

# ADMINISTRATIVE REGULATIONS

TITLE: COPYRIGHT  
CATEGORY: EDUCATION  
NUMBER: 1090

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## I. Rationale:

Copyright legislation ensures fair returns on investment for the producers of copiable and mass showing commercially produced work. School districts have an obligation to support these fair practices.

## II. General:

- A. Teachers are expected to follow the guidelines of copyright as outlined at <http://www.fairdealingdecisiontool.ca/>.
- B. The Executive Assistant to the Superintendent is the Copyright Officer for the district.
- C. District equipment, material or services shall not be used to infringe copyright as per the *Copyright Act of Canada* and the *Copyright Modernization Act*.
- D. The Copyright Officer shall distribute annually information to site managers on the provisions of the *Copyright Act of Canada* and the *Copyright Modernization Act*.
- E. Principals and other site managers shall ensure that appropriate notices are placed on or near equipment which could be used to make copies of copyrighted materials. These notices shall include a warning on copyright infringement and the responsibility of the individual.
- F. School libraries are exceptions to the *Copyright Act*.

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References: <http://www.fairdealingdecisiontool.ca/>