

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

Wednesday, May 13, 2020, 7:00 p.m.
<https://www.youtube.com/user/SD46Schools>

TRUSTEES: S. Leech, Vice-Chair, A. Amaral, Trustee, M. Hampvent, Trustee,
S. Haines, Trustee, S. Girard, Trustee, T. Ste. Marie, Trustee

STAFF: P. Ruth, Board Chair, J. Carroll, Student Trustee, P. Bocking,
Superintendent, N. Weswick, Secretary-Treasurer, P. Bishop, Director
of Instruction, K. Kerr, Director of Instruction, E. Reimer, Executive
Assistant (Recording Secretary)

1. Call to Order

The web-based meeting was called to order at 7:03 p.m. The meeting was live-streamed to the district's YouTube channel to support social distancing during the COVID-19 pandemic.

Chair Ruth acknowledged that the meeting was taking place on the unceded territories and *shíshálh* and *Sḵw̓xwú7mesh* Nations.

2. Celebrating Education: Newsies - S. Douglas

The report was deferred to the June meeting due to issues with technologies.

3. Public Question Process

Questions and enquiries from the public were invited by email to questions@sd46.bc.ca for discussion at the end of the meeting.

4. Adoption of the Agenda

Moved: Haines

Seconded: Girard

MOTION: "THAT the agenda of May 13, 2020 be adopted."

Carried

5. Approval of Minutes of Prior Meetings and Receipt of Records of Closed Meetings

a. Regular Meeting Minutes - April 8, 2020

b. Record of Closed Meeting - April 8, 2020

Moved: Amaral

Seconded: Haines

MOTION: "THAT the Regular Meeting April 8, 2020 and the Record of Closed Meeting of April 8, 2020, be approved."

Carried

6. Reports

a. Superintendent's Report

Superintendent Bocking shared a student poem from the district *Coastal Voices* anthology reported on:

- Teacher and staff efforts to shift to online learning to support students.
- Organizing activities to share career and trades options with students.
- Continuation of classes for students in the Auto Service Technician Program.
- Ongoing development of safe work practices, shared with staff through the Engage! platform.
- Promoting mental health and remote working supports to staff.
- Strengthening connections for vulnerable learners at the school sites.
- Providing supports for families, including two parenting series: "Parenting During Difficult Times" and "Parenting Through a Pandemic".
- Preparing for a partial return to school scheduled for June 1.
- Working with staff to develop protocols that ensure that safe work and learning environments are in place as the schools prepare for partial return to schools.
- Supporting mental health initiatives, including the Sunshine Coast Child and Youth Medical and Mental Health Town Hall set for May 21st from 11-12 p.m. in a webinar format.
- Ongoing outings for international students who remained on the coast during the pandemic.

b. Administrative Regulations to be Received

The following regulations completed the circulation phase and were received as part of the reports provided at the board meeting.

1. Reg. 1050 - Career Programs
2. Reg. 5050 - Honoraria
3. Reg. 5090 - Travel Expenses
4. Reg. 5100 - Vehicle Expenses

c. Secretary-Treasurer's Report

Secretary-Treasurer Weswick reported that the district is moving forward with the design for the expansion of West Sechelt Elementary.

1. Larger Cheques Written in the Month of April 2020

The report was provided as written. A trustee asked for information on a payment to Thirdwave Bus Services. Secretary-Treasurer Weswick indicated that the payment was for services provided the month prior. A trustee asked for information on SoftChoice LLP. ST Weswick indicated that it was for technology and noted that the district has faced Increasing demands on

technology to adapt to changes and to allow for remote work to take place. Additional expenses related to COVID are being tracked.

A trustee asked for information on a payment to Sechelt Community Schools Society. Secretary-Treasurer Weswick indicated that he would investigate and report back to trustees on the payment.

2. Expenditures by Object - April 2020

A trustee asked for additional information on the status of the supplies budget. Secretary-Treasurer Weswick reported that line item reflect a variety of supplies spending, including school level supplied, not related to salaries, and expected that under spending may in part be due to COVID.

d. Board Report

The report was submitted as written. Chair Ruth reported that trustees were provided with routine updates from staff and the Ministry of Education, in addition to listening to the public updates from Dr. Bonnie Henry reports.

1. BCSTA Report

Trustee Haines reported on her attendance at the BCSTA Provincial Council web conference. The BCSTA 2020-21 budget was moved and adopted by those present at the meeting.

Chair Ruth indicated that the Professional Learning Committee continued to meet regularly. The committee is discussing options for the BCSTA Trustee Academy

2. BCPSEA Report

Trustee Hampvent reported that the BCTF collective agreement has been ratified by all districts in the province, as well as the BCTF.

3. Student Trustee Report

Student Trustee Carroll reported that:

- Students are involved in independent learning, noting benefits and setbacks,
- Students are learning time management, digital skills and personal accountability,
- Students have faced challenges with connecting and communicating as compared to time spent in the school building.
- She has been invited to participate in a peer tutor/student connection initiative to support elementary students with activities on Zoom (reading, arts, crafts, etc).
- The DSLT is developing videos on how to interact with peers with social distancing.
- The DSLT completed and distributed a newsletter for students.
- Grade 12 students have been contacted regarding graduation ceremonies and are excited to see what might happen in terms of possible graduation events.

Student Trustee Carroll described what a typical school day looked like for her while distance learning measures were in place.

e. Committee of the Whole Notes - April 28, 2020

Chair Ruth reviewed the meeting's notes.

1. Policy 24 - Surplus

Moved: Amaral

Seconded: Hampvent

MOTION: "THAT the proposed changes to Policy 24 - Surplus, as attached, be approved."

Carried

f. Operations Committee Notes - April 28, 2020

The notes were submitted as written.

1. 2020-21 Preliminary Budget

Moved: Hampvent

Seconded: Amaral

MOTION: "THAT School District No. 46 (Sunshine Coast) Annual Budget Bylaw for fiscal year 2020/2021, in the amount of \$50,748,521, be read for a first time."

Carried

Moved: Hampvent

Seconded: Amaral

MOTION: "THAT School District No. 46 (Sunshine Coast) Annual Budget Bylaw for fiscal year 2020/2021, in the amount of \$50,748,521, be read for a second time."

Carried

Trustees agreed unanimously to move to a third reading.

Moved: Hampvent

Seconded: Amaral

MOTION: "THAT School District No. 46 (Sunshine Coast) Annual Budget Bylaw for fiscal year 2020/2021, in the amount of \$50,748,521, be read for a second time."

Carried

g. Receipt of Reports

Moved: Amaral

Seconded: Girard

MOTION: "THAT the reports be received."

Carried

7. Correspondence

- a. Sunshine Coast Community Task Force - Funding for Vulnerable Students

Moved: Girard

Seconded: Haines

MOTION: "TO receive the correspondence."

Carried

8. Questions and Enquiries from the Public

There were no questions.

9. Next Meeting

The next public board meeting will be held on June 10, 2020.

- a. Committee Agendas

Moved: Hampvent

Seconded: Girard

MOTION: "TO approve the committee agendas."

Carried

10. Adjournment

There being no further business, the meeting adjourned at 7:59 pm.

Moved: Amaral

Seconded: Haines

MOTION: "TO adjourn."

Carried

Signed original on file

Pammila Ruth - Board Chair

Nicholas Weswick - Secretary-Treasurer