



**BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

OPERATIONS COMMITTEE NOTES

Held on November 15th, 2017 from 12:00-1:30 pm
At the School Board Office, Gibsons, B.C.

PRESENT: TRUSTEES: Lori Pratt (Committee Chair), Dave Mewhort, Greg Russell,
Betty Baxter

STAFF/OTHERS: Patrick Bocking, Superintendent; Nicholas Weswick,
Secretary-Treasurer; Rob Collison, Manager of Facilities and Transportation;
Phil Luporini, District Principal of Technology; Paul Bishop, Director of
Instruction; Erica Reimer, Executive Assistant (Recording Secretary); Sharon
Mackenzie, CUPE 801; Carolyn Smith, CUPE 801; Janice Budgell, CUPE 801;
Tanis Zayshley

The meeting was called to order at 12:04 p.m. Due to issues with travel, the transportation consultant was unable to attend the meeting. As a result, agenda item 2. Transportation / Bus Route Optimization Report will be addressed at a future meeting.

1) Strategic Plan 2.e. Healthy Staff

Our staff will be a healthy, highly skilled professional and inspired team

Director Bishop reported on health and safety training that recently took place and involved all district health and safety members. Committee members will have an opportunity to take part in additional professional development opportunities to complete the required 8 hours of training. The training will focus on mental health in the workplace.

Director Bishop shared information on the CUPE Health and Wellness Spending Account that is in place for the 2017/18 school year. CUPE members will have access to funds to support mental and physical well being.

Secretary-Treasurer Weswick reported that a Fleet Safety Plan has been developed to ensure safe operation of vehicles and defensive driving training has been offered to all operators of school district MFABs.

2) Wired Glass in Schools

The committee discussed two incidents involving students and wired glass at Pender Harbour Secondary. Secretary-Treasurer Weswick reported that he had sought information from School Protections Program on other incidents involving wired glass however they were unable to provide data relating to wired glass in particular. Rob Collison, Manager of Facilities, reported that the district plans to

work towards the elimination of wired glass, dealing with areas of risk as soon as possible. The committee discussed the use of glass throughout the district as well as other incidents across the country. Links to reports from news cast are included here at the request of the committee:

<https://globalnews.ca/news/2485684/wired-glass-blamed-for-severe-injuries-likely-to-remain-in-canadian-buildings-for-decades/>

<https://globalnews.ca/news/3216744/wired-glass-to-lose-safety-designation-in-canada/>

RECOMMENDATION:

“That the board bring a motion to the BCSTA AGM to advocate for stronger building codes.”

The committee suggested that the board inform the School Protections Program of the motion, should it go forward to the AGM.

3) Budget Discussion

Secretary-Treasurer Weswick reported that consultations for the 2018-19 budget were underway. He reviewed unrestricted surplus priorities:

- Ensure budget is balanced
- Allocations to school based budgets
- Unforeseen/extraordinary events
- Support for one time programs and purchases.

The ministry’s funding announcement on December 18th will include CEF funding, which will be allocated as part of the preliminary budget for next year.

The committee discussed custodial staffing at sites with new portables and the impact of the two week spring break on educational assistants and casual employees.

The meeting adjourned at 12:57 pm.

NEXT MEETING: December 21st from 12:30-2:00 pm at the School Board Office