



**BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

OPERATIONS COMMITTEE NOTES

Tuesday, April 28, 2020, 12:45 p.m.
<https://www.youtube.com/SD46Schools>

TRUSTEES: M. Hampvent (Committee Chair), S. Haines, S. Leech, P. Ruth, A. Amaral, S. Girard, T. Ste. Marie

STAFF: P. Bocking, Superintendent; P. Bishop, Director of Instruction; K. Kerr, Director of Instruction; N. Weswick, Secretary-Treasurer; R. Collison, Manger of Facilities; P. Luporini; District Principal, J. Budgell, CUPE Local 801; E. Reimer, Executive Assistant (Recording Secretary)

1. Call to Order

The meeting was called to order at 12:46 pm. Trustee Hampvent acknowledged that the meeting was taking place on the unceded territories of the *shíshálh* and *Sḵw̓xwú7mesh* Nations.

2. Budget Summary

Secretary-Treasurer Weswick reported on changes to the preliminary budget since the previous report at the March Operations Committee meeting:

- Reductions to overall revenue, including:
 - The elimination of Employee Health Tax funding, resulting in a reduction of \$310,235
 - The Carbon Tax Rebate has been rolled into the Unique Features Grant, however the district does not qualify for funding due to our mild climate, resulting in a reduction of \$15,000.
 - Family Navigator Grant is now included in Special Purpose Funds, and related staffing is now included in District Department Expenditures.
- As a result of the reductions to overall revenue, school and district budgets have been adjusted in the following areas:
 - Utilities Savings, International Education, School Transportation, Maintenance Supplies
 - School allocation base funding for both Elementary and Secondary has been reduced since the prior report but still represents an overall increase from the 2019-20 school year.
- Schools are budgeting to carry forward prior year school surpluses, totalling \$695,000. School Allocations and District Department expenditures have been updated as a result of that change.
- The majority of the unrestricted surplus is being used for school allocations, retiring the unfunded employee future benefits line and for the three year behaviour intervention pilot project.

The committee discussed budgets and allocations relating to climate and transportation initiatives, as well as the fleet plan for district vehicles.

Secretary-Treasurer Weswick provided additional clarification on the retirement of the unfunded employee future benefits, using this year's unrestricted surplus.

RECOMMENDATION: That the 2020-21 preliminary budget be presented to the board for approval at the May board meeting

3. Funding Model Review (FMR)

Secretary-Treasurer Weswick reviewed the recommendations that were selected for implementation in the Ministry's Funding Model Review and discussed the changes expected in phase one of the implementation.

The committee discussed accountability measures for assessment and the Framework for Enhancing Student Learning.

Secretary-Treasurer Weswick reported that as a result of recommendation 20, staff is recommending a change to the board's Surplus policy to set an acceptable range for unrestricted reserves.

4. Adjourn

The meeting adjourned at 2:19 p.m.