

**BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

**OPERATIONS COMMITTEE AGENDA**

Tuesday, April 28, 2020, 12:45 p.m.  
<https://www.youtube.com/user/SD46Schools>

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	Pages
1. Call to Order - 12:45 p.m.	
2. Budget Summary - 12:46 p.m.	1
3. Funding Model Review (FMR) - 1:30 p.m.	15
4. Adjourn - 2:15 p.m.	



SCHOOL DISTRICT 46  
SUNSHINE COAST

# 2020-21 BUDGET

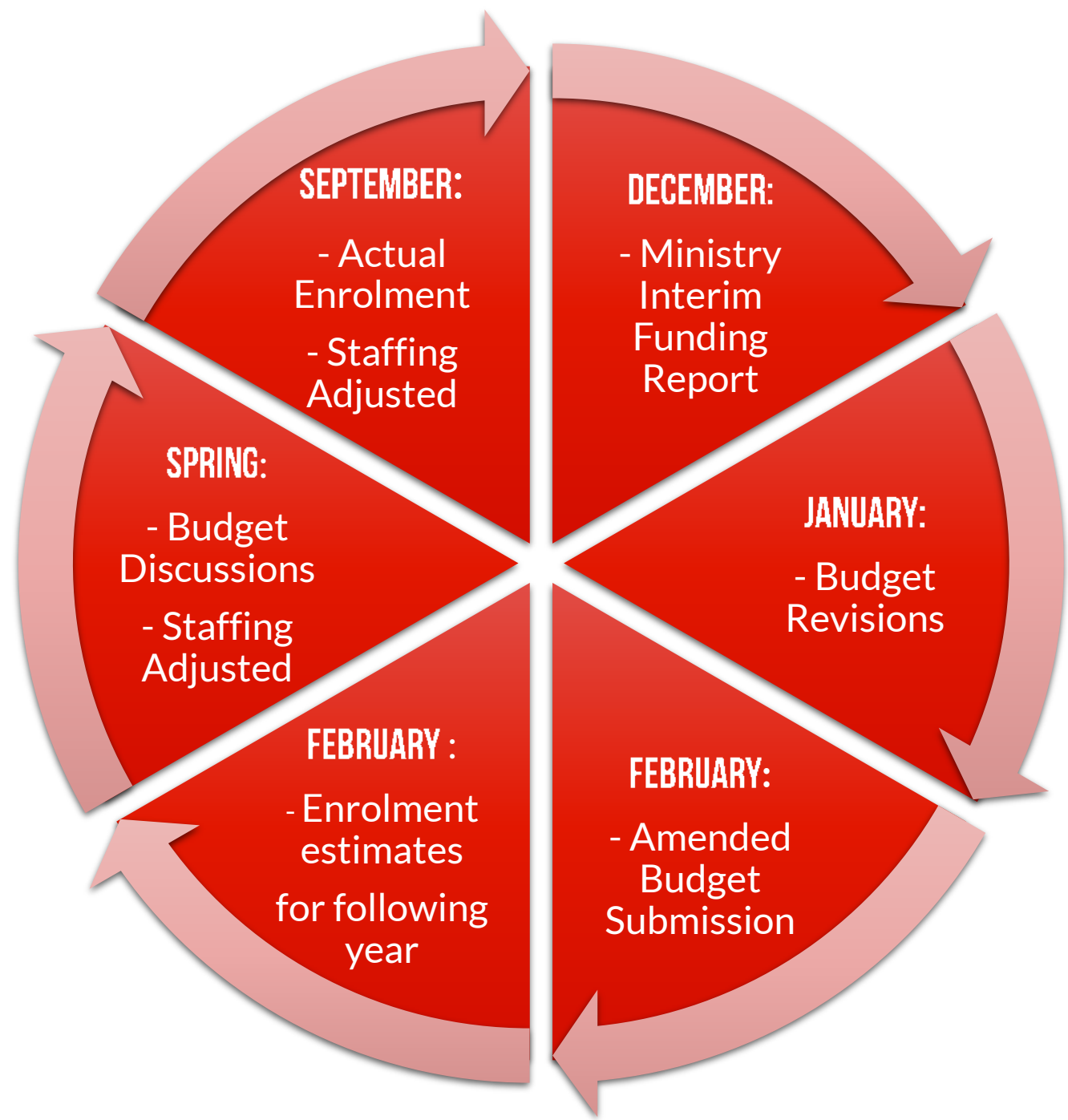
Operations Committee  
April 28, 2020





**SCHOOL DISTRICT 46 - SUNSHINE COAST**  
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# THE BUDGET CYCLE





# REVENUE ANALYSIS

	2020/21 Preliminary Budget			Change
	Enrolment	Per Pupil	Funding	
School Age	3,105.0000	7,560	23,473,800	473,294
Alternative	110.0000	7,560	831,600	(3,883)
Continuing Ed	-	7,560	-	-
Distributed Learning	80.0000	6,100	488,000	10,675
Home School	-	250	-	-
Course Challenges	-	233	-	-
				-
Level 1 Unique Needs	3	43,000	129,000	(40,600)
Level 2 Unique Needs	205	20,400	4,182,000	(201,400)
Level 3 Unique Needs	205	10,300	2,111,500	(112,750)
English Language Learning	120	1,520	182,400	(17,930)
Indigenous Ed	675	1,500	1,012,500	45,350
Adult Education	0	4,823	-	(5,966)
Equity of Opportunity Supplement			<b>168,193</b>	168,193
				-
Salary Differential			516,205	3,720
Unique Features			6,121,162	247,687
Feb Recount			105,473	(6,446)
May Recount			32,533	-
Education Plan			29,430	(35,691)
Indigenous Services Canada			(1,256,340)	(1,256,340)
Funding Protection			15,704	15,704
MOE Operating Grants			<b>38,143,160</b>	<b>(716,383)</b>



# REVENUE ANALYSIS

MOE-Pay Equity			510,381	-
MOE-Transportation Supp			380,465	-
MOE- Employer Health Tax				(310,235)
Admin Savings Subsidy				-
MOE-Misc.			8,696	-
MOE-Grad Adult	2.25	4,823	10,852	113
MOE-ITA			35,000	-
Min-Supplemental 16/17				-
Carbon Tax Rebate			0	(15,000)
Indigenous Services Canada			1,256,340	1,256,340
Offshore Tuition			46,750	(24,310)
SD#93-CSF			558,125	(74,364)
Miscellaneous Revenue			165,572	-
Rentals and Leases			70,000	10,000
Investment Income			125,000	(50,000)
<b>Total Operating Funding</b>			<b>41,310,341</b>	<b>76,160</b>



# REVENUE ANALYSIS

	2020/21 Preliminary Budget			
	Enrolment	Per Pupil	Funding	Change
MOE-Misc.			8,696	-
MOE-Grad Adult	2.25	4,823	10,852	113
MOE-ITA			35,000	-
Min-Supplemental 16/17				-
Carbon Tax Rebate			15,000	-
Indigenous Services Canada			1,256,340	1,256,340
Offshore Tuition			46,750	(24,310)
SD#93-CSF			558,125	(74,364)
Miscellaneous Revenue			165,572	-
Rentals and Leases			70,000	10,000
Investment Income			125,000	(50,000)
<b>Total Operating Funding</b>			<b>41,635,576</b>	<b>401,395</b>



# REVENUE ANALYSIS

	2020/21 Preliminary Budget			
	Enrolment	Per Pupil	Funding	Change
Special Purpose Grants Included in Operating Departments				
Strong Start			192,000	-
Ready Set Learn			22,050	-
MCFD Family Navigator			30,861	30,861
Community LINK (Part)			262,458	9,541
Classroom Enhancement Fund			2,788,468	(373,528)
AFG - Staffing Costs			170,195	6,609
Special Purpose - Part 1	3,466,032			(326,518)
Special Purpose Grants NOT Included in Operating Departments				
French OLEP			15,235	-
Comm LINK (Comm Schools)			247,000	-
Education Fund (EA LIF)			142,594	(2,691)
Mental Health Capacity Building Grant			-	(30,500)
AFG - Balance			26,393	(6,609)
SPF-Other (Uway-SSAP)			90,000	-
School Generated Funds			900,000	-
Scholarships			77,000	-
Special Purpose - Part 2	1,498,222			(39,800)
Surplus			2,238,690	(1,115,180)
Capital Revenue Recognized			1,774,599	27,747
TOTAL REVENUE & SURPLUS UTIL.	50,287,884			(1,377,590)



# BUDGET OVERVIEW

	2019/20 Preliminary	2019/20 Amended	2020/21 Preliminary	Change vs. Amended
<b>Operating Fund Revenue</b>	40,973,849	41,234,181	41,310,341	76,160
<b>Surplus Utilization</b>				-
Utilization of Restricted - District Depts	220,000	686,319	-	(686,319)
Utilization of Restricted - School Surplus	67,000	1,105,774	695,000	(410,774)
Utilization of PY Unrestricted Surplus	1,519,026	1,561,777	1,543,690	(18,087)
Unrestricted Surplus Utilized in 2021-23 - IBI				
Special Purpose Fund Revenue (Included in budget cen	3,421,942	3,792,550	3,466,032	(326,518)
Special Purpose Fund Revenue (OTHER)	1,498,243	1,538,022	1,498,222	(39,800)
<b>Total Revenue (excl. Capital)</b>	<b>47,700,060</b>	<b>49,918,622</b>	<b>48,513,285</b>	<b>(1,405,337)</b>
<b>Expenditures &amp; Allocations</b>				
<b>School Allocations</b>	30,332,675	32,057,461	30,568,664	(1,488,797)
<b>District Departments</b>	15,869,142	16,323,140	16,446,400	123,261
Unrestricted Surplus Utilized in 2021-23 - IBI				-
Special Purpose Fund Spending	1,498,243	1,538,022	1,498,222	(39,800)
<b>Total Expenditures &amp; Allocations</b>	<b>47,700,060</b>	<b>49,918,622</b>	<b>48,513,286</b>	<b>(1,405,337)</b>
<b>Net Contribution To Surplus</b>	<b>0</b>	<b>0</b>	<b>(0)</b>	<b>(0)</b>
<b>Total Expenditures &amp; Allocations (Above)</b>	47,700,060	49,918,622	48,513,286	(1,405,337)
<b>Capital Fund Expense (Depreciation of Assets)</b>	2,121,891	2,209,644	2,235,235	25,591
<b>TOTAL BUDGET BYLAW</b>	<b>49,821,951</b>	<b>52,128,266</b>	<b>50,748,521</b>	<b>(1,379,746)</b>





# PRELIMINARY CONSIDERATIONS — STRATEGIC DIRECTIONS

Strategic Plan Goal	Description	Budget Need	Source
1a - Student Voice	Student Forum - transportation, food, etc.	\$ 5,000	Operating
1b - Early Years	Adding exempt admin time to allow admin assistant to support Early Learning.	\$ 16,000	Operating
1c - Core Competencies	IEP Support for teachers (\$5000) Shelley Moore (\$15k) Replace decrease in BC Ed Plan Supplement (\$35k)	\$ 55,000	Surplus (\$20k) & Operating
1f - Social Emotional Learning	\$102,000 for additional counsellor - transferred from school budgets to District department \$5000 for Mental Health Literacy Training (existing budgets)	\$ 102,000	Operating
1i - Changing Climate	Environmental Action Plan Support	\$ 5,000	Surplus
1j - Digital Literacy	Team teaching support. Teachers Empowering Teachers Through Technology (TETT) program	\$ 12,000	Surplus
2a - healthy and inspired	Dinner Series to support staff wellness initiatives. Mini grants to schools.	\$ 20,000	Surplus
2c - Inclusive Education	\$102,000 Inclusive Education Teacher \$95,800 in EAs (2 @ 30hrs/week) \$65,000 Family Navigator (25 hrs/week) (CUPE)	\$ 789,000	Surplus (3 year project)



# PRELIMINARY CONSIDERATIONS — STRATEGIC DIRECTIONS

Strategic Plan Goal	Description	Budget Need	Source
3a - Communicate	DPAC/PAC Dinner Series - \$8k Committee meetings (4) - \$3200 (Existing)	\$ 8,000	Surplus
3d - Environmental Initiatives	Energy Matters release time	\$ 5,000	Operating
3e - district facilities	Cyber Security initiatives (\$25k) New Sea Cans (\$50k) New car for tech (\$35k)	\$ 110,000	Surplus (\$85k) & Operating
3f - transportation	Re-negotiated bus contract to provide for interior and exterior cameras	\$ 16,333	Operating
<b>Strat Plan Support Total</b>		<b>\$ 1,143,333</b>	
Surplus Allocations		\$ 939,000	
Operating Budget		204,333	
Total		<b>\$ 1,143,333</b>	



## PRELIMINARY CONSIDERATIONS – OTHER

CUPE Labour Settlement (Approx.)	800,000	
SCTA Labour Settlement (Amended Budget)	TBD	
Unfunded Employee Future Benefits (Surplus)	511,406	Surplus
Exempt Compensation Increases - District	106,000	
Exempt Compensation Increases - Schools	92,000	
Transportation Contract (Non-Camera)	30,000	
Reduced Transportation Days	-30,000	
Transportation Reserve	-23,000	
Increase HMB Custodial - 1 hr	8,700	
Utilities Savings	-55,000	
International Education Travel	-23,000	Updated
School Transportation Funding	-80,000	Updated
Maintenance Supplies	-22,000	Updated
District supplement to indigenous education	-23,646	Updated
Reallocate Expenditures between departments	N/C	
Account Restructure	N/C	
Total	\$ 1,291,460	



# SCHOOL ALLOCATION RATES

	Level 1	Level 2	Level 3	Elem Base	Secondary Base	SCAS Base
<b>Proposed Allocation</b>	43,000	17,500	10,300	233,000	440,000	570,473
<b>Prior Year Amounts</b>	42,400	17,000	10,250	220,000	435,000	580,106
<b>Net Change</b>	600	500	50	13,000	5,000	- 9,633
<b>Percent Change</b>	1.4%	2.9%	0.5%	5.9%	1.1%	-1.7%
				*Updated	*Updated	*Updated

	K	Grades 1-3	Grades 4-7	Grades 8-10	Grades 11-12	SCAS	SPIDER
<b>Proposed Allocation</b>	6,303	5,256	4,609	4,943	5,403	5,068	4,918
<b>Prior Year Amounts</b>	6,279	5,256	4,604	4,919	5,379	5,067	5,067
<b>Net Change</b>	24	0	6	24	24	2	- 148
<b>Percent Change</b>	0.4%	0.0%	0.1%	0.5%	0.4%	0.0%	-2.9%



# UNRESTRICTED SURPLUS ALLOCATIONS

Line Item	2019/20	2020/21
School Allocations	929,246	623,284
TLC Extension/Expansion	150,000	
Strategic Plan Implementation, Year 1	100,000	
Band Uniforms	15,000	
Allowance for Band Instruments	200,000	
Technology Plan Implementation/Infrastructure	25,000	
Careers program setup	100,000	
Retirement of Unfunded Employee Future Benefits		511,406
Year 1 pilot project - behaviour intervention pilot		263,000
Years 2-3 pilot project - behaviour intervention pilot		526,000
Core Competency Support		20,000
Evening learning series for 2a & 3a		28,000
TETT Resources & Release Time		12,000
Environmental Action Plan - Mini-grants		5,000
Sea cans replaced - earthquake preparedness		50,000
Tech vehicle replacement		35,000
Total Allocations	1,519,246	2,073,690



# UNRESTRICTED SURPLUS ALLOCATIONS - SCHOOLS

SCHOOL SURPLUS ALLOCATIONS	Prior Year <b>Total</b> Allocations*	2020/21 School Surplus Allocation
Cedar Grove	2,014,331	42,028
Davis Bay	1,747,494	36,461
Gibsons	2,897,263	60,451
Halfmoon Bay	1,904,152	39,730
Kinnikinnick	2,164,960	45,171
Langdale	1,027,593	21,440
Madeira Park	782,757	16,332
Roberts Creek	2,015,606	42,055
West Sechelt	2,373,058	49,513
Pender Harbour	1,252,313	26,129
Chatelech Sec.	4,148,964	86,567
Elphinstone Sec.	4,393,830	91,676
Spider DL/ CE	558,893	11,661
SCAS	2,591,447	54,070
	29,872,661	623,284



**SCHOOL DISTRICT 46 - SUNSHINE COAST**  
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# QUESTIONS?

- Contact - [nweswick@sd46.bc.ca](mailto:nweswick@sd46.bc.ca)





## K-12 Public Education Funding Model Implementation

On this page:

- [Next Steps](#)
- [Phase Two](#)
- [History of the Review](#)
- [Partners Engaged in the Process](#)

For the first time, B.C.'s children and youth in care will be recognized through a new supplement when funding is announced for school districts in March, 2020. This change will also expand priority funding to more children with mental-health challenges and those living in low-income families.

This is part one of a two-phase plan to improve the way education is delivered in B.C., following the completion of a comprehensive review that examined the ways in which the education funding system can help ensure every child has equal and consistent access to a quality education.

The Ministry of Education's annual operating fund for K-12 public education is more than \$6 billion and is distributed among 60 Boards of Education in B.C.

In 2018, the Province appointed an Independent Review Panel to undertake a review of how public education is funded for the first time in almost 30 years. The review involved input and consultation from all 60 school districts and over 350 education stakeholders.

The Panel presented a [final report \(PDF\)](#) on December 18, 2018, with 22 recommendations along three themes: equity, accountability and financial management. To understand what these recommendations would mean for students in the classroom, working groups were established in spring 2019 and members included parents, teachers, inclusive education advocacy groups and Indigenous education partners.

Final Working Group reports were completed in October 2019, and partners noted that some of the recommendations would be relatively straightforward to implement, while others – like how Government funds inclusive education or online learning – would require extensive work to ensure there would be no negative, unintended consequences for students

### Next Steps

Following the completion of the review, the Ministry will implement recommendations with a two-phase plan, beginning with 12 of the 22 recommendations (specifically, 2, 3, 12, 13, 14, 15, 16, 17, 19, 20, 21 and 22).

Money allocated for the new priority student supplement will be provided to school boards to deliver services based on local needs and is intended for supports like trauma counselling, school breakfast or lunch programs, additional support in the classroom, transportation services or tutoring.



Recognizing these students for priority funding will ensure that the more than \$6 billion in operating funding is distributed in a way that better represents the number of vulnerable students in B.C. schools. The amount of money allocated for the supplement will be announced following Budget 2020.

Indigenous students will continue to benefit from targeted funding for culturally-appropriate support and services. There will also be added accountability through formal processes, so Indigenous parents, communities and governments can provide input into how educational services are delivered to their children.

Immediate action is also being taken to meet all of the Panel's recommendations to improve public accountability, including ensuring school districts:

- Engage parents, caregivers and community members in the development of school district strategic plans well in advance of setting their budgets to meet student needs.
- Continuously monitor and publicly report on student outcomes, such as numeracy, literacy and graduation rates, so gaps in student achievement are identified and services can be planned based on proven strategies.
- Ensure strategic plans and financial decisions are focused on improving student outcomes and meeting all students' needs, especially students with diverse abilities/disabilities, Indigenous students, children and youth in care, students from low income families and other students that require additional supports in order to be successful.

These new accountability and transparency measures will give parents and caregivers a stronger voice, while making sure students' needs are put first.

## **Phase Two**

During phase two, the Ministry will continue working with partners to:

- Modernize inclusive education policies and the way services are delivered and funded, so all students have a level playing field.
- Modernize the delivery of online learning programs over the next three school years to better support the new curriculum and ensure every student has consistent access to a quality education, no matter where they live.
- Support students' transition to post-secondary and the world of work with expanded career-focused programs in their graduation years.

The Ministry is committed to collaborating with education partners to monitor progress, ensuring the strategies that are proven to work best to improve student outcomes are identified and implemented.

## **History of the Review**

The Ministry worked closely with the BC School Trustees Association (BCSTA) to establish a statement of purpose and guiding principles with the goal of working together to create a better model that is responsive, stable and predictable, flexible, transparent, accountable and puts students' needs first. These principles have guided all work to date, and will continue to guide all future work.

Working Groups were tasked with assessing the implications of the Panel's recommendations with the goal of identifying any challenges and providing suggestions to get things right. They met between March and August 2019 to engage further on the key areas and themes identified in the Panel report. The Working Groups shared an update in a [Progress Report in the summer, 2019 \(PDF, 3.1MB\)](#) and presented the final reports to the Minister of Education in October, 2019.

## Partners Engaged in the Process

The Working Groups included representation from the following education partners and organizations:

[Expand All](#) | [Collapse All](#)

### **Education Partners and Organizations**

## Additional Resources

- [Guiding Principles \(PDF\)](#)
- [Independent Review Panel TOR \(PDF\)](#)
- [What We Heard Paper \(PDF\)](#)
- [Financial Management \(PDF\)](#)
- [Adult and Continuing Education \(PDF\)](#)
- [Inclusive Education \(PDF\)](#)
- [Online Learning \(PDF\)](#)

## Contact Information

Questions about the funding model review can be sent to:

### **Email:**

[k12fundingreview@gov.bc.ca](mailto:k12fundingreview@gov.bc.ca)

# Recommendations



## THEME 1: EQUITY OF EDUCATIONAL OPPORTUNITY

This was the overarching aspiration of the Panel - to allocate funding in order to support improved student outcomes by providing equity of educational opportunities to every student in BC.

### RECOMMENDATION 2

*The Ministry should retain targeted funding for self-identified Indigenous learners and maintain a minimum level of spending.*

### RECOMMENDATION 3

*The Ministry should work with the First Nations Education Steering Committee to support the continuous improvement of outcomes for Indigenous learners, particularly determining whether changes are needed to the policies that govern the use of the Indigenous student targeted funding envelope.*



## THEME 2: ACCOUNTABILITY

A sound accountability framework is a critical part of the funding allocation model. Improving student outcomes and educational transformation requires accountability for the use of funding.

### RECOMMENDATION 12

*The Ministry should establish a provincial accountability and reporting framework for the K-12 public education sector, including common principles and templates. This framework should have three to five broad, system-wide goals that are specific, measurable, and focused on student outcomes. The Ministry should monitor school district progress against these goals and work directly with school districts experiencing difficulty in meeting their objectives.*

### RECOMMENDATION 13

*Boards of Education should be required to develop Strategic Plans that are based on the broad goals established by the Ministry, with flexibility to add additional goals based on local priorities.*

### RECOMMENDATION 14

*As a critical component of good operational practice, Boards of Education should be required to strengthen their planning processes in the following ways:*

- School district management should be required to develop operational plans to deliver on provincial and Board of Education goals across a range of areas (e.g. human resources, information technology, educational programs and services, facilities, finance).
- School district management should be required to issue a year-end report, at the same time as their financial statements, describing results achieved and how resources were utilized.

### RECOMMENDATION 15

*Consistent with the shift to supporting student improvement and learning, the Ministry should:*

- Shift the focus of the Compliance Audit Program from purely financial to have a quality assurance emphasis that incorporates best practices-based recommendations regarding student outcomes, structure of programs and services, and overall management of school district operations.
- Defer the recovery of funding for one year, to allow school districts time to adopt compliance team recommendations. This one-year deferral would not be available if it is determined that there has been deliberate contravention of funding eligibility policies.

**RECOMMENDATION 16**

*The Ministry should provide ongoing provincial leadership and support to help strengthen governance and management capacity at all leadership levels in school districts.*

**RECOMMENDATION 17**

*The Ministry should expand its workforce planning project and work with school districts to establish a provincial K-12 human capital plan.*

**THEME 3: FINANCIAL MANAGEMENT**

Understanding cost pressures, sound planning and ensuring that resources are used to support student outcomes underpin the education funding system.

**RECOMMENDATION 19**

*To support multi-year financial planning:*

- Government should issue three-year operating funding to Boards of Education, based on available funding and projected student enrolment; and
- School districts should be required to develop three-year financial plans.

**RECOMMENDATION 20**

*The Ministry should establish clear provincial policies on reserves to ensure consistent and transparent reporting, while maintaining school districts' ability to establish reserves. Specifically, the Ministry should:*

- Set clear provincial policies on what school districts may save for, directly related to their strategic plans;
- Establish an acceptable provincial range for unrestricted reserves, encompassing accumulated operating surpluses and local capital, which should be monitored and reported on (if required);
- Ensure that school districts have specific plans attached to each item or initiative when setting reserves, and provide clear reporting on how the funds were spent; and
- Work with school districts to transfer any overages beyond the approved threshold into a fund at the school district level, to be accessed only with Ministry approval.

**RECOMMENDATION 21**

*There should be no change in the way that locally-generated revenues are treated by the Ministry when calculating operating funding for school districts.*

**RECOMMENDATION 22**

*In the current absence of dedicated funding for some capital expenditures, the Ministry should either:*

- Provide capital funding for expenditures that are currently not reflected in the capital program; **or**
- Clarify which items are ineligible for capital program funding and ensure that school districts are permitted to establish appropriate reserves that allow them to save for these purchases on their own (i.e. accumulated operating surplus, local capital).