



**BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

OPERATIONS COMMITTEE NOTES

Held on March 16th, 2018 from 12:30-2:00 pm
At the School Board Office, Gibsons, B.C.

PRESENT: TRUSTEES: Greg Russell (Committee Chair), Dave Mewhort, Lori Pratt

STAFF/OTHERS: Patrick Bocking, Superintendent; Nicholas Weswick, Secretary-Treasurer; Paul Bishop, Director of Instruction; Phil Luporini, District Principal of Technology; Tara Sweet, Human Resources Manager; Rob Collison, Manager of Facilities and Transportation; Janice Budgell, CUPE 801; Erica Reimer, Executive Assistant (Recording Secretary)

REGRETS: Betty Baxter, Trustee

The meeting was called to order at 11:01 a.m.

1) Staffing Timelines

Human Resources Manager Tara Sweet shared upcoming staffing timelines – details can be found in the agenda package at http://www.sd46.bc.ca/files/17-18_BoardMeetings/cmtes/20180316-Ops_Agenda.pdf.

2) Preliminary Budget – Funding Announcement Review

A copy of the full presentation is attached to these notes for reference.

Secretary-Treasurer Weswick provided an update on the March 15th ministry funding announcement for the 2018/19 school year. He reported that labour settlement funding, to address negotiated wage increases for support staff and teachers, has been included in the per-pupil grant amounts. There were no changes to the Salary Differential grant and the district will have a better idea in the fall how the districts' average teacher costs compare to the rest of the province.

The process has changed for Classroom Enhancement Funding (CEF) and a guaranteed baseline is being included from the start, with recalculations taking place in the spring and fall based on staffing and enrollment. The baseline amount is approximately \$890,000 less than what was received through CEF in the 2017/18 school year.

The district will be receiving approximately \$49,000 less through the Unique Geographic Features grant. Secretary-Treasurer Weswick will follow up with the ministry to understand the rationale behind the grant's reduction.

Secretary-Treasurer Weswick provided for information a breakdown of the impact of the MSP premium reduction and the implementation of the Employer Health Tax. While the tax on staffing costs may result in a lower overall cost than what would have been paid for MSP based on staffing headcounts, Secretary-Treasurer Weswick suggested that it

would be prudent to set aside some surplus to cover any increases relating to the timing of health tax implementation.

3) Regulation 3400 – Moving of Classrooms

The revised regulation differentiates between moves at the same worksite and moves to a different worksite. Employee's who choose to move to a different worksite are responsible to move their own particular items. The regulation clarifies that furnishings often belong to schools and, unless otherwise, are not transported to another worksite. The revised regulations stipulates that classes will not be disrupted for the purpose of moving sites and adds flexibility in timing.

4) Regulation 3800 – Transportation of Students

Secretary-Treasurer Weswick indicated that substantial changes had been included in the regulation, including those processes suggested in the Bus Route Optimization Current State Assessment Report, discussed at the January Operations Committee meeting. In addition, the district has included a walk to stop limit that defines the distance that eligible students must travel in order to reach a bus stop.

5) Local Government OCP / Zoning Referrals (standing item)

The committee reviewed the following:

- SCRD Notice of Public Hearing re: Roberts Creek Official Community Plan Amendment
- District of Sechelt Subdivision Referral re: subdivision application for lots in the West Sechelt area.
- District of Sechelt OCP and Zoning Referral re: application for supportive housing development in the downtown Sechelt area.

The committee discussed the impact of additional housing in the West Sechelt Elementary catchment and the potential impact of construction on transportation services in the downtown Sechelt area. The committee determined that the district's interests would be largely unaffected by the referrals.

6) Transportation Review (standing item)

Secretary-Treasurer Weswick reported that a consultant had visited the district to initiate a bell time and route optimization process. The consultant will also be considering the length of time students spend on buses as well as the overall impact on the length of the students day.

The meeting adjourned at 11:52 am.

NEXT MEETING: Wednesday, April 18th from 12:30-2:00 pm at the School Board Office