



**BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)  
OPERATIONS COMMITTEE NOTES**

Tuesday, December 17, 2019, 9:30 a.m.  
Sechelt Learning Centre - Sechelt, BC  
5538 Shorncliffe Ave,  
Sechelt, BC

TRUSTEES: M. Hampvent (Committee Chair), S. Haines, S. Leech, P. Ruth

STAFF: P. Bocking, Superintendent; P. Bishop, Director of Instruction; N. Weswick, Secretary-Treasurer; R. Collison, Manager of Facilities; P. Luporini, District Principal; S. Mackenzie, CUPE Local 801; J. Budgell, CUPE Local 801; E. Reimer, Executive Assistant (Recording Secretary)

REGRETS: K. Kerr, Director of Instruction

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1. Call to Order

The meeting was called to order by Trustee Hampvent at 9:32 a.m.

2. Process Related to Ministerial Announcement

Secretary-Treasurer Weswick reported on the recent announcement of the expansion of West Sechelt Elementary. The expansion will add six classrooms to the site, along with a sprinkler system throughout the building, a childcare centre and an expanded multipurpose room for use as a Neighborhood Learning Centre (NLC). Parking at the site will be improved and the hard surface play area will be relocated. The district has engaged Patrick May as the architect and Jim Alkins as the project manager for the expansion. Both Mr. May and Mr. Alkins were involved in the Gibsons Elementary rebuild.

The expansion will be built in a phased approach so as to lessen the impact on the school community. The committee reviewed the design approach, requirements for functionality of the space, general aesthetics, and life-cycle and sustainability considerations.

The committee reviewed and discussed two concept drawings for the expansion of the school.

The full presentation is available at: <https://sd46.bc.ca/wp-content/uploads/2019-12-Ops-Presentation.pdf>.

3. Joint-Use Committee

Secretary-Treasurer Weswick shared excerpts from the Joint Use Agreement and discussed the advisory committee outlined in the agreement. The committee discussed establishing the advisory committee and developing terms of reference. A staff to staff meeting has been scheduled for January 2020. Chair Ruth will draft a letter to the SCRD advising of the motion passed at the December meeting to re-establish a Joint Use Committee and staff will endeavor to plan a meeting in late January or early February.

4. Regulations for Review:

The regulations were deferred to the January Operations Committee meeting due to time constraints.

4.1 Reg. 5040 - Fundraising

4.2 Reg. 5050 - Honoraria

4.3 Reg. 5090 - Travel Expenses

4.4 Reg. 5100 - Vehicle Expenses

5. Local Government OCP and Zoning Referrals (standing item)

5.1 1095 Gibsons Way (Sunshine Coast Highway)

The committee reviewed a referral for a cannabis retail operation on Gibsons Way and suggested sending a response requesting that signage and advertisement be appropriate under the *Cannabis Act* and not be seen to target minors. The committee acknowledged that the referral was for a site that falls outside of the requested 300 metre buffer zone.

Secretary-Treasurer Weswick reported that the district has been unable to find additional data to support the board's request for a 300 metre buffer.

5.2 757 School Road

The committee reviewed the referral and noted that the district's interest were largely unaffected.

6. Adjourn

The meeting adjourned at 11:14 a.m.