the year ended June 30, 2020, as prepared by Smythe LLP Chartered Professional Accountants. Carried.
- 8.2 That Provincial Council receive the status report on BCSTA's external grants as of June 30, 2020, as provided in BCSTA's 2019/2020 Audited Financial Statements. Carried.

- 8.4 That Provincial Council approve the amended Constitution and Bylaws of the Metropolitan Branch. Carried.
- 8.5 That Provincial Council approve the amended Constitution and Bylaws of the Thompson Okanagan Branch. Carried.
- 8.6 That Provincial Council approve the amended Constitution and Bylaws of the Vancouver Island Branch. Carried.
- 8.7 That Provincial Council approve the amended Constitution and Bylaws of the Northern Interior Branch. Carried.
- 9.1 That BCSTA establish a Climate Change Working Group comprised of staff and trustees to:
- inform the BCSTA Board of Directors about the ability of school districts, under the provincial government's current capital funding programs (including the Carbon Neutral Capital Program (CNCPP)), to meet the CleanBC goal for public buildings to reduce emissions by 50% by 2030;
  - consider examples of schools that demonstrate low/no emissions;
  - provide recommendations on how the 50% emissions reduction target could be achieved; and,
  - assist BCSTA in collaborating with the relevant provincial ministries to create and implement a plan to achieve the 50% emissions reduction target.
- Carried.
- 9.2 That BCSTA consider enabling meeting participants to attend meetings by video conference. Carried as amended
- 9.3 That BCSTA work with the Ministry of Education and Ministry of Transportation and Infrastructure on opportunities to include and improve Safe Routes to Schools recommendations as a part of the new provincial Active Transportation Strategy. Carried.
- 9.4 That BCSTA advocate for the Ministry of Education and the Ministry of Advanced Education to provide funding for all students under the age of 19 years who have graduated from secondary school to enable them to continue the trades program in which they were enrolled prior to graduation. Carried.
- 9.5 That BCSTA request that the Ministry of Education and Ministry of Public Safety and Solicitor General allocate special-purpose funding to school districts that have correctional facilities in their districts to provide year-round educational services in provincial correctional facilities based on the level of service required in each community. Carried.
- 9.6 That BCSTA advocate to the Ministry of Education for additional funding for districts to support teachers with Letters of Permission and non-certified teachers teaching on call by providing resources such as classroom management assistance, education assistants, and professional development. Carried.
- 9.7 That BCSTA advocate to the Ministry of Education to ensure that credential reviews by the Teacher Regulation Branch (TRB) are completed on a timelier basis. Carried.
- 9.8 That BCSTA urge the Minister of Education and the Minister of Finance to request that capital funding for new schools and expansions, including seismic mitigation projects, be consistently provided on the basis of a ten-year projection for enrollment rather than on the current enrollment. Carried as amended.
- 10.1 That BCSTA urge the Ministry of Education, in collaboration with BCSTA, to implement an enhanced co-governance approach which:
- will strengthen communication and collaboration between the Ministry of Education, and boards of education; and,
  - will provide additional opportunities with manageable timelines for boards of education to contribute input during the recovery phase of the COVID-19 emergency management cycle.
- Carried.

10.2 That BCSTA advocates that the Ministry of Education:

- Investigate the root structural causes of anti-Black racism in the education system.
- Develop and implement mandatory anti-racism education for staff and students alike.
- Create a database to keep track of all incidents of racism in BC School against students and staff.
- Take immediate action to incorporate Canadian Black history into the BC K-12 curriculum for the next school year. The revised curriculum would include contributions of Black Canadians and a recognition of the adverse effects of policies and racism on Black Canadians. The curriculum development process would involve fulsome and meaningful consultation with Black-led organizations.

Carried.

10.3 That BCSTA advocate to the BC Public School Employers' Association, Public Sector Employers' Council and the Ministry of Finance to exempt the K-12 sector from the Public Sector Executive Compensation Freeze Policy. Carried.

Download the full disposition of motions [here](#).

**2020-05**

October 27, 2020

By E-mail: Five Pages

## Report: BCPSEA Board of Directors Meeting

Given the circumstances associated with the COVID-19 pandemic, the [BCPSEA Board of Directors](#) met by Zoom video conference on Friday, October 2, 2020. Following is an overview of key aspects of the Board's discussions.

### ❖ Corporate Services

#### ▪ Finance Committee

The Board received the monthly financial statement and the association quarterly investment report.

#### ▪ Governance Committee

##### ➤ Annual General Meeting 2021

The BCPSEA Annual General Meeting (AGM) is scheduled for January 2021. Given the COVID-19 pandemic, we will need to consider a "virtual" rather than in-person AGM. The Board received a report providing information on AGM timelines as well as considerations for holding a virtual event. The Board authorized staff to proceed to plan for the AGM in an online (virtual) format to accommodate the business session including voting procedures. The AGM First Notice will be distributed to school districts in early November.

##### ➤ BC Public Sector Executive Compensation Freeze Policy

The Board received a report on the required amendment to the BCPSEA exempt staff compensation management plan for the K-12 public education sector per the BC Public Sector Executive Compensation Freeze Policy (please see more information on page 3 of this bulletin.)

### ❖ Client Services

#### ▪ Employment Issues Arising from the K-12 Restart Plan

BCPSEA is receiving requests from districts to review employment-related issues for consistency with the K-12 Restart Plan. As each district has its own set of collective agreement provisions and established policies and practices, the information in BCPSEA's [@issue No. 2020-08](#) distributed on September 23 and each district's questions need to be reviewed to ensure alignment with individual district circumstances.

#### ▪ Provincial Bargaining with the BC Teachers' Federation (BCTF)

##### ➤ Production of "Working Documents"

At the conclusion of each round of teacher collective bargaining, BCPSEA creates a local "working document" for each school district, which incorporates both the provincially and

locally negotiated changes to the collective agreement applicable in the district arising from that round. We refer to this process as melding. On September 11 BCPSEA distributed Draft 1 to each district as well as to the local union president and the BCTF. Districts and locals have been requested to review their Draft 1 for errors or omissions and respond by November 27, 2020.

While the local parties are undertaking a review of Draft 1, BCPSEA is working with the BCTF on finalizing melding for provincial Articles D.1 and D.2. as well as the Schedule As (the documents setting out the local restored language). These changes will be incorporated into Draft 2 and this stage is anticipated to take a significant amount of time. The objective is to complete each district's melding process leading to a final version of the working document well before the next round of bargaining starts, but at this point, given that it's a relatively intensive exercise in terms of review, etc., we aren't yet able to pinpoint a date in 2021 as to when the documents will be finalized.

➤ **Section 53 Process**

Further to *NewsLink Express* [No. 2020-04](#) distributed August 11, the Board continues to engage in discussion of the options and considerations to inform the approach to the section 53 bargaining structure discussions with the BC Teachers' Federation and the mediator, arising from the recently concluded Provincial Collective Agreement.

➤ **BC Teachers' Federation S. 88 Application to Labour Relations Board (LRB)**

On September 17, 2020, the BCTF filed a submission with the LRB under s. 88 of the *Labour Relations Code* (the Code). The application was made under a little-used section of the Code seeking the assistance of the LRB "...in addressing the serious and growing concerns that teachers have about the working and learning conditions in the public education system during the COVID-19 Pandemic." The Board discussed the application and were advised by staff that the LRB is considering its response to the BCTF application.

▪ **Support Staff**

The 2019-2022 Provincial Framework Agreement between BCPSEA and the K-12 Presidents' Council and Support Staff Unions established and continued a number of joint committees and initiatives, and the Board received a status update on each of the committees. Of note, this round saw the dissolution of the former Support Staff Education & Adjustment Committee (SSEAC).

➤ **Support Staff Education Committee (SSEC)**

The SSEC was created with a focus on training, education, and skills enhancement for all support staff. The committee met several times last school year to consider plans related to review and development of value-add training. The committee has met on two occasions thus far in the 2020-2021 school year, and is currently focusing on developing a comprehensive survey to obtain feedback from school districts and support staff concerning specific training needs now and into the future.

➤ **Job Evaluation (JE) Committee**

Seven school districts participated in the phase 1 pilot, which aimed to establish and review an updated JE plan as well as establish provincial benchmarks. Preliminary analysis of the data was shared with the committee in January 2020. Since that time significant emphasis has been placed on re-working the benchmarks prior to commencing a second pilot.



➤ **Joint Health and Safety Taskforce**

The Joint Health and Safety Taskforce met several times during the 2019-2020 school year. The work of the joint taskforce includes:

- Developing a joint communication to school districts and local unions on the obligation to report and investigate incidents including incidents of workplace violence (completed January 2020)
- Reviewing and developing a Joint Health and Safety Evaluation Tool for the K-12 public education sector (completed end of September 2020 with implementation by end of October/early November 2020)
- Identifying and developing appropriate training using the data from the evaluation tool (dates to be determined).

➤ **Provincial Labour–Management Committee (PLMC)**

The PLMC provides a formal forum for the provincial parties to raise and discuss items of provincial interest. The committee met twice in 2019-2020 and has scheduled quarterly meetings for 2020-2021 — the first meeting was held Monday, September 21. In addition to issues discussion, the PLMC is responsible for organizing an annual review of the SSEAC bank account, which continues to hold in trust the funding for each of the support staff committees.

➤ **Support Staff Initiative for Recruitment & Retention Enhancement (SSIRRE)**

This initiative will commence in the 2020-2021 school year and will focus on:

- Gathering data of existing support staff recruitment and retention challenges
- Identifying projected demand in the sector
- Working with post-secondary programs to identify program offerings and possible gaps
- Marketing support staff opportunities within the sector (e.g., Make a Future)
- Targeted support for hard to fill positions.

The PLMC will mutually select a consultant to perform the work of the initiative, who will report key milestones to the committee.

▪ **Exempt Staff**

➤ **BC Public Sector Executive Compensation Freeze Policy**

The Board discussed the BC Public Sector Executive Compensation Freeze Policy (the Policy) in effect for the 2020-2021 performance year, which was introduced by the provincial government on August 31, 2020. BCPSEA reported on the Policy to school districts through *Exempt Staff Issues* bulletin [No. 2020-04](#) distributed the afternoon of August 31. BCPSEA clarified with the Public Sector Employers' Council (PSEC) Secretariat that the following positions in the K-12 public education sector are affected by the Policy:

- Superintendent of Schools
- Secretary Treasurer
- Second-level education-side position regardless of position title — Deputy/Assistant/Associate Superintendent.

BCPSEA also clarified that where a district doesn't have a second-level superintendent position and only has a director of instruction position, the latter position is not covered by the Policy.

In acknowledging that boards of education in the K-12 public education sector have sole purview to determine compensation decisions for the position of Superintendent of Schools, the Minister stated as follows:

“I am confident that Boards will see the value in ensuring this policy direction is applied equitably across all executive positions in the school system and that Superintendent compensation will, like other executives in the public sector, not be increased during this time.”

It’s also important to note that the Policy is in effect for the 2020-2021 performance year and does not affect compensation submissions for increases in calendar 2020 under the PSEC *Accountable Compensation* policy direction for the 2019-2020 performance year.

In her letter to the BCPSEA Board Chair, the Minister also directed that, “...public sector employers currently subject to compensation plans under the *Public Sector Employers Act* will be required to amend their plans to indicate there will be no increases or adjustments paid to executive-level employees for the 2020/21 performance year.” Arising from that direction, BCPSEA is required to amend the exempt staff compensation management plan for the K-12 public education sector (BCPSEA Policy 95-06, *Compensation and Employment Standards for School District Employees Not Subject to a Collective Agreement*), which is an approved compensation plan under the *Public Sector Employers Act*.

The Board therefore passed a motion to amend Policy 95-06 as required and send to the PSEC Secretariat for approval. Staff will report to the sector when approval is received.

➤ **SD No. 5 (Southeast Kootenay) Principals’ and Vice Principals’ Association (SKPVPA) Application for Certification**

The Board received an update on the SKPVPA application for certification. In July, counsel for the SKPVPA/BCPVPA contacted provincial government representatives to propose a process of without prejudice mediation. Counsel for the SKPVPA/BCPVPA further proposed that the mediation occur under the auspices of the LRB and that the parties request the appointment of Dave Schaub “...given his experience and success in the public education field.”

The parties’ respective counsel had a case management meeting with Mr. Schaub on August 26. Counsel for the SKPVPA/BCPVPA proposed a two-pronged approach:

1. Try to first address the concerns in SD No. 5 (Southeast Kootenay), using Dave Schaub as mediator. The parties would have until September 30 to come to agreement, failing which the SKPVPA would proceed with their application.
2. Discussions on a provincial level to explore the larger issue.

Due to scheduling, the first dates available for mediation were in mid-September. Discussion with representatives of the school district, including legal counsel, and BCPSEA led to agreement to engage in a full day of exploratory discussions on September 14, held at the BCPVPA office.

Following the September 14 session, the Board of Education of School District No. 5 (Southeast Kootenay) determined to not proceed.

The BCPVPA has stated that the SKPVPA intends to pursue its certification application. The parties are awaiting further direction from the LRB regarding dates.

- **Workplace Health Promotion**

BCPSEA staff continue to work with school districts to support their individualized programs and explore opportunities to adopt a more strategic approach to promote employee health. The terms of reference of the Workplace Health Steering Committee established by BCPSEA is to guide the development of a framework for a three- to five-year year plan outlining how BCPSEA can support districts with wellness, disability management, and attendance support initiatives. The Steering Committee will meet before the end of October with a focus on how we can support the mental health of employees, particularly within the context of COVID-19.

BCPSEA will continue to research current and best practice models for supporting mental health in the workplace and present relevant details to the Steering Committee.

- **ONCORE Training: Online Course Delivery**

The Board was advised that a series of web-based course offerings has been released, beginning October 7 through December 8 as part of BCPSEA's ONCORE HR professional development programming. A bulletin was sent to districts on September 18 with program details and a link to registration. The information is also available on the BCPSEA website.

Staff continue to monitor the COVID-19 situation and related impacts to ensure that they do their best to adjust and customize course offerings throughout the 2020-2021 school year reflective of district needs.

- **Make a Future – Careers in BC Education**

The Board reviewed an update on BCPSEA's recruitment support division, which is continuing its work and has adjusted to manage the impacts of the pandemic. To replace face-to-face outreach and presentations, which are Make a Future's top strategies for candidate outreach, Make a Future staff are doing virtual events.

For example, after career fairs across Canada were cancelled, Make a Future connected with universities to host online events and since March, Make a Future has hosted and participated in 21 online information sessions. They also plan to host a webinar series this fall to help candidates learn more about the BC teacher certification and application process.

Technology updates are continuing as well — in the next few weeks, Make a Future will be finalizing changes to the website, which will make it easier for candidates to learn more about the various employers recruiting in BC education.

- **Coordinated Legal & Arbitration Support Services (CLASS)**

CLASS (formerly the Employment Practices Liability Program or EPLP) is a shared service created to better coordinate — and reduce the costs of — labour and employment litigation on behalf of the K-12 public education sector. The Board received the CLASS Year-end Report 2019-2020, which was provided to the Advisory Committee for approval and distributed to the Secretary Treasurer in all 60 public school districts on September 21, 2020. The report provides a summary of the activities, outcomes, and financial health of the CLASS fund for the 2019-2020 school year.

## **Next Board Meeting**

The next regularly scheduled meeting of the BCPSEA Board of Directors will be held December 16, 2020. The Board also convenes meetings on an as needed basis to address emergent issues.



**BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)  
AD HOC POLICY PRIORITIZATION COMMITTEE NOTES**

Monday, October 19, 2020, 5:30 p.m.  
School Board Office - Gibsons, BC  
494 South Fletcher Road  
Gibsons, BC

PRESENT: P. Ruth (Committee Chair); S. Haines

STAFF: P. Bocking, Superintendent; E. Reimer, Executive Assistant  
(Recording Secretary)

REGRETS: A. Amaral, Trustee

---

1. Call to Order

The meeting was called to order at 5:35 p.m.

2. Progress of Policy Review

The committee reviewed the plan for the review of board policies and bylaws. It was noted that the schedule may be altered if an emergent issue requires more immediate review of a policy of bylaw.

The schedule will be attached to these notes for information and an effort will be made to ensure that trustees are aware of the policies being reviewed in advance, so that any revisions can be addressed at the scheduled meeting date.

Trustees are invited to share their comments and revisions with the chair and the recording secretary in advance of the meeting.

3. Adjournment

The meeting adjourned at 5:48 p.m.

Scheduled for Review	Policy	Bylaw
Nov-20	Decentralized Decision-Making	Reports
Dec-20	Evaluation of District Administration	Committees
Jan-21	Conflict of Interest	
Feb-21	Sexual Orientation/Gender Identity	Debate
Mar-21	District Email	Access to Information Bylaw
Apr-21	Environmental Sustainability	
May-21	Role of the Secretary-Treasurer	Special Meetings
Jun-21	Neighbourhood Schools	Closed Meetings
Sep-21	District Administration	
Oct-21	Whistle Blower Protection	Indemnification Bylaw
Nov-21	Local Purchasing	Rules of Order
Dec-21	Trustee Donations	
Jan-22	Partnerships and/or Corporate Sponsorships	Bylaws
Feb-22	Role of the Superintendent	
Mar-22	Role of Parent Advisory Councils / District Parent Advisory Council	Electoral Areas Bylaw
Apr-22	Role of Board Committees	Trustee Elections Bylaw
May-22	Annual Budget Development	
Sep-22	Role of the Trustee	Inaugural Meetings



**BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)  
AD HOC EQUITY COMMITTEE NOTES**

Wednesday, October 21, 2020, 7:00 p.m.  
School Board Office - Gibsons, BC  
494 South Fletcher Road  
Gibsons, BC

**PRESENT:** M. Hampvent (Committee Chair); S. Leech; T. Ste. Marie;  
A. Grunenberg, Student Trustee; S. Haines

**STAFF:** P. Bocking, Superintendent; K. Mahlman, District Principal;  
E. Reimer, Executive Assistant (Recording Secretary)

---

1. Call to Order

The meeting was called to order at 7:00 p.m.

2. Mindfulness Exercise

The committee took part in a short mindfulness exercise.

3. Experiential Learning on Privilege

The committee engaged in a short exercise to demonstrate experiential learning on privilege.

4. Other Materials

The committee reviewed:

- Guiding questions from the *Diversity in BC Schools Framework*
- Administrative regulations and policies developed by New Westminster Schools and Coast Mountain Board of Education

The committee discussed items to consider in the development:

- The cycle of accountability, including understanding how the policy impacts school practices and operational practices.
- Highlighting actions required to address gaps in the areas of justice, equity diversity, and inclusion.
- Investigating how equity and diversity is being addressed in schools and how we can do better.

- District participation in the Sunshine Coast Equity in Action Partners Meeting.
- Ensuring feedback from students and staff who are impacted by racism is sought during the development and/or review of the draft policy.

Superintendent Bocking and District Principal Mahlman will develop a draft policy based on the committee's discussion to the November meeting.

The ad hoc committee agreed to meet briefly on November 18 from 7:00-7:30 pm via Zoom to review a draft policy, after which feedback will be sought from the DSLT and the Indigenous Advisory Committee.

The ad hoc committee will meet again on December 16 from 7:00-8:00 pm for further discussion and review.

5. Adjournment

The meeting adjourned at 8:21 p.m.



**BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)  
COMMITTEE OF THE WHOLE NOTES**

Tuesday, October 27, 2020, 12:00 p.m.  
School Board Office - Gibsons, BC  
494 South Fletcher Road  
Gibsons, BC

TRUSTEES: P. Ruth (Committee Chair), A. Amaral, S. Girard, S. Haines,  
M. Hampvent, S. Leech, T. Ste. Marie

STAFF: P. Bocking, Superintendent; N. Weswick, Secretary-Treasurer;  
K. Kerr, Director of Instruction; J. Shelemey, SCTA President;  
J. Evans, CUPE 801 President; E. Reimer, Executive Assistant  
(Recording Secretary)

1. Call to Order

The meeting was called to order at 12:03 p.m.

2. Implementation Plan: Year 2

Superintendent Bocking presented on items and actions being implemented in the 2020-21 school year, in support of the 2019-2023 Strategic Plan. A copy of the presentation is available at <https://sd46.bc.ca/wp-content/uploads/2020-10-CoW-Presentations.pdf>.

3. Goal 3.a. - Communication

Communications Officer, Stephanie Murawsky, shared the various communication tools being used by the district: including YouTube, Facebook, the district website, MailChimp, and Zoom.

4. Goal 3.b. – Visioning and Planning

As part of the Implementation Plan presentation, earlier on the agenda, the committee discussed how to improve conversations with local governments on the Sunshine Coast.

Chair Ruth highlighted the following:

- BCSTA Chairs meeting take place frequently,
- Meeting with Minister & Deputy Minister
- Recent Chair/Vice-chair meeting with the SCRD
- VCH webinars available throughout the COVID crisis



- Recent South Coast Branch meeting

The committee requested that the topic come back to the December Committee of the Whole for additional conversation on local government partnerships.

Trustee Hampvent asked for an update on the Joint Use meeting with the SCRCD that was postponed earlier in the year. Secretary-Treasurer Weswick indicated he would look into the matter and report back.

5. Policy Review (standing item)

a. Role of Board (Policy 2)

Trustees were reminded to provide any suggestions for changes to policies to the chair and recording secretary prior to the meeting for inclusion in the meeting package. Secretary-Treasurer Weswick noted that references to related policies were included in the revisions to Role of the Board.

**RECOMMENDATION:**

“To approve the revisions to Policy 2 - Role of the Board”

6. Federal Funding Discussion

The committee discussed the federal funding plan that was approved at the October board meeting. Secretary-Treasurer Weswick indicated that the plan would be brought back to committee after the second round of funding is announced in January to inform the board or to request further authority, if required.

Staff is moving forward with:

- Additional custodial hiring,
- Enrolment decline funds to schools,
- Distributing resources related to food to community schools, considering the number of vulnerable students.

Secretary-Treasurer Weswick acknowledged that the request to approve the plan at the board, without prior discussion at the committee level, was outside of normal processes due to a variety of reasons, including stakeholder requests to get the funding out to schools as quickly as possible.

7. Exempt Compensation Wage Freeze

The committee discussed a request that boards voluntarily extend the public sector executive compensation freeze to superintendent wages, which are normally set by boards of education.

Trustees commented that:

- The request has the potential to limit the autonomy of the board.
- BCSTA is advocating to BCPSEA, PSEC and the minister of finance to exempt the K-12 sector in the compensation freeze.
- That public education is funded by tax payer dollars and that negative tension could result from an exemption to the K-12 sector only.

The committee agreed to wait for further information from the ministry and/or BCSTA prior to committing to a response.

Secretary-Treasurer Weswick reported that the compensation freeze was limited to certain staff titles, specifically the secretary-treasurer, the superintendent and second level education-side positions (Deputy/Assistant/Associate Superintendent).

8. Communication Plan (standing item)

The plan was shared with trustees as a late item and will be included in the online meeting package for reference.

9. Adjourn

Adjourned at 2:13 p.m.



**BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)  
EDUCATION COMMITTEE NOTES**

Tuesday, October 27, 2020, 2:30 p.m.  
School Board Office - Gibsons, BC  
494 South Fletcher Road  
Gibsons, BC

TRUSTEES: S. Girard (Committee Chair), S. Haines, S. Leech, P. Ruth

STAFF: P. Bocking, Superintendent; K. Kerr, Director of Instruction;  
J. Kowalczyk, Education Director, shíshálh Nation; E. Reimer,  
Executive Assistant (Recording Secretary)

REGRETS: A. Amaral, Trustee; T. Ste. Marie, Trustee

---

1. Call to Order

The meeting was called to order at 2:32 p.m.

2. Goal 1.d. - Literacy

*"Our students will be literate. They will be effective communicators, critical thinkers, and engaged citizens."*

Superintendent Bocking reviewed:

- Program for International Assessment (PISA) reading results for 2018, noting that Canada is well positioned on the list of results.
- Early Development Index results from 2016 to 2019 relating to language development.
- Foundation Skills Assessment results for reading and writing for students in grades 4 and grades 7.

District Principal Deasey reported on the district literacy committee and shared the committee's four goals:

- To improve our ability to understand, support and communicate student literacy skills by supporting teachers in the use of common assessment tools.
- Continue to build a professional culture intensely focused on improving literacy results for all students.
- Explore ways to extend reading and writing opportunities in the education & the broader community.

- Increasing the number of children that experience the joy of reading and writing.

The committee discussed a variety of books being used as teaching tools, including picture books on coding, using technology responsibly, exploring the outdoors.

The committee discussed digital book fairs and sharing access to other schools within the district. The committee also discussed parenting resources to support literacy. District Principal Deasey reported that the district does have resources available and will speak to community schools to see if the programs could resume in some manner.

The presentation is available on the district website at <https://sd46.bc.ca/wp-content/uploads/2020-10-Ed-Presentations.pdf>.

### 3. Middle Years Development Index (MDI)

Director Kerr reported on the Middle Years Development Instrument, a questionnaire that looks at thoughts and experiences in schools and the greater community. The committee reviewed the various measures and competencies that are included in the MDI.

The operational use of MDI data includes:

- Support for district initiatives under the strategic plan,
- School growth plans and initiatives,
- Student voice including the opportunity for conversations about the data collected with students,
- Community school programming and food supports,
- Community partners,
- DPAC/PAC,
- Use in the classroom.

The committee discussed the benefits of collecting MDI data and how the data supports budgetary decisions. In February, school-based teams developed plans for what to do with MDI data. The committee discussed mental health strategies and social and emotional well-being for both students and staff. A staff well being working group has been established from these discussions.

In contrast to previous years, MDI data will be collected from students in grades 5, 7 and 8 beginning in the 2020/21 school year. The district will evaluate how to include students attending school through the online program in the data collection process.

Due to limited time, the committee suggested moving the review of MDI data to the January Education Committee.

The presentation is available on the district website at <https://sd46.bc.ca/wp-content/uploads/2020-10-Ed-Presentations.pdf>.

### 4. Adjourn

The meeting adjourned at 4:01 p.m.



**BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)  
OPERATIONS COMMITTEE NOTES**

Tuesday, October 27, 2020, 10:00 a.m.  
School Board Office - Gibsons, BC  
494 South Fletcher Road  
Gibsons, BC

TRUSTEES: M. Hampvent (Committee Chair), A. Amaral, S. Girard,  
S. Haines, S. Leech, T. Ste. Marie

STAFF: P. Bocking, Superintendent; N. Weswick, Secretary-Treasurer;  
K. Kerr, Director of Instruction; J. Shelemey, SCTA President;  
J. Evans, CUPE 801 President; E. Reimer, Executive Assistant  
(Recording Secretary)

REGRETS: P. Ruth, Trustee

---

1. Call to Order

The meeting was called to order at 10:06 a.m.

2. Preliminary Budget Timelines

The committee reviewed the preliminary budget timelines for the development of the 2021-22 Annual Budget.

Secretary-Treasurer Weswick reported that the format of the public budget consultation would likely be online which may help with public participation. Feedback from all consultations will be shared with the Operations Committee for January and February meetings.

Trustees requested that strategic plan support and programs, such as the mental health navigators' program, be outlined in the budget presentation to celebrate the work being done in support of the mental health and to highlight the connection between the budget and strategic plan goals. Secretary-Treasurer confirmed that this approach has worked well in the past.

3. Transportation Review

The committee reviewed data collected through the Middle Years Development Instrument relating to active travel. The survey asked students in grades 4 and 7 how they currently travel to and from school, compared to how they would prefer to travel to and from school. The data collected shows that the number of

students who wish to cycle, skate or scoot to school are significantly higher than those who actually participate in those same active transportation options.

Trustees relayed parental concerns around student safety that prohibit active travel to schools in our area.

BCSTA has also passed a motion to advocate to the Ministry of Transportation in support of active travel by students.

**RECOMMENDATION:**

“That the board draft letters to the Ministry of Transportation and Infrastructure and to local governments requesting that they prioritize infrastructures that support active travel for students.”

**RECOMMENDATION:**

“That the board support the SCR D in their lobby to use gas tax revenues to improve bike and pedestrian lanes.”

**RECOMMENDATION:**

“That the board draft a letter to the province around the NDP’s policy in support of active transportation, as indicated in their campaign.”

The committee reviewed walk limits in comparison to other districts across the province and discussed next steps in the transportation review, which include:

- Developing a survey
- Accessing support from ASTSBC
- Developing a business case to bring transportation services in house

A copy of Secretary-Treasurer’s presentation is available on the district website at <https://sd46.bc.ca/wp-content/uploads/2020-10-Ops-Presentations.pdf>.

Secretary-Treasurer Weswick stressed that the district is not contemplating any mid-year shifts to bell schedules or bus routes until, at the earliest, September 2021.

4. West Sechelt Expansion/SLC Daycare Update

Secretary-Treasurer reviewed progress to date on the West Sechelt Elementary expansion project as well as progress on the Sechelt Learning Centre daycare renovation. Secretary-Treasurer Weswick shared information on the YMCA’s child care philosophies and strategies in response to a request at the October board meeting.

5. Local Government OCP and Zoning Referrals (standing item)

a. Subdivision Referral (5547 Trail Avenue)

The committee reviewed the referral and noted that the district’s interests are largely unaffected by the application. The district plans to respond to all relevant referrals to request that infrastructures support active travel options to schools.

6. Adjourn

The meeting adjourned at 11:29 a.m.



**SCHOOL DISTRICT 46 - SUNSHINE COAST**  
*Excellence in all we do!*

**BOARD COMMITTEE MEETING SCHEDULE**

2020-2021

MONTH	OPERATIONS COMMITTEE	COMMITTEE OF THE WHOLE	EDUCATION COMMITTEE
September 22, 2020	10:00 to 11:30 AM	12:00 to 2:00 PM	2:30 to 4:00 pm
October 27, 2020	10:00 to 11:30 AM	12:00 to 2:00 PM	2:30 to 4:00 pm
<b>November 24, 2020</b>	<b>10:00 to 11:30 AM</b>	<b>12:00 to 2:00 PM</b>	<b>2:30 to 4:00 pm</b>
December 15, 2020	10:00 to 11:30 AM	12:00 to 2:00 PM	2:30 to 4:00 pm
January 26, 2020	10:00 to 11:30 AM	12:00 to 2:00 PM	2:30 to 4:00 pm
February 23, 2020	10:00 to 11:30 AM	12:00 to 2:00 PM	2:30 to 4:00 pm
March 30, 2021	10:00 to 11:30 AM	12:00 to 2:00 PM	2:30 to 4:00 pm
April 27, 2021	10:00 to 11:30 AM	12:00 to 2:00 PM	2:30 to 4:00 pm
May 25, 2021	10:00 to 11:30 AM	12:00 to 2:00 PM	2:30 to 4:00 pm
June 22, 2021	10:00 to 11:30 AM	12:00 to 2:00 PM	2:30 to 4:00 pm
<b>NOVEMBER AGENDAS:</b>	<ol style="list-style-type: none"> <li>1. Budget Discussion</li> <li>2. Transportation Review</li> <li>3. Local Government OCP and Zoning Referrals (standing item)</li> </ol>	<ol style="list-style-type: none"> <li>1. External Committees Report</li> <li>2. Education Committee Discussion</li> <li>3. Board Evaluation Presentation Schedule</li> <li>4. Guidelines around letters of support</li> <li>5. Policy Review (standing item)               <ol style="list-style-type: none"> <li>a. Decentralized Decision Making (Policy 15)</li> <li>b. Reports (Bylaw 61)</li> </ol> </li> <li>6. Communication Plan (standing item)</li> </ol>	<ol style="list-style-type: none"> <li>1. BAA Course Framework – Community Television Broadcasting</li> <li>2. Goal 1.h. – Indigenous Cultures and Diversity</li> <li>3. Goal 3.g. – International Programs</li> </ol>

**AD HOC COMMITTEE MEETINGS:**

- Ad Hoc Equity Committee meets on November 18, 2020 from 7-7:30 p.m. via Zoom.

Agenda packages, minutes and notes are available on the district website at <https://sd46.bc.ca/district-information/board-of-education-and-governance/board-meeting-schedule/>

All public committee meetings scheduled to take place during the COVID-19 pandemic will be live-streamed to <https://www.youtube.com/SD46Schools/>