



**BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

OPERATIONS COMMITTEE NOTES

Tuesday, March 31, 2020, 1:00 p.m.
<https://www.youtube.com/SD46Schools>

TRUSTEES: M. Hampvent (Committee Chair), S. Haines, S. Leech, P. Ruth, A. Amaral, S. Girard, T. Ste. Marie

STAFF: P. Bocking, Superintendent; P. Bishop, Director of Instruction; K. Kerr, Director of Instruction; N. Weswick, Secretary-Treasurer; R. Collison, Manger of Facilities; P. Luporini; District Principal, J. Shelemey, SCTA; J. Budgell, CUPE Local 801; E. Reimer, Executive Assistant (Recording Secretary)

1. Call to Order

The meeting was called to order at 1:03 pm. Trustee Hampvent acknowledged that the meeting was taking place on the unceded territories of the *shíshálh* and *Skwxwú7mesh* Nations. Trustee Hampvent introduced those attending the online committee meeting and explained the process to ask questions, both for those attending the meeting and those watching the live stream on the district's YouTube channel.

The meeting may be viewed online at <https://www.youtube.com/watch?v=hf14hjFCaI4> .

2. Staffing Timelines

Director Bishop reviewed the staffing timelines included in the meeting package and reported that they would be maintained during the suspension of classes. He noted that solutions would be put into place should social distancing be required during the meetings needed to fulfill the staffing process.

3. Funding Announcement

Secretary-Treasurer Weswick reviewed the 2020-21 funding announcement and discussed revenue projections for the coming school year. The following items were highlighted:

- CUPE support staff labour settlement costs are included in next years funding
- Funding for Level 1, 2, 3 & ELL have increased, although enrollment in those categories is lower.
- Funding for Indigenous Education has increased, as has enrollment.
- The Equity of Opportunity Supplement is new (result of the Funding Model Review),
- Decrease for Indigenous Services Canada as the district is tasked with recovering the funds directly,
- Anticipating a decrease in international education/off shore tuition,
- Projecting a decrease in CSF revenues due to enrolment changes,
- Increase to revenue related to rentals of facilities due to mid-year child care lease,

- Decrease in revenue on investment incomes due to lower interest rates as a result of Covid-19,
- Classroom Enhancement Fund is built in at lower level for preliminary budget but expectation that prior year amount will be available, should it be required, in the amended budget,
- Mental Health Capacity Building Grant has not been included in the budget,
- Restricted surplus amounts for schools and other carry-forward accounts are not included in the preliminary budget as the amounts are as yet unknown.

4. Budget Considerations

Secretary-Treasurer Weswick provided a general overview of the preliminary budget, which includes \$1.5 million of unrestricted surplus and \$5 million in special purpose funds.

The funds have been allocated towards the following projects that support the board's strategic plan goals:

- Student forum (1.a Student Voice)
- Additional exempt administrative support for early learning programs (1.b Early Years)
- IEP support for teachers, Shelley Moore, funds to replace the decrease in BC Education Plan supplement (1.c Core Competencies)
- Adding an additional counsellor to increase mental health support, as well as funds for Mental Health Literacy training (1.f Social Emotional Learning)
- Environmental action plan, including possible micro-grants for schools (1.i Changing Climate)
- Team teaching support/TETT program (1.j Digital Literacy)
- Dinner series to support staff wellness & mini-grants to schools (2.a Healthy and Inspired Team)
- Three year project adding an inclusive education teacher to assist teachers with student behaviour/self-regulation, as well as 2 additional educational assistants support colleagues and students, in a team approach. Additional funds to expand the Family Navigator program. Two-thirds of the commitment will be restricted for the following two year of the project. (2.c Inclusive Education)
- DPAC/PAC dinner series (3.a Communicate)
- Release time for Energy Matters program (3.d Environmental Initiatives)
- Cyber security, sea cans and new car for tech department (3.e Facilities)
- Re-negotiated bus contract to support commercial level interior & exterior cameras (3.f Transportation).

Secretary-Treasurer Weswick reported that the unfunded employee future benefits line item would be retired for the 2020-21 budget.

The committee reviewed school allocations, which are to be distributed on a pro-rata basis to schools to better address the needs of schools.

The Funding Model Review has included a recommendation around unrestricted surplus levels, specifically recommending a range of 1-4% of Operating revenues.

The full presentation is available at <https://sd46.bc.ca/wp-content/uploads/2020-03-Ops-Presentations.pdf>.

6. Adjourn

The meeting adjourned at 2:06 p.m.