

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

Wednesday, April 8, 2020, 7:00 p.m.  
<https://www.youtube.com/user/SD46Schools>

TRUSTEES: S. Leech, Vice-Chair, A. Amaral, Trustee, M. Hampvent, Trustee, S. Haines, Trustee, S. Girard, Trustee, T. Ste. Marie, Trustee

STAFF: P. Ruth, Board Chair, J. Carroll, Student Trustee, P. Bocking, Superintendent, N. Weswick, Secretary-Treasurer, P. Bishop, Director of Instruction, K. Kerr, Director of Instruction, E. Reimer, Executive Assistant (Recording Secretary)

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1. Call to Order

The web-based meeting was called to order at 7:00 p.m. The meeting was live-streamed to the district's YouTube channel to support social distancing during the COVID-19 pandemic.

Chair Ruth acknowledged that the meeting was taking place on the unceded territories and *shíshálh* and *Sḵwxwú7mesh* Nations.

3. Adoption of the Agenda

**Moved:** Amaral

**Seconded:** Girard

**MOTION:** "THAT the agenda of April 8, 2020 be adopted."

**Carried**

4. Approval of Minutes of Prior Meetings and Receipt of Records of Closed Meetings

a. Regular Meeting Minutes - March 4, 2020

b. Record of Closed Meeting - March 4, 2020

c. Special Regular Meeting - March 26, 2020

**Moved:** Girard

**Seconded:** Haines

**MOTION:** "THAT the Regular Meeting minutes of March 4, 2020, the Record of Closed Meeting of March 4, 2020, and the Special Regular Meeting minutes of March 26, 2020, be approved."

**Carried**

## 5. Reports

### a. Superintendent's Report

Superintendent Bocking reported that, in response to the COVID-19 pandemic, the district was in the process of:

- Checking in with staff and students to ensure they are well and determine what supports are needed to work and learn from home.
- Establishing what students needs are during the suspension of classes and considering learning opportunities for students,
- Developing a learning framework for younger students that considers core competencies as well as general life skills.
- Developing a teleworking policy that encourages safe work practices at home as well as a procedure to ensure the safety of staff that attend a school site.
- Prioritizing vulnerable learners and working towards planning for their learning.
- Communicating clearly and routinely with families and staff and developing a list of vetted sites that families can use for student learning.
- Providing school-aged child care for the children of tier 1 essential service workers.
- Looking towards expansion of school-aged child care for the children of tier 2 workers in the coming weeks.

Superintendent Bocking shared the educational leadership appointments for the 2020-21 school year and announced that acting principal, Drew Murphy, had announced his retirement. Former counsellor, and acting vice-principal, Sue Bailey, will take on the role of vice-principal at Elphinstone Secondary for the 2020-21 school year.

### b. Administrative Regulations to be Received

#### 1. Reg. 1370 - Social Media

Superintendent Bocking spoke to the regulation and noted that several edits had been made since the initial discussion at the Committee of the Whole in December. Trustees felt that the regulation is important and should be in place, and they also raised concerns about the district's jurisdiction to provide guidelines on the use of social media use by "community members". The regulation will be reviewed at the April Committee of the Whole meeting.

#### 2. Reg. 5040 - Fundraising and Grants

Secretary-Treasurer Weswick reported that the regulation remained unchanged since it was reviewed at Committee of the Whole in January.

c. Secretary-Treasurer's Report

Secretary-Treasurer Weswick reported that:

- the capital plan approvals for mechanical upgrades at Kinnikinnick and Halfmoon Bay Elementary include photo voltaic arrays as part of the approved plan.
- the school allocation rates that were shared at the March Operations Committee had since been revised due to an announcement from the ministry relating to the Employer Health Tax supplement.
- the unrestricted surplus allocations remained unchanged since the discussion at the March Operations Committee meeting.

1. 2020/21 Capital Plan - Approved Projects Bylaw

**Moved:** Amaral

**Seconded:** Ste. Marie

**MOTION:** "THAT School District No. 46 (Sunshine Coast) Capital Bylaw No. 2020/21-CPSD46-01 be read for a first time."

**Carried**

**Moved:** Amaral

**Seconded:** Ste. Marie

**MOTION:** "THAT School District No. 46 (Sunshine Coast) Capital Bylaw No. 2020/21-CPSD46-01 be read for a second time."

**Carried**

The board agreed unanimously to move to a third reading.

**Moved:** Amaral

**Seconded:** Girard

**MOTION:** "THAT School District No. 46 (Sunshine Coast) Capital Bylaw No. 2020/21-CPSD46-01 be read for a third time, passed and adopted."

**Carried**

2. Larger Cheques Written in the Month of March 2020

Trustee Hampvent asked for clarification on a cheque to "Imagine". Secretary-Treasurer Weswick responded that the company supplied the district-purchased school band uniforms.

3. Expenditures by Object - March 2020

d. Board Report

Chair Ruth spoke to her written report. Trustee Haines indicated that she was able to provide information available on BC Ferries for those interested.

1. BCSTA Report

Trustee Haines reported that she would be attending the upcoming Provincial Council meeting via Zoom on April 17, 2020.

2. BCPSEA Report

Trustee Hampvent reported that trustees are looking forward to the resolution of teacher bargaining.

3. Student Trustee Report

Student Trustee Carroll reported that students are virtually "coming together", cooperating and meeting through social media. Elphinstone Teacher Sarah Mani engaged students in a virtual "Spirit Week". The DSLT has heard concerns from students regarding their education and are looking for develop concrete guidelines on what to do. The DSLT plans to create a newsletter to help distribute information to the student body. The team expects to publish their newsletter in the next 2-3 weeks.

e. Committee of the Whole Notes - March 31, 2020

The notes were submitted as written.

f. Operations Committee Notes - March 31, 2020

Trustee Hampvent highlighted the funding model review rollout and shared the committee's enthusiasm for the proposed three year program to add staff members to support inclusive education practices.

g. Receipt of Reports

**Moved:** Girard

**Seconded:** Leech

**MOTION:** "THAT the reports be received."

Opposed. (3): Amaral, Hampvent, and Ste. Marie  
**Carried.**

The initial vote resulted in a tie. Chair Ruth elected to vote on the motion to break the tie and voted in favour of the motion. As a result, the motion carried.

7. Next Meeting

The next public board meeting will be held on May 13, 2020.

a. Committee Agendas

**Moved:** Amaral

**Seconded:** Ste. Marie

**MOTION:** "THAT the committee meeting agendas be approved, with the addition of Regulation 1370 - Social Media to the Committee of the Whole agenda."

**Carried**

8. Adjournment

There being no further business, the meeting adjourned at 7:59 p.m.

**Moved:** Amaral

**Seconded:** Girard

**MOTION:** "TO adjourn."

**Carried**

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Pammila Ruth - Board Chair

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Nicholas Weswick - Secretary-Treasurer