

**BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

**COMMITTEE OF THE WHOLE AGENDA**

Tuesday, May 26, 2020, 11:30 a.m.  
<https://www.youtube.com/user/SD46Schools>

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	<b>Pages</b>
1. Call to Order - 11:30 a.m.	
2. COVID-19 Update - 11:30 a.m.	
3. Leaders (2.d.) - 12:00 p.m.	
4. Select Standing Committee for Finance and Government Services - 12:25 p.m.	1
5. Committee Meeting Schedule for 2020-21 - 12:45 p.m.	
6. Regulations for Review - 12:55 p.m.	
a. 1370 – Responsible Use of Social Media	10
b. 1230 – Process for Administrative Regulations	16
7. Policy Review (standing item) - 1:10 p.m.	
a. 52 – Presentations	20
b. 70 – Appeals	22
8. Communication Plan (standing item) - 1:25 p.m.	24
9. Adjourn - 1:30 p.m.	

# Select Standing Committee on Finance and Government Services: Annual Budget Consultation

## Budget 2021 Consultation

The Budget 2021 consultation will take place in **June 2020**.

Please note that due to the COVID-19 pandemic, all public hearings are being held via video/teleconference. Public hearings are taking place June 1-4, 8-12, 15-19, and 22-24 and will be organized by theme. Presenters will be organized into small panels based on these themes.

Registration for public hearings is available **online** or by calling the Parliamentary Committees Office at 250-356-2933 or 1-877-428-8337 (toll-free in BC). Registration closes **at 5:00 p.m. on Thursday, May 21, 2020**.

Additional participation options, including the opportunity to make a written, audio or video submission, or complete the online survey, will be available beginning **June 1, 2020**, in conjunction with the release of the budget consultation paper.

The consultation closes at **5:00 p.m. on Friday, June 26, 2020**.

To receive direct updates about the consultation, contact **FinanceCommittee@leg.bc.ca** to be added to our email distribution list

Every year, the **Select Standing Committee on Finance and Government Services** holds a public consultation on the next provincial budget. This year, the consultation will take place in **June**. British Columbians will be invited to share their thoughts, ideas and priorities through a variety of participation options. The Committee will review all input received and make recommendations to the Legislative Assembly for the next provincial budget.

## Why does the Committee consult on the provincial budget?

The ***Budget Transparency and Accountability Act SBC 2000, c.23*** requires a select standing committee of the Legislative Assembly to hold a budget consultation and report on the results by November 15 each year. The Legislative Assembly has assigned this task to the Select Standing Committee on Finance and Government Services.

The Act also requires the Minister of Finance to release a budget consultation paper which is referred to the Committee and outlines the province's fiscal forecast, key budget issues and how British Columbians can share their views.

This year, the Minister will release the budget consultation paper no later than June 1, 2020.

## How can I participate?

There are many ways to participate!

### **Meet with the Committee at a public hearing**

The Committee typically holds public hearings to meet with individuals and organizations in communities across the province. This year, due to the COVID-19 pandemic, all public hearings are being held via video/teleconference.

Public hearings are taking place June 1-4, 8-12, 15-19, and 22-24 and will be organized by theme. Presenters will be grouped into panels of 3 or 4 based on these themes with each presenter receiving 5 minutes for their presentation. Following presentations from each panel, there will be time for questions from Committee Members.

Registration for public hearings is available **online** or by calling the Parliamentary Committees Office at 250-356-2933 or 1-877-428-8337 (toll-free in BC). Registration closes **at 5:00 p.m. on Thursday, May 21, 2020.**

Please note that completing the registration form does not confirm or guarantee a presentation time. The Parliamentary Committees Office will do their best to accommodate all interested presenters.

### **Provide written, audio or video comments**

You can submit your ideas online in writing or in audio/video format. These options will be available on June 1, 2020.

### **Fill out a survey**

The budget consultation paper includes questions about key issues which you can respond to through an online survey, beginning June 1, 2020.

### **Additional participation options**

If you require assistance or would like additional participation options, please contact the Parliamentary Committees Office at 250-356-2933 or 1-877-428-8337 (toll-free in BC) or [FinanceCommittee@leg.bc.ca](mailto:FinanceCommittee@leg.bc.ca).

## What happens with my input?

The Committee considers the priorities expressed by the British Columbians and develops recommendations for the next provincial budget. Your input and the Committee's recommendations are included in a report to the Legislative Assembly that is publicly released on or before November 15. This year, the Committee intends to release its report in August 2020.

## How can I stay up-to-date on the consultation?

Keep an eye on our [website](#), [Twitter](#) and [Facebook](#).

## Resources

### Media Release

Consultation Brochure [[English](#)] [[Simplified Chinese](#)] [[Traditional Chinese](#)] [[Korean](#)] [[Punjabi](#)]

Consultation Poster [[English](#)] [[Simplified Chinese](#)] [[Traditional Chinese](#)] [[Korean](#)] [[Punjabi](#)]

Promotional Image 1 [[English](#)] [[Simplified Chinese](#)] [[Traditional Chinese](#)] [[Korean](#)] [[Punjabi](#)]

Promotional Image 2 [[English](#)] [[Simplified Chinese](#)] [[Traditional Chinese](#)] [[Korean](#)] [[Punjabi](#)]

Parliament Buildings, Victoria BC V8V 1X4 Canada



## Select Standing Committee on Finance and Government Services

### Budget 2021 Consultation: Public Hearing Registration

The Select Standing Committee on Finance and Government Services invites British Columbians to share their ideas and priorities for the next provincial budget. Register now to speak to the Committee at a public hearing by completing this form.

Due to the COVID-19 pandemic, all public hearings this year are being held via video/teleconference. Public hearings are taking place in June and will be organized by theme. Presenters will be organized into small panels of 3 or 4 based on these themes, with each presenter receiving 5 minutes for their presentation. Following presentations from each panel, there will be time for questions from Committee Members. Please note that only one representative per organization will be permitted to present.

Parliamentary Committees Office staff will use the registration information in this form to develop the public hearing schedule, and will follow-up with you in late May regarding your presentation date, time and meeting details.

**Please note that completing this registration form does not confirm or guarantee a presentation time. The Parliamentary Committees Office will do their best to accommodate all interested presenters.**

**Registration closes Thursday, May 21, 2020 at 5:00pm.**

Please note that public hearings are public meetings and the proceedings are recorded and transcribed by Hansard Services; transcripts will be posted on the Legislative Assembly website. Please do not include any confidential information in your presentation.

**If you require assistance, please contact the Parliamentary Committees Office at 250-356-2933 (toll-free in BC at 1-877-428-8337).**

Read our [Privacy Policy](#).

Additional participation options, including making a written, audio and video submission, and completing the online survey, will be available beginning Monday, June 1, 2020.

For more information about the consultation, visit the [Budget 2021 website](#).

NEXT

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**School District No. 46  
(Sunshine Coast)**

EXCELLENCE IN ALL WE DO!



**BOARD OF EDUCATION**

Delivered via email: [FinanceCommittee@leg.bc.ca](mailto:FinanceCommittee@leg.bc.ca)

October 12, 2018

Select Standing Committee on Finance and Government Services  
Room 224, Parliament Buildings  
Victoria, B.C., V8V 1X4

Dear Chair D'Eith and Committee Members,

Thank you for the opportunity to submit input for the 2019–20 provincial budget deliberations. We appreciate the committee's careful discussion and the inclusion of public input.

School District No. 46 (Sunshine Coast) includes coastal communities of Langdale and Gibsons northwest through Roberts Creek, Sechelt and Halfmoon Bay to Pender Harbour and Egmont. Like elsewhere in British Columbia, there is evidence in our district of decreased resources for public education. Through careful strategic planning, tremendous community support and a slight uptick in enrolment numbers for the past couple of years, our district has consistently balanced our budget and provided outstanding educational opportunities for our students. To continue to offer excellence in all we do, we respectfully submit the following for your consideration.

**Increased Investment in Education**

Studies show that investment in education results in savings to other ministries – every dollar invested in education sees an economic return of \$11 in future savings. In this way, investing in our citizens and youth at a young age is a more efficient use of limited taxpayer resources, allowing for preventative health measures, and early intervention in social and environmental issues. A collaborative, cross ministry approach with the financial resources targeted at educating from a young age would be a great investment in the human capital of our province.

**Education Funding Model Review**

We appreciate that the funding model review was a campaign promise upon which your government followed through. However, the overall quantum of education funding has not increased beyond what is minimally required to fund overall enrolment growth and recent court decisions. We understand that this process is not expected to come with supplemental, ongoing funding to increase funding to some fortunate districts without reducing funding to others. The expected redistribution of funding between school boards resulting from the funding model change will benefit some school boards at the expense of others and negatively impact about half of the students in the province. To put it simply: Cutting up the pie differently doesn't put more food on the table.

Our board is concerned that the true goal of this process is to legitimize the “pie” as being the correct size, when we are all fully aware that it is not. If the model is changed without increasing the overall amount of funding allocated, children in classrooms suffer the consequences. Prioritizing one area of the funding model over another is tantamount to prioritizing one child over another. Our students deserve to be given the financial investment in public education they deserve. The entire process created uncertainties for school boards across the province, pitting us against each other as it became evident there would be “winners” and “losers” in the redistribution of the same “pie”.

### **Funding Stability**

In recent years the Ministry of Education has introduced a number of sudden and surprising policy changes for funding re capital projects, small rural schools and transportation. Announcements of several positive changes were made mid-year in 2016/17 well after we have done extensive community consultation and made difficult decisions re the allocation of limited resources. This has been disrespectful of our communities and of the tremendous efforts of our staff to meet Ministry imposed deadlines for budget and calendar. We need increased funding for operational costs and we need equity in how those funds can be accessed across the province. The Hydro increases, Next Generation Network, MSP premium increases, WorkSafe BC premiums, have been downloaded to the local level with a big impact on our budget. These pressures and the unpredictability of Ministry decisions impede community confidence in public education and strong relationships within our district with community partners. Once again, we request that the Ministry of Education increase funding for public education in British Columbia, establish that funding once per year and avoid policy changes within the school year.

### **Capital Funding**

We have aging facilities, some of which are very overcrowded. There is continues to be uncertainty regarding funding for capital projects. We need clarity regarding capital funding and clear criteria to be able to access funds provided by the Ministry of Education. The past few years have seen several policy changes and created great uncertainty. A predictable multi-year funding model would help us to plan and implement facility upgrades in a much more efficient and inclusive manner.

### **New Curriculum implementation**

Personalized learning, trades and technology and English language support are areas that need stable funding in addition to the training of teachers in the new curriculum. We recognize that these requests have been made in the past and the need is still rising every year. In particular we need to focus on the needs for those subject specialists teaching secondary Grades 10 - 12 to have additional support as the new curriculum is implemented. Teachers will be implementing a new curriculum for the next three to five years so funding for new curriculum materials would help immensely to move through this major change. Greater and consistent funding for professional learning is essential and it must include more than teaching staff. Education assistants are important players in the support of students. Additional professional development funds to train Education Assistants in the new curriculum would ease the transition.

### **Investment in Inclusive Education**

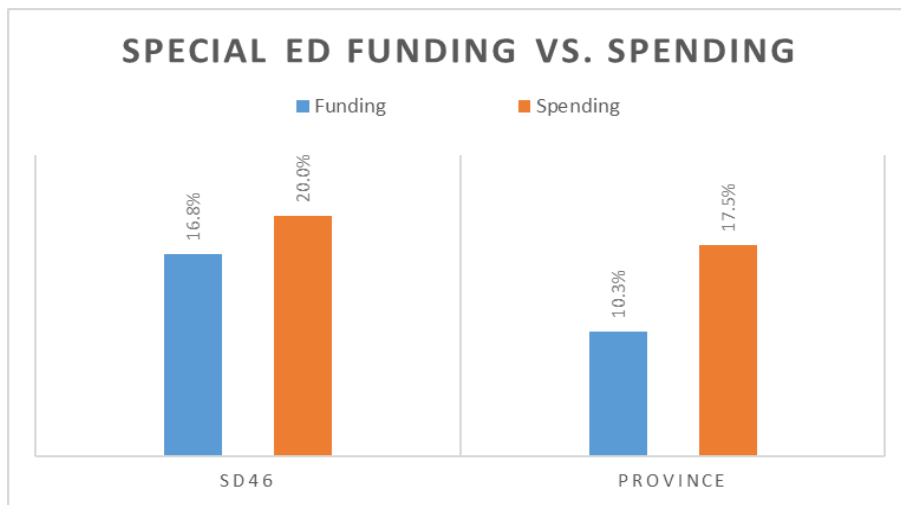
School districts in BC receive targeted funding for students with special needs in order for districts to provide additional supports to those students. This funding is not nearly enough to provide sufficient resources for these students, so as a result school districts spend, on average,



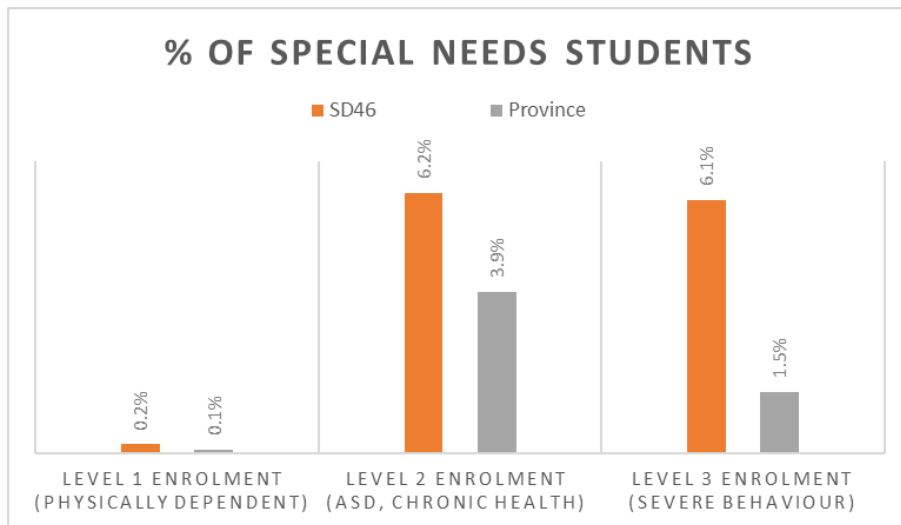
double the amount they receive to support these students. Districts do this by using general funding, provided for basic programming, to hire additional special education teaching and support staff.

Some districts, such as School District No. 46, have a significantly higher proportion of their students requiring additional supports, which can either place pressure on general operating budgets, or lead to inequitable service levels. The resulting potential for failure in properly serving students with special needs may lead to human rights violations and broader societal costs in the long term.

The implementation of the old contract language has led to allocation of staffing in ways that further limit our ability to support students. Our operating funds are stretched thin to reduce class sizes and the denial in our district of over \$700,000 in necessary Classroom Enhancement Funding to support non-enrolling teachers could mean future layoffs across all program areas.



\* SD46 spending is based on 2017/18 budget figures.



**Indigenous Education**

A commitment to implementing the actions of the Truth and Reconciliation Commission regarding indigenous people in Canada is a worthy step for every stakeholder in public education. We are proud of our district’s program for Indigenous Education. We still need

additional funds to establish a local curriculum and enhance opportunities for students to learn and celebrate the *shíshálh* language. We recommend increased funding to allow school districts to move ahead in helping communities learn and change by implementing the education proposed in the TRC recommendations.

To continue our delivery of excellent education our province needs improved government investment. Public education for the children and families of the province is best way to assure a prosperous, healthy future. Thank you for your consideration.

Sincerely,



Lori Pratt  
Board Chair

pc: Trustees, Board of Education of School District No. 46 (Sunshine Coast)  
Patrick Bocking, Superintendent of Schools  
Jacquie Shelemey, President, Sunshine Coast Teachers' Association (SCTA)  
Janice Budgell, President, Canadian Union of Public Employees (CUPE), Local 801  
Nicholas Simons, MLA, Powell River-Sunshine Coast  
All Board of Education via BCSTA

# ADMINISTRATIVE REGULATIONS

TITLE: RESPONSIBLE USE OF SOCIAL MEDIA  
 CATEGORY: EDUCATION  
 NUMBER: 1370

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## I. Rationale:

Social networking, within the district context, is for the purpose of establishing an online presence that promotes positive, interactive, professional and educational communications as well as showcasing the district's mission and values in action.

## II. Definition:

1. 'Social Media' refers to electronic access to and use of blogs, personal websites, RSS feeds, postings on wikis and other interactive sites, such as, but not limited to: Facebook, Instagram, YouTube, Pinterest, Twitter, and postings on video or picture-sharing sites and elsewhere on the Internet.

2. 'School related social media account' is specifically for sharing events and news that is connected directly with the classroom, school, and/or district.

2.3. A 'user' refers to a student, school district staff, and/or community member<sup>[PB1]</sup>.

~~3.1. 'School related social media account' is specifically for sharing events and news that is connected directly with the classroom, school, and/or district.~~

4. 'Personal social media account' is not related to the school or district.

## III. Procedures:

### A. Social media accounts:

1. Departments or individual staff creating a district related social media account must inform the district communications officer in writing.

2. Parent advisory councils, departments, or individual staff creating a school related media account must inform the principal in writing.

### B. Interactions representing the district:

1. Student names, photos, and/or school work should only be shared online to a school/ district page/ site; never to a staff member's personal social media account.

2. In cases where a user is representing a school, (district) parents' advisory council, department, or the district, the user must identify themselves as connected to the district and/or school as follows:

## ADMINISTRATIVE REGULATIONS

TITLE:        RESPONSIBLE USE OF SOCIAL MEDIA  
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a)        *The signature "School District 46 - Sunshine Coast" and/or the district logo needs to appear in the banner or in the profile page for district related social media sites.*

(1)       Access and permission to use the district's logo can be granted by emailing the district communications officer.

b)        *The school name and/or the school logo needs to appear in the banner or in the profile page for school related social media sites.*

(1)       Access and permission to use the school's logo can be granted by emailing the school's principal.

3.        Any use of electronic media by a user must be consistent with the duty of loyalty each user owes to the district and must not transgress any law or civil duty of care owed to the district or any other person.

C.        Respect, privacy, and confidential information:

1.        Users will not disclose confidential student information, images, or confidential school, department, or personnel records without first obtaining written consent from the principal and the guardian(s) for students under the age of eighteen (18) (this is normally obtained through the annual 'district media consent form').

2.        Users will not use social media sites to be defamatory or harassing towards any person.

3.        Users will not engage electronically in behaviour or comments that would reflect negatively on a school or the district's reputation or the reputation of any student, staff, or community member.

4.        Users may be disciplined if their social media comments and postings, whether personal or school/district related, are not in compliance with this administrative regulation or any other policies or procedures of the district.

5.        Users participating in social media activities will respect federal copyright and fair use guidelines.

6.        Users participating in social media activities acknowledge that all information posted to sites is subject to the provisions of the Freedom of Information and Protection of Privacy Act (FOIPA) if that information falls within the purview of the information protected by and governed by FOIPA.

## ADMINISTRATIVE REGULATIONS

**TITLE:** RESPONSIBLE USE OF SOCIAL MEDIA

**CATEGORY:** EDUCATION

**NUMBER:** 1370

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- D. Staff-student online correspondence:
1. Online correspondence between staff and students must be related to course work, or school sanctioned clubs/activities.
  2. Social media conversations between a staff member and a parent are subject to the provision of this administrative regulation.
  3. Principals will annually inform staff members that the ethical standards for the teaching profession apply at all times, whether in a traditional school environment or an online environment.
  4. District staff shall not initiate or accept electronic “friend” invitations from students unless the networking is part of an existing school course or school club structure and at least one (1) other staff member has administrative access to the social media group.

**Received:** April 2020

**References:** Sections 8, 17, 20, 22, 65, 85 School Act; Freedom of Information and Protection Act; Copyright Act

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  - 1. Users will not disclose confidential student information, images, or confidential school, department, or personnel records without first obtaining written consent from the principal and the guardian(s) for students under the age of eighteen (18) (this is normally obtained through the annual 'district media consent form').
  - 2. Users will not use social media sites to be defamatory or harassing towards any person.
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  - 5. Users participating in social media activities will respect federal copyright and fair use guidelines.
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## ADMINISTRATIVE REGULATIONS

Title: **Process for Administrative Regulations**  
 Category: **Education**  
 Number: **1230**

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**I. Rationale**

Having clear processes to develop regulations ensures all community members can discuss and provide input for our district obligations.

**II. Process**

A. The following process must be followed when a new administrative regulation is developed or when an existing regulation requires revision.

1. New regulation or revision to existing regulation developed by Superintendent of Schools.
2. Draft regulation or draft revision forwarded to relevant Board committee.
3. Draft regulation or draft revision presented to Board of Education.
4. Draft regulation or draft revision circulated and posted by management at all centres for input. (Note: all centres = Board, Management Staff, all school sites, PACs, DPAC, CUPE, SCTA)
5. Input (in writing) received for 68 weeks.
6. Input reviewed by Superintendent of Schools.
7. Changes to regulation reviewed by relevant Board committee ~~(if substantive changes)~~.
8. Final draft presented to Board of Education for receipt.
9. Received/signed regulation distributed to regulation manual holders and web site updated.
10. The following information shall be included with each regulation:
  - a) Regulation approval:
    - (1) Date Received
  - b) References: (if applicable)
    - (1) The School Act/Ministerial Orders
    - (2) School District No. 46 Board Policy

B. The following process must be followed when an administrative regulation is to be repealed:

1. Decision to repeal a regulation by Superintendent of Schools.
2. Regulation to be repealed forwarded to relevant Board committee.
3. Regulation to be repealed presented to Board of Education.
4. Regulation to be repealed circulated and posted by management at all centres for input.



## ADMINISTRATIVE REGULATIONS

Title: **Process for Administrative Regulations**  
Category: **Education**  
Number: **1230**

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5. Input (in writing) received for 64 weeks.
6. Input reviewed and considered by Superintendent of Schools.
- ~~6-7.~~ Changes to repeal decision, if any, reviewed by relevant Board committee.
- ~~7-8.~~ Regulation to be repealed presented to Board of Education.
- ~~8-9.~~ Notification of repealed regulation distributed to all centres and web site updated.
- ~~9-10.~~ In the event that a regulation must be repealed due to matter of urgency, the above process will be suspended and the repealed regulation will be addressed at the next board meeting.

**Received:** December 2018

**References:** Board Policy 11.19, *School Act* Section 85



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4. Draft regulation or draft revision circulated and posted by management at all centres for input. (Note: all centres = Board, Management Staff, all school sites, PACs, DPAC, CUPE, SCTA)
5. Input (in writing) received for 6 weeks.
6. Input reviewed by Superintendent of Schools.
7. Changes to regulation reviewed by relevant Board committee.
8. Final draft presented to Board of Education for receipt.
9. Received/signed regulation distributed to regulation manual holders and web site updated.
10. The following information shall be included with each regulation:
  - a) Regulation approval:
    - (1) Date Received
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**Received:** December 2018

**References:** Board Policy 11.19, *School Act* Section 85



**52 Presentations**

- 52.1 Requests to make a presentation before the Board shall be submitted to the Chair at least eight (8) working days before the scheduled meeting.
- 52.2 After the scheduled presentation, Board members may ask questions. Except in extraordinary circumstances, no formal response will be given until a later date.
- 52.3 Presentations at regular meetings may include objective criticism of school operations and/or programs, but may not include complaints about school personnel or other persons.
- 52.4 Speakers shall be allotted fifteen (15) minutes for a presentation, although the time allotment may be extended up to an additional fifteen (15) minutes more by a majority vote of the Board.
- 52.5 Individual members of the public attending a regularly scheduled Board meeting may be permitted to address the Board spontaneously for a five (5) minute period.
- 52.6 Spontaneous addresses shall be permitted in the following circumstances:
- (a) if the issue is urgent;
  - (b) if the information is significant to a decision to be made by the Board at that meeting;
  - (c) if the issue has arisen since the deadline in 52.1;
  - (d) if new information has come to light since the deadline in 52.1.
- 52.7 Decisions to permit a spontaneous address or to extend the time limit shall be made by Board motion.

Board Policy: December 2010  
Revised:

## COMMITTEE OF THE WHOLE

Held on February 25, 2020 at 12 p.m.

At the School Board Office, Gibsons, B.C.

Excerpt from committee notes:

### *Bylaw 52 - Presentations*

*The committee reviewed the bylaw and discussed potential changes to sections 52.5-52.7 to clarify how a spontaneous address would be entertained at a board meeting. Trustees agreed to revisit the bylaw at the March meeting and requested that additional information be brought back to inform the discussion, specifically examples of similar bylaws from other districts, as well as any pertinent history relating to the initial development of the bylaw.*

## POLICY COMMITTEE

Held on April 17, 2012 at 1 p.m.

At the Sechelt Learning Centre, Sechelt, B.C.

Excerpt from committee notes:

*“Review continued of **11.0 Reports** and **2.7 Unscheduled Presentations**. It was proposed that with the ten-minute question period at the beginning of the Agenda, the unscheduled presentation is not required.*

*Discussion followed with Board Chair White offering further clarification.*

*Trustee Russell brought up concern that if this item was removed from the Bylaws and an urgent matter came to a board meeting there would be no avenue to address it. It was determined that the ten-minute period at the beginning of a meeting would allow for this type of issue to be addressed and at that time the agenda could be amended before it was adopted with the matter put under ‘new business’.”*

## REGULAR BOARD MEETING

Held on May 8, 2012 at 7 p.m.

At the School Board Office, Gibsons, B.C.

Excerpt from board minutes:

### *9. MOTION: White/Pratt*

*“THAT the Board of Education of School District No. 46 (Sunshine Coast) agrees to a second reading to remove Bylaw 2.7 Unscheduled Presentations.”*

*Discussion followed regarding the proposed bylaw removal with arguments made for keeping it.*

*Opposed: Younghusband, Russell, Dixon  
Defeated*

## 70 APPEALS BYLAW

The *School Act* requires that the Board set up a procedure enabling a student or his/her parents/guardians to appeal any decision made by an employee of the Board that significantly affects the education, health or safety of the student. The Board expects its employees to make any necessary decisions regarding students but appreciates that those affected may not always agree, hence the need to provide for appeals. For the purpose of this bylaw, the failure to make a decision may be considered as a decision in that a non-decision may have a significant effect on a student.

### Objectives

- To provide a means of appealing decisions.
- To safeguard the rights of students and their parents and to ensure their fair treatment.
- To ensure that procedural and administrative fairness and due process have been adhered to and conform to Board policy.

- 70.1 The Board requires that an appeal of any decision made by its employees which significantly affects the education, health or safety of a student be heard first at the school level and then, if necessary, at the district administrative level on a consultative basis per administrative regulations.
- 70.2 If the Administrative Regulation 2070 (How to Communicate with Us) fails to satisfy the student and/or parent/guardian bringing the appeal, he/she/they may appeal to the Superintendent of Schools. The basis of the appeal to the Superintendent is to be filed in writing.
- 70.3 If the appeal to the Superintendent cannot be resolved to the satisfaction of the complainant, the Board will review the complaint.
- 70.4 The Superintendent or designate will prepare a report for the School Board concerning the matter and will provide a copy to the complainant.
- 70.5 The Board will hear the appeal at a Special Closed Meeting and render a decision within 45 days as per Section 11(7) of the *School Act*.
- 70.6 The complainant and/or his/her advocate have the right to appear before the Board. At least forty-eight (48) hours prior to the meeting the complainant must notify the Superintendent of who will be attending the meeting.
- 70.7 The Board may request the presence of the complainant or any person who was involved in the matter giving rise to the appeal before the Board or in the dispute resolution efforts to date. At least forty-eight (48) hours prior to the meeting the complainant will be advised who will be attending the meeting.
- 70.8 The scope of the review shall be based on the criteria that:
- (a) the policies of the School Board have been followed;
  - (b) the administrative regulations of the school district have been followed;
  - (c) relevant information was considered by administration and the decision under appeal has been based on that evidence;
  - (d) the procedures followed have been fair to the complainant.
- 70.9 The Board will deliberate in the absence of all persons who were involved in the dispute or dispute resolution efforts to date.

- 70.10 The Board shall make a decision on the matter in question as soon as feasible after listening to the appeal and shall give written reasons for the decision to the complainant. Such decision shall be final.
- 70.11 No person shall penalize or otherwise discriminate against a person who brings a complaint, gives evidence or otherwise assists in the investigation, inquiry or reporting of a complaint to the administration or Board.
- 70.12 Information about the appeals procedure provided to a complainant and/or their advocates shall contain information about how to access the office of the Ombudsman and when it is appropriate to do so.
- 70.13 The Board shall conduct an annual review of this bylaw.

Board Policy: December 2010  
Revised: April 2015, October 2016, November 2017, March 2019



		AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY
<b>REGULAR BOARD MTG</b>	Strat Plan		N/A 1 (a) Student Voice / DSLT 3 (f) transportation strategies	Vision 1 (c) core competencies 2 (e) positive partnerships	Mission 1 (d) literate 1 (j) digital literacy 3 (a) communicate 3 (b) visioning and planning	Affirmation 1 (h) indigenous cultures & diversity	Ethics 1 (b) early years 1 (g) physical health 2 (a) healthy & inspired team 3 (g) int. student program
	Recurring		F/S Approval Student Trustee Appointment	BCSTA Prov Council Motions Enrolment Report	Board Elections	Committee Appointments PAC Appointments BCSTA AGM & Prov Motions BCPSEA AGM Motions	
	Other		Strategic Plan Presentation				
<b>COMMITTEE OF THE WHOLE</b>	Strat Plan		Implementation Plan (Year 1)	3 (a) communicate 3 (b) visioning and planning		2 (a) healthy & inspired team	
	Recurring			External Committees Report		School Growth Plans	Draft School Calendar Review School Visit Debrief Communication (standing)
	Policies		Communication (standing) 15 - Decentralized Decision 56 - Rules of Order	Communication (standing) 18 - Local Purchasing 53 - Special Meetings	Communication (standing) 21 - District Email 59 - Debate	Communication (standing) 16 - Neighbourhood Schools 71 - Access to Information Bylaw	20 - SOGI 60 - Voting
	Other						
<b>EDUCATION COMMITTEE</b>	Strat Plan		2 (e) positive partnerships 1 (c) core competencies	1 (d) literate 1 (j) digital literacy	1 (h) indigenous cultures & diversity	1 (b) early years 1 (g) physical health 3 (g) int. student program	1 (f) mental health 2 (c) inclusive education
	Recurring			MDI			
	Other						
<b>OPERATIONS COMMITTEE</b>	Strat Plan						
	Recurring		Summer Work Review	Prelim. Budget Timelines	Budget discussion		Amended Budget Joint Use Update
	Other		Zoning Referrals (standing)	Zoning Referrals (standing) Cameras on Buses	Zoning Referrals (standing) Cameras on Buses	Zoning Referrals (standing)	Zoning Referrals (standing)
<b>OTHER</b>	Annual Report to Community	DSLT/Trustee Dinner BCPSEA Symposium	Supt Evaluation Cmte	Intergovernmental Meeting Trustee Academy	Supt Evaluation Cmte	School Visits BCPSEA AGM	
<b>CONSULTATIONS</b>				Preliminary Budget Consults.	Preliminary Budget Consults.	Preliminary Budget Consults.	
<b>EDUCATION MATTERS</b>		Pamm			Maria	Stacia	

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		FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
<b>REGULAR BOARD MTG</b>	Strat Plan	Inclusion 1 (f) mental health 2 (c) inclusive education	Collaboration & Equity 1 (e) numeracy 2 (b) professional development 2 (e) family engagement 3 (c) partnerships	Innovation	Respect & Responsibility	Celebration 1 (l) graduate 3 (e) district facilities 2 (d) leaders 1 (i) care of our planet 3 (d) environmental initiatives	
	Recurring	Amended Annual Budget	School Calendar	BCSTA AGM Motions School Allocation Rates Min. Approved Projects / Capital Plan Bylaw	Budget Approval / Bylaw	District Report to Ministry Budget Approval (if required) Five-Year Capital Plan Motion AFG Plan	
	Other					SSCFGS Submission	
<b>COMMITTEE OF THE WHOLE</b>	Strat Plan				2 (d) leaders		
	Recurring	School Calendar Recommendation			SSCFGS Discussion	Strat Plan Review - Year 1	Board Evaluation
	Policies	Communication (standing) 1 - Foundational Statements 24 - Surplus 52 - Presentations	Communication (standing)	Communication (standing) 24 - Surplus	Communication (standing) 52 - Presentations 70 - Appeals	Communication (standing) 10 - District Admin 62 - Committees 17 - Environmental Sust.	
	Other		COVID-19	COVID-19	COVID-19	Risk Management Trustee Eval. Process	
<b>EDUCATION COMMITTEE</b>	Strat Plan	1 (e) numeracy 2 (b) professional development 2 (e) family engagement			1 (l) graduate 1 (i) care of our planet 3 (d) environmental initiatives	1 (k) fine arts	
	Recurring				District Report to Ministry	Untargeted Donations (if required)	
	Other				NEST Program		
<b>OPERATIONS COMMITTEE</b>	Strat Plan	3 (c) partnerships			3 (e) district facilities	3 (f) transportation strategies	
	Recurring	Prelim. Budget Considerations Prelim. Budget Discussion Enrolment Projections Zoning Referrals (standing)	Staffing Timelines Funding Announcement Prelim. Budget Considerations Zoning Referrals (standing)	Budget Summary  Zoning Referrals (standing)	Five-Year Capital Plan AFG Plan Budget (if required) Zoning Referrals (standing)	Emergency Preparedness  Zoning Referrals (standing)	
	Other			Funding Model Review			
<b>OTHER</b>	Review March cmte schedule BCSTA AGM Motion Deadline Supt Evaluation Cmte	Partners in Learning	Student Forum Service Recognition BCSTA AGM	Bursary Tea Intergovernmental Meeting Supt Evaluation Cmte	Retirement Celebration Grad Ceremonies ACE-IT Ceremonies Trustee Honorarium Cmte		
<b>CONSULTATIONS</b>	Draft School Calendar Circulation						
<b>EDUCATION MATTERS</b>	Tonya - Due Feb 21	Pamm - Due Mar 20	Amanda - Due Apr 17	Samantha - Due May 22	Jessica - Due June 19		

Legend: Moved Removed Added