

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

Wednesday, November 13, 2019, 7:00 pm  
School Board Office - Gibsons, BC  
494 South Fletcher Road  
Gibsons, BC

TRUSTEES: P. Ruth, Board Chair, S. Leech, Vice-Chair, A. Amaral, Trustee, M. Hampvent, Trustee, S. Haines, Trustee, S. Girard, Trustee, T. Ste. Marie, Trustee, J. Carroll - Student Trustee

STAFF: P. Bocking, Superintendent, N. Weswick, Secretary-Treasurer, P. Bishop, Director of Instruction, K. Kerr - Director of Instruction, E. Reimer, Executive Assistant

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1. Call to Order

The meeting was called to order at 7:00 pm.

Chair Ruth acknowledged that the meeting was taking place on the unceded territory of the Squamish Nation and welcomed those in attendance.

2. Loose Parts for Literacy - K. Deasey

District Principal of Learning and Innovation, K. Deasey, supported by teachers M. Smart and Patty Dressler presented one of many learning strategies being used to promote literacy in the school district. *Loose Parts for Literacy* uses materials, or “loose parts”, to engage children in representing their stories before they are able to write them. The use of materials helps to spark ideas to develop story ideas and supports oral language through storytelling. Students use iPads to take pictures of their creations and adults assist in scribing the stories. Teachers may request the *Loose Parts for Literacy* baskets for use in their classrooms from Student Support Services.

3. Public Question Period (10 minutes in total)

- There were no questions from the public.

4. Adoption of the Agenda

**Moved:** Amaral

**Seconded:** Hampvent

**MOTION:** “THAT the agenda of November 13, 2019 be adopted.”

**Carried**

5. Presentation: Better Fields Delegation - G. Marshall

Grant Marshall, Ed Pednaud, and Warren Brander shared a document with trustees on the quality of school fields. The presenters are members of the community-based, "Better Fields Committee". The committee is petitioning local governments to ensure the community has access to suitable playing fields on the coast. The committee shared concerns that school fields are not maintained at a standard considered by them to be safe for play or sport, and suggested improvements could be funded through corporate sponsorships and other initiatives. The committee reported that soil samples were acquired for Elphinstone's playing field and it was felt that the field could be suitable for sports within a short period of time. The committee also petitioned for lights to be added to the playing field in order to extend the hours of use.

**Moved:** Girard

**Seconded:** Amaral

**MOTION:** "TO refer discussion to the Operations and Joint-Use Committees."

**Carried**

6. Approval of Minutes of Prior Meetings and Receipt of Records of Closed Meetings

a. Regular Meeting Minutes - October 9, 2019

b. Record of Closed Meeting - October 9, 2019

**Moved:** Haines

**Seconded:** Hampvent

**MOTION:** "THAT the Regular Meeting of October 9, 2019 and the Record of Closed Meeting of October 9, 2019, be approved."

**Carried**

7. Reports

a. Superintendent's Report

Superintendent Bocking shared two poems from the *Coastal Voices* student writing anthology and highlighted the following items from his written report:

- Student involvement at the DSLT led Grade 11 Student Forum,
- Superintendent Bocking and District Principal Deasey attended the Early Learning Summit,
- Students took part in Remembrance Day ceremonies across the district,
- Superintendent Bocking and District Principal Mahlman met with provincial and district leaders from all sixty districts to discuss the British Columbia Tripartite Agreement,
- The *Energy Matters* program will continue in the current school year, providing students with an opportunity to discover how small changes lead to energy savings through hands on initiatives,
- Band students will soon have new uniforms,

- Grade 10 students took part in “Take Your Kid to Work” day and two grade 10 students joined school board office staff for the day,
- The designated Teacher in Charge from all schools will have an opportunity to take part in a "Key Elements" workshop.
- Staff attended the BC School Counselors Association Professional Learning Conference, *Realizing Resilience, Informed by Trauma, Influenced by Care*.
- A previously planned visit from the Minister has been rescheduled to an as yet undetermined date.
- Staff met with the new regional director of Capilano University to discuss ongoing opportunities for dual credit courses, as well as plans to offer a first year program at their Sunshine Coast campus.
- The Ministry of Education met with all superintendents to review child care and partnerships, indigenous student outcomes, graduation assessments, and funding model implementation.

b. Strategic Plan Reports

1. Goal 1.d. – Literacy

Superintendent Bocking highlighted quantitative and qualitative data on literacy results in the school district, including FSA data and teacher evaluations. Superintendent Bocking’s written report is available in the meeting package.

2. Goal 1.j. – Digital Literacy

In addition to the written report submitted by Superintendent Bocking, Director Kerr reported that:

- All grade 8 students have been trained to use Google Read & Write,
- Training opportunities are available for educational assistants, teacher and teacher librarians,
- ADST classroom supports and materials to support inclusion are available to teachers through the *Engage!* platform.

3. Goal 3.a. – Communication

Superintendent Bocking highlighted the various ways the district communicates with staff, students and their families. A copy of the full report is available in the meeting package.

4. Goal 3.b. – Visioning and Planning

Chair Ruth reported on the upcoming intergovernmental meeting and reported on meetings involving the chair and vice-chair and elected officials from the SCRD and the Town of Gibsons to discuss areas of mutual interest.

c. Administrative Regulations in Circulation to January 3, 2020

1. Reg. 3110 – Head Lice

Trustee Ste. Marie shared feedback from a discussion with the Healthy Schools Committee. Director Kerr indicated that the feedback was considered in the proposed revisions.

2. Reg. 3300 – Menstrual Products

Trustee Amaral suggested that the regulation be adjusted to include menstrual products in all student washrooms, including male washrooms, in order to reduce stigma for any students transitioning from female to male. Secretary-Treasurer Weswick responded that consideration was made and, after consultation with the district's SOGI representative and discussion with other districts, came to the consensus that students identifying as male would likely be accessing a gender neutral washroom

3. Reg. 4150 – Soccer Nets

4. Reg. 4170– Use of Board Property for Licensed Child Care

d. Administrative Regulations to be Received

1. Reg. 4050 – Earthquakes

2. Reg. 5030 – Financial Reporting

Secretary-Treasurer Weswick reported that the regulation was further amended in order to require the development of a Financial Statement Discussion and Analysis (FSDA) report, to accompany the audited financial statements.

e. Secretary-Treasurer's Report

Secretary-Treasurer Weswick spoke to his written report, highlighting the district's efforts to improve the quality of school fields, in addition to sharing information to address community concerns regarding smoke from bus exhaust.

**Moved:** Haines

**Seconded:** Hampvent

**MOTION:** "That the Board of Education of School District No. 46 (Sunshine Coast) seek consultation from sports turf experts on low cost, environmentally-friendly initiatives for field maintenance."

**Carried**

Opposed: A. Amaral

1. Larger Cheques Written in the Month of October 2019

The report was submitted as written.

f. Board Report

The report was submitted as written. Trustee Girard provided a verbal report regarding her attendance at recent SCRDP Policing and Transportation meetings. Trustee Girard reported that Officer Tessa Cameron would be returning to schools as a liaison office and noted a change to the local South Coast Operations Manager for the Ministry of Transportation.

1. BCSTA Report

Trustee Hampvent reported on motions discussed and passed at the recent BCSTA Provincial Council, including motions relating to vaping and the funding model review.

Chair Ruth reported on her attendance at the Professional Learning Committee meeting, where members were provided with a copy of *The Governance Core: School Boards, Superintendents, and Schools Working Together*. The book will be available to trustees should they wish to borrow and review.

2. BCPSEA Report

Trustee Amaral reported that negotiations between BCPSEA and BCTF continue to take place.

3. Student Trustee Report

Student Trustee Carroll provided a verbal report and noted the following:

- The district wide Grade 11 Student Forum was a huge success. All grade 11 students gathered at Camp Elphinstone to discuss climate change and environmental issues, as well as vaping and substance use. The DSLT will review the student feedback from the event at their November meeting.
- Contacted by TRAC regarding an initiative to provide free transit to all students on the Sunshine Coast. Student Trustee Carroll spoke in favour of the initiative and requested board support. Chair Ruth noted that the initiative would be discussed at the upcoming Intergovernmental Meeting.

g. Committee of the Whole Notes - October 22, 2019

The notes were submitted as written.

**Moved:** Leech

**Seconded:** Amaral

**MOTION:** "TO update Policy 5 – Role of Board Committees, as outlined in the notes of the Committee of the Whole meeting taking place on October 22, 2019."

**Carried**

h. Education Committee Notes - October 22, 2019

The notes were submitted as written.

i. Operations Committee Notes - October 22, 2019

The notes were submitted as written. Trustee Hampvent reported on the discussion regarding cameras on buses.

j. Receipt of Reports

**Moved:** Haines

**Seconded:** Girard

**MOTION:** "THAT the reports be received."

**Carried**

8. Correspondence

- a. MLA T. Stone - Youth Vaping
- b. P. Reece - Climate and Youth
- c. G. Marshall on behalf of the Better Fields Committee - Sunshine Coast Fields
- d. Mayor D. Siegers - Food Bank Services - Friendly Challenge

Chair Ruth reported that MLA Stone's letter had been shared with local MLA Nicholas Simons.

Superintendent Bocking reported on student initiatives to support the local food bank.

**Moved:** Girard

**Seconded:** Haines

**MOTION:** "TO receive the correspondence."

**Carried**

9. Questions and Enquiries from the Public Relating to the Board Meeting

- A member of the public asked for information on lights that had been installed and since removed from the field at Elphinstone Secondary. Staff were unable to provide a response but agreed to report back at a future meeting.
- A member of the audience asked if there was a time limit for the regular board meeting. Secretary-Treasurer Weswick noted that the board bylaws outline time for speakers and question periods, and limit the overall length of the meeting to 2.5 hours, unless extended by board motion.
- A member of the audience asked if the board had reached out to the ministry to share concerns regarding the implementation of the funding model review. Chair Ruth reported that the previous board had provided several written responses to the ministry on the topic.
- A member of the audience asked if parents' requests to excuse students from the FSAs were honoured. Superintendent Bocking responded that it depended on the circumstances, and that in most cases students are expected to complete the assessment if they are in school.
- A member of the audience requested additional information on the Google Read and Write products addressed in the Digital Literacy report. Director Kerr provided additional information on the products.

10. Next Meeting

The next public board meeting will be held on December 11, 2019.

- a. Committee Agendas

**Moved:** Haines  
**Seconded:** Amaral

**MOTION:** "TO add "School Fields" to the Operations Committee agenda in November."

**Carried**

**Moved:** Amaral  
**Seconded:** Girard

**MOTION:** "TO approve the committee agendas, as amended."

**Carried**

11. Board Elections

a. Board Chair

Secretary-Treasurer Weswick assumed the role of chair for the purpose of the board chair election.

Trustee Ruth and Trustee Amaral were nominated for the role of board chair. Having both accepted their nominations, the board proceeded with a secret ballot vote. Upon recording the results, Trustee Ruth was re-elected chair of the board and assumed the role for the remainder of the meeting.

b. Vice-Chair

Trustee Leech was nominated for the role of vice-chair and accepted the nomination. Trustee Girard and Trustee Amaral were also nominated for the role but declined the nomination. Trustee Leech was acclaimed to the role of Vice-Chair.

c. BC Public School Employers' Association (BCPSEA) Trustee Representative

Trustee Hampvent was nominated for the role of BCPSEA Trustee Representative and accepted the nomination. Trustee Amaral was also nominated for the role but declined the nomination. Trustee Hampvent was acclaimed to the role of BCPSEA Trustee Representative.

d. BC School Trustees' Association (BCSTA) Provincial Council Representative

Trustee Ste. Marie and Trustee Haines were nominated for the role of BCSTA Provincial Council Representative. Having both accepted their nominations, the board proceeded with a secret ballot vote. Upon voting, Trustee Haines was elected to the role of BCSTA Provincial Council Representative.

**Moved:** Girard  
**Seconded:** Haines

**MOTION:** "TO destroy the ballots."

**Carried**

12. Adjournment

There being no further business, the meeting adjourned at 9:13 pm.

**Moved:** Amaral

**Seconded:** Ste. Marie

**MOTION:** "TO adjourn."

**Carried**

*Signed original on file*

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Pammila Ruth - Board Chair

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Nicholas Weswick - Secretary-Treasurer