

**BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

**COMMITTEE OF THE WHOLE AGENDA**

Tuesday, December 17, 2019, 11:15 a.m.

Sechelt Learning Centre - Sechelt, BC

5538 Shorncliffe Ave,

Sechelt, BC

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	Pages
1. Call to Order	
2. Healthy and Inspired Team (2.a)	
3. School Growth Plans	
4. Policy Review (standing item)	
a. Policy 6 - Trustee Orientation and Professional Development	1
5. Communication Plan (standing item)	2
6. Adjourn	

## **6 TRUSTEE ORIENTATION AND PROFESSIONAL DEVELOPMENT**

The Board believes an orientation and professional development program is necessary for effective trusteeship.

6.1 The Board Chair, Vice-Chair and Superintendent are responsible for updating the Trustee Orientation Handbook prior to a general local election, and then implementing an orientation program for newly elected trustees prior to January 31 after the election that covers:

- (a) role of the trustee and the Board;
- (b) organizational structures and procedures of the district;
- (c) Board policy, agendas and minutes;
- (d) existing district initiatives, annual reports, budgets, financial statements, and long range plans;
- (e) district programs and services;
- (f) Board's function as an appeal body; and
- (g) statutory and regulatory requirements, including responsibilities with regard to conflict of interest.

Incumbent trustees are expected to participate in orientation and help newly elected trustees become informed about functions, policies and procedures.

6.2 The Board will provide financial support for trustees to attend professional development activities through, but not limited to, the BC School Trustees Association and BC Public Schools Employers' Association in order to support their own effective trusteeships, Strategic Plan priorities and any opportunities for improvements as identified through the Board Self-Evaluation process.

Board Policy: December 2010  
Revised: June 2014, May 2018

		AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY
<b>REGULAR BOARD MTG</b>	Strat Plan		N/A 1 (a) Student Voice / DSLT	Vision 1 (c) core competencies 2 (e) positive partnerships	Mission 1 (d) literate 1 (j) digital literacy 3 (a) communicate 3 (b) visioning and planning	Affirmation 1 (h) indigenous cultures & diversity	Ethics 1 (b) early years 1 (g) physical health 2 (a) healthy & inspired team 3 (g) int. student program
	Recurring		F/S Approval Student Trustee Appointment	BCSTA Prov Council Motions Enrolment Report	Board Elections	Committee Appointments PAC Appointments BCSTA AGM & Prov Motions BCPSEA AGM Motions	
	Other		Strategic Plan Presentation				
<b>COMMITTEE OF THE WHOLE</b>	Strat Plan		Implementation Plan (Year 1)	3 (a) communicate 3 (b) visioning and planning		2 (a) healthy & inspired team	
	Recurring			External Committees Report		School Growth Plans	Draft School Calendar Review School Visit Debrief Communication (standing)
	Policies		Communication (standing) Role of Board Cmtes (JU)	Communication (standing)	Communication (standing)	Communication (standing)	
	Other				Substance Use: Cannabis/Vaping Paperless Meetings		New Educ. Prof. Standards <b>Joint Liaison Committee</b>
<b>EDUCATION COMMITTEE</b>	Strat Plan		2 (e) positive partnerships 1 (c) core competencies	1 (d) literate 1 (j) digital literacy	1 (h) indigenous cultures & diversity	1 (b) early years 1 (g) physical health 3 (g) int. student program	1 (f) mental health 2 (c) inclusive education
	Recurring			MDI			
	Other						
<b>OPERATIONS COMMITTEE</b>	Strat Plan						
	Recurring		Summer Work Review	Prelim. Budget Timelines	Budget discussion		Amended Budget Joint Use Update
	Other		Zoning Referrals (standing)	Zoning Referrals (standing) Cameras on Buses	Zoning Referrals (standing) Cameras on Buses	Zoning Referrals (standing)	Zoning Referrals (standing)
<b>OTHER</b>	Annual Report to Community	DSLTT/Trustee Dinner BCPSEA Symposium	Supt Evaluation Cmte	Intergovernmental Meeting Trustee Academy	<b>Supt Evaluation Cmte</b>	School Visits BCPSEA AGM	
<b>CONSULTATIONS</b>				Preliminary Budget Consults.	Preliminary Budget Consults.	Preliminary Budget Consults.	

Legend: **Moved** **Removed** **Added**

		FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
<b>REGULAR BOARD MTG</b>	Strat Plan	Inclusion 1 (f) mental health 2 (c) inclusive education	Collaboration & Equity 1 (e) numeracy 2 (b) professional development 2 (e) family engagement 3 (c) partnerships	Innovation 1 (i) care of our planet 2 (d) leaders 3 (d) environmental initiatives	Respect & Responsibility 1 (k) fine arts	Celebration 1 (l) graduate 3 (e) district facilities 3 (f) transportation strategies	
	Recurring	Amended Annual Budget	School Calendar	BCSTA AGM Motions School Allocation Rates Min. Approved Projects / Capital Plan Bylaw	Budget Approval / Bylaw SSCFGS Submission	District Report to Ministry Budget Approval (if required) Five-Year Capital Plan Motion	
	Other				Trustee Eval. Process	Strat Plan - Communication plan	
<b>COMMITTEE OF THE WHOLE</b>	Strat Plan		1 (i) care of our planet 2 (d) leaders 3 (d) environmental initiatives				
	Recurring	School Calendar Recommendation		SSCFGS Discussion		Strat Plan Review - Year 1	Board Evaluation
	Policies	Communication (standing) Appeals Bylaw Review	Communication (standing)	Communication (standing)	Communication (standing)	Communication (standing)	
	Other	Risk Management			Trustee Eval. Process	Strat Plan - Communication plan	
<b>EDUCATION COMMITTEE</b>	Strat Plan	1 (e) numeracy 2 (b) professional development 2 (e) family engagement		1 (k) fine arts	1 (l) graduate		
	Recurring				District Report to Ministry	Untargeted Donations?	
	Other						
<b>OPERATIONS COMMITTEE</b>	Strat Plan	3 (c) partnerships			3 (e) district facilities 3 (f) transportation strategies		
	Recurring	Prelim. Budget Considerations Prelim. Budget Discussion Enrolment Projections Zoning Referrals (standing)	Staffing Timelines Funding Announcement Zoning Referrals (standing)	Budget Summary AFG Plan Unfunded Future Benefits Zoning Referrals (standing)	Five-Year Capital Plan Budget (if required) Zoning Referrals (standing)	Emergency Preparedness Zoning Referrals (standing)	
	Other						
<b>OTHER</b>		Review March cmte schedule BCSTA AGM Motion Deadline <b>Supt Evaluation Cmte</b>	Partners in Learning	Student Forum Service Recognition BCSTA AGM	Bursary Tea Intergovernmental Meeting Trustee Honorarium Cmte <b>Supt Evaluation Cmte</b>	Retirement Celebration Grad Ceremonies ACE-IT Ceremonies	
<b>CONSULTATIONS</b>		Draft School Calendar Circulation					

Legend: **Moved** **Removed** **Added**