



**BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)  
COMMITTEE OF THE WHOLE NOTES**

Tuesday, November 26, 2019, 11:15 a.m.  
School Board Office - Gibsons, BC  
494 South Fletcher Road  
Gibsons, BC

**TRUSTEES:** P. Ruth (Committee Chair), A. Amaral, S. Girard, M. Hampvent, S. Haines, S. Leech, T. Ste. Marie

**STAFF:** P. Bocking, Superintendent; N. Weswick, Secretary-Treasurer; K. Kerr, Director of Instruction; L. Leskie, CUPE Local 801; J. Budgell, CUPE Local 801; K. Daub, CUPE BC; J. Shelemey, SCTA; E. Reimer, Executive Assistant (Recording Secretary)

**REGRETS:** P. Bishop, Director of Instruction

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1. Call to Order

Chair Ruth called to meeting to order at 11:35 a.m.

2. Student Substance Use: Cannabis and Vaping

Superintendent Bocking and Director Kerr provided a report and shared the following:

- Students participated in conversations around vaping and student health at the DSLT led Grade 11 forum.
- Dr. Milan Khara, from Vancouver Coastal Health Addiction Services, will be spending half a day at each of the secondary schools, sharing information on the impact of vaping with students. Some elementary schools will be bringing their grade 7 students to the presentations.
- A community presentation on the impacts of vaping will take place on December 9<sup>th</sup> at Chatelech Secondary, childcare will be available.
- Tamara Staley, from Vancouver Coastal Health, will be supporting teachers on December 5<sup>th</sup> with ideas to promote positive choices, building capacity within teaching staff to support kids in the classroom.

At a previous Operations Committee meeting, trustees had requested data relating to cannabis use by Sunshine Coast students to support their request for a buffer between school sites and cannabis operations. Director Kerr reported

back that she had been unable to locate specific data relating to cannabis use by students within the district, however there was provincial data available through the McCreary Survey that may be of use. The board will consider a standardized response to cannabis operation referrals at the December board meeting.

3. Paperless Meetings

The committee weighed the pros and cons of making the shift to paperless meetings, and considered the following:

- Paperless agenda software is already in use for the creation and recording of board meetings,
- There is a \$5000 budget for trustee technology, in addition to three Surface Pros that are available to trustees on a request basis,
- The technology department can provide previously used iPads to replace paper packages at public at board meetings,
- Trustees should be provided with a choice to move towards paperless meetings and may elect to do so at any time,
- There may be unintended consequences of going paperless, with trustees looking at screens rather than at each other,
- The meeting's agenda could be presented on the screen at board and committee meetings,
- A suggestions was made to print half as many full packages and provide just the cover page otherwise.

Staff will arrange to demonstrate the current paperless technology to trustees at a future meeting, to be determined by the agenda setting committee.

4. Regulations for Review:

a. Reg. 2110 - Reference Checks

Superintendent Bocking reviewed minor changes to the regulation to ensure criminal records checks are in place for all staff, volunteers, and contractors working directly with students.

Director Kerr reported that criminal record checks for volunteers are managed at the school level.

5. Policy Review (standing item)

The committee discussed how to best review board policies and bylaws and considered:

- Systematically reviewing board policies in bylaws in numerical order.
- Identifying gaps in policies and bylaws and make changes to ensure clarity.
- Ensuring policies and bylaws provide enough direction for committee chairs.

- Identifying policies that have not been recently reviewed and placing them as a priority.

**RECOMMENDATION:**

"To create an ad hoc committee to determine a prioritization process for policies to be reviewed as a standing item at Committee of the Whole."

Chair Ruth recommended that the Trustee Orientation and Professional Development policy be reviewed at the December meeting, while the board considers implementing an ad hoc committee.

Secretary-Treasurer Weswick pointed trustees to the *Professional Learning Guide for Trustees and Boards of Education* available on the BCSTA Hub as a source of information.

6. Communication Plan (standing item)

The committee reviewed the communication plan.

7. Adjourn

The meeting adjourned at 1:20 p.m.