



**BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

**OPERATIONS COMMITTEE NOTES**

Held on September 21, 2017 from 12:30-2:00 pm  
At the School Board Office, Gibsons, B.C.

---

PRESENT: TRUSTEES: Lori Pratt (Committee Chair), Dave Mewhort, Greg Russell,  
Betty Baxter

STAFF/OTHERS: Nicholas Weswick, Secretary-Treasurer; Phil Luporini,  
District Principal of Technology; Rob Collison, Manager of Facilities and  
Transportation; Erica Reimer, Executive Assistant (Recording Secretary);  
Janice Budgell, CUPE 801; Tracey Bond

REGRETS: Patrick Bocking, Superintendent

---

The meeting was called to order at 12:30 p.m.

1) Summer Work Review

Rob Collison, Manager of Facilities, shared a handout featuring photographs of work performed over the summer months. He highlighted the following projects:

- Solar panels installed at Langdale Elementary, as well as duct cleaning, gym floor recoating and renovated PAC kitchen,
- Parking lot improvements at the Heritage Building,
- Ongoing renovations at Elphinstone Secondary, including gym floor recoating,
- New portables at Cedar Grove Elementary and West Sechelt Elementary
- HVAC replacement at Davis Bay Elementary and future solar installation
- Playground resurfacing at Kinnikinnick Elementary
- Roof hatch installed at the Phoenix Building
- Gym floor recoating at Chatelech Secondary
- Asbestos abatement at West Sechelt Elementary and gym floor recoating
- Refurbished tennis courts at Pender Harbour Secondary, HVAC replacement and future solar installation,
- Repaired, refurbished and re-decked flat deck trailers
- Completed installation of school signs
- Various roofing projects
- Custodial deep clean at all facilities

The committee discussed the solar project at Langdale Elementary. Secretary-Treasurer Weswick recognized the hard work of custodians during the summer deep clean in rejuvenating and sanitizing school facilities.

2) Updated Regulations for Review

a. Regulation 3600 – School Board Vehicles

The revised regulation refers to the newly developed Fleet Safety and Management Plan. The plan, created with assistance of a consultant, outlines and standardizes the operation of school district vehicles

b. Regulation 3720 – School Vans (to be repealed)

The regulation is being repealed as school vans have been replaced with five multi-function activity buses (MFABs). The district may retain one van and remove seating for use for cargo.

c. Regulation 3800 – Transportation of Students

The changes mark the beginning of an ongoing review. Additional feedback will be solicited on the regulation during the circulation phase. Secretary-Treasurer Weswick outlined a registration process being considered and indicated that walk to stop limits may be considered as part of the review. The committee discussed courtesy and cross boundary transportation.

d. Regulation 3950 – Vehicles not Owned by School District (renamed to Automotive Training Program)

The regulation is being renamed and numbered as the regulation speaks to automotive training programs.

The meeting adjourned at 1:55 pm.

**NEXT MEETING:** Thursday, October 19 from 12:30-2:00 pm at the SBO.