

**BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

COMMITTEE OF THE WHOLE AGENDA

Tuesday, September 22, 2020, 12:00 p.m.

School Board Office - Gibsons, BC

494 South Fletcher Road

Gibsons, BC

	Pages
1. Call to Order - 12:00 PM	
2. Board Evaluation - 12:00 PM	
3. Policy Review (standing item) - 12:30 PM	
a. Policy 2 - Role of the Board	1
b. Bylaw 58 - Motions	2
4. Regulations for Review - 1:30 PM	
a. Reg 2140 - Visual Identity	3
5. Communication Plan (standing item) - 1:45 PM	4
6. Adjourn - 2:00 PM	

2 ROLE OF THE BOARD

On behalf of the students and citizens of the Sunshine Coast, the Board shall:

- 2.1 Ensure the school district operates with a clear set of Values, a Vision and a Mission Statement that are reflective of our community, and our students' needs.
- 2.2 Develop, carry forward and regularly evaluate a Strategic Plan that sets direction for School District No. 46 (Sunshine Coast).
- 2.3 Adopt and review policies that establish a clear assignment of roles, responsibilities, accountability and evaluation among the Board and senior administration.
- 2.4 Protect the integrity of the community, students and public education by fostering an atmosphere of trust, respect and confidence free of discrimination, harassment, and any financial or ethical impropriety.
- 2.5 Make decisions and communicate publicly as a corporate body, with individual trustees having no authority to direct staff, or act or speak for the Board or school district, unless otherwise delegated to do so in Board policy.
- 2.6 Adopt and amend an annual budget.
- 2.7 Select and evaluate the Superintendent of Schools.
- 2.8 Support the annual selection and participation of a student trustee and District Student Leadership Team (DSLTL).
- 2.9 Comply with other statutory responsibilities such as the appointment of an auditor, and submission of Achievement Contract, School Plans, Superintendent's Report on Student Achievement, School Calendar and Capital Plan.
- 2.10 Emphasize strong and balanced communications in support of the Board's Vision, Mission, Values and Strategic Plan by facilitating community involvement in district and school planning, and informing the community about (a) education issues; (b) services, programs and processes; and (c) local and provincial goals, plans and policies; and facilitating community involvement in district and school planning.
- 2.11 Create appropriate partnerships with other agencies to coordinate effective and efficient delivery of education and other services to the citizens of the Sunshine Coast.
- 2.12 Promote the continuity of governance capability by training and developing its trustees, including prompt orientation of new members.

58 Motions

- 58.1 Unless expressly required to be exercised by bylaw, all powers of the Board shall be exercised by resolution (motion).
- 58.2 A motion, when introduced, brings business before the meeting for possible action. A motion should be worded in a concise, unambiguous and complete form and, if lengthy or complex, should be submitted in writing.
- 58.3 The presiding officer may divide a motion containing more than one subject and it shall be voted on in the form in which it is divided.
- 58.4 An amendment is a motion to modify the wording of a pending motion. An amendment must be germane, i.e. closely related to or having a bearing on the subject of the motion to be amended. A motion can be amended more than once; however, there can be only one amendment on the floor at a time and it shall be dealt with before another amendment is presented or the motion is decided. An amendment to an amendment must be germane to the first amendment and cannot be amended.
- 58.5 A motion to reconsider can be made by any trustee from the winning side of the original vote at the meeting during which the motion was passed or defeated. It may be seconded by any member. It is debatable if the motion proposed to be reconsidered is debatable and the debate can be on the merits of the original question. No question can be reconsidered more than once, unless materially amended by the previous reconsideration.
- 58.6 Motions to rescind or to amend something previously adopted will be considered only if notice has been given at the previous meeting or in the call for the present meeting and if no action has been taken which it is too late to undo. Such motions are debatable and debate can go into the merits of the original question. There is no time limit for these motions and they can be moved by any member.
- 58.7 Motions to rescind or to amend something previously adopted for which notice has been given require a two-thirds (2/3) majority vote to pass.
- 58.8 A motion that has been defeated at a previous meeting can be moved again at a subsequent meeting only if notice is given in the call of the meeting.

Board Policy: December 2010
Revised:

ADMINISTRATIVE REGULATIONS

TITLE: VISUAL IDENTITY

CATEGORY: PERSONNEL

NUMBER: 2140

I. Rationale:

The purpose of the School District 46's Visual Identity is to promote a consistent brand across the district and throughout the community.

II. General:

A. Principals and managers must ensure that district departments, programs and schools follow the guidelines set in the School District 46's brand guidelines. This document provides direction for all print, digital/electronic communications, spirit wear, logo usage, district/school colours, and layout.

B. Logos are available in multiple formats for each school and district department, along with a suite of templates.

C. Schools and district departments are not authorized to change their logo or colour palette without permission from the superintendent or district communications officer.

D. Any work done by external designers must comply with the district's brand guidelines.

E. For questions regarding use of logos or brand guidelines, staff should contact the district communications officer.

Received:

References:

		AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY
REGULAR BOARD MTG	Strat Plan		N/A 1 (a) Student Voice / DSLT 3 (f) transportation strategies	Vision 1 (c) core competencies 2 (e) positive partnerships 1 (k) fine arts	Mission 1 (d) literate 1 (j) digital literacy 3 (a) communicate 3 (b) visioning and planning	Affirmation 1 (h) indigenous cultures & diversity	Ethics 1 (b) early years 1 (g) physical health 2 (a) healthy & inspired team 3 (g) int. student program
	Recurring		F/S Approval Student Trustee Appointment	BCSTA Prov Council Motions Enrolment Report	Board Elections	Committee Appointments PAC Appointments BCSTA AGM & Prov Motions BCPSEA AGM Motions	
	Other						
COMMITTEE OF THE WHOLE	Strat Plan		Implementation Plan (Year 2) Board Evaluation	3 (a) communicate 3 (b) visioning and planning		2 (a) healthy & inspired team	
	Recurring			External Committees Report		School Growth Plans	Draft School Calendar Review School Visit Debrief
	Policies		Communication (standing) 2 - Role of the Board 58 - Motions	Communication (standing) 15 - Decentralized Decision 56 - Rules of Order	Communication (standing) 18 - Local Purchasing 53 - Special Meetings	Communication (standing) 21 - District Email 59 - Debate	Communication (standing) 16 - Neighbourhood Schools 71 - Access to Information Bylaw
	Other						
EDUCATION COMMITTEE	Strat Plan		2 (e) positive partnerships 1 (c) core competencies 1 (k) fine arts	1 (d) literate 1 (j) digital literacy	1 (h) indigenous cultures & diversity	1 (b) early years 1 (g) physical health 3 (g) int. student program	1 (f) mental health 2 (c) inclusive education
	Recurring			MDI			
	Other						
OPERATIONS COMMITTEE	Strat Plan						
	Recurring		Summer Work Review	Prelim. Budget Timelines	Budget discussion		Amended Budget Joint Use Update
	Other		Zoning Referrals (standing)	Zoning Referrals (standing)	Zoning Referrals (standing)	Zoning Referrals (standing)	Zoning Referrals (standing)
OTHER	Annual Report to Community	BCPSEA Symposium Ad Hoc Equity Committee	Supt Evaluation Cmte Ad Hoc Equity Committee Ad Hoc Policy Prioritization	Intergovernmental Meeting Trustee Academy	Supt Evaluation Cmte	School Visits BCPSEA AGM DSL/Trustee Dinner	
CONSULTATIONS				Preliminary Budget Consults.	Preliminary Budget Consults.	Preliminary Budget Consults.	
EDUCATION MATTERS		Pamm			Maria	Stacia	

Legend: **Moved** **Removed** **Added**

		FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
REGULAR BOARD MTG	Strat Plan	Inclusion 1 (f) mental health 2 (c) inclusive education	Collaboration & Equity 1 (e) numeracy 2 (b) professional development 2 (e) family engagement 3 (c) partnerships	Innovation	Respect & Responsibility	Celebration 1 (l) graduate 3 (e) district facilities 2 (d) leaders 1 (i) care of our planet 3 (d) environmental initiatives	
	Recurring	Amended Annual Budget	School Calendar	BCSTA AGM Motions School Allocation Rates Min. Approved Projects / Capital Plan Bylaw	Budget Approval / Bylaw	District Report to Ministry Budget Approval (if required) Five-Year Capital Plan Motion	
	Other					SSCFGS Submission	
COMMITTEE OF THE WHOLE	Strat Plan				2 (d) leaders		
	Recurring	School Calendar Recommendation			SSCFGS Discussion	Strat Plan Review - Year 1	Board Evaluation
	Policies	Communication (standing) 20 - SOGI 60 - Voting	Communication (standing) 1 - Foundational Statements 24 - Surplus 52 - Presentations	Communication (standing) 24 - Surplus	Communication (standing) 52 - Presentations 70 - Appeals	Communication (standing) 10 - District Admin 62 - Committees 17 - Environmental Sust.	
	Other		COVID-19	COVID-19	COVID-19	Risk Management Trustee Eval. Process	
EDUCATION COMMITTEE	Strat Plan	1 (e) numeracy 2 (b) professional development 2 (e) family engagement			1 (l) graduate 1 (i) care of our planet 3 (d) environmental initiatives	1 (k) fine arts	
	Recurring				District Report to Ministry	Untargeted Donations (if required)	
	Other				NEST Program		
OPERATIONS COMMITTEE	Strat Plan	3 (c) partnerships			3 (e) district facilities	3 (f) transportation strategies	
	Recurring	Prelim. Budget Considerations Prelim. Budget Discussion Enrolment Projections Zoning Referrals (standing)	Staffing Timelines Funding Announcement Prelim. Budget Considerations Zoning Referrals (standing)	Budget Summary Zoning Referrals (standing)	Five-Year Capital Plan AFG Plan Budget (if required) Zoning Referrals (standing)	Emergency Preparedness Zoning Referrals (standing)	
	Other			Funding Model Review			
OTHER	Review March cmte schedule BCSTA AGM Motion Deadline Supt Evaluation Cmte	Partners in Learning	Student Forum Service Recognition BCSTA AGM	Bursary Tea Intergovernmental Meeting Supt Evaluation Cmte	Retirement Celebration Grad Ceremonies ACE-IT Ceremonies Trustee Honorarium Cmte		
CONSULTATIONS	Draft School Calendar Circulation						
EDUCATION MATTERS	Tonya - Due Feb 21	Pamm - Due Mar 20	Amanda - Due Apr 17	Samantha - Due May 22	Jessica - Due June 19		

Legend: **Moved** **Removed** **Added**